

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

August 26, 2010

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – None will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, August 5, 2010, at 8:30 a.m. The meeting was attended by Commission members: Mike Cravens, Mike Owens, Carolyn Richardson, Eunice Beatty and Derek Paulsen. Committee members in attendance were: Hillard Newman, Division of Engineering; and Jeff Neal, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Cheryl Gallt, Chris Taylor, Denise Bullock, Traci Wade, Jim Marx and Barbara Rackers, as well as Captain Charles Bowen and Firefighter Allen Case, Division of Fire & Emergency Services; and Bob Carpenter and Stephen Harrod, Division of Building Inspection. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, August 5, 2010, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Ed Holmes and Carolyn Richardson. Due to a lack of a quorum, the Zoning Committee made no recommendations.

A. ABBREVIATED PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

~~Abbreviated public hearings will be held on petitions meeting the following criteria:~~

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

B. FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS – Following abbreviated hearings, the remaining petitions will be considered.

~~The procedure for these hearings is as follows:~~

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. MAP PROPERTY MANAGEMENT ZONING MAP AMENDMENT & WALNUT HILL SUBDIVISION ZONING DEVELOPMENT PLAN

- a. **MAR 2010-3: MAP PROPERTY MANAGEMENT** (8/26/10)* - petition for a zone map amendment from a Single Family Residential (R-1B) zone to a Highway Service Business (B-3) zone with conditions, for 0.509 net (0.778 gross) acre, for property located at 2000 Liberty Road.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 2) recommends Medium Density Residential (MD) future land use for the subject property. The petitioner proposes constructing a five-bay car washing establishment and associated off-street parking for the Lexus dealership across Liberty Road.

* - Denotes date by which Commission must either approve or disapprove request.

The Zoning Committee Recommended: **Referral to the full Commission.**

The Staff Recommended: **Disapproval**, for the following reasons:

1. The requested rezoning to a Highway Service Business (B-3) zone, even with conditional zoning restrictions, cannot be found to be in agreement with the 2007 Comprehensive Plan, which recommends Medium Density Residential (MD) land use for the subject property. Medium Density use is defined as 5-10 dwelling units per net acre.
 2. The B-3 zone is not appropriate for the subject property for the following reasons:
 - a. Liberty Road is a two-lane minor arterial roadway at this location that begins transitioning to a five-lane cross section at the intersection of Liberty Road and New Circle Road. The left-hand turning movement onto Downs Avenue, and the right-hand turn with a quick left turn to exit the site and return to the Lexus dealership as proposed by the applicant, in combination with existing stacking problems at the intersection to the east, would exacerbate an existing traffic issue.
 - b. Several single family residences still exist along Downs Avenue and to the west along Liberty Road. These adjacent and nearby residentially zoned properties could be significantly impacted by expanding the commercial zoning in this area, which would permit the proposed car washing establishment.
 - c. In this instance, the existing water storage tanks to the east, as well as the mature landscape buffer along the property line, create an appropriate and well-established transition from the business uses to the residential uses along Liberty Road.
 3. There have been no significant unanticipated changes of a physical, social or economic nature within the immediate area since the Comprehensive Plan was adopted in early 2007 that would support B-3 zoning for the subject property.
- b. ZDP 2010-35: WALNUT HILL SUBDIVISION (8/26/10)*- located at 2000 Liberty Road. (Vision Engineering)

Note: The Planning Commission postponed this plan at their July 22, 2010, meeting.

The Subdivision Committee Recommended: **Approval**, subject to the following requirements:

1. Provided the Urban County Council rezones the property B-3; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access and street cross-sections.
4. Building Inspection's approval of landscaping and landscape buffers.
5. Urban Forester's approval of tree inventory information.
6. Denote: No building permits shall be issued unless and until a final development plan is approved by the Planning Commission.
7. Denote final record plat names for adjoining properties.
8. Denote construction access location.
9. Denote proposed height of building.
10. Denote storm water detention area and/or controls.
11. Denote existing and proposed utility easements on plan.
12. Discuss access and improvements to Liberty Road.
13. Discuss employee parking and on-site parking for vehicles to be serviced.

2. SAYRE CHRISTIAN VILLAGE ZONING MAP AMENDMENT & SAYRE CHRISTIAN VILLAGE PHASE 1, 2, 3, 4 & 7 (BELLEAU WOODS SUBDIVISION) (AMD.) ZONING DEVELOPMENT PLAN

- a. MARC 2010-5: SAYRE CHRISTIAN VILLAGE (9/30/10)* – petition for a zone map amendment from a Single Family Residential (R-1C) zone to a High Density Apartment (R-4) zone, for 1.16 net (1.65 gross) acres, for property located at 3773 - 3789 Belleau Wood Drive. A conditional use permit application has also been filed in conjunction with this zone change request.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 10) recommends Low Density Residential (LD) future land use for the five subject properties, which is defined as 0-5 dwelling units per net acre. The petitioner proposes the rezoning in order to make an addition to the adjacent nursing home, incorporate a prominent front entrance and lobby for the structure, and provide a circular entrance drive with additional off-street parking.

The Zoning Committee made no recommendation due to lack of quorum.

The Staff Recommends: **Postponement**, for the following reason:

1. The staff is concerned about the possible negative impacts the rezoning and visual changes to the property may have on the neighborhood. The petitioner should consider methods to provide a land use or landscape buffer that could mitigate such concerns. The petitioner should also consider design options to insure compatibility with the nearby neighborhood.

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b. REQUESTED CONDITIONAL USE

Nursing Home (Expansion)

The Staff Recommends: **Postponement**, for the following reasons:

- a. The manner in which the expanded facilities for this senior living community will be integrated into the existing facilities and will relate positively to the surrounding neighborhood requires further evaluation. Such an evaluation may result in design changes intended to minimize the potential for the expanded facilities to adversely affect the surrounding properties.
 - b. With the demolition of five single family residences, there is a critical need for a comparable buffer to be provided along the north side of Belleau Wood Drive between Greenfield Drive and Camelot Drive. This may require that the design of the entrance feature and associated parking lot be reconfigured and possibly reduced in scope, in conjunction with additional landscaping that may exceed the minimum requirements of the Zoning Ordinance.
 - c. The currently proposed design will result in more isolation, rather than improved connectivity, between the off-street parking areas at different building locations. The extent to which this is a desired or unwelcome outcome requires further evaluation, and may lead to additional design changes.
- c. ZDP 2010-42: SAYRE CHRISTIAN VILLAGE (9/30/10)* - located at 3816 Camelot Drive; 560 Greenfield and 3773-3789 Belleau Wood Drive.
(Banks Engineering)

Note: The purpose of this amendment is to add off-street parking and buildable area to Phases 1 - 4.

The Subdivision Committee Recommended: **Postponement**. There are concerns with the building encroaching over existing easements, the proposed access, the landscape screening and the parking proposed along Belleau Wood Drive.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property R-4; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access and street cross-sections.
4. Building Inspection's approval of landscaping and landscape buffers.
5. Urban Forester's approval of tree inventory map.
6. Division of Environmental Quality's approval of environmentally sensitive areas.
7. Denote: No building permits shall be issued unless and until a final development plan is approved by the Planning Commission.
8. Addition and labeling of all easements from record plats.
9. Label and denote height of all proposed and existing canopies.
10. Label building line in area of zone change.
11. Revise note #16 to denote that GeoTech Report is on file in the Division of Building Inspection.
12. Clarify that the wooded areas will remain as tree protection area(s) (TPA).
13. Discuss status of plan (preliminary vs. final).
14. Discuss building encroachment over existing easements.
15. Discuss proposed access to Belleau Wood Drive.
16. Discuss landscape screening and parking along Belleau Wood Drive.

3. **LEXINGTON HOME OWNERSHIP COMMISSION, INC., ZONING MAP AMENDMENT & MIRIAM E. AKIN PROPERTY (LEXINGTON HOME OWNERSHIP COMMISSION, INC.) ZONING DEVELOPMENT PLAN**

- a. MARV 2010-6: LEXINGTON HOME OWNERSHIP COMMISSION, INC. (9/30/10)* – petition for a zone map amendment from a Neighborhood Business (B-1) zone to a High Rise Apartment (R-5) zone, for 0.166 net (0.285 gross) acre, for property located at 163 - 167 Jefferson Street. Dimensional variances are also being requested at this location.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 1) recommends Downtown Master Plan future land use for the subject properties. The petitioner proposes to rezone the properties to the R-5 zone in order to renovate the existing residential structure and construct a new structure, with a total of five dwelling units, for a density of 30.12 dwelling units per net acre.

The Zoning Committee made no recommendation due to lack of quorum.

The Staff Recommends: **Approval of R-5 zoning for 165-167 Jefferson Street and R-3 zoning for 163 Jefferson Street**, for the following reasons:

1. The existing Neighborhood Business (B-1) zone is inappropriate for the subject properties, for the following reasons:
 - a. The historical use of both of the properties has been primarily residential in nature.

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- b. The properties have been constrained by a "non-conforming" status for more than forty years, since the adoption of the 1969 Zoning Atlas.
- c. The potential neighborhood business use would be problematic given the lack of off-street parking that could be provided on the subject property without accessing residential parking through the Ballard-Griffith Towers parking lot.
2. The requested High Rise Apartment (R-5) zone is appropriate for 165-167 Jefferson Street, for the following reasons:
 - a. The proposed R-5 zone is compatible with the Ballard-Griffith Towers to the rear and the R-4 zoning across Tower Plaza to the east. In addition, the existing structure to the west of the site at 159-161 Jefferson has been converted to a multi-family residential use that is very similar to the density of the proposed use of the subject properties.
 - b. The R-5 zone does permit a limited amount of commercial use as a conditional use considered by the Board of Adjustment, which could support the *Masterplan's* recommendation for neighborhood business use in the area.
3. Planned Neighborhood Residential (R-3) zoning is appropriate for 163 Jefferson Street, for the following reasons:
 - a. The R-3 zone permits the requested single-family residential use, and has special provisions to encourage infill and redevelopment on small lots inside the defined Infill and Redevelopment Area.
 - b. The R-3 zone for this property would allow a conforming single-family residential use, while the alternative option of withdrawing this property from the application would require the petitioner to seek Board of Adjustment approval to change from one non-conforming use to another.
4. Residential zoning for the subject properties will permit higher residential density along the Jefferson Street pedestrian corridor. This supports the principles of the *Downtown Lexington Masterplan*, specifically by increasing residential density; utilizing vacant land; providing a variety of housing types and price points; and maintaining the mixed land use, development scale, and building streetscape, which will improve the primary pedestrian corridor along Jefferson Street.
5. This recommendation is made subject to approval and certification of ZDP 2010-43: Miriam E. Akin Property (Lexington Home Ownership Commission, Inc.), prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.

b. REQUESTED VARIANCES

1. Front Yard Variance from 20 feet to 9 feet
2. Side Yard Variance from 10 feet to 0.5 feet
3. Height Variance of Height/Yard ratio to allow 30 feet maximum
4. Side Street Side Yard variance from 20 feet to 5 feet
5. Required Off-Street Parking Variance from 9 to 6 spaces
6. Landscape Variance of Property Perimeter Screening from 15 feet to 0 feet

The Staff Recommended: Approval of the requested Yard, Height, Parking, and Landscaping variances, for the following reasons:

1. Granting the requested variances should not adversely affect the public health, safety or welfare, nor alter the character of the general vicinity, as one of the two buildings involved will be rehabilitated and reduced in size. The other will observe similar setbacks to those in the area.
2. Approval of these variances will not result in an unreasonable circumvention of the Zoning Ordinance. The purpose of the ordinances related to infill and redevelopment are to encourage rehabilitation and compatible new development. In this case, the rezoning with the requested variances is the best way to achieve this goal for the proposed project.
3. The special circumstance that applies to the subject properties are the extremely small sizes of these existing infill lots.
4. Strict application of the requirements of the Zoning Ordinance would create an unnecessary hardship to the applicant. It would make the existing structure non-conforming, thereby making its rehabilitation more restrictive. It would also cause the new building on the vacant lot to be out of character with the surrounding neighborhood, which would contradict the applicant's desire to build a compatible structure.
5. The circumstances surrounding this request are not the result of actions taken by the applicant since the adoption of the Zoning Ordinance. In fact, this area of town was developed long before the city's first Zoning Ordinance was enacted, while the subject site is constrained by the existing building, the relatively small size of the lots, and the existence of two front yards.

This recommendation of approval is made subject to the following conditions:

- a. Provided the Urban County Council rezones the property R-5; otherwise, any Commission action of approval of this variance is null and void.
- b. Should the property be rezoned, it shall be redeveloped in accordance with the approved Zoning Development Plan, or as amended by a future Development Plan approved by the Commission, or as a Minor Amendment permitted under Article 21-7 of the Zoning Ordinance.
- c. A note shall be placed on the Zoning Development Plan indicating the variances that the Planning Commission has approved for this property (under Article 6-4(c) of the Zoning Ordinance).
- d. Denote: All necessary permits shall be obtained from the Division of Building Inspection prior to occupancy.
- e. Denote: Building height shall be restricted to 30 feet.
- f. Denote: The minimum off-street parking requirement shall be six spaces.
- g. Denote: The existing wall on the southwest property line shall remain, or a replacement wall of similar size shall be provided to create a solid screen along that boundary.

- h. Denote: A new solid screen shall be installed on the southwest property line between the existing house and the existing wall to create a solid screen. Should the house be removed for any reason, the Planning Commission shall review an appropriate screen along the southwest property line as a part of the development plan approval process.
- c. ZDP 2010-43: MIRIAM E. AKIN PROPERTY (LEXINGTON HOME OWNERSHIP COMMISSION, INC.) (9/30/10)*- located at 163 & 165 – 167 Jefferson Street. **(Sherman/Carter/Barnhart)**

The Subdivision Committee Recommended: **Postponement**. There were questions regarding the plan's compliance with the R-5 zoning regulations regarding lot coverage and building setbacks.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property R-5; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm, and sanitary sewers and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access and street cross-sections.
4. Building Inspection's approval of landscaping and landscape buffers.
5. Urban Forester's approval of tree inventory map.
6. Denote: No building permits shall be issued unless and until a final development plan is approved by the Planning Commission.
7. Delete note #11.
8. Denote floor area ratio in site statistics for each lot.
9. Denote Final Record Plat designation.
10. Denote the shared lot line information per the Final Record Plat.
11. Addition of sidewalk from parking area to the structures and from structures to Jefferson Street.
12. Correct plan title.
13. Provided the Planning Commission grants the dimensional variances requested.
14. Discuss timing of alteration to lot lines to meet lot coverage limitation for each lot.

VI. COMMISSION ITEMS

- A. **MONTCLAIR NEIGHBORHOOD ZONE CHANGE INITIATION REQUEST** – petition request received from residents of the Montclair neighborhood for Planning Commission initiation of an ND-1 overlay zone.

The Zoning Committee made no recommendation due to lack of quorum.

VII. STAFF ITEMS

A. Planning Services Activity Report

- During the month of July, the Planning Services staff processed 3 zoning map amendments and one text amendment to the Zoning Ordinance. Also, 13 Board of Adjustment appeals were processed, 11 of which were for filed the Board's July meeting. The 11 new written staff reports for that July meeting were forwarded to those applicants at least five working days in advance of the BOA public hearing.

In May, 40 subdivision and development plan items were processed by Planning Services staff. Of those, 10 were minor plans and 7 of those were reviewed within two working days of their filing. In July, 14 major plans were submitted for certification-- which were all reviewed for compliance with all Planning Commission conditions of approval within five working days of its submission to the staff. These plans required an additional 24 follow-up contacts made by Planning Services staff with the plan preparers, all of which were made within two days of the receipt of revised submissions. The staff also provided floodplain assistance for 10 local property inquiries in May.

Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission work session, one Planning Commission public hearing, one Planning Commission public meeting, and one Board of Adjustment public hearing. In addition, the staff held 2 pre-application conferences for rezoning applications, and several other pre-application meetings for subdivision, development plan and Board of Adjustment items.

Also during July, there were 17 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 37 unscheduled "walk-in" visitors to the office. Those office visitors were placed with a professional staff member in an average of 1.89 minutes. Much of the remainder of the staff's time was spent answering numerous telephone inquiries from people concerning zoning regulations, subdivision plans, Board of Adjustment appeals, development plans, floodplains and related items.

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- Senior Infill & Redevelopment Planner Jimmy Emmons attended a meeting on proposed East End ND-1 overlay zoning with Planning Manager Jim Duncan, Administrative officer, Barbara Rackers, Senior Planner Sharon Buford and the staff of the Downtown Development Authority on the evening of July 28. Along with a core group of residents, all discussed the design standards that are proposed for that area.
- During the week of July 26th through July 30th, Senior Planner Tom Martin and Administrative Specialist Denice Bullock prepared and mailed "Repetitive Loss" letters to the property owners in and near special flood hazard areas (defined by the Federal Emergency Management Agency) in Lexington-Fayette County. Letters such as these are mailed out every year, as part of our public outreach efforts.
- Tom Martin, Jimmy Emmons and Senior Planner Jim Marx continued to work with other planners on a project to set standards for New Development Character & Design in Lexington-Fayette County--meeting three times in July. Their current focus is on density adjustments that may be needed to support a more viable Community Center (Expansion Area) concept, establishing more focal points within new neighborhoods, possible needs pertaining to the number and accessibility of parks, means to achieve more architectural diversity and innovative design features pertaining to garages and driveways.
- Senior Planner Traci Wade met with Tree Board Chair Karen Angelucci on July 7th regarding upcoming Zoning Ordinance text amendments. Traci has been assisting the Tree Board for the past year in formulating their recommendations.
- Tom Martin prepared a sizeable packet of information for the Floodplain Appeals Committee, and met with the Distillery District's attorney prior to the recent meeting of that group. It was only the third meeting of that group, which was established by Article 19 of the Zoning Ordinance.
- Traci Wade attended a team meeting for the Chevy Chase (Fontaine, High Street and Euclid) Intersection Re-design on July 14th in the Council Office. She provided input for the consulting team regarding street improvements and possible impacts to adjacent properties and their respective development plans.
- In July, Planning Intern Mark Leach completed his volunteer internship. Mark is a student working on his Masters Degree in Urban Planning at Ball State University in Muncie, Indiana. This summer, Mark helped update the Underutilized Property Survey information, updated local Brownfield information, and worked on other Infill & Redevelopment initiatives.
- In July, Traci Wade continued working with Brandi Berryman in the office of the Downtown Development Authority (DDA) to create a downtown signage handbook. The handbook, when completed, will reflect recent ordinance changes and will provide business owners a graphic and written summary of different signage types and allowable sizes and heights.
- On July 12, Tom Martin, Planning Manager Bill Saltee and Director Chris King participated in a conference call with representatives of the Army Corps of Engineers, the Kentucky Division of Water, and civil engineers for a property owner on Leestown Road, near the proposed Citation Boulevard. Planning Services staff members have met with the property owner's representatives in the field and in the office to discuss options in addressing a stream issue on this property.

B. Long Range Planning Activity Report

East End Small Area Plan Implementation – Staff from the Division of Planning and the Lexington Downtown Development Authority accompanied Councilmember Andrea James to a meeting with representatives of the William Wells Brown Neighborhood Association. The purpose of the meeting was to begin discussions about how buildings and the design of a neighborhood contribute to neighborhood character. The residents expressed their thoughts on character-defining features of the East End and how a set of formal design standards could ensure the protection and continuation of those features. The staff is scheduled to meet again with the neighborhood association in September.

Complete Streets – Staff assisted the consulting team as they continued their work for the Complete Streets project. The Complete Streets project will result in a policy manual and proposed text amendments that will provide standards for development and redevelopment of the transportation network throughout the community.

Green work, Greenways and Bike/Ped – Staff attended meetings of the Greenway Coordinating Committee and the Partnership for a Green Community and continued to update the LFUCG trail and greenway properties databases and maps.

Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.

General Work Activities – Staff prepared for and attended the Technical Review Committee. Staff answered questions about land use and other comprehensive plan issues as well as neighborhood association issues. Using GIS, Census data, and PCensus software, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored training sessions, including PeopleSoft and staff development training.

C. Transportation Planning Activity Report**1.1 Surveillance**

- Staff attended monthly Blue Grass Airport Board meeting and TAC new executive building opening.
- The MPO staff continues to monitor the *Jessamine Journal* and the Jessamine County Comprehensive Plan to track on-going land development and consults with county officials on a regular basis to keep abreast of development activities. Staff followed up with the MPO PC on a speed reduction request for US 27.
- Staff attended the statewide planning meeting in Frankfort

1.2 Title VI/ADA

- Staff worked on ADA Transition Plan for Lexington Fayette Urban County Government, including gathering information regarding ADA work that has been done and/or is in process.
- Staff participated in downtown sidewalk obstacle survey to identify accessibility barriers.

1.3 Participation Process

- MPO Website Development – website was redeveloped and launched this month with a completely new design and a number of new features. In July, the MPO website had 202 unique visitors; 468 visits; and 2,185 page views.
- The MPO's Twitter site increased its followers to 367 at the end of July up from 344 at the end of June.
- The MPO's Facebook sites had 322 friends and 121 fans at the end of July.
- The Lexington MPO Public Participation/Involvement Access Database continues to be updated. The database now includes over 850 records.

1.4 Staff Development

- Staff continues to monitor the latest information from planning, engineering, and traffic engineering publications.
- Staff attended website training for MPO's new website.

2.1 Congestion Management Process (CMP)

- Staff continued to work on the Congestion Management Process (CMP) Overview document based on the comments and suggestions received from MPO, LFUCG, and KYTC staff.
- Staff continued working with the KYTC staff to implement a state-wide congestion management program.
- Staff worked on the elected CMC Chair person qualification issues with the LFUCG Department of Law.

2.2 Transportation Plan Update

- Travel Demand Model – Staff modeler continues to provide travel demand forecasts upon request and interprets modeling forecast results.
- MTP 2035 Long Range Projects reviewed for future UPL ranking.

2.3 Air Quality Activities

- Staff attended the monthly Lexington Climate Action Plan meeting.
- Staff participated in two Kentucky Climate Action Plan conference calls and participated in drafting guidance language for several policy areas.
- Staff organized a meeting of the transportation sub-team of the LFUCG Climate Action Plan effort.
- Staff continued daily ozone forecasting and issued two (2) air quality advisory alerts.
- Staff participated in an air quality conference call.
- Staff participated in a MOVES user group teleconference.

2.4 Intelligent Transportation Systems (ITS)

- The MPO staff continued to monitor ITS topics and continued coordination with the LFUCG Division of Traffic Engineering, KYTC, and FHWA.

3.1 Transportation/Traffic and Land Use Impact Analysis

- The MPO staff continued to monitor transportation and land use topics, and continued coordination with the LFUCG Division of Planning: Planning Services Staff, and Traffic Engineering when necessary.
- Reviewed Subdivision/Zoning Development Plans and Board of Adjustment information, and participated in review meetings.
- Monitor all Fayette and Jessamine planning activities to stay abreast with on-going transportation, traffic, land-use, and economic-development planning to the greatest extent possible.

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- Traffic counts and roadway functional classification information were provided to several development professionals, private consultants, realtors, and to citizens in July.

3.2 Multimodal / Transportation Enhancement Planning / Intermodal Planning

- Share the Road Campaign – Staff continued work on the Share the Road Campaign through July. The campaign includes billboards, bus ads, bike safety videos and informational brochures being distributed by UK and LFUCG. A website with more detail www.bikelexington.com.
- South Limestone Multimodal Transportation Study –The final document is nearing completion. Staff worked with UK to being implementing a bike lane project from Scott St to Ave of Champions.
- Community Bike Sharing Program – Staff is working with the Department of Environmental Quality and Downtown Lexington Corporation to implement the project. Major tasks underway include environmental clearance for the bike stations and issuing an RFP for the bike sharing equipment.
- Events – Staff began coordinating the annual Second Sunday event which will be held in conjunction with Spotlight Lexington later this year on 10-10-10.
- Complete Streets – Staff assisted with review and coordination for the Complete Streets project.

3.3 Transit Planning

- Staff working on art shelter sites to be implemented in 2010.
- Staff working with Dennis Anderson and Tom Blues to establish an art shelter site next to Anderson Communities as a CMAQ matching project. Establishing a design contest for the chosen site. Money has been secured for design contest.
- Working with Carol Schoaff to get Kevin Wagner up to speed with encroachment permitting. Investigating issues holding up encroachment process. No permits have been issued from LFUCG in 2010 so far.
- Staff attended regular LexTran Board meeting.
- Attended Downtown Trolley Steering Committee to give feedback on Trolley so far.
- Staff participating in a planning group study of urban corridors relating to visual enhancement.
- Staff working with LexTran on Title VI mapping compiling data. Attended Statewide Transportation Meeting to seek information pertaining to Title VI documentation.
- Staff participated in a Downtown Accessibility Study Walk (survey) with Latitudes.
- Researching Park and Ride incentives for Planning Commission. Text amendment for Design Guidelines being looked at by Planning Commission now.

3.4 Mobility Office Activities

- Regular mobility office activities continued this month.
- Received 28 phone calls this month: 4 regional transits, 15 vanpool, 6 carpools, 2 paratransits and 3 other government services.
- Continued radio spots for the mobility marketing campaign.
- Worked on Mobility Office promotion at the Legends and radio spots for an event to be held on August 13th at Applebee's Park.

3.5 Project Forecasts

- In July, the consultant and staff worked to answer any additional questions about the data.

4.1 Administration

- Committee meeting packets were prepared and distributed for the following Transportation Planning/MPO meetings held in July: Bicycle and Pedestrian Advisory Committee (BPAC), Transportation Coordination Committee, and the Air Quality Advisory Committee (AQAC).

4.2 Transportation Improvement Programming (TIP)

- Compiled and filed copies of all KYTC STIP actions, and state and federal program management authorization forms.

4.3 Unified Planning Work Program (UPWP)

- Staff reviewed UPWP to ensure work program elements are being fulfilled, monitored, and improved for relevancy and changing Public Works needs.

VIII. **AUDIENCE ITEMS** – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early rehearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. MEETING DATES FOR SEPTEMBER, 2010

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (Phoenix Building)	September 2, 2010
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (Phoenix Building)	September 2, 2010
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers	September 9, 2010
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers	September 16, 2010
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers	September 23, 2010
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (Phoenix Building)	September 29, 2010

X. ADJOURNMENT

TLW/TM/BJR/BS/DB

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