

A G E N D A
Budget Committee of the Whole
May 24, 2011
11:00 A.M.

- 1. Links Reports**
 - Public Safety Links**
 - General Services Links** (1-16)
- 2. Other Business**
- 3. FY 12 Council Budget Schedule** (17)

General Services Link

FY 2012 Report Out

Members:

Steve Kay, Councilmember at Large, Chair

KC Crosbie, 7th Dist.

Diane Lawless, 3rd Dist.

General Services Overview

- The Link did not recommend significant changes to the Mayor's budget in the short term.
- The Link felt that it was difficult to make major changes because the new administration was still becoming familiar with the budget and the budget cycle was compressed.
- Having the Links follow the budget throughout the year and starting the budget process in the fall is a better process going forward.

FY 2012 Changes to Mayor's Proposed Budget

- Keep all pools open on Monday
- Keep Meadowbrook Golf Course open
- Install new equipment in the annex parking garage
- Use the Avon money in the budget to pay for these items
- Include beer sales revenue from Tates Creek

Changes to Funds and Accounts

Item	Amount	Fund	Dept	Section	Account	Page #
Avon golf	\$ 61,547.00	1101	707606	7643		189
Meadowbrook operation	\$ (161,597.00)	1101	707606	7647		191
Equipment for annex parking garage	\$ (15,000.00)	1101				
Pool closing - Monday	\$ (10,000.00)	1101	707606	7603		187
Golf revenue from beer sales at Tates Creek	\$ 22,500.00	1101	707606	7642	42030	191
Meadowbrook revenue	\$ 141,500.00	1101	707606	7642	42030	191
Total	\$ 38,950.00					

Long Term Recommendations

- However, the Link felt that there were issues with the budget that should be addressed by the Administration and the Council in the long term that have significant budgetary impact.
 - These items will be referred to either the General Government Committee, the Budget and Finance Committee, or the Administration for review and action.
 - A detailed report of these items is in your packet.
-

Facilities

- Facility usage policy
 - Capital improvements
 - Annual maintenance
 - Property management software
 - Utility bills
-

Fleet

- Vehicle replacement fund
- Vegetable oil pilot program

Parks

- Aquatic plan
- Golf course management plan
- Capital improvements
- Annual maintenance
- Conservancy
- Park Acquisition Fund
- Expansion Fund

Other

- Grant process
- Use of volunteers

Questions and Comments

General Services Link

FY 2012

Recommendations

Category	Information	Motion	Recommended Action
Meadowbrook closing	Meadowbrook is a favorite course of the public, particularly among Seniors and the young. It is the only par 3. It also is not losing more money than other golf courses.	Meadowbrook Golf Course should not be closed	Change Mayor's Recommendation
Parking Garages - repair	The annex parking garage is losing revenue because the equipment is often broken. Closing the pools on Monday would only save \$10,000; however, it would create a hardship since 3 of the summer holidays this year are on Monday	\$15,000 should be spent to install needed equipment in Annex garage	Change Mayor's Recommendation
Pools - closing Monday		All pools should remain open on Monday for the remaining part of FY 2011 & FY 2012	Change Mayor's Recommendation
Revenue	Parks anticipates the revenue generated by beer sales at Tats Creek will be \$22,500 in FY 2012	Beer sales revenue should be included in budget	Change Mayor's Recommendation

General Services Link
FY 2012 Budgetary Impact

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**General Services Link
Long Term Recommendations.**

1

Category	Information	Recommendation
Facilities - annual maintenance	The city has historically acquired property without budgeting appropriate maintenance for this property.	Matter should be referred to General Government Committee to develop a plan to include funding for building maintenance in the FY 2013 budget
Facilities - capital improvements	Many of LFUCG buildings are in desperate need of repair and renovation.	Matter should be referred to General Government Committee to develop a plan to include funding for repair and renovation in the FY 2013 budget
Facilities - software	The database of LFUCG property is currently being maintained on an excel spreadsheet. It would greatly benefit property management to have real estate software.	Matter should be referred to General Government Committee. Commissioner should present a proposal for acquisition of real estate management software by December 1, 2011
Facilities - Utilities	The cost of fuel fluctuates greatly and it is difficult to budget.	Dept. of Finance and General Services should meet quarterly to review utility bills, develop projections for next quarter, and amend budget if necessary
Facility - usage	LFUCG does not have a good policy in place to evaluate the best and highest use of its property. There are \$55 million of fleet assets in the General Fund. We should be putting \$5 million a year in a vehicle replacement fund. It is not appropriate to bond vehicle replacement. There was \$0 for vehicle replacement in FY 2011 and FY 2012 budgets.	Matter should be referred to General Services Committee to develop policy. Policy should be reviewed once a year before the budget process.
Fleet - replacement		Matter should be referred to Budget and Finance Committee to develop a plan to include funding for a vehicle replacement fund in FY 2013 budget
Fleet - vegetable oil pilot program	Many vehicles are now using vegetable oil, which is free, as fuel.	Matter should be referred to General Government Committee to determine the efficacy of such a pilot program
Other - Grant process	Grant money is being left on the table because there is not a clearing house that evaluates all opportunities and takes advantage of the appropriate ones. Currently, each Dept. does its own.	Matter should be referred to Budget & Finance Committee to ensure that grant application procedure is coordinated across government to ensure that all grant opportunities are maximized
Other - Use of volunteers	Fleet has used inmates and interns to cut some of their personnel cost.	Matter should be referred to Mayor's office to determine if there are other opportunities for the use of volunteers, inmates, and interns
Parks - Acquisition Fund	There is a Parks Acquisition Fund funded by a fee on building permits in the original USB. There is approximately \$1 million in this fund.	Matter should be referred to General Government Committee to determine how money is being and should be used, possibly in conjunction with a Parks Conservancy.

**General Services Link
Long Term Recommendations**

Parks - annual maintenance	The city has historically acquired property without budgeting appropriate maintenance for this property. For instance, it will take @ \$40,000 to maintain the Legacy Trail.	Matter should be referred to General Government Committee to develop a plan to include funding for park maintenance in the FY 2013 budget
Parks - aquatic plan	The city does not have a plan for evaluation of the use of the pools, what pool upgrades are needed, and how to utilize the property to benefit the community if the pool is closed.	Matter should be referred to General Government Committee; Parks should present an aquatic plan by December 1, 2011
Parks - capital improvements	Parks needs money for repair and renovation.	Matter should be referred to General Government Committee to develop a plan to include funding for repair and renovation in the FY 2013 budget
Parks - Conservancy	Parks need money for renovation and maintenance. Many cities have a Parks Conservancy which is a public/private partnership.	Matter should be referred to General Government Committee; Parks should present a plan for a Parks Conservancy by December 1, 2011 possibly including use of the County Clerk money.
Parks - Expansion Fund	There is an Expansion Fund funded by money generated by fees in the expanded USB. Part of this money is used for park acquisition.	Matter should be referred to General Government Committee to determine how money is being and should be used, possibly in conjunction with a Parks Conservancy.
Parks - Golf Course Mgmt	The golf courses show a significant decrease in use in the winter months. There is an opportunity for efficiency in evaluating closing those courses during the winter months or on certain days. There are also revenue opportunities that are being underutilized.	Matter should be referred to General Government Committee; Parks should present a plan for golf course management by December 1, 2011

**General Services Link
Long Term Recommendations**

1

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**General Services Link
Long Term Recommendations**

2

Parks - annual maintenance	The city has historically acquired property without budgeting appropriate maintenance for this property. For instance, it will take @ \$40,000 to maintain the Legacy Trail.	Matter should be referred to General Government Committee to develop a plan to include funding for park maintenance in the FY 2013 budget
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Parks - Golf Course Mgmt		Matter should be referred to General Government Committee; Parks should present a plan for golf course management by December 1, 2011

FY 12 COMMITTEE OF THE WHOLE BUDGET SCHEDULE

Version 5 5.19.11						
Description	Date(s)	Day	Time	Location	Notes	
Start Links Assignments	22-Mar	Tuesday	1:00 PM	Chambers	Budget & Finance Committee	
Mayor's Proposed Budget Address	12-Apr	Tuesday	3:00 PM	Chambers		
Council Links Begin Review Process	13-Apr					
Analysis of Mayor's Proposed Budget	26-Apr	Tuesday	11:00 AM	Chambers	Connie Underwood Presenting	
Revenue Projections Discussion	26-Apr	Tuesday	1:00 PM	Chambers	Budget & Finance Committee	
Bonding, Debt & Capital Discussion	28-Apr	Thursday	3:00 PM	Chambers	Prior to Council Meeting	
Government Reorganization	12-May	Thursday	4:30 PM	Chambers	Prior to Council Meeting	
Links Report Out	24-May	Tuesday	11:00 AM	Chambers	Budget COW	
Links Report Out	24-May	Tuesday	1:00 PM	Chambers	Budget COW	
Links Report Out/Discuss on	26-May	Thursday	3:00 PM	Chambers	Prior to Quarterly COW	
Public Hearing on Mayor's Proposed Budget	26-May	Thursday	6:00 PM	Chambers	Special Meeting	
Links Recommendations Deadline	27-May	Friday			Electronic Version to VM Gordon & Connie Underwood by 5:00 PM	
Councilmember Recommendations' Deadline	31-May	Tuesday			Electronic Version to VM Gordon & Connie Underwood by 5:00 PM	
Revenue Update/Review Mayor's Late Items/ Review Links/CM Recommendations	07-Jun	Tuesday	11:00 AM	Chambers	Prior to General Government Committee	
Discussion on Proposed Amendments	09-Jun	Thursday	3:00 PM	Chambers	Prior to Council Meeting	
Continue Discussion on Proposed Amendments	14-Jun	Tuesday	11:00 AM	Chambers	Budget COW	
Ratify Budget/Motion to Place on Docket	14-Jun	Tuesday	1:00 PM	Chambers	Special Council Meeting	
1st Reading of Budget	21-Jun	Tuesday	3:00 PM	Chambers	Special Council Meeting	
2nd Reading of Budget	23-Jun	Thursday	6:00 PM	Chambers	Council Meeting	
5.18 11PAS						

Public Safety FY 2012 Link

George G. Myers, Councilmember 8th District, Chair
Peggy Henson, Councilmember 11th District
Linda Gorton, Vice Mayor

Public Safety FY 2012 Link

Meeting Dates (2011)

- **April 19:** Animal Care and Control, Building Inspections, Code Enforcement
- **April 26:** Emergency Management, Enhanced 911, Corrections
- **May 3:** Police
- **May 10:** Fire, Commissioner of Public Safety

Public Safety FY 2012 Link Meeting Attendees

April 19, 2011

- George Myers
- Linda Gorton
- Peggy Henson
- Richard Moloney
- Clay Mason
- Dewey Crowe
- David Jarvis
- Jane Driskell
- Ryan Barrow
- Melissa Lueker
- Sheila Hupp
- Elizabeth McGee
- Peggy Henson
- Connie Underwood
- Paul Schoninger
- Elizabeth Chatterton

April 26, 2011

- George Myers
- Linda Gorton
- Peggy Henson
- Pat Dugger
- Clay Mason
- Melissa Lueker
- Richard Moloney
- Jane Driskell
- Ryan Barrow
- Elizabeth Chatterton
- Paul Schoninger
- David Lucas
- Ron Bishop
- Gina Dulin
- Edye Dabney

Public Safety FY 2012 Link Meeting Attendees

May 3, 2011

- George Myers
- Linda Gorton
- Peggy Henson
- Richard Moloney
- Clay Mason
- Melissa Lueker
- Richard Moloney
- Douglas Pape
- Ronnie Bastin
- Paul Schoninger
- Elizabeth McGee
- Ryan Barrow
- Jane Driskell
- Elizabeth Chatterton

May 10, 2011

- George Myers
- Linda Gorton
- Peggy Henson
- Jenifer Benningfield
- Richard Moloney
- Paul Schoninger
- Clay Mason
- Keith Jackson
- George Wolffbrandt
- Rick Jordan
- Chris Bartley
- Jane Driskell
- Ryan Barrow
- Elizabeth McGee
- Melissa Lueker
- Connie Underwood
- Elizabeth Chatterton
- Tara Bopp

Animal Care and Control

Susan Malcomb, LHS President

Recommendations:

- None

Background:

- Increased officers from 6 to 10 in FY2009.
- Reduced response times from 97 minutes in 2008 to 9 minutes in 2010.

Long-term Budgetary/Policy Issues:

- Cost of food and boarding has increased.
- Fewer people are reclaiming their pets due to the economic downturn.

Building Inspections

Dewey Crowe, Director

Recommendations:

- Refer Code of Ordinances Section 8-4 to law for updates so that the cost of mining and quarrying permit fees and inspections are revenue neutral.

Background:

- Current ordinance: not updated since 1989.
- Cost of contractor to perform mandatory inspections (Line Item 72105) is paid by taxpayer.

Long-term Budgetary/Policy Issues:

- Purchasing software which would link data for all of Public Safety.

Code Enforcement

David Jarvis, Director

Recommendations:

- The Administration details the process for handling nuisance abatement financial issues, including the responsible parties for managing each step and the applicable account strings.
 - Provide figures for all nuisance abatement revenue and expenses (FY2007 through FY2010 and FY2011 year to date).
 - Separate the information by type (e.g. civil penalties, liens filed, liens paid, penalties and liens obligated and unpaid, etc.).

Background:

- Council approved Resolution No. 770-2009 to place \$200,000 in nuisance abatement fund on an annual basis.
- The ordinance was written to authorize “Up to \$200,000 per fiscal year to be funded by the actual amount of collections of nuisance abatement costs and civil penalties issued by the Division of Code Enforcement.

Code Enforcement

David Jarvis, Director

Recommendations (Continued):

- Model a program after Operation Brightside (Louisville) to abate illegal signs in the right of way.
 - Get assistance from organizations such as Corridor's Commission, Keep Lexington Beautiful, etc.
- Refer Code of Ordinances Section 12-1, PM-108.2 to law for updates so that the pricing guideline for board-ups includes labor, materials, and indirect costs and is revenue neutral.

Background (Continued):

- Code Enforcement picked up an estimated 5,000 signs from the right of way in 2010.
- Board-up charges currently include materials but labor charges are minimal.

Long-term Budgetary/Policy Issues:

- None

Emergency Management

Pat Dugger, Director

Recommendations:

- Have a strategic discussion about what long-term emergency preparedness looks like.

Background:

- FY 2012 budget is similar to the 1995 budget.
- 10-12 of 27 outdoor warning sirens are 1960's vintage.
 - Parts cannot be replaced on older models.

Enhanced 911

David Lucas, Director

Recommendations:

- Route non-emergency calls through 311.
 - Enables tracking
 - Positively impacts mandatory overtime (within E-911)

Background:

- 63% of calls to E-911 are non-emergency
- Currently all calls to the Police Department are routed through dispatch.
 - Both emergency and non-emergency

Long-term Budgetary/Policy Issues:

- Federal mandate to connect public safety with the 800 MHz radio system (January 2013).

Corrections

Ron Bishop, Director

Recommendations:

- Explore possibilities of housing additional federal and state inmates to generate revenue.
- Work with judges to educate and encourage them to utilize electronic monitoring when appropriate.

Background:

- Booked 29,000 people in 2010.
- Average daily cost for incarceration \$70/adult.
- Juveniles cost \$100/day.
- Electronic monitoring generates \$10/day per person.
- 1,288 beds in facility.
- Average number of inmates is slightly below 1,000.

Corrections

Ron Bishop, Director

Background (Continued):

- Weekenders are most labor intensive and are booked during the busiest time creating a log-jam.
 - Mandated to check-in on Friday nights and released on Monday morning.

Long-term Budgetary/Policy Issues

- Evaluate need for preventative maintenance.
- Need a replacement plan for mattresses (\$55/each).
- Recent court ruling may pass health care cost for inmates onto jail.

Police

Ronnie Bastin, Chief

Recommendations:

- None

Background:

- Chief stated their two primary functions will be “Responding to calls for service and investigating crimes.”
- FY 2012 plan **reduces:**
 - CLEAR officers from 8 to 4
 - Mounted Officers from 8 to 4
 - Traffic Control reduced from 25 to 21
 - Downtown and Park Patrol from 8 to 4
 - Limited policing of Legacy Trail

Police

Ronnie Bastin, Chief

Background (Continued):

- Programs to be eliminated:
 - Safety City
 - DARE
 - GREAT (Gang Program)
- Funeral escorts will be eliminated.
- Air Support will be limited (night's only).
- Emergency Response Unit is losing a coordinator.

Long-term Budgetary/Policy Issues:

- None

Fire and Emergency Management

Keith Jackson, Acting Chief

Recommendations:

- Add \$30,000 for FY2012 to cover late runs (Account No: 63152).
 - Average total hours for EMS/Fire late runs between FY2006-FY2010 equals 576.08 (in normal years)
 - Average hourly rate with benefits is \$47
 - $576.08 * \$47 = \$27,075.76$
- Establish a new line item for late run overtime.
- Make paramedic training a priority in FY2012.
 - 18 existing firefighters (cost of \$218,000)
- Research best practices for staffing firefighters and paramedics.

Fire and Emergency Management

Keith Jackson, Acting Chief

Background:

- There are zero dollars allocated in the budget to cover overtime for late-runs.
- There has not been a new class of paramedics trained in three years.
- Paramedic class of 27 costs \$400K when done off-duty.
 - Training is for existing firefighters.
 - Includes overtime and backfilling trucks.

Long-term Budgetary/Policy Issues:

Public Safety Division

Long Term Budgetary/Policy Issues

- Look at cell phone contracts for cost-savings.
- Look at opportunities to link government services through E-commerce.
- Connectivity software to track issues through public safety.
- Federal mandate to connect public safety with the 800 MHz radio system (January 2013).