

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

January 28, 2010

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – Prior Planning Commission meeting minutes of December 17, 2009, will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, January 7, 2010, at 8:30 a.m. The meeting was attended by Commission members: Derek Paulsen, Mike Owens and Mike Cravens. Committee members in attendance were: Hillard Newman, Division of Engineering; and Jeff Neal, Division of Traffic Engineering. Staff members in attendance were: Bill Saltee, Tom Martin, Chris Taylor, Cheryl Gallt and Denice Bullock, as well as Captain Charles Bowen and Firefighter Allen Case, Division of Fire & Emergency Services, and Bob Carpenter, Division of Building Inspection. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, January 7, 2010, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Patrick Brewer, Ed Holmes, Joan Whitman, and William Wilson. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. ABBREVIATED PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

Abbreviated public hearings will be held on petitions meeting the following criteria:

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

B. FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS – Following abbreviated hearings, the remaining petitions will be considered.

The procedure for these hearings is as follows:

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. RAS LAND, INC., ZONING MAP AMENDMENT & RAS PROPERTY ZONING DEVELOPMENT PLAN

- a. **MARV 2009-14: RAS LAND, INC. (AMD.) (3/22/10)*** - amended petition for a zone map amendment from a Two-Family Residential (R-2) zone to a High Rise Apartment (R-5) zone, for 0.25 net (0.33 gross) acre, for property located at 333 South Upper Street.

LAND USE PLAN AND PROPOSED USE

* - Denotes date by which Commission must either approve or disapprove request.

The 2007 Comprehensive Plan (Sector 1) recommends Downtown Master Plan future land use for the subject property. The petitioner has amended their application and now proposes reuse of the historic structure for residential use only. The petitioner proposes removing a small addition to the rear of the building, construction of one residential unit in the same location, and locating six dwelling units in the existing structure, for a total of seven units (with 12 bedrooms).

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reason:

1. The proposed High Rise Apartment (R-5) zoning is in substantial agreement with the 2007 Comprehensive Plan and the *Downtown Lexington Masterplan*, for the following reasons:
 - a. The proposed residential land use of the property is in agreement with the *Masterplan's* recommendation for this portion of the South Upper corridor as a residential neighborhood area.
 - b. The *Masterplan* states that near downtown "neighborhoods are well established, and require only selective infill and redevelopment. These historic neighborhoods should be preserved and vacant lots should be infilled with context-sensitive buildings." The maintenance of the existing historic structure with minimal exterior alternations, which must be managed and approved through the Board of Architectural Review and the Division of Historic Preservation, are in keeping with the desired direction of the *Masterplan*.
 - c. The 2009 *LFUCG Housing Market Study* found that "attached housing" is an important and growing niche in Lexington; that there remains a demand for higher intensity development, such as that proposed with this zone change, that should be accommodated; and that such higher intensity development should be planned for, especially inside of New Circle Road. Thus, it is appropriate to maintain a high density residential land use at this location (although at a lower level than in the past), where it can act as a transition between lower density residential to the south and west, and the higher intensity church and residential uses to the north and east.
 - d. The subject property is currently considered a non-conforming use, as well as a non-conforming structure. Until 2005, the building was utilized as a 10-unit apartment building; that use existed and was lawfully permitted at the time the property was down-zoned in 1997 from an R-4 zone to an R-2 zone. The petitioner is now requesting a reduction in density from what could most likely be permitted today, and such density is closer to that recommended by the prior 2001 Comprehensive Plan, which is appropriate at this location.
 - e. The Historic South Hill Neighborhood will be able to maintain its urban residential core, and the proposed residential density of 28.0 units per acre supports the urban nature of the neighborhood; both such ideas are in accord with the recommendations of the 2007 Comprehensive Plan and the *Downtown Lexington Masterplan*.
2. This recommendation is made subject to the approval and certification of ZDP 2009-76: RAS Property, prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
3. Under the provisions of Article 6-7 of the Zoning Ordinance, the subject property shall be limited to only the following uses:

PRINCIPAL PERMITTED USES

- a. Multi-family dwellings.

ACCESSORY USES

- a. Private garages, storage sheds, and parking areas.
- b. Living quarters, without cooking facilities and not rented, for guests and employees of the premises.
- c. Swimming pools and tennis courts.
- d. Home offices.
- e. No more than one (1) ground mounted satellite dish antenna, as regulated by Article 15-8 of the Zoning Ordinance.

CONDITIONAL USES

- a. The permitted conditional uses in the R-1A zone, as restricted by Article 8-5(d) of the Zoning Ordinance.

These use restrictions are necessary and appropriate for the subject property in order to ensure greater compliance with the 2007 Comprehensive Plan and *Lexington Downtown Masterplan*, and to protect the surrounding Historic South Hill Neighborhood from inappropriate and incompatible R-5 development.

- b. ZDP 2009-76: RAS PROPERTY (1/28/10)* - located at 333 South Upper Street.

(Barrett Partners)

The Subdivision Committee Recommended: **Approval**, subject to the following requirements:

1. Provided the Urban County Council rezones the property R-5; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm, and sanitary sewers.
3. Urban County Traffic Engineer's approval of street cross-sections and access.
4. Building Inspection's approval of landscaping and required street tree information.
5. Addressing Office's approval of street names and addresses.
6. Urban Forester's approval of tree preservation plan.

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7. Denote Historic Overlay (H-1) zone in site statistics.
8. Denote developer's information.
9. Denote storm drainage locations.
10. Denote: Board of Architectural Review approval will be required at the time of a final development plan.
11. Correct tree canopy information.
12. Correct plan title to reflect status as a preliminary development plan.
13. Denote landscape buffer adjacent to the R-2 zone.
14. Denote: This property shall be developed in accordance with the approved final development plan.

2. WWM, LLC; AUSBROOK POLO, LLC & POLO I, LLC ZONING MAP AMENDMENT & HAMBURG EAST (PLANNED EAR-3 & CC ZONES) ZONING DEVELOPMENT PLAN

- a. MAR 2009-17: WWM, LLC; AUSBROOK POLO, LLC & POLO I, LLC (2/11/10)* – petition for a zone map amendment from an Agricultural Rural (A-R) zone to a Community Center (CC) zone, for 52.32 net (69.12 gross) acres; and from an Agricultural Rural (A-R) zone to an Expansion Area Residential-3 (EAR-3) zone, for 90.37 net (92.05 gross) acres, for property located at 2950 Winchester Road (a portion of).

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Expansion Area 2a) recommends a mixture of Community Center (CC), Transition Area Overlay (TA), and Expansion Area Residential-3 (EAR-3), defined as 6-18 dwelling units per gross acre (without the use of transferable development rights), and 24 dwelling units per gross acre (with transferable development rights) future land uses for the subject property. The petitioner proposes a future residential development on the eastern side of Polo Club Boulevard and a large community center development, which requires a residential component, on the western side of Polo Club Boulevard.

The Zoning Committee Recommended: **Disapproval**, for the reasons provided by staff.

The Staff Recommended: **Disapproval**, for the following reasons:

1. The requested Community Center (CC) zone and Expansion Area Residential-3 (EAR-3) zone are not in agreement with the land use recommendation of the 2007 Comprehensive Plan, or of the more detailed Expansion Area Master Plan, which preceded it, for the following reasons:
 - a. These Plans recommend Expansion Area Residential-3 (EAR-3) for 53.8 gross acres on the western side of Polo Club Boulevard, and likewise for 27.7 gross acres on the eastern side of Polo Club Boulevard. The EAR-3 land use category is defined as residential development of 6-18 dwelling units per gross acre (612–2,450 dwelling units) without the use of transferable development rights, and up to 24 dwelling units per gross acre with transferable development rights (a maximum of 2,860 dwelling units).
 - b. The amount of land requested for high density residential use is 90.4 gross acres, which is 11.8 gross acres less than the 102.2 acres proposed by the Plans (EAR-3 and TA combined). With the density requirements of the EAR-3 zone, the expected range of density would be 552–1,657 dwelling units (with the ability to transfer development rights for up to a maximum of 2,210 dwelling units). At the low end, this is a reduction of only 60 units; but if high densities could be achieved, it could mean a loss of 853 units.
 - c. These Plans recommend Transition Area Overlay (TA) for 20.7 gross acres of EAR-3 land on the eastern side of Polo Club Boulevard, between the EAR-3 and CC land use designations, which is designed as an overlay and includes proposed uses such as civic, cultural and religious institutions. The petitioner does not propose a Transition Area (TA) overlay to allow for a complete “community of place” to be developed.
 - d. These Plans recommend 37.5 acres of Community Center (CC) future land use on the eastern side of Polo Club Boulevard, adjacent to Man o' War Boulevard. However, the amount of land requested for Community Center land use is 52.3 acres, which is 14.8 gross acres greater than the 37.5 acres recommended by the Plans, and is not proposed in a location that is oriented toward the surrounding neighborhood.
 2. There have been no major unanticipated changes of an economic, social or physical nature in the area of the subject property since the adoption of the 2007 Comprehensive Plan.
 3. The existing Agricultural Rural (A-R) zone is not inappropriate at this location, insofar as it is the most common current zoning designation for the land added to the Urban Service Area in 1996.
 4. The proposed zoning categories in the configuration and size requested by the petitioner are inappropriate for the following reasons:
 - a. Sufficient retail land is developed or planned within close proximity to Interstate 75 in the immediate area – all of which would offer a variety of services to the traveling public.
 - b. Higher density residential uses are often recommended along major thoroughfares.
- b. ZDP 2009-87: HAMBURG EAST (EAR-3 & CC AREA) (2/11/10)* - located at 2950 Winchester Road.

(HDR Engineers)

The Subdivision Committee Recommended: **Postponement**. There were questions regarding whether Article 21-6(a) requirements have been met.

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Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property EAR-3 and CC; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscaping and landscape buffers.
5. Urban Forester's approval of tree inventory map.
6. Greenspace Planner's approval of the treatment of greenways and greenspace.
7. Department of Environmental Quality's approval of environmentally sensitive areas.
8. Denote: No building permits shall be issued unless and until a final development plan is approved by the Planning Commission.
9. Revise note number 11.

V. COMMISSION ITEMS

- A. **COMMISSION CONSIDERATION OF A RESOLUTION REGARDING THE WORLD EQUESTRIAN GAMES** – The Commission will consider a proposed Council resolution recognizing the need for temporary land uses during the World Equestrian Games that may not be permitted by current zoning regulations; creating a temporary use designation as an “Official temporary World Equestrian Games related use;” and establishing procedures and requirements for the establishment of such uses. This resolution was distributed to Commission members at last week's work session.

VI. STAFF ITEMS

A. **Planning Services Activity Report**

- During the month of December, the Planning Services staff processed 6 zone map amendments, and 5 text amendments to either the Zoning Ordinance or Land Subdivision Regulations. The staff forwarded all three staff reports to private citizen-applicants for December agenda items at least ten working days prior to the scheduled Planning Commission public hearing. Also, 10 Board of Adjustment appeals were processed, 9 of which were filed for the Board's December meeting. All written staff reports for those 9 applications were forwarded to those applicants at least five working days in advance of the BOA public hearing.

In December, 16 subdivision and development plan items were processed by Planning Services staff, 5 of which were minor plans that were reviewed within two working days of their filing in every case. This month, another 15 major plans were submitted for certification--all of which were reviewed for compliance with all Planning Commission conditions of approval (including follow-up communications made with the plan preparers) within five working days of their submission to the Planning Services staff. The staff also provided floodplain assistance for 9 local property inquiries in December, which included 1 community determined BFE (which is a very specialized type of floodplain assistance for an individual property).

Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, and one Board of Adjustment public hearing. In addition, the staff held 3 pre-application conferences for zoning amendment requests, and several other pre-application meetings for subdivision, development plan and Board of Adjustment items.

Also, during December there were 13 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 51 unscheduled “walk-in” visitors to the office. Those office visitors were placed with a professional staff member in an average of 1.53 minutes. Much of the remainder of the staff's time was spent answering numerous telephone inquiries from people concerning zoning restrictions, subdivision plans, Board of Adjustment appeals, development plans, floodplains and related items.

- Planning Manager Bill Sallee attended a meeting of the Fairway Neighborhood Association on Monday evening, December 7th, with Planning Director Chris King. Both presented general information about the Zoning Ordinance, and more detailed information about P-1 and B-1 zoning. Some history of the former Julia R. Ewan elementary school area was also reviewed, as were some of the more recent recommendations of the 2007 Comprehensive Plan. The meeting was held at the former gymnasium of the school, and was well attended by more than 150 persons.
- Two significant development plans for industrial adaptive reuse projects were certified by the staff in December. The Final Development Plan for the West Distillery District will allow the developer to move forward with an adaptive reuse of the five-story warehouse and the original distillery buildings located on Manchester Street. Also, the Preliminary Development Plan for the Angliana Avenue Adaptive Reuse Project was also certified. This conceptual plan is an important factor in the area's pending Tax Increment Financing (TIF) application. Also of note, the Preliminary Development Plan for Lexington-Fayette County's first designated “Entertainment Mixed-Use Project”—for nearly half of the Red Mile property—was also certified in December, and may also be tied to a new TIF application in the future.

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- In December, Senior Planner Tom Martin assisted two local families with the possible consolidation and/or subdivision of their rural property here in Lexington-Fayette County to facilitate participation in the PDR program.
- Senior Planner Jimmy Emmons is a member of the Royal Spring Wellhead Protection Committee, which is currently working on an update of their Wellhead Protection Plan. Utilizing the 2007 impervious area data in the LFUCG GIS (for the 80% of the land area in this aquifer) to further refine the Fayette County portions of the plan, it is expected that the Committee will offer an updated plan to the Kentucky Division of Water in February or March of this year.
- Members of the Planning Services staff met with the Infill & Redevelopment (I/R) Steering Committee on December 7, 2009, and reviewed a draft of the proposed legislation for Accessory Dwelling Units. The Committee recommended changes to the draft ordinances and recommended that they be reviewed by the Fayette County Neighborhood Council, following review by the LFUCG Department of Law. Once the staff has received review comments back from these entities, the staff will ask the Planning Commission to review the latest version of this proposal.
- The I/R Steering Committee continues to review a list of "action items," and is considering adding new initiatives and new I/R projects. Since December 2007, about 60% of the priority 1 and 2 projects identified at that time are now either complete or substantially complete. Some 104 projects were originally placed on that list in 2007.
- The 2010 schedule of I/R Steering Committee meetings is available. Contact Jimmy Emmons at jimmye@lfucg.com for a copy of the Committee's new meeting schedule.
- Senior Planner Traci Wade continued work in December on a database that will be able to identify parcels with conditional zoning restrictions, and provide access to those applicable ordinances, via the LFUCG website. The following years are currently complete: 1989 – 1991, 2002 – 2009, and the following years are partially complete: 1994-2001. When completed, this database will account for and identify all such ordinances as far back as 1987.
- In December, Planning Services completed a new application form for major subdivision and development plans submitted to the Planning Services staff for "Certification" following their approval by the Planning Commission. The application is available from Planning Services, and is also available on-line under the Division of Planning web-page at www.lexingtonky.gov.

B. Long Range Planning Activity Report

- East End Plan Implementation – Staff from the Division of Planning and the Lexington Downtown Development Authority continued to review the implementation tasks for the East End Small Area Plan. The team will meet regularly to assess the progress of implementation.
- Green work, Greenways and Bike/Ped – Staff met with the Legacy Trail steering committee to discuss progress and with the Town Branch steering committee to discuss future phases of the trail system. Staff represented LFUCG on the Legacy Trail Art Consortium in the selection of a consultant who will create a plan for art along the trail. Staff continued to update the LFUCG trail and greenway properties databases and maps.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Staff prepared for and attended the Technical Review Committee. Staff answered questions about land use and other comprehensive plan issues as well as neighborhood association issues. Staff updated the Neighborhood Association data base. Using GIS, Census data, and PCensus software, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored training sessions, including PeopleSoft, DBE, and staff development.

C. Transportation Planning Activity Report

Administration – Committee meeting packets were prepared and distributed for the following Transportation Planning/MPO meetings held in December: Bicycle and Pedestrian Advisory Committee (BPAC), Transportation Technical Coordinating Committee (TTCC), and Transportation Coordination Committee.

- MPO Newsletter - "Bluegrass Traveler" – working on next edition of newsletter.
- Compiled and filed copies of all KYTC STIP actions, and state and federal program management authorization forms.

Transportation Improvement Programming (TIP) –

- Held meeting to discuss new TIP adjustments and the Federal Rescission Program reductions; included ARRA review.

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- TIP Modifications #3 and 4 were processed.

Intelligent Transportation Systems (ITS) –

- The MPO staff continued to monitor ITS topics and continued coordination with the LFUCG Division of Traffic Engineering, KYTC, and FHWA.

Surveillance –

- MPO Website Development – website continues to receive new items in all categories. MPO staff updates the web site with new links, graphics and content on a continual basis. In December, the MPO website had 459 unique visitors; 860 visits; 3,304 page views; total 1.85 GB bandwidth usage; and 14,225 hits. There were 244 links from search engines in December.
- The MPO's Twitter site increased its followers to 166 at the end of December, up from 133 at the end Of November.
- Staff attended the Bluegrass ADD Regional Transportation Committee meeting in December. Other important meetings with MPO staff participation included:
 - o Corridors Committee was not held but application for MPO Representative was submitted.
 - o Staff attended the Harrodsburg Road Corridor Plan Advisory Committee meeting.
 - o Staff organized ARRA project implementation coordination meeting.
 - o Staff attended the Blue Grass Airport Board meeting on December 16.
 - o Staff held the second meeting (focus on businesses) and third meeting (focus on residents) to get public input on the possible conversion of Second Street and Short Street to two-way traffic.

Transportation Plan Update –

- The Lexington MPO Public Participation/Involvement Access Database continues to be updated. The database now includes over 850 records.
- Travel Demand Model – Staff modeler continues to provide travel demand forecasts upon request and interprets modeling forecast results.

Transit Planning –

- Staff attended CMAQ workshop in Frankfort 11-12.
- Staff developed materials for Second & Short Street conversion meetings.
- Staff working with LRP to consult on methodology for vacant land inventory.
- Staff met with Info USA representative to scrutinize data offerings for possible upcoming projects including MPO Traffic Model Update.

Transportation-Land Use Impact Analysis and Forecasting –

- Staff participated in regularly scheduled development review meetings, and provided review and input on transportation, transit, and land use impact issues.
- Staff performed the monthly review of proposed zoning map amendments and proposed development plans for “general consistency” among planning efforts and different Planning units.
- Traffic count and roadway functional classification and TDM data information was provided to several development professionals, private consultants, and to citizens in December.
- The MPO staff continues to monitor the *Jessamine Journal* and the Jessamine County Comprehensive Plan to track on-going land development, and consults with County officials on a regular basis to keep abreast of development activities.
- Identified roadway safety issues in Fayette and Jessamine counties.
- Staff met with Traffic Engineering to discuss the proposed Hamburg East Development and potential impacts to the newly-opened Polo Club Boulevard.
- Staff met twice with Bluegrass Area Development District representatives and KYTC District 7 to discuss regional transportation planning.

Multimodal / Intermodal Planning –

- Trail projects – Staff attended a presentation and provided feedback on the Jacobson Park Trails Feasibility and Design study. Staff prepared comments on the final draft of the feasibility study for the RJ Corman Lexington to Versailles rail trail.
- Grants – Staff met with the Division of Engineering and Parks & Recreation to begin formulating grant applications for this cycle. Due to federal funding rescissions, grant application deadlines have been delayed. Staff also met with UK to discuss potential bike-ped grants including improvements to Cooper Drive.
- Second Sunday – Over 5,000 people attended the Second Sunday event in downtown Lexington on October 11.
- Public Information/Education Campaign – Staff is working with LFUCG's PIO and Bike Task Force to launch a Bike Lexington webpage.
- Public Presentations - Staff presented at the Bluegrass Energy Expo, a UK Geography class and UK Engineering class.

- South Limestone Multimodal Transportation Study – the three (3) draft alternatives were presented to the Steering Committee as well as at a public meeting in October. In December, staff continued to work with committee.
- Streetscape Projects – Staff attended a series of meetings and coordinated a presentation to the Bike Task Force on the streetscape projects for Main and Vine Street. The schedule for the projects, which include major improvements for bicycling and walking, anticipates completion in July 2010.
- Community Bike Sharing Program – Funding for an automated bike sharing program was announced through the Department of Energy. Staff is working with the Department of Environmental Quality to begin implementing the project.
- Sidewalks – Staff responded to inquiries related to sidewalks on Wilson Downing Road, Tates Creek Road, Citation Boulevard and St. Joseph Drive. Still working on this request.
- Freight Planning – The final draft of the Freight Section Extension is complete and available for review by MPO members and interested parties.

Air Quality Activities –

- Air quality forecasting ended in September.
- Staff attended a LFUCG Local Action Plan meeting to develop a plan to address climate change.
- Staff responded to several calls concerning CMAQ applications.
- Staff participated in an air quality conference call.
- Staff participated in reactivating the biodiesel tank projects.

Congestion Management Process (CMP) –

- Staff continued to work on the Congestion Management Process (CMP) Overview document based on the comments and suggestions received from MPO, LFUCG, and KYTC staff.
- Staff prepared the Congestion Management Committee (CMC) meeting agenda, previous meeting summary, and presentation for the January CMC meeting.
- Staff attended a LFUCG training course, titled Not Just Another Boring Meeting, to improve the quality of the CMC meeting.
- Staff monitored weekly event schedule and road/lane closure information and was prepared to answer calls from citizens and motorists with regard to road congestion complaints.
- Staff continued to work on the *Linking Planning, Engineering, Operations and Safety (LPEOS) program*.

Mobility Office Activities –

- Regular mobility office activities continued this month.
- Selected radio spots for the upcoming mobility marketing campaign starting in January.
- Collaborated with LexTran to purchase TV ads during the Winter Olympic Games in February.

Staff Development –

- Staff continues to monitor the latest information from planning, engineering, and traffic engineering publications.
- Staff attended Division-wide safety training meeting.

Unified Planning Work Program (UPWP) –

- Staff reviewed UPWP to ensure work program elements are being fulfilled, monitored, and improved for relevancy and changing Public Works needs.

VII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will **NOT** be heard are those requiring the Commission's formal action, such as zoning items for early rehearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

VIII. MEETING DATES FOR FEBRUARY, 2010

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	February 4, 2010
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	February 4, 2010
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	February 11, 2010
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	February 18, 2010
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	February 24, 2010
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	February 25, 2010

IX. ADJOURNMENT

* - Denotes date by which Commission must either approve or disapprove request.

TLW/TM/BJR/BS/src