

# **Lexington-Fayette Urban County Government**

*200 E. Main St  
Lexington, KY 40507*



**Tuesday, May 14, 2013**

**3:00 PM**

**Packet**

**Council Chamber**

**Urban County Council Work Session**

**URBAN COUNTY COUNCIL  
SCHEDULE OF MEETINGS  
May 13 – May 20, 2013**

**Monday, May 13**

General Services & Planning Link.....12:00 pm  
Conference Room – 5<sup>th</sup> Floor Government Center

**Tuesday, May 14**

General Government Link.....9:00 am  
Conference Room – 5<sup>th</sup> Floor Government Center

Environmental Quality Committee.....11:00 am  
Council Chamber – 2<sup>nd</sup> Floor Government Center

Planning & Public Works Committee.....1:00 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

Council Work Session.....3:00 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

**Wednesday, May 15**

Courthouse Area Design Review Board.....2:00 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

Town & Gown Commission.....4:00 pm  
Maxwell Presbyterian Church – 180 E. Maxwell Street

**Thursday, May 16**

General Government Link.....9:00 am  
Conference Room – 5<sup>th</sup> Floor Government Center

Corridors Commission.....11:00 am  
Conference Room – 3<sup>rd</sup> Floor Phoenix Building

**Friday, May 17**

EMAB.....8:30 am  
Fire Training Center – 1375 Old Frankfort Pike

General Services Link.....1:30 pm  
Conference Room – 5<sup>th</sup> Floor Government Center

**Monday, May 20**

No Meetings

URBAN COUNTY COUNCIL

WORK SESSION SUMMARY

TABLE OF MOTIONS

May 7<sup>th</sup>, 2013

Mayor Jim Gray chaired the meeting and called it to order at 3:05pm. Vice Mayor Linda Gorton took over the chair during the meeting. All Council Members were present at the start of the meeting.

I. Public Comment – Issues on Agenda – No

II. Requested Rezonings / Docket Approval – No

III. Approval of Summary – Yes

Motion by Beard to approve the summary. Seconded by Myers. Motion passed without dissent.

IV. Budget Amendments – No

V. New Business – Yes

Motion by Farmer to approve the new business. Seconded by Scutchfield. Motion passed without dissent.

VI. Continuing Business / Presentations – Yes

Motion by Stinnett to approve the Neighborhood Development Funds. Seconded by Akers. Motion passed without dissent.

VII. Council Reports – Yes

Motion by Henson to place on the docket for the May 23, 2013 Council meeting, a resolution directing the Mayor to immediately fill the vacant positions within the Division of Code Enforcement. Seconded by Farmer. Motion passed without dissent.

Motion by Ford to refer the subject of Small Area Plan implementation and funding into the Social Services and Community Development Committee. Seconded by Akers. Motion passed without dissent.

Motion by Ellinger to schedule a Special Council meeting for a public hearing of the Mayor's Proposed Budget on May 28<sup>th</sup>, 2013 at 3:00pm. Seconded by Kay. Motion passed without dissent.

Motion by Myers to refer the issue of creating a community wide community development corporation into the Planning and Public Works Committee. Seconded by Ellinger.

Motion to amend by Ellinger to refer the issue of creating a community wide community development corporation into the Economic Development Committee of the Whole (COW). Seconded by Farmer. Amendment passed without dissent.

Amended motion passed without dissent.

VIII. Mayor's Report – No

IX. Public Comment – Issues Not on Agenda – Yes

Motion by Myers to refer the relocation of Pimlico Apartments in the Social Services and Community Development Committee and to place the item on the next agenda. Seconded by Ford.

Motion to amend by Henson to refer the review of the relocation process of the Housing Authority to the Social Services and Community Development Committee. Seconded by Clarke. Amendment passed without dissent.

Amended motion passed without dissent.

X. Adjournment - Yes

Motion by Clarke to adjourn. Seconded by Lane. Motion passed without dissent.

**Lexington-Fayette Urban County Government  
Work Session Agenda  
May 14, 2013**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezonings/ Docket Approval – No**
- III. Approval of Summary – Yes, p. 1 - 2**
- IV. Budget Amendments – No**
- V. New Business – Yes, p. 6 - 19**
- VI. Continuing Business/ Presentations**
  - a** Neighborhood Development Funds, May 14, 2013, p. 20
  - b** Budget COW Summary April 30 2013, p. 21 - 26
  - c** Social Services & Community Development Summary, April 2013, p. 27 - 31
- VII. Council Reports**
- VIII. Mayor's Report – No**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

## Administrative Synopsis - New Business Items

- a      0439-13**      Authorization to submit a grant application, and to accept award if offered, to the Bluegrass Area Development District for operation of the Senior Citizens Center in FY 2014. (L0439-13) (Gooding/Mills)  
This is a request to submit a grant application, and to accept award if offered, to the Bluegrass Area Development District for operation of the Senior Citizens Center in FY 2014. Federal funds are estimated at \$83,101, grant match of \$166,566, and program income of \$7400, for a total project cost of \$257,067. Budget amendment in process. p. 6
- b      0453-13**      Authorization to execute Change Order No. 1 to Agreement with R. B. Jergens Contractors, Inc. for the Haley Pike Landfill Closure Contract 82-2012. (L0453-13) (Moloney)  
This is a request to execute Change Order No. 1 to Agreement with R. B. Jergens Contractors, Inc. in the amount of \$484,075.29 for the Haley Pike Landfill Closure Contract 82-2012. This increase brings the total new contract total to \$2,734,970.64. Funds are budgeted. p. 7 - 11
- c      0462-13**      Authorization to approve sole source purchase of design services with ECSI LLC, for the Northland Meadows Arlington Phase 5C Project. (L0462-13) (Gooding/Paulsen)  
This is a request to approve sole source purchase of design services in the amount of \$22,500 with ECSI LLC, for the Northland Meadows Arlington Phase 5C Project. Funds are budgeted. p. 12
- d      0466-13**      Authorization to execute an Interlocal Cooperative Agreement among the counties comprising the Bluegrass Area Development District for the continued operation of and participation in the Bluegrass Workforce Investment Board. (L-0466-13) (Hamilton)  
This is a request to execute an Interlocal Cooperative Agreement among the counties comprising the Bluegrass Area Development District for the continued operation of and participation in the Bluegrass Workforce Investment Board. There is no budgetary impact. p. 13 - 16
- e      0467-13**      Authorization to transfer the Division of Building Inspection and the Division of Code Enforcement, along with all authorized positions and incumbents, from the Department of Environmental Quality and Public Works to the Department of Planning, Preservation and Development. (L0467-13) (Maxwell/Paulsen)  
This is a request to transfer the Division of Building Inspection and the Division of Code Enforcement, along with all authorized positions and incumbents, from the Department of Environmental Quality and Public Works to the Department of Planning, Preservation and Development. There is no budgetary impact. p. 17

- f**      **0479-13**      Authorization to amend Section 21-5 of the Code of Ordinances creating one (1) position of Probation Unit Supervisor (Grade 113E) and five (5) positions of Probation Officer (Grade 110N) in the Division of Community Corrections. (L0479-13) (Maxwell/Mason)  
This is a request to amend Section 21-5 of the Code of Ordinances creating one (1) position of Probation Unit Supervisor (Grade 113E) and five (5) positions of Probation Officer (Grade 110N) in the Division of Community Corrections. There is no budgetary impact. p. 18
- g**      **0489-13**      Authorization to accept award from the U.S. Department of Homeland Security/Federal Emergency Management Agency for a fire prevention project. (L0489-13) (Gooding/Mason)  
This is a request to accept award from the U.S. Department of Homeland Security/Federal Emergency Management Agency, in the amount of \$18,128 for a fire prevention project. A 20% local match of \$4,531 is required. Funds are budgeted. p. 19



Mayor Jim Gray

**LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT**  
Division of Grants and Special Programs

**TO: JIM GRAY, MAYOR**  
**URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR**  
**DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: APRIL 26, 2013**

**SUBJECT: AUTHORIZATION TO SUBMIT A GRANT APPLICATION, AND TO ACCEPT**  
**AWARD IF OFFERED, TO THE BLUEGRASS AREA DEVELOPMENT**  
**DISTRICT FOR OPERATION OF THE SENIOR CITIZENS CENTER IN FY**  
**2014**

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A grant application has been prepared by the Department of Social Services for submission to the Bluegrass Area Development District (BGADD) requesting federal funds from Title III of the Older Americans Act for operation of the Lexington Senior Citizens Center in FY 2014. The Lexington Senior Citizens Center is a multi-purpose community focal point for services to persons 60 and older in Fayette County. Basic center operations include advocacy, counseling, education, health promotion, access to legal assistance, outreach, recreation, and telephone reassurance. LFUCG staff includes a center director, Social Worker, a staff assistant senior, a part-time receptionist, and two part-time van drivers. The center also houses several other agencies that serve older persons. These agencies, each having their own budgets, funding sources and staff, include Meals on Wheels, the Nursing Home Ombudsman of the Bluegrass, and Retired Senior Volunteer Program.

It is estimated that \$83,101 in federal funds will be available in FY 2014. The minimum local match required for the operation of the project is 15%; however, the amount that is being requested in the FY 2014 general fund budget for grant match is \$166,566. An additional \$7,400 in program income will be provided by agencies and individuals who utilize the Senior Citizens Center. The total cost of operations for this project is \$257,067. Grant funds are used for personnel costs, utilities, travel, and other operating costs of the center.

Council authorization to submit the application and accept the award, if offered, is hereby requested, subject to the availability of sufficient funds in FY 2014.

Irene Gooding, Director

Xc: Beth Mills, Commissioner of Social Services

**HORSE CAPITAL OF THE WORLD**

200 East Main Street 6<sup>th</sup> Fl Lexington, KY 40507 PH (859)258-3070 FAX (859)258-3081 [www.lexingtonky.gov](http://www.lexingtonky.gov)

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Lexington-Fayette Urban County Government  
DEPARTMENT OF ENVIRONMENTAL QUALITY & PUBLIC WORKS

Jim Gray  
Mayor

Richard Moloney  
Commissioner

**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: GEORGE S. MILLIGAN, CONSTRUCTION SUPERVISOR  
DEPARTMENT OF ENVIRONMENTAL QUALITY AND PUBLIC WORKS**

**DATE: APRIL 30, 2013**

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 1  
WITH R. B. JERGENS CONTRACTORS, INC. IN THE AMOUNT OF \$484,075.29 FOR  
THE HALEY PIKE LANDFILL CLOSURE CONTRACT 82-2012.**

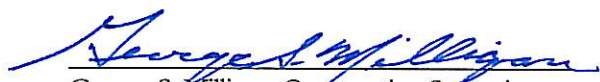
The Department of Environmental Quality and Public Works is recommending the execution of change order No. 1 for \$484,075.29 with R. B. Jergens Contractors, Inc... Vandalia Ohio for construction of the Haley Pike Landfill Closure, Phase 4 - Earthwork. The new contract total is \$2,734,970.64.

The change order adds units that were not included in the original contract but were needed for construction, removes items that were included in the original contract that were not needed for construction. In addition this change order adds items and units that were discovered once construction had started that had not been anticipated in the design phase.

Sufficient funds are budgeted in the following account.

| FUND | DEPT ID | SECTION | ACCOUNT | AMOUNT       |
|------|---------|---------|---------|--------------|
| 4121 | 303102  | 3063    | 90316   | \$484,075.29 |

Council authorization to execute Change Order No. 1 to the agreement with R. B. Jergens Contractors, Inc. in the amount of \$484,075.29 is hereby requested.

  
George S. Milligan, Construction Supervisor

Cc: Richard Moloney, Commissioner of the Department of Environmental Quality and Public Works  
Steve Feese, Director of the Division of Waste Management

| LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT                                                                 |           |                                            |       |          | 28-Mar-13                            |                            |                            |
|-----------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------|-------|----------|--------------------------------------|----------------------------|----------------------------|
| CONTRACT CHANGE ORDER                                                                                     |           |                                            |       |          | Project: Haley Pike Landfill Closure |                            |                            |
|                                                                                                           |           |                                            |       |          | Location: Lexington                  |                            |                            |
| To (Contractor): R. B. Jergens Contractors, Inc. Vandalia, Ohio                                           |           |                                            |       |          | Contract No: 12-018                  |                            | Change Order No: 1         |
| You are hereby requested to comply with the following changes from the contract plans and specifications; |           |                                            |       |          |                                      |                            |                            |
| Item No.                                                                                                  | ADD / DEL | Description of changes                     | Units | Quantity | Unit Price                           | Decrease in contract price | Increase in contract price |
| 5                                                                                                         | Del       | Clearing and Grubbing                      | Acres | 0.35     | \$ 4,919.39                          | \$ 1,721.79                | \$ -                       |
| 6                                                                                                         | Add       | Stripping and Stockpiling Topsoil          | CY    | 25476    | \$ 1.42                              | \$ -                       | \$ 36,175.92               |
| 7                                                                                                         | Del       | Erosion Control                            | LF    | 2000     | \$ 1.97                              | \$ 3,940.00                | \$ -                       |
| 8                                                                                                         | Add       | Unclassified Excavation                    | CY    | 18432    | \$ 5.97                              | \$ -                       | \$ 110,039.04              |
| 8A                                                                                                        | Add       | Sungrade Prep                              | LS    | 1        | \$50,963.80                          | \$ -                       | \$ 50,963.80               |
| 8B                                                                                                        | Add       | T&M Subgrade Issues                        | LS    | 1        | \$69,837.88                          | \$ -                       | \$ 69,837.88               |
| 9                                                                                                         | Add       | 40-mil Textured LLPDE Geomenbrane          | SF    | 38,269   | \$ 0.11                              | \$ -                       | \$ 4,209.59                |
| 10                                                                                                        | Add       | 6 oz. x 6oz. Double Sided Geocomposite     | SF    | 71538    | \$ 0.12                              | \$ -                       | \$ 8,584.56                |
| 12                                                                                                        | Add       | 36" Vegetative Layer (Embankment-in-place) | CY    | 13794    | \$ 4.59                              | \$ -                       | \$ 63,314.46               |
| 12A                                                                                                       | Add       | Additional Subgrade Soil from Borrow       | CY    | 30000    | \$ 4.59                              | \$ -                       | \$ 137,700.00              |
| 13                                                                                                        | Del       | Gabions                                    | CY    | 592      | \$ 149.28                            | \$ 88,373.76               | \$ -                       |
| 14                                                                                                        | Add       | Berms                                      | LF    | 1008     | \$ 7.00                              | \$ -                       | \$ 7,056.00                |
| 15                                                                                                        | Del       | Erosion Control Blanket                    | SY    | 6800     | \$ 1.35                              | \$ 9,180.00                | \$ -                       |
| 16                                                                                                        | Del       | 10oz./yd2 Non-Woven Geotextile             | SY    | 2100     | \$ 1.99                              | \$ 4,179.00                | \$ -                       |
| 17                                                                                                        | Del       | Woven Geotextile                           | SY    | 372      | \$ 1.17                              | \$ 435.24                  | \$ -                       |
| 18                                                                                                        | Add       | No. 610 Stone                              | TN    | 212.58   | \$ 19.19                             | \$ -                       | \$ 4,079.41                |
| 19                                                                                                        | Del       | No. 2 Stone                                | TN    | 202.37   | \$ 19.19                             | \$ 3,883.48                | \$ -                       |
| 22                                                                                                        | Add       | Revegetation                               | Acres | 41.2     | \$ 2,065.83                          | \$ -                       | \$ 85,112.20               |

| LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT<br>CONTRACT CHANGE ORDER                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                              |       |          |             | 28-Mar-13                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------|-------|----------|-------------|-----------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                              |       |          |             | Project Haley Pike Landfill Closure           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                              |       |          |             | Location: Lexington                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                              |       |          |             | Contract No: 12-018      Change Order No: 1 F |
| You are hereby requested to comply with the following changes from the contract plans and specifications;                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                              |       |          |             |                                               |
| Item No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | ADD / DEL | Description of changes                       | Units | Quantity | Unit Price  | Increase in contract price                    |
| 23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Del       | Tie - in to Existing Cap                     | LF    | 94       | \$ 8.88     | \$ 834.72                                     |
| 24                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Del       | Repair Existing Liner                        | LS    | 1        | \$ 1,116.19 | \$ 1,116.19                                   |
| 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Del       | Repair Erosion Control Rails on Existing Cap | LF    | 300      | \$ 12.64    | \$ 3,792.00                                   |
| 26                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Add       | Lower End Downdrain Extensions (Gabions)     | CY    | 10       | \$ 227.16   | \$ -                                          |
| 27                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Add       | Phase 1 Regrade Improvements                 | CY    | 4909     | \$ 3.43     | \$ -                                          |
| 28                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Add       | "Old Borrow Area" Regrade Improvements       | CY    | 3767     | \$ 1.42     | \$ -                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                              |       |          |             |                                               |
| Total decrease                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                              |       |          |             | \$ 117,456.18                                 |
| Total increase                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                              |       |          |             | \$ 601,531.47                                 |
| Net increase /decrease in contract price                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                              |       |          |             | \$ 484,075.29                                 |
| Current contract Amount = \$ 2,250,895.35                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                              |       |          |             | New Contract Amount = \$2,734,970.64          |
| <div style="display: flex; justify-content: space-between;"> <div> Recommended by <u><i>[Signature]</i></u> (Proj. Manager)<br/> Reviewed by <u><i>[Signature]</i></u> (Consulting Engr.)<br/> Accepted by <u><i>[Signature]</i></u> (Contractor)<br/> Approved by <u><i>[Signature]</i></u> (Commissioner)<br/> Approved by <u><i>[Signature]</i></u> (Mayor or CAO) </div> <div> Date <u>4/10/13</u><br/> Date <u>4/10/13</u><br/> Date <u>4/15/13</u><br/> Date <u>4-29-15</u><br/> Date _____ </div> </div> |           |                                              |       |          |             |                                               |

0453-13

**JUSTIFICATION FOR CHANGE**

Project: Haley Pike Landfill Closure

CONTRACT NO. 12-018

CHANGE ORDER: 1

1. Necessity for change: To adjust the Contract Items to reflect those used.
2. Is proposed change an alternate bid? \_\_\_Yes \_\_\_X\_\_\_No
3. Will proposed change alter the physical size of the project? \_\_\_X\_\_\_Yes \_\_\_No  
If "Yes", explain. The requirement for extra material ment that more of the borrow area had to be cleared, excavated, and revegetated.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? \_\_\_Yes \_\_\_X\_\_\_Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_Yes \_\_\_X\_\_\_No  
If "Yes", will the policies be extended? \_\_\_Yes \_\_\_No
7. Effect on operation and maintenance costs: N/A
8. Effect on contract completion date: NONE

\_\_\_\_\_  
Mayor or CAO\_\_\_\_\_  
Date

**CONTRACT HISTORY FORM**

Contractor: R. B. Jergens Contractors, Inc. Vandalia Ohio

Project Name: Haley Pike Landfill Closure

Contract Number and Date 12-018

Responsible LFUCG Division: Environmental Quality & Public Works

**CHANGE ORDER DETAILS**

|                             | <u>Summary of Previous<br/>Change Orders To Date</u> | <u>Percent Change to<br/>Dollar Amount</u> | <u>Original Contract</u>            |
|-----------------------------|------------------------------------------------------|--------------------------------------------|-------------------------------------|
| A.                          | Original Contract Amount:                            | \$ <u>2,250,895.35</u>                     |                                     |
| B.                          | Cumulative Amount of<br>Previous Change Orders:      | \$ <u>0</u>                                | <u>0</u> %<br>(Line B / Line A)     |
| C.                          | Total Contract Amount<br>Prior to this Change Order: | \$ <u>2,250,895.35</u>                     |                                     |
| <u>Current Change Order</u> |                                                      |                                            |                                     |
| D.                          | Amount of This Change Order:                         | \$ <u>484,075.29</u>                       | <u>21.5</u> %<br>(Line D / Line A)  |
| E.                          | New Contract Amount<br>Including this Change Order : | \$ <u>2,734,970.64</u>                     | <u>121.5</u> %<br>(Line E / Line A) |

**SIGNATURE LINES**

Project Manager:  Date: 4/29/13

Reviewed by:  Date: 4/29/13

Commissioner:  Date: 4-29-13



Mayor Jim Gray

**LEXINGTON - FAYETTE URBAN COUNTY GOVERNMENT**  
Division of Grants and Special Programs

**TO:** JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL

**FROM:** IRENE GOODING, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS

**DATE:** APRIL 30, 2013

**SUBJECT:** REQUEST COUNCIL AUTHORIZATION TO APPROVE SOLE SOURCE PURCHASE OF  
DESIGN SERVICES IN THE AMOUNT OF \$22,500 WITH ECSI LLC, FOR THE  
NORTHLAND MEADOWS ARLINGTON PHASE 5C PROJECT

The Division of Engineering has recommended that ECSI LLC be approved as a sole source vendor for the design revisions for the Northland Meadows Arlington Phase 5C project. The reason for this sole source request is to retain the original responsible design engineer to perform the revisions to Phase 5C that are made necessary as a result of major design changes in Phase 5A.

Modifications have been completed on the MNA5A plans, contract documents and specifications. The modifications account for the removal of the two houses and realigning the main sanitary and storm sewer lines through the middle of the neighborhood. These modifications to the MNA5A plans affected the MNA5C (Carlisle Ave.) plans significantly. The location and depth of the main lines crossing Carlisle Avenue as well as the collector lines running down the street must be adjusted in the design and construction plans. This will also adjust the vertical curve of the proposed reconstructed road and alter all of the cross sections.

Mr. Fred Eastridge, P.E., P.L.S. was the design engineer of record while employed at SCB when the original plans were produced. Mr. Eastridge was also the design engineer who modified the MNA5A plans to include the new alignment of the sanitary and storm lines. SCB has dissolved their Civil Engineering Division and Mr. Eastridge is now working with ECSI, LLC. As the original responsible design engineer, he has retained the records and drawing files needed to efficiently and complete the modifications to the MNA5C plans, contract documents and specifications.

The additional work will result in plans that the various utility companies can use to relocate and renew their facilities in advance of our future work on MNA5C, as well as providing us a package ready for bidding once the utility work has been completed. A fee in the amount of \$22,500 has been negotiated for the additional work needed to amend the MNA5C plans.

Sufficient funds are budgeted in the following accounts:

| FUND | DEPT ID | SECTION | ACCT  | PROJECT   | BUD REF | ACTIVITY | AMOUNT   |
|------|---------|---------|-------|-----------|---------|----------|----------|
| 3120 | 303202  | 3211    | 91713 | CDBG 2012 | 2012    | C03      | \$15,750 |
| 4002 | 303202  | 3223    | 71205 |           |         |          | \$6,750  |

Council authorization to approve sole source purchase of design services with ECSI LLC for Meadows Northland Arlington Phase 5C project.

Irene Gooding, Director

Cc: Derek Paulsen, Commissioner of the Department of Planning, Preservation, and Development

**HORSE CAPITAL OF THE WORLD**



Lexington-Fayette Urban County Government  
CHIEF ADMINISTRATIVE OFFICE

Jim Gray  
Mayor

Sally Hamilton  
CAO

To: Mayor Jim Gray  
Members, Urban County Council

From: Office of the CAO

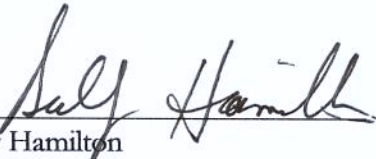
Date: April 25, 2013

Re: Interlocal Agreement for Local Workforce Investment Board

This memo is to request Council authorization for the Mayor to execute an Interlocal Cooperative Agreement among the counties comprising the Bluegrass Area Development District for the continued operation of and participation in the Bluegrass Workforce Investment Board. The Federal Workforce Investment Act requires the designation of geographic areas as local Workforce Investment Areas. The area defined as the Bluegrass Area Development District has also been designated as a local Workforce Investment Area. Each local area must have a local Workforce Investment Board. As indicated above, and by agreement of the legislative bodies of each of the counties included in the area, the Bluegrass Workforce Investment Board ("BWIB") is the board for our local area.

The BWIB was initially created by interlocal agreement in 1998. The agreement is being amended to comply with changes in operational procedures and Federal law. The other 16 counties have executed the Interlocal Cooperative Agreement. I recommend, and request, that the Council authorize the Mayor to execute the Interlocal Cooperative Agreement.

If you have any questions, please let me know.

  
Sally Hamilton  
Chief Administrative Officer

**INTERLOCAL COOPERATIVE AGREEMENT**

**AMONG**

**THE KENTUCKY COUNTIES OF ANDERSON, BOURBON, BOYLE, CLARK,  
ESTILL, FAYETTE, FRANKLIN, GARRARD, HARRISON, JESSAMINE,  
LINCOLN, MADISON, MERCER, NICHOLAS, POWELL, SCOTT AND  
WOODFORD**

This Interlocal Cooperative Agreement ("Agreement") by and among the  
aforementioned, all bodies corporate and politic of the Commonwealth of Kentucky.

**WITNESSETH:**

**WHEREAS**, the Kentucky Interlocal Cooperation Act herein referred to as the  
State Act ("State Act"), KRS 65.210 through 65.300, permits local governmental units  
("Parties") to make the most efficient use of their powers by enabling them to cooperate  
with other localities on a basis of mutual advantage and to thereby provide services and  
facilities in manner and form that will best accord with geographic, economic, population  
and other factors which influence the needs and development of local communities; and

**WHEREAS**, the Governor of the Commonwealth of Kentucky, pursuant to the  
Workforce Investment Act of 1998, (Federal Act) has the authority to designate the  
geographic area encompassing the above named Kentucky counties as a Workforce  
Investment Area ("WIA"); and

**WHEREAS**, the Parties, consisting of 17 counties, known as the Bluegrass Area  
Development District (BGADD), pursuant to the provisions of the Federal Act, desire to  
enter into this Agreement in order to provide for the formation of a Local Workforce  
Investment Board ("WIB") under Section 117 of the Federal Act, all to be consistent with  
the requirements of the State Act,

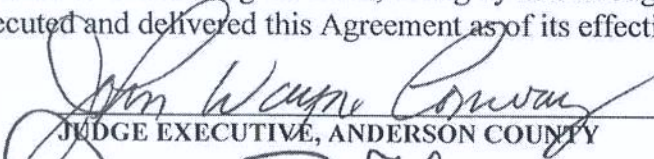
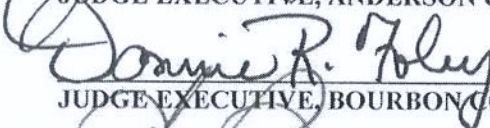
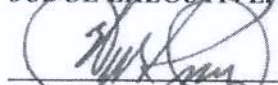
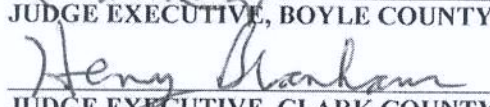
**NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES AND  
THE MUTUAL COVENANTS AND UNDERSTANDINGS CONTAINED  
HEREIN**, the Parties agree as follows:

1. **Effective Date.** The effective date of this Agreement shall become valid upon its  
approval by the legislative bodies of each party. In complying with the State Act,  
a copy of this Agreement, after its approval by the legislative bodies of each party  
and due execution pursuant thereto by the Chief Elected Official of each Party,  
shall be submitted to the Attorney General of the Commonwealth of Kentucky  
under KRS 65.260, as amended, and shall similarly be duly recorded in the

respective Offices of the County Court Clerks of each County which is a party hereto.

2. Agreement Duration. This Agreement shall endure for a period equal to the period of the Grant or Grants to the Local Workforce Investment Area. The agreement shall continue in effect unless fifty-one percent of the parties shall certify in writing, pursuant to duly adopted resolution or ordinance, that the Agreement shall be terminated, such certification to be delivered to Chairman of the BGADD 180 days prior to the expiration of the then current grant period.
3. Creation. Pursuant to Section 117 of the Federal Act and KRS 65.250 (b) and (c), the parties hereto create a Workforce Investment Board to be known as Bluegrass Workforce Investment Board. Bluegrass WIB shall serve the Workforce Investment Area of the Commonwealth of Kentucky encompassing the Counties of Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott and Woodford.
4. Chief Elected Official. As authorized under Section 101(6)(A)(B) of the Federal Act, the Parties do hereby designate the elected official currently serving as the highest ranking officer on the Bluegrass Area Development District Board of Directors as the Chief Elected Official.
  - 4.1 WIB Nomination. The Chief Elected Official of each Party shall nominate members from nominations made by business organizations within their jurisdiction, in accordance with Section 117(b)(1) of the Federal Act.
5. WIB Appointments. The Chairman of BGADD shall form a committee to review the nominations and appoint members in accordance with the Federal Act. Appointments must be at least fifty-one percent private sector.

IN TESTIMONY WHEREOF, the Parties, after due adoption of resolutions and/or ordinances authorizing the same, acting by and through its Chief Elected Official have executed and delivered this Agreement as of its effective date:

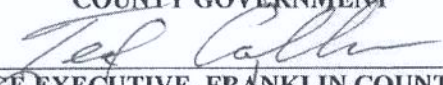
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| <br>JUDGE EXECUTIVE, BOURBON COUNTY  | 12-28-10<br>DATE  |
| <br>JUDGE EXECUTIVE, BOYLE COUNTY    | 1-11-11<br>DATE   |
| <br>JUDGE EXECUTIVE, CLARK COUNTY    | 1/12/2011<br>DATE |

  
JUDGE EXECUTIVE, ESTILL COUNTY

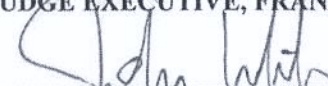
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MAYOR, LEXINGTON-FAYETTE URBAN  
COUNTY GOVERNMENT

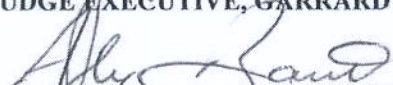
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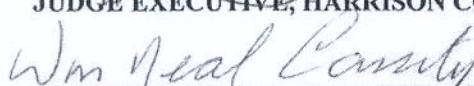
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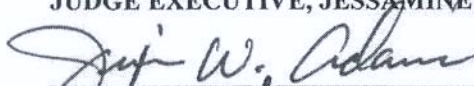
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JUDGE EXECUTIVE, HARRISON COUNTY

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JUDGE EXECUTIVE, JESSAMINE COUNTY

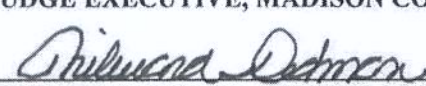
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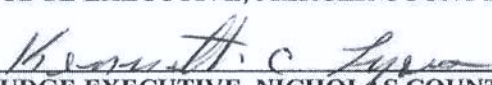
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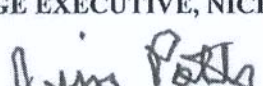
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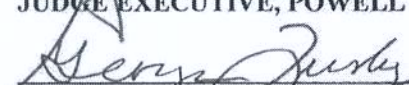
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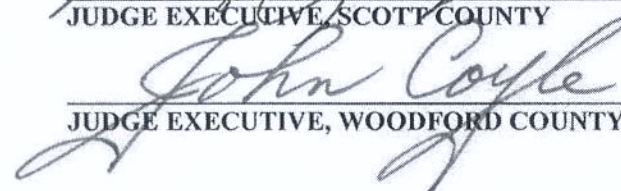
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JUDGE EXECUTIVE, POWELL COUNTY

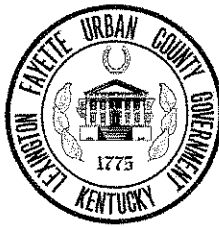
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JUDGE EXECUTIVE, SCOTT COUNTY

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JUDGE EXECUTIVE, WOODFORD COUNTY

01-31-2011  
DATE



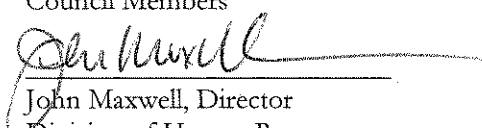
Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, CAO  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** April 30, 2013

**RE:** Government Reorganization

The attached action reorganizes certain Departments within the Lexington-Fayette Urban County Government (LFUCG) and transferring positions and incumbents, to become effective upon passage of Council.

To effect these changes, the Division of Building Inspection and the Division of Code Enforcement will be transferred-along with all authorized positions and incumbents from the Department of Environmental Quality and Public Works to the Department of Planning, Preservation and Development.

The rationale for the transfer is to create a dedicated focus on neighborhoods within one Department and to improve efficiencies across the different civil enforcement divisions.

There is no budgetary impact anticipated.

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

cc: Derek J. Paulsen, Commissioner – Department of Planning, p\Preservation and Development  
Richard Moloney, Commissioner – Department of Environmental Quality and Public Works  
Dewey Crowe, Director – Division of Building Inspection  
David Jarvis, Director – Division of Code Enforcement

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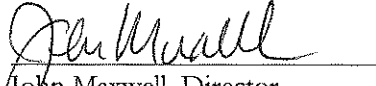
Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** April 30, 2013

**SUBJECT:** Abolish/Create positions – Division of Community Corrections

The attached action amends Section 21-5 of the Code of Ordinances creating one (1) position of Probation Unit Supervisor (Grade 113E) and five (5) positions of Probation Officer (Grade 110N); in the Division of Community Corrections, effective upon passage by Council.

This action is requested in order for the Lexington-Fayette Urban County Government to comply with KRS439-550.

The fiscal impact for FY2013 will be budget neutral and will be funded from existing budget. The positions in 22-5 of the Code of Ordinances will be abolished when the same classifications in 21-5 of the Code of Ordinances are filled.

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachment

Log #13-0053



Mayor Jim Gray

**LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT**  
Division of Grants and Special Programs

**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: MAY 6, 2013**

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO ACCEPT AWARD  
FROM THE U.S. DEPARTMENT OF HOMELAND  
SECURITY/FEDERAL EMERGENCY MANAGEMENT  
AGENCY, IN THE AMOUNT OF \$18,128 FOR A FIRE  
PREVENTION PROJECT**

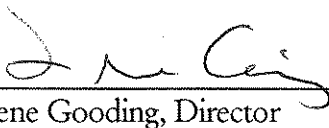
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The Lexington-Fayette Urban County Government has been offered an award of federal funds in the amount of \$18,128 from the U.S. Department of Homeland Security/Federal Emergency Management Agency under the 2012 Fire Prevention and Safety Grant for a fire prevention program directed at persons who are elderly, disabled, or limited English proficiency (LEP).

The approved grant application provides for purchase of smoke alarm receivers bed shakers for persons who are deaf or blind, carbon monoxide detectors and alarm transmitters for persons who are deaf or blind, stove top fire stop devices, dual sensor smoke alarms, and ultralife 9 volt lithium 10 year batteries.

The total project cost is \$22,659. The required local match of 20% (\$4,531) is budgeted in the 2013 General Fund budget for the Division of Fire and Emergency Services.

Council authorization to accept the award is hereby requested.

  
\_\_\_\_\_  
Irene Gooding, Director

Xc: Clay Mason, Commissioner of Public Safety

**HORSE CAPITAL OF THE WORLD**

**Neighborhood Development Funds  
May 14, 2013  
Work Session**

| <b>Amount</b>      | <b>Recipient</b>                                                                                              | <b>Purpose</b>                                                                                  |
|--------------------|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <b>\$ 1,625.00</b> | Kentucky PTA - Athens Chilesburg Elementary<br>930 Jouett Creek Drive<br>Lexington, KY 40509<br>Carla Jackson | To provide transportation and snacks for 50 students to attend field trip to McConnell Springs. |
| <b>\$ 318.00</b>   | Meadowthorpe Neighborhood Association<br>267 Pepper Drive<br>Lexington, KY 40511<br>Russ DiBella              | To fund replacement concrete street markers.                                                    |
| <b>\$ 2,400.00</b> | Seedleaf, Inc.<br>931 Idlewild Court<br>Lexington, KY 40505-3833<br>Ryan Koch                                 | To provide funding for a community garden at Withrow Way.                                       |
| <b>\$ 1,225.00</b> | Seedleaf, Inc.<br>931 Idlewild Court<br>Lexington, KY 40505-3833<br>Ryan Koch                                 | To provide funding for the SEEDS Program.                                                       |
| <b>\$ 2,600.00</b> | CASA of Lexington, Inc.<br>1155 Red Mile Place, Suite 50<br>Lexington, KY 40504<br>Joseph Schuler             | To provide assistance for the CASA Superhero Run.                                               |
| <b>\$ 1,750.00</b> | Bluegrass Domestic Violence Program<br>PO Box 55190<br>Lexington, KY 40555<br>Darlene Thomas                  | To provide funding for new twin bed linens and comforter sets.                                  |
| <b>\$ 600.00</b>   | Stonewall Community Association<br>704 Cumberland Road<br>Lexington, KY 40503<br>Janet Cabaniss               | To purchase a memorial bench in Wellington Park honoring the memory of Joanne Bell.             |



## LEXINGTON-FAYETTE URBAN COUNTY COUNCIL

### BUDGET COMMITTEE OF THE WHOLE (COW)

### MAYOR'S PROPOSED BUDGET APPROACH AND STREET LIGHT PRESENTATION REVIEW

APRIL 30<sup>TH</sup>, 2013

### SUMMARY

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Vice Mayor Linda Gorton called the meeting to order at 1:00pm. Council Members Steve Kay, Peggy Henson, Julian Beard, Shevawn Akers, Chuck Ellinger, George Myers, Bill Farmer, Harry Clarke, Kevin Stinnett, Chris Ford, and Jennifer Scutchfield were all present at the start of the meeting. Council Member Diane Lawless arrived late. Council Members Ed Lane and Jennifer Mossotti were absent.

#### **1. FY 2014 Mayor's Proposed Budget Approach**

Melissa Lueker, acting Budget Director, came to the podium to present an overview of the Mayor's Proposed Budget (MPB). She said their approach for the FY14 Budget was to review personnel, operating, new requests, and the budget summary.

Lueker said that the budget process started in January 2013. The divisions turned in their operating requests in February 2013. They held their budget hearing in March 2013. The Administration received \$309MM in total General Fund operation requests. That number included \$6.2MM of new requests. The original revenue estimate for General Fund revenues was \$290MM in February 2013. There was a \$19MM gap.

Lueker said that they followed specific guidelines when developing the MPB. They looked at government efficiencies, quality of life, quality of place, public safety, and leveraging of outside funding.

For the personnel budget, they used data from PeopleSoft as of March 1. The MPB includes a 2% raise for non-sworn employees, filled positions were budgeted at 98%, vacant positions were budgeted at 75%. Healthcare costs reflect the projected impact of the Patient Protection and Affordable Care Act (PPACA) and a continuation of the current benefit pool and supplement.

For the operating budget, the MPB continues to allocate insurance to the divisions. Utility costs are provided by General Services. Fleet Services provided vehicle fuel and maintenance. The MPB also gives the true cost of services; such as pool funding by individual pools, and tracking Police budgets by section.

Lueker said that new requests totaled \$6.2MM. 107 new positions were requested and 24 new positions were funded. Eight of the new positions were previously grant funded and they are now being funded by the LFUCG. Lueker said that they examined all requests for the value they added. They also considered new and expanded programs that are self supporting. An example is additional camps in Parks.

Gorton asked about the 2% pay increase for non-sworn employees. Lueker said it is for both civil service and at-will employees. Stinnett asked if the pay grades will be raised as well. Lueker said yes, it is a structural move.

Lueker said that licenses and permits make up 84.2% of General Fund revenue and personnel costs account for 64.4% of expenses. Public Safety accounts for 55.5% of General Fund Expense by Department.

Gorton asked Lueker if any of the eight previously funded grant positions were in the Division of Emergency Management. Lueker said no, there are seven in the Division of Police and one in the Division of Social Services.

## **2. Street light Presentation Review**

Commissioner William O'Mara came to the podium and began his presentation on street lights. O'Mara reminded the Council Members that the MPB is requesting a 1% increase in the franchise fees.

There are 30,925 street lights in Fayette County. Currently, the expenditures are greater than our revenues. On the expenditure side, the tariff expense is \$5.5MM, new light installation is \$300,000, the direct and indirect allocation is \$700,000; A total cost of \$6.5MM. The revenue received from property tax is \$4MM, with a net loss of \$2.5MM for the street light program.

O'Mara said the funding options are as follows:

- Increase the Urban Service Property Tax Rate (subject to recall)
- Create a Street Light Fee
- Use General Fund

The current street light tax is \$0.021 per \$100. The cost of service at the current service level would be \$0.034 per \$100. This would be a 62% increase; or approximately \$23 per year increase for a \$175,000 home.

O'Mara said property taxes in Kentucky are governed by HB44. The total revenue generated from a property tax cannot generate more than 4% additional revenue from comparable

property year over year. In times of inflation, you would have to roll the rate back. In times of stagnation, you would be able to increase that rate.

Voters have the option to sign a petition to put this to a vote. The vote would take place in the fall of 2013 and if the voter referendum was passed the following year, the tax could be assessed.

Future increases in the property tax rate would be necessary to keep pace with utility tariffs. At the 4% cap, it would take 13 years to reach 2013 cost level of \$0.034 per \$100.

Gorton asked O'Mara if this process would mean that they would go without the revenue for a year. David Barberie said that it is open to legal interpretation but the State would advise them to hold off on the entire charge that year.

Stinnett asked O'Mara how he got his revenue number. O'Mara said that this tax is only for the residents who have this service, so the pie is smaller. O'Mara said that it is based on \$19B in property values. O'Mara said that any not-for-profit organization or government is exempt; they are not assessed a property tax.

Stinnett noted that the potential increase would greatly impact commercial properties.

Gorton asked what the value is of the properties not paying property taxes. O'Mara said that he is unsure if the PVA has that number.

Scutchfield said that she wants to figure out how to get the service to those who have been paying for it. She said that she has concerns about increasing the fee when there are constituents that are paying for it that do not receive the service.

Kevin Wente said that they are still refunding for the street light fee. Wente said that they have concerns about where they will get the money from to send these refunds.

Stinnett said that he is very concerned that there will be refunds dispersed when the fund is bankrupt. Wente said that the same issue is happening with street sweeping. There are neighborhoods that are not getting the service even though they are paying for it.

Stinnett asked why they are refunding the fee. Wente said he is also concerned about dispersing the refunds. Stinnett said that this is a policy decision that must be addressed immediately.

Kay asked Wente about the magnitude of these refunds. Wente said that the total amount is \$25,000 to \$45,000. Wente said the average check issued is around \$9. Kay said that the constituents should get their money back.

Beard said that we cannot do business like this anymore.

Stinnett asked if this would be the appropriate time to see what outstanding installation costs the LFUCG has. Jim Woods said they have 450 street lights to install and it would cost roughly

\$360,000. Woods said that the tariff will equal \$14.30 per month per light on Kentucky Utilities bills.

Henson asked if they could wait to put new developments in that taxing district. Wente said that they will continue to issue refunds until the street lights are installed. Wente said that the timeframe between when they start paying the tax and when the lights are installed can be up to three years.

Scutchfield asked Wente if the LFUCG can ask the developer to install the street lights for the neighborhood. Wente said that it would be a policy decision. Wente said that he is not sure that the LFUCG can make that request to developers if we are not sure if we will have the money to repay them for those installations.

Gorton asked Wente if the Administration will be bringing a budget amendment to the Council to refund the fees. Wente said that the refund will be issued from the Urban Services Fund. He said that in the past they have not done a budget amendment to issue the refunds. O'Mara said that for FY13, the MPB had a subsidy to cover the cost for the street light program. The FY13 has complete funding for the street light program. The MPB for FY14 proposed the 1% increase.

O'Mara said that traditionally that a refund for a tax does not require a budget amendment.

Ford asked when they are going to install the 450 street lights that are scheduled to be installed. Woods said that they can install 100 per month during the installation season if KU is fully staffed and can do their part. Woods said that the installation will be prioritized based on how long they have waited and if the neighborhood is ready for the installation, those constituents will get priority for installation.

O'Mara said that in 1996 the street light assessment was \$0.0311 until 2003-2004 when the extension and soil and water tax were added. The tax rate decreased again in 2004-2005 when LexTran tax was added.

O'Mara said the first option that was vetted in 2010, 2011, and 2012 was replacing the tax with a street light fee. The collection rates would be substantially less. This fee was estimated at \$5.52 per year. There would be an additional cost of implementation and it would shift the burden from the commercial and industrial to residential.

O'Mara said that the second option was to supplement the street light tax with a fee (\$2MM). The collection rates would be substantially less. The fee was estimated at \$5.89 per year. There would be an additional cost of implementation and there would also be a gradual cost shift to residential from commercial and industrial.

O'Mara said that the third option would be to use the General Fund. This would involve an appropriation of existing funds. It would reduce other government functions. The Administration would like to increase the franchise fee and appropriate the funds for this purpose. The increase would be 1% in electric and gas which would generate \$4MM. This increase would total \$12-\$24 per household per year depending on the utility bill. O'Mara said that the General Fund subsidizes the Street light Program each year from common area street lights.

O'Mara said that by using the franchise fee, when the tariff goes up, the income the government receives will increase as well. All these estimates include \$300,000 in capital expansions each year. O'Mara told Council Members that he anticipates \$70,000-\$75,000 in increased utility bills as they expand the street light program.

David Barberie said that the first option presented would probably be illegal. He would not recommend trying to charge a flat fee across Fayette County.

Stinnett asked Barberie about doing away with the property tax for that type of district. Barberie said that would be a Council decision. Stinnett said they could make that decision when they are setting other tax rates in the fall.

Stinnett asked O'Mara if he calculated the lower collection rate when he calculated the estimated fee. O'Mara said that he is concerned that it would not be high enough. O'Mara said if they wanted to pass a zero rate, it would be effective the next January.

Stinnett voiced concern about allocated \$2.7MM to the economic contingency fund while raising taxes on our constituents to pay for the street lights.

Ford responded to Stinnett's comments by stating that there would still be an imbalance in future years within the street light fund. He said that since the fund balance is one time money. Ford asked what they will do in future years since the imbalance will remain. Barberie said that the increase in the franchise fee would be permanent. However, Barberie said they could roll it back at a future time if necessary. O'Mara said that the proposal is to have a permanent funding source going forward. O'Mara mentioned that the General Fund pays upwards of \$1MM each year for fire hydrants.

Ford asked O'Mara if the 1% increase would cover the increased tariffs costs. O'Mara said that neighborhood utility costs continue to grow. Adopting the fee increase is merely keeping up with increased tariff costs. O'Mara said that it would be good governance to do a hybrid, one for common areas and one for neighborhoods. O'Mara said with only the 4% increase in the street light property tax each year, they would struggle to keep up with the increased tariff costs. He said he is not sure that it is a long-term fix for the problem. The General Fund could assist with paying for the street lights in common areas throughout Fayette County.

Lawless mentioned that they would be transitioning to the use of LED lights.

Stinnett said that utility rates rise quicker than our property taxes. Stinnett said that they need to have a debate about raising the franchise fee because it is the most expensive for property owners. He said that some constituents are paying the franchise fee but do not have street lights. O'Mara said he likes the franchise option and said it is the best of the three options. O'Mara said that collections are always difficult. O'Mara said that street lights are a public good.

Kay said that when they say they are taking it out of the General Fund, there are other programs and services that will not be funded.

Gorton reminded the Council Members that the next Budget COW is May 21<sup>st</sup>. The agenda will include links report-outs. The first link to meet will be the first to report out. Gorton asked if Paul Schoninger and Stacey Maynard could provide an update on the list of meetings to Council Members via email.

Ford asked O'Mara if this service had been subsidized by other urban services revenue for years but is no longer able to be funded through the Urban Services Fund. O'Mara responded by saying that it is not just a matter of not being able to afford it, but that it is inappropriate to subsidize this service with other urban services revenue.

Ford said that by changing how street lights are funded, the pie will be increased. O'Mara said a subsidy from the General Fund has merit because the street lights are a public good.

O'Mara said that Lexington has been reluctant to raise property taxes. Ford said he is not advocating going beyond the 4%, but he thinks they need to consider at looking at both revenue sources.

Gorton said that the Board of Education routinely, for the last several years, takes the 4% increase and shows the public how they are responsibly using it by building new schools. She said that she is not aware of any criticism they have received through the media.

Motion by Lawless to adjourn. Seconded by Clarke. Motion passed without dissent.

*Submitted by Jenifer Benningfield, Council Administrative Specialist*

## Social Services & Community Development Committee April 30, 2013 Summary & Motions

Ford called the meeting to order at 11:02 AM. All members were present. Clarke and Henson were also present.

### *3.19.13 Committee Summary*

On a motion by Stinnett, second Ellinger, the summary of the 3.19.13 Social Services & Community Development Committee meeting was approved unanimously.

### *Adult & Tenant Services Overview*

Ford called on Commissioner Beth Mills, who introduced Connie Godfrey, Director of Adult & Tenant Services.

Godfrey reviewed the mission and responsibilities of Adult & Tenant Services. She discussed the Emergency Financial Assistance activities in the Division. She discussed the landfill/sewer assistance programs as well as the H2O assistance available. Godfrey also discussed the sidewalk replacement and tree removal assistance programs. She discussed the Rapid Rehousing & Homeless Prevention programs. Godfrey also discussed the assistance the Division is providing Newtown Pike neighborhoods due to the Oliver Lewis Blvd road project.

Godfrey also discussed the proposed move of the burial assistance program to the Coroner's Office.

Stinnett asked how the Division will work with the proposed Office of Homelessness. He asked how rapid rehousing will work with the new office.

Kay asked about how many families were assisted by the Rapid Rehousing and Homelessness Prevention programs. In response Godfrey stated the 55 to 65 families were assisted by Rapid Rehousing.

Akers asked about the Newtown Pike assistance. In response Godfrey discussed the assistance provided to the neighborhoods impacted by the road project.

### *Social Services Needs Assessment: Understanding the Barriers to Self Sufficiency*

Dr. Diane Loeffler introduced the student research team. Emily Underwood and Alex Hoover provided background on the needs assessment and the relationship between LFUCG and the partner agencies.

Rachel Ratliff reviewed the 2012 activities and provided a status of the spring 2013 activities. She stated that the team interviewed 21 partner agencies in the fall 2012 to understand social service needs in Fayette County.

She stated that they had identified an additional group of 70 stakeholders who were identified by the partner agencies and others. As of late April 55 of those stakeholders were interviewed to provide the team a broader scope of community needs. She also stated that this broader group may be able to identify barriers that may not be known by the partner agency representatives.

Josh Nadzam and Evan Holcomb discussed the preliminary emerging themes from the interviews of the 21 partner agencies: these include Poverty; Employment; Transportation; Housing; Health Care; Mental Health; English as a 2<sup>nd</sup> Language; and Substance Abuse.

Dr Loeffler provided a status of the process. She stated that the interviews will be coded and summarized and common themes will be further identified and described this summer. She also stated that the students will utilize Guide Star to survey approximately 400 IRS registered not for profit organizations in Fayette County to further examine needs and barriers to self sufficiency. Dr. Ginny Wilson stated that Martin School graduate students will analyze the data and map trends over the summer.

Dr. Loeffler stated that the students will update the committee in August and provide a final report after October. She stated that her goal is to provide the Council with data so it can develop a system or prioritizing funding decision.

Kay stated that the purpose of the research was to improve the decision making process. He stated that he hoped that the Social Services Department will analyze the data and make recommendations to the Council regarding priorities and funding levels. In response Mills stated that her staff would provide a series of scenarios for Council's consideration.

Kay stated that he hoped staff would go beyond scenarios but provide priority recommendations based on an analysis of the qualitative data. In response Mills stated that she could provide her opinions. She discussed concerns about the timeline for FY 15 funding discussion.

Myers thanked the students for their work. He stated that he was thankful that the students listened to stakeholder input particularly the Family Resource Offices at the Fayette County Schools. He also asked about stipends for the students. In response Loeffler stated that the University was able to use re allocate funds designed for a PhD candidate and provided the students a small stipend.

Myers discussed the need for an analytical process to ensure that the public resources were used in the most cost effective manner.

Akers complemented the student research team. She stated that when she was in graduate school not many students were interested in Social Work research.

Akers asked about analysis of Census data. In response Loeffler stated that the Census data would be analyzed later this summer.

Lawless discussed the need for new & innovative programs. She stated that because LFUCG had historically funded agencies and not programs, innovative approaches were not encouraged. She stated that these types of programs had high value and should be encouraged and utilized.

In response Loeffler stated that the research will support programs that meet the greatest needs of the community. Dr. Wilson stated that they hope to identify non financial activities that improve delivery of services.

Myers discussed next steps. He asked about recommendations and priorities beyond raw data. He suggested that they develop a macro view of our relationship with partner agencies.

In response Mills discussed a collaborative effort to address priority areas. Loeffler stated that she hoped the University's involvement would enhance the process by translating and bridging the academic approach to the identify best practices.

Kay stated that the primary outcome is that LFUCG will fund programs that address issues rather than just funding agencies. He stated that this policy shift will be able to identify innovative programming approaches and better serve the community and address its needs.

Akers asked about the survey of the 400 not for profit agencies. She asked if the research would identify overlapping duplication of services. In response Wilson stated that the survey will inventory these privately funded agencies and identify any overlapping services.

Ford complimented the student research team.

#### *Bluegrass Workforce Investment Board Inter Local Agreement*

Ford called on CAO Hamilton to discuss the inter local agreement governing the Bluegrass Workforce Investment Board (BGWIB).

Hamilton stated that based on the last committee meeting she met with Beth Brinley, the Commissioner of Kentucky Workforce Investment Board to discuss the BG WIB.

She stated that Commissioner Brinley offered substantial insights on the WIB. She stated that Brinley encouraged Lexington to sign the inter local agreement and actively participant in the process to improve services available for the workforce in Fayette County.

Hamilton stated that she and Mayor Gray had also met with the BGWIB executive board and that the board requested that Lexington also sign the agreement and to work thru the WIB structure.

Myers asked about future steps. He stated that the real work of working with our regional partners would just be starting. He stated that he wanted LFUCG to be an active participant in the process within both the BGWIB and the BGADD governing structures.

Hamilton stated that she and Commissioner Mills would be meeting with Jennifer Compton at the BGWIB and also attending the WIB Board meetings.

In response to a question from Myers Kevin Atkins discussed proxy voting system and started that the BGADD Board was contemplating a change in the by laws to allow proxy voting.

Myers requested that both CAO Hamilton and Atkins report back to the Committee regarding the resources that LFUCG can use to assist its constituents in the regional setting. In response Atkins stated that that can be included in the annual MOA requiring the BGADD to report to the Council on a periodic basis.

Ford requested that Akers temporary take the chair. Akers agreed. Ford discussed changing the relationship between to BGWIB providing that LFUCG should be considered a managing partner with respect to the 1-stop center in Fayette County. In response Mills agreed and discussed the other agencies which utilize the building on Industry Road.

Myers stated that he was supportive of LFUCG becoming a managing partner with respect to programs in Fayette County. Myers discussed the Attorney General's Opinion with regard to the relationship between the BGADD and LFUCG.

Akers stated that it was important to remember the clients and community not just the needs of the agency.

Hamilton stated that she would start the blue sheet process to sign the BGWIB inter local agreement.

### *Committee Referral Items*

Ford reviewed the items referred to Committee.

Myers suggested that the Committee should discuss partner agency funding.

Kay stated that the discussion should include the shift away from agency funding and toward program needs funding.

Ford suggested that the homelessness issue, the partner agency funding process and the community development aspects of small area planning be included in upcoming committee agendas.

The meeting was adjourned at 12:35 PM.

PAS 5.7.13