<u>General Government Committee</u>
Linda Gorton-Vice Mayor
Steve Kay-At-Large
Chris Ford-1st District
Shevawn Akers-2nd District
Diane Lawless-3rd District
Julian Beard-4th District
Jennifer Scutchfield-7th District
George Myers-8th District
Harry Clarke-10th District
Ed Lane-12th District

Staff:
Jenifer Benningfield

AGENDA
GENERAL GOVERNMENT COMMITTEE
June 4th, 2013
11:00am

1.	**Approval of Summary**	**Steve Kay**	**(1-4)**
2.	**Relationship with the BGADD**	**Sally Hamilton/Beth Mills**	**(5-38)**
3.	**Procedure for Underwriting or Sponsoring One of Our Facilities or Parks (UPDATE)**	**Geoff Reed/Roger Daman**	**(39-45)**
4.	**Items in Committee**	**Steve Kay**	**(46)**

<u>Future Committee Meetings</u>
July 2nd, 2013
August 13th, 2013
September 10th, 2013
October 1st, 2013
November 5th, 2013

<u>"The General Government Committee, to which shall be referred matters relating to the general administration of government; The Department of Law; The Department of General Services; each department's respective divisions; and, any related partner agencies."</u>

General Government Committee

May 7th, 2013

Summary and Motions

Chair Steve Kay called the meeting to order at 11:00am. Committee Members present were VM Linda Gorton, Chris Ford, Shevawn Akers, Julian Beard, Jennifer Scutchfield, George Myers, Diane Lawless, Harry Clarke and Ed Lane.

1. Approval of the Summary

<u>Motion by Gorton to approve the summary. Seconded by Clarke. Motion passed without dissent.</u>

2. Metro Employees Credit Union (MECU) Lease and Memorandum of Agreement (MOA)

Francis Block, with the Commonwealth Credit Union, came to the podium and asked the Council if they would be allowed the capability to meet with employees of the LFUCG during employee events such as benefit fairs and provide them other options of products and services. She said that they are the Credit Union for the Kentucky Retirement System (KRS).

Beard asked why she came to the Council instead of approaching the MECU. Block said that she is usually invited to speak to Councils. She said that she was invited to the meeting in a roundabout way by Myers.

Myers said that it might be appropriate to put out to bid through the RFP process, the spaces we are going to lease to them. Myers said that he wants our employees to have the best options available to the MECU. Myers said that if we are going to lease space at a discounted rate, before we enter into that contract, they could decide to issue an RFP instead of just issuing a sole source contract.

Beard said that the owners of the MECU are our employees. Beard said that Commonwealth Credit Union should not be involved at this point.

Block told Council Members that they do have a branches around the State and also in Lexington.

Kay said that the issue is whether they ought to widen the options; he said that they should not debate the merits of one credit union against another.

Ford said that he agreed with Beard. Ford said that any further conversation with the Commonwealth Credit Union is not appropriate at this time.

Gorton said that she would have liked Block to have come to the Work Session so she could speak to all Council Members. Gorton said that she was not averse to having a conversation at some time in the future regarding their participation at employee benefit events. Gorton said that the discussion might need to start with the Administration at the LFUCG.

Myers asked the Law Department to look into whether or not the LFUCG can enter into an agreement with the MECU without issuing an RFP.

Chief Administrative Officer (CAO) Sally Hamilton came to the podium to give an overview of the MOA. She said that it outlines the relationship between the MECU and the LFUCG, what they do for our employees, and what the LFUCG will do for them. Hamilton said that the Administration is fine with the MOA.

Hamilton said that the leases in the packet are the five year leases which increase the MECU's lease payments each year for five years.

Myers asked David Barberie if the LFUCG decides to enter into the agreement, if it would prohibit other entities from addressing our employees at a benefit fair. Barberie said that preserves the right of the MECU to address our employees, but it does not prohibit other entities from addressing our employees.

Gorton thanked all parties for their hard work in completing the leases and the MOA.

Motion by Beard to move the MECU Leases and MOA to the full Council. Seconded by Gorton. Motion passed without dissent.

3. CAO Policy #3 Vehicle Use and Assignment

Jamshid Baradaran, the Director of General Services, came to the podium to present. He said that his presentation would cover any changes to CAO Policy #3. Baradaran said they started working on the changes three years ago. The primary goals for the revisions were clarification of Fleet Management's overall charge and responsibility and clarification of each division and end user operational responsibility.

Baradaran said that the most important goal is the right sizing of the fleet. This involves an overall reduction in operational costs due to gained operational efficiencies as well as replacement unit's classification. Baradaran said he also reviewed environmental impact, primary use, and function of individual vehicle types. Baradaran mentioned a transition to Compressed Natural Gas (CNG) vehicles. He said that they are proposing the transition to CNG compactors.

Baradaran said that they are creating a Vehicle Acquisition Committee consisting of the following membership:

- CAO Office
- Finance Commissioner's Office
- General Services Commissioner's Office
- Public Safety Commissioner's Office
- Divisions of Central Purchasing
- Director of Facilities and Fleet Management
- Environmental Quality and Public Works Commissioner's Office

Baradaran provided clarification of each division and end user operational responsibility. He said that they are defining driver requirements, responsibility, and expectations. The CAO Policy #3 will include an appendix addressing collective bargaining group's SOP regarding fleet usage. It will also include clarification of reporting requirements.

For replacement units, Baradaran is proposing classification adjustments to meet each customer and divisions needs, lowering of Total Cost of Ownership (TCO) through purchasing of highly efficient units and the increased use of Alternative Fuel Technology (AFT) (CNG, Hybrid, EV…).

Baradaran said that they would like to implement the revised policy in July 2013.

Lane suggested adding a Council Member to the Vehicle Acquisition Committee. He also suggested adding a standard logo on all LFUCG vehicles. Lane said that the General Government Committee could look at implementing a standard logo. Finally, Lane said that he supports reducing the number of models of vehicles the LFUCG has because of maintenance and training costs.

Lawless said she agreed with Lane about adding a standard logo to the LFUCG vehicles. She went a step further and said that she has had constituents that report to her that they cannot identify what division the vehicle is from. Baradaran said that they all have unit numbers on them that are six inches high. He said that some of the units do have the division name on them, and as they replace vehicles they will consider adding the division name to the vehicles.

Clarke also supported a Council Member on the Vehicle Acquisition Committee. Clarke said that a member of the Council staff could serve as this representative.

Kay thanked Baradaran for his report.

4. Restructuring Government to Move the Division's of Building Inspection and Code Enforcement to the Commissioner of Planning

Derek Paulsen, the Commissioner of Planning, came to the podium. He said that the reorganization came out of discussions between Hamilton, Public Safety Commissioner Clay Mason, and himself.

Paulsen said that the main rationale for the reorganization is a dedicated neighborhood focus, a one stop shop, civil enforcement coordination, and Capacity Assurance Program (CAP) management.

Paulsen said that the reorganization has a strong neighborhood focus. He said that it starts with land use decisions and moves to neighborhood design, neighborhood construction, neighborhood maintenance, and neighborhood preservation.

Paulsen said that the one stop shop will allow for better coordination between divisions most directly involved in commercial and residential development. He mentioned coordination between the Divisions of Planning, Building Inspection, and Revenue. He said they will begin with Commercial permits and will eventually move to online permitting of commercial and residential permits. Paulsen said that they want to purchase and use Accela software.

Paulsen mentioned civil enforcement coordination. Paulsen said that the reorganization will combine the main divisions charged with civil enforcement.

Paulsen said that Planning and Building Inspection are essential to efficient management of CAP and without good coordination between divisions, development may be negatively impacted.

Clarke told Paulsen that he supports the reorganization.

Paulsen mentioned the Secured by Design program. He said that the program has a maintenance aspect. He said that he wants to ensure good coordination with our Public Safety divisions.

Clarke thanked Paul Schoninger for his summary on the history of the two divisions.

Akers thanked Paulsen and said she supports the reorganization. She thanked Schoninger as well.

Akers asked Paulsen if he would be cross training so that a code enforcement officer could do numerous types of enforcement. Paulsen said that building inspection is slightly more difficult to cross train, but he thinks that there are opportunities for cross training.

Lane said he also supports the reorganization.

Motion by Lawless to move the reorganization of the Divisions of Code Enforcement and Building Inspection to the Commissioner of Planning forward to the full Council. Seconded by Lane. Motion passed without dissent.

5. Items Referred to Committee

Motion by Clarke to remove CAO Policy #3 Vehicle Use and Assignment / Fleet Right-Sizing, the Lease Agreements and PSA with the Metro Employees Credit Union, and the Restructuring of Government to move the Division of Building Inspection and the Division of Code Enforcement to the Commissioner of Planning from Public Safety from the items referred list. Seconded by Gorton. Motion passed without dissent.

The relationship with the BGADD and the Procedure for Underwriting or Sponsoring one of our Facilities or Parks will be on the June agenda.

Submitted by Jenifer Benningfield, Council Administrative Specialist

Lexington-Fayette Urban County Council

TO: George Myers, Councilmember
8th District

FROM: Paul Schoninger
Research Analyst

DATE: May 16, 2012

SUBJECT: Relationship between LFUCG and BGADD

This is pursuant to your recent request for information pertaining to the issue of the relationship between the Lexington-Fayette Urban County Government (LFUCG) and the Bluegrass Area Development District (BGADD).

In the first memo I addressed the issue of payments from LFUCG to BGADD for annual dues, local grant match and services provided by the BGADD. In this memo I'll attempt to address the issue of the relationship between Lexington Fayette Urban County and the BGADD.

The Bluegrass Area Development is one of 15 Area Development Districts in Kentucky. The ADDs were established by the Kentucky General Assembly in 1972. They were designed to be a regional support entity to cities and counties within their boundaries. They provide technical support, regional planning services, grant writing, human services economic development assistance and a variety of other areas of support. As discussed in the previous memo the BGADD provides substantial mapping/GIS assistance for Lexington-Fayette particularly regarding consent decree activities.

The BGADD encompasses a 17-county area in Central Kentucky, including Anderson, Bourbon, Boyle, Clark, Estill, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, and Woodford in addition to Lexington-Fayette County.

The BGADD annual budget for FY 12 is $ 27.8 million. In FY 11 the actual expenditures were $ 25.4 million with an end of year fund balance of $ 2.2 million.

The Bluegrass ADD is governed by a 75-member Board of Directors and a 17-member Executive Board. The Board establishes policy and makes rules and regulation for the conduct of its business. In addition there are numerous advisory committees that aid in its policy and decision making process.

The Board of Directors and Executive Board establish the policies and make rules and regulations for the conduct of the BGADD business. The 75-member full Board includes seven (7) members from Fayette County all appointed by Mayor Gray. The full board meets quarterly. The 17-member Executive Board includes one representative from Lexington-Fayette County, Mayor Gray. The Executive Board meets 8 times a year, generally monthly in the months where there is not a full board meeting.

According to records obtained from the BGADD attendance for the Lexington- Fayette County contingent is very poor. During CY 11 and CY 12 to date only one member, Fayette County Judge/Executive Jon Larson has attended any Full Board meetings. During that same time period Mayor Gray has not attended any Executive Board meetings. On a few occasions, Mayor Gray has sent representatives however (membership & attendance records for 2011-present attached).

There has been a long standing uneasy relationship between Lexington-Fayette County and the Bluegrass Area Development District. While we may receive few direct benefits from the BGADD, Lexington-Fayette County is the geographic and economic center of the region as well as being the largest population jurisdiction in the district. However to be a true regional partner and if we hope to affect change within the BGADD we should be willing and able to participate in the decision making apparatus.

While much of the focus on the BGADD is on the more rural areas within its boundaries, the BGADD without Lexington-Fayette would be less than the true Bluegrass region of central Kentucky. According to its mission, The BGADD strives to be a collaborative means with which to deal with problems their beset their communities. It serves as a forum, a technical center, a clearinghouse and as a convener for the region. By its nature it's a systemic link between local leadership, the State & federal government and to some extent private organizations.

It appears that all Board members representing Lexington-Fayette County could be subject to removal due to poor attendance according to the BGADD by-laws. I don't think the BGADD wants to pursue removal but they should expect that Fayette County, being the leader in the region, would participate in its decision making structure.

My one recommendation is that if Lexington-Fayette County wishes to affect change within the BGADD we should participate to the every extent possible, including the full Board, Executive Board, Finance Committee, and their numerous advisory committees. If the members who represent Fayette County on the BGADD Board can't or won't attend to their Board duties you might want to consider starting the process of replacing those members.

I have attached numerous related materials for your review that you may find useful including:

1. FY 11 BGADD Annual Report;
2. BGADD By-laws
3. FY 12 BGADD Operating Budget
4. Enabling Legislation KRS 147A-050- 147A1.400
5. FY 13 BGADD Local Contributions
6. BGADD Board Attendance Records for Fayette County Membership

Should you need any further information please do not hesitate to contact via e mail at paulas@lexingtonky.gov, or at 258.3208.

Paul Schoninger
Research Analyst

c: ✓Elizabeth Chatterton w attachments
Jenifer Benningfield w attachments

Attachment #2

Adopted by the Board of Directors on January 29, 2010

BY-LAWS
BLUEGRASS AREA DEVELOPMENT DISTRICT, INCORPORATED

ARTICLE I
NAME, AREA, AND PURPOSE

Section 1: Name

This organization shall be known as the Bluegrass Area Development District, Inc., (hereinafter called the ADD) a non-profit corporation duly incorporated and existing under and by virtue of the laws of the Commonwealth of Kentucky.

Section 2: Area

The area comprising the Bluegrass Area Development District shall include the counties of Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, and Woodford Counties (hereinafter called the Area).

Section 3: Purpose

The primary purpose of the ADD shall be to plan, promote, and encourage the comprehensive development of the Area's resources including but not limited to community services, transportation, health, education, human and natural resources.

ARTICLE II
MEMBERSHIP

Section 1: Membership

Membership is this organization shall consist of such persons or organizations of the Area who are interested in and are willing to give of their time and talents to promote the objectives and purposes of the ADD. Any resident of the area, 18 years of age or older, can participate as a member of the ADD upon expressing a desire to participate, establishing an attendance record by attending two (2) consecutive meetings, and having actively demonstrated an interest in comprehensive development of the Area in furtherance of Article I, Section 3.

Section 2: Function

The membership of the Bluegrass Area Development District shall be kept as broadly based as feasible. It shall function in an advisory open forum capacity. The District membership may suggest to the Board of Directors certain policies, programs, areas of opportunity, and ideas pertaining to the comprehensive development of the Area. Members of the Development District may become members of and serve on committees for study, consultations, and recommendations to the Board of Directors and/or Executive Committee.

Section 3: Member Representation

It shall be an objective of the ADD to maintain as broadly based a membership as possible. To attain this objective it shall be the responsibility of the members of the Board of Directors to encourage, solicit, and request the attendance and participation of persons from all segments of their community's society and economy.

Section 4: Voting Membership

Each person who meets qualifications of a member as set forth in Article II, Section 1, shall be entitled to one vote on any matter brought before the Membership but not before the Board of Directors. If the credentials of any person are questioned, the Membership shall determine by majority vote the right of that person to vote.

Section 5: Ex-Officio Members (Non-voting)

Representatives of Federal, State or private agencies or organizations who express a desire or interest to participate in a technical and/or advisory capacity to the general membership and/or the Board of Directors and/or the Executive Committee shall be encouraged to participate as ex-officio and non-voting members. All Area resource workers will be involved and encouraged to participate. Any and all staff members employed by the Development District will also serve in this capacity.

Section 6: Official Register of Membership

The Secretary of the Board of Directors or his/her designee shall keep the Official Register of all voting members and Ex-Officio members.

ARTICLE III

BOARD OF DIRECTORS

Section 1: Composition of the Board of Directors

The Board of Directors shall be the governing and policy-making body of the ADD. The Board of Directors shall total seventy-five (75) persons and shall be composed of or elected as follows:

A. The County Judge/Executive of each county or his/her designee. (The designee shall be a member of the Fiscal Court and his/her votes and commitments shall be binding upon the official he or she represents.)

B. The Mayor or his/her designee from each of the participating counties. In counties where there exists a first, second, or third class city as well as other cities of lower class designation, the Mayor of the first, second or third class city and a Mayor of one other city or their designee shall be represented on the Board. (The designee shall be a member of the city commission/council and his/her votes and commitments shall be binding upon the official he or she represents). All remaining Mayors in the Area not elected to the Board of Directors may serve as Ex-Officio members without the right to vote or hold office on the Board.

C. Thirty-seven (37) citizen directors who will be representative of the diverse social and economic interests of the Area including, but not limited to:

1. Agriculture
2. Chambers of Commerce
3. Civic Organizations
4. Clergy or religious groups
5. Community development associations
6. Homemakers or consumer groups
7. Insurance, banking, finance
8. Labor organizations
9. Land developers, real estate
10. Legal, Architectural, Engineering, and Planning Professions
11. Manufacturing
12. Medical
13. Minority groups
14. Poor, unemployed, underemployed
15. Printed and electronic news media
16. Public or private school systems
17. Transportation
18. Utilities
19. Wholesale and Retail Commerce
20. Youth organizations
21. Women

Of the thirty-seven (37) citizen directors, three (3) shall be at-large directors.

D. The Board Directors consisting of the Mayors and the County Judge/Executive shall nominate and accept nominees from the above groups. At the Annual Meeting the Board Directors by majority vote shall elect from the nominee's, citizen directors and at-large directors, in so doing, they shall assure a desirable mix of socioeconomic interest and proper geographic distribution according to Article I, Section 2.
The Nominating Committee shall be responsible for the nomination of the three (3) At-Large Directors.

E. Because the involvement of the citizens of economic and racial discrimination relate directly to the effectiveness of the ADD in attaining its purpose in Article I, Section 3, there shall be representation of the poor, unemployed, or underemployed and representation of the interests of the minority sector of the society.

F. The Chair of each functional advisory committee must be a member of the Board of Directors (see Article III, Section 1).

G. Appointments of all above named designees shall be made in writing.

H. The Administrative Review and Finance Committee may nominate as many non-voting Director Emeritus positions as they feel warranted. Once nominated, a motion to seat the nominee shall be made and a vote taken at the next meeting of the Board of Directors.

Section 2: Geographic Distribution of Directors

Each county shall have a least two (2) public officials and two (2) citizen members on the ADD Board.

Section 3: Term of Office

In the case of public officials - Mayor and County Judge/Executives - the terms of office as Directors on the ADD Board shall coincide with their elective term of office.

Citizen Directors shall serve terms of three (3) years to expire at the annual meeting of the Board of Directors.

At-Large Directors shall serve terms of one (1) year to expire at the annual meeting of the Board of Directors.

Properly seated Director Emeritus positions shall serve an indefinite term.

Section 4: Powers and Duties of the Board of Directors

The Board of Directors shall regulate and supervise the management and operation of the Development District. It shall attend to arrangements for carrying on the operation in a businesslike manner. The Board of Directors shall have the responsibility of developing policies under which the Development District shall function. All policies accepted by the Board of Directors shall be prepared in written form and communicated to the Development District membership.

Section 5: Removal of Directors

Any Director may be removed at any time, for cause, by a simple 2/3 majority vote of the Board of Directors provided he or she has been notified at least thirty (30) days in advance of such action. Notification must specify cause and date, time, and place of pending action and must be delivered by registered mail. Removal may be initiated by any Director. Cause for removal is deemed to include:

A. Direct conflict of interest.

B. Violation of law applicable to this organization.

C. Conduct unbecoming a Director of this organization or prejudicial to its purpose in Article I, Section 3, hereinabove, or

D. Failure to attend two (2) consecutive meetings.

Section 6: Filling of Vacancies

Any vacancy of a Mayor or Judge/Executive designee shall be filled by appointment of the relevant Judge/Executive or Mayor. If the Director is a Judge/Executive or Mayor, his/her legally appointed or elected successor shall replace him/her on the Board. In the event that less than one hundred twenty (120) days remain in the term of office vacated, the remaining term may be left vacant.

ARTICLE IV
BOARD OF DIRECTORS MEETING

Section 1: Annual Meeting

The Annual Meeting of the Board shall be conducted once a year at a date, time and place designated by the Executive Committee.

Section 2: Regular Meetings

Meetings of the Board of Directors shall be scheduled and such meetings shall be held quarterly at such a date, time, and place in the District as prescribed by the notice of said meeting, with the Annual Meeting counting as one of these regular meetings. At all properly called Board meetings, a simple majority of all Directors, including one officer present, shall be necessary to constitute a quorum to transact business, but any lesser number shall be sufficient to adjourn a meeting. If a vacancy occurs for any reason, the remaining Directors shall be the basis for determining a quorum.

Section 3: Special Meetings

Special meetings of the Board of Directors shall be held on the call of the Chair of the Board or any fifteen (15) members of the Board. The time, place, date, and purpose of said Special Meetings shall be as designated by the notice of said meeting and said notice shall be given by first class mail at least forty-eight (48) hours prior to the meeting.

Section 4: Notice Requirement

Notice of the Annual Meeting and other Regular Meetings shall be mailed to each Director not less than five (5) days prior to the meeting. This notice shall be sent by the Board Chair, Secretary, or staff by first class mail to the address appearing on the Official Register and said act shall be deemed as compliance with the notice requirement.

Section 5: Attendance Requirement

Any Director missing two (2) consecutive meetings shall be contacted by the Chair of the Board or a person or committee appointed by the Chair and they shall determine the reason for his/her absence and his/her intention to continue his/her activities on the Board. A report shall be given to the Board of Directors at their Regular Meeting or Special Meeting at which time the Board may declare a vacancy and, if a vacancy is declared, then the procedure as outlined heretofore in filling vacancies shall be in effect.

ARTICLE V
EXECUTIVE COMMITTEE

Section 1: Composition of the Executive Committee

The Chair of the Board shall appoint the directors of the Executive Committee with the approval of the Board of Directors. The Executive Committee shall have full power of the Board of Directors and shall carryout the policies of the Board of Directors and direct the activities of the Executive Director and the staff of the ADD. The Executive Committee shall total seventeen (17) persons and shall be composed as follows:

A. The Officers of the Board of Directors shall serve as Officers of the Executive Committee and constitute four (4) of the seventeen (17) directors of the Executive Committee.

B. The Executive Committee shall be composed of nine (9) elected officials and eight (8) citizen board directors.

C. Term of office of directors of the Executive Committee shall coincide with directorship on the Board of Directors as provided in Article III, Section 3. The Executive Committee shall have one and only one director from each of the seventeen counties of the Area and shall be chosen from the directors of the Board of Directors.

D. A quorum of the Executive Committee shall consist of nine (9) directors, including at least one (1) Officer, to transact business, but a lesser number shall be sufficient to adjourn a meeting.

Section 2: Responsibilities of the Executive Committee

The purpose of the Executive Committee is to provide the Board of Directors with orderly management of routine business. It shall be within the Executive Committee's authority and power to oversee and/or conduct the normal and recurring business of the Board including approval of the payment of: authorized staff salaries, official travel expense, expenditures for office supplies and materials, telephone and utility bills, rent payment--if any, authorized employee insurance and retirement benefit premium, withholding taxes. Payments which have not received prior approval shall be considered for post approval by the Executive Committee. Expenditures not generally covered by the items listed above shall require prior authorization for payment by the Executive Committee. The Executive Committee shall furnish the Board of Directors a quarterly and annual financial statement and they shall see that the Annual Audit or other audits are completed as required by these By-laws and/or Board directive. The Executive Committee shall have other powers and duties as may be specified by the Board of Directors.

Section 3: Regular Meetings

Regular meetings of the Executive Committee shall be scheduled and such meetings shall be held at 7:00 p.m. on the fourth Wednesday of each month or at such date, time, and place in the District as prescribed by the notice of said meetings.

Section 4: Special Meetings

Special Meetings of the Executive Committee will be held on the call of the Chair or nine (9) directors of the Executive Committee. The time, place, date, and purpose of said Special Meeting shall be as designated by the notice of said meeting and said notice shall be given by first class mail at least forty-eight (48) hours prior to the meeting. Depositing such notice, duly stamped, sent first class mail, and addressed to a Director at his address recorded on the Official Register shall be deemed as compliance with the notice requirements.

Section 5: Notice Requirement

Notice of Executive Committee Meetings shall be mailed to each Director not less than five (5) days prior to the meeting. This notice shall be sent by first class mail to the address appearing on the Official Register and said act shall be deemed as compliance with the notice requirement.

Section 6: Attendance Requirement

Any Director missing three (3) consecutive meetings shall be contacted by the Chair of the Board or a person or committee appointed by the Chair and they shall determine the reason for his/her absence and his/her intention to continue his/her activities on the Executive Committee. A report shall be given the Board of Directors at their Regular Meeting or Special Meeting at which time the Board may declare a vacancy and, if a vacancy is declared, then the procedure as outline heretofore in filling vacancies shall be in effect.

ARTICLE VI
OFFICERS

Section 1: Officers of the Board

The Officers of the Board of Directors shall be a Chair of the Board, Vice-Chair of the Board, Secretary, Treasurer, and such other officers as the Board of Directors may deem advisable. Officers of the Board shall also serve as Officers of the membership and the Executive Committee. The Officers may serve as Ex-Officio members of the Functional Advisory Committees.

Section 2: Election of Officers and Term of Office

The Officers shall be elected by the Board of Directors at their Annual meeting and they shall hold office for one (1) year or until their successors have been elected and qualified; however, if the Board of Directors shall decide to name another officer in accordance with its privileges outlined heretofore in the By-Laws, the Board of Directors may provide when and for what term he/she shall be elected. In the event of a vacancy occurring during the period for which an officer has been elected, the Board shall fill such a vacancy at the next Regular Meeting or sooner at a Special Meeting of the Board of Directors. Any officer elected or appointed by the Board may succeed themselves in office, not to exceed more than two (2) successive terms.

Section 3: Removal of an Officer

An officer or administrative or professional employee of the Executive Committee may be removed for inefficiency, malfeasance, or conflict of interest at any time by the majority vote of the entire directorship of the Board of Directors provided that written charges are submitted to him/her within thirty (30) days prior to such action and they be given a chance to plead their case. The person so removed shall have a right of appeal to the Circuit Court.

Section 4: Eligibility of Officers

Any Director of the Board shall be eligible to hold office. A majority of officers shall be elected officials.

Section 5: Expenses

Payment of expenses of the Officers and of the Directors shall be determined and subject to authorization by the Executive Committee.

ARTICLE VII
DUTIES OF THE OFFICERS

Section 1: Chair of the Board

The Chair shall be the chief executive of the Board of Directors and the Executive Committee. He/she shall preside at all meetings of the Directors. He/she shall have general and active management of the business of the Board and shall see that all order, policies, and resolutions of the Board of Directors are carried into effect. He/she shall also perform other duties as may from time to time be delegated to him by the Board.

Section 2: Vice-Chair of the Board

The Vice-Chair shall preside at meetings of the Board of Directors or the Executive Committee in the event of the Chair's absence, or inability to perform his duties. He/she shall also perform duties as may from time to time be delegated to him by the Chair of the Board.

Section 3: Secretary of the Board

The Secretary shall keep the records of the Board of Directors and Executive Committee, the minutes of the meetings of the Boards, and the Official Register of the membership, the Board of Directors, and the Executive Committee. The Secretary shall notify officers, committees, and delegates of their elections and appointments. He/she shall read the minutes of each business session. The Secretary may delegate any and all of these duties to a member of the staff if he/she so desires; however, such delegation does not relieve the Secretary of his/her responsibilities. He/she shall also perform duties as may from time to time be delegated by the Board.

Section 4: Treasurer of the Board

The Treasurer shall be the custodian of all monies and securities of the ADD and shall provide for the accurate keeping of regular books of account of ADD funds and properties. The Treasurer may delegate any and all of these duties to a member of the staff if he/she so desires; however, such delegation does not relieve the Treasurer of his/her responsibilities. He/She shall also perform duties as may from time to time be delegated to him/her by the Board.

Section 5: Administrative Officers and Staff

The Executive Committee may employ personnel and contract with other persons as it deems necessary to carry out the goals, objectives, programs, and duties assigned to it by virtue of these By-Laws, Charter, and the Laws of the Commonwealth of Kentucky. The Chief Administrative Officer shall be the Executive Director who shall be appointed by the Board to administer, direct, implement, and otherwise carry out the functions and duties of this organization. The Executive Director will implement the policies and programs of the Board and shall recommend to the Board on such matters as budget, staff policies and appointments, programs, contracts, studies, organization, and other such matters of direct concern to the Board. The Executive Director shall also serve as an ex-officio member of all functional advisory committees of the Board. Other administrative and/or professional level employees of the Board as well as paraprofessionals and support employees shall be under the direct supervision of and responsible to the Executive Director. The Executive Committee with the advice of the Executive Director shall adopt work rules and policies to govern the staff operations and functions.

ARTICLE VIII
COMMITTEES

Section 1: Functional Advisory Committees

A. Committees Authorized; Meetings

The Board of Directors shall function normally through the reports and recommendations of its Functional Advisory Committees which shall include, but not be limited to: Development Advisory Committee; Bluegrass Regional Human Services Council; Natural Resources and Environmental Protection Advisory Committee; Tourism, Historic Preservation and Recreation Advisory Committee; Character Council; and Homeland Security.
The Committee shall conduct business at least once every quarterly at a place, time and date designated by advance notice as determined by each Committee.

B. Committee Membership

The Board of Directors shall by majority vote appoint all members of Functional Advisory Committees. Nominations for those members representing a specific geographic area shall be made by Board of Directors members representing that area. Notices of vacancies in Committee membership shall be sent to the Board of Directors members representing the area in which the vacancy exists. Should there be no response from these Board members within thirty (30) days; the Committee may nominate persons for membership. Membership on each Functional Advisory Committee shall be composed of Directors and those persons from the area who are willing to serve and contribute to the purpose of the ADD.

C. Committee Composition

Each Committee shall have a Chair, Vice-Chair and other such officers as deemed necessary by the Committee. The Chair of each Committee shall be a director on the Board of Directors, appointed by the Chair of the Board, with the consent of the Executive Committee. Other officers of each committee shall be chosen by the members of that Committee. Membership on each committee shall total at least seventeen (17) members with all participating counties in the District as well as interest groups being represented.

At-large voting members (not to exceed 10) may be included on the Committee to represent a wide cross-section of interests. At-large members may be nominated by other Committee members or any member of the Board of Directors.

D. Committee By-Laws

All Functional Advisory Committees shall operate under By-Laws to be approved by the Executive Committee.

E. Committee Actions

Recommendations and other actions of functional advisory committees established under this Article are not binding on the Board of Directors until adopted by that body or the Executive Committee.

Section 2: Bluegrass Regional Planning Council

A. Council Purpose

The Bluegrass Regional Planning Council shall act in an adviory capacity on land use matters throughout the district as established by KRS 147A.125. To insure compatible treatment of planned development throughout the district, the council may review comprehensive plans of planning units within the district for regional impact, may develop regional transpotation, infrastructure, and land use plans for the district, and may make recommendations regarding the regional impact of proposed comprehensive plans and plan amendments of planning units within the district.

B. Council Composition

The Bluegrass Regional Planning Council shall be composed of one (1) representative from each planning unit in the district. Each representative shall be appointed annually by the planning commisssion of each planning unit in the district. To be eligible for appointment to the council, a person shall be a member of the planning commission, or the planning commission's professional staff. At its first regular meeting in each year, the council shall elect from its membership a president and vice president. The vice president shall have the authority to act as president of the council during the absence or disability of the president.

C. Council Meetings

The Bluegrass Regional Planning Council shall meet at the call of the president, but at least quarterly in each year.

D. Council By-Laws

The Bluegrass Regional Planning Council shall adopt by-laws and then have them accepted by the Bluegrass Executive Committee.

E. Council Actions

Recommendations and other actions of the Bluegrass Regional Planning Council are not binding on the Board of Directors until adopted by that body or the Executive Committee.

Section 3: Bluegrass Regional Transportation Committee

A. Committee Purpose

The Bluegrass Regional Transportation Committee shall consult,solicite input, develop regional goals and direction, identify and review regional transportation needs, provide transportation information/updates, and address any other transportation issues in the region. The committee shall function as required by the Kentucky Transportation Cabinet Annual Work Plan for the Bluegrass ADD.

B. Committee Composition

The Bluegrass Regional Transportation Committee shall have a broad-based membership as required in the Kentucky Transportation Cabinet Annual Work Plan for the Bluegrass ADD. The ADD Chair shall name the committee Chair and Vice Chair.

C. Committee Meetings

The Bluegrass Regional Transportation Committee shall meet as required by the Kentucky Transportation Cabinet Annual Work Plan for the Bluegrass ADD.

D. Committee By-Laws

The Bluegrass Regional Transportation Committee shall adopt by-laws and then have them accepted by the Bluegrass Executive Committee.

E. Committee Actions

Recommendations and other actions of the Bluegrass Regional Transportation Committee are not binding on the Board of Directors until adopted by that body or the Executive Committee.

Section 4: Bluegrass Area Agency on Aging Advisory Council

A. Council Purpose

The Bluegrass Area Agency on Aging Advisory Council shall carry out advisory functions which further the area agency on aging's mission of developing and coordinating community-based systems of services for older persons in the planning and service area. The council shall advise the area agency on aging relative to developing and administring the area plan, conducting public hearings, representing the interest of olderpersons; and reviewing and commenting on community policies, programs and actions which affect older persons with the intent of assuring maximum coordination and responsiveness to older persons. The committee shall function as required by the the Older Americans Act of 1965 as amended and 910 KAR 1:220.

B. Council Composition

The Bluegrass Area Agency on Aging Advisory Council shall include individuals and representatives of community organizations who shall help to enhance the leadership role of the area agency on aging in developing community based systems of services. Council members are appointed by the county advisory councils from each county within the area. The ADD Chair shall name the committee Chair. Other officers are elected by the council at it's January meeting.

C. Council Meetings

The Bluegrass Area Agency on Aging Advisory Council shall meet as required but no less than six (6) times per year.

D. Council By-Laws

The Bluegrass Area Agency on Aging Advisory Council shall adopt by-laws and then have them accepted by the Bluegrass Executive Committee.

E. Council Actions

Recommendations and other actions of the Bluegrass Area Agency on Aging Advisory Council are not binding on the Board of Directors until adopted by that body or the Executive Committee.

Section 5: Bluegrass Workforce Investment Board

A. Board Purpose

The Bluegrass Workforce Investment Board shall develop and implement an innovative business driven system of workforce partnerships in the Bluegrass that enables businesses and individuals to become productive and profitable. The Board shall function as required by the Workforce Investment Act of 1998 as amended.

B. Board Composition

The Bluegrass Workforce Investment Board shall have a broad-based membership as required by the Workforce Investment Act of 1998 as amended. Members shall be nominated by the elected officials within the region.The Bluegrass ADD Chair shall appoint two (2) directors from the Bluegrass ADD Board to serve on the WIB. A simple majority shall represent the private sector. The officers shall be elected by the Workforce Investment Board at it's July meeting.

C. Board Meetings

The Bluegrass Workforce Investment Board shall meet quarterly or as deemed necessary.

D. Board By-Laws

The Bluegrass Workforce Investment Board shall adopt by-laws and then have them accepted by the Bluegrass Executive Committee.

E. Board Actions

Recommendations and other actions of the Bluegrass Workforce Investment Board are not binding on the Board of Directors until adopted by that body or the Executive Committee.

Section 6: Bluegrass Area Water Management Council

A. Council Purpose

The Bluegrass Area Water Management Council shall monitor water and wastewater planning within the District. The Water Management Council shall operate in accordance with KRS 151 and 224A, as revised by the 2000 Kentucky General Assembly; Senate Bill 409.

B. Council Composition

The Bluegrass Area Water Management Council membership shall consist of the county judges/executives within the ADD, the mayors of municipalities that operate either a water or wastewater system within the ADD, the water and wastewater utility managers and/or operators within the ADD and representatives from the health departments within the ADD. The ADD Chair shall name the Council Chair. Other offices shall be elected by the Council.

C. Council Meetings

The Bluegrass Area Water Management Council shall meet as required, but no less than twice annually.

D. Council By-Laws

The Bluegrass Area Water Management Council shall adopt by-laws and then have them accepted by the Bluegrass Executive Committee.

E. Council Actions

Recommendations and other actions of the Bluegrass Area Water Management Council are not binding on the Board of Directors until adopted by that body or the Executive Committee.

Section 7: Administrative Review and Finance Committee

A. Committee Purpose

The Administrative Review and Finance Committee shall review and approve all operating policies and procedures for the District and submit them for approval to the Executive Committee. In addition, the Committee shall work with the Executive Director to develop and monitor the District budget and assist the Executive Director with routine day-to-day business operation decisions. The Administrative Review and Finance Committee shall make nominations for Director Emeritus positions.

B. Committee Composition

The Administrative Review and Finance Committee shall be composed of the four (4) seated officers and at least three other Board directors. The Chair of the Board will serve as Chair of the Committee. The Chair of the Board will recommend those members for approval by the Board of Directors. The Committee members will serve a one year term.

C. Committee Meetings

The Administrative Review and Finance Committee shall meet monthly or as desired. Notice will be given five (5) days in advance. A quorum will consist of a simple majority.

Section 8: Nominating Committee

A. Committee Purpose

The Nominating Committee shall be responsible for presenting a slate of officers at the Annual Board of Directors Meeting. The slate will include a Chair, Vice-Chair, Secretary and Treasurer.
Additionally, the Nominating Committee shall be responsible for the nomination of At-Large Directors.

B. Committee Composition

The Nominating Committee shall be composed of Directors who have exceptional knowledge of the purpose, mission and projects of the ADD. The Chair of the Board shall appoint the members of the Nominating Committee which shall consist of one Judge/Executive, one Mayor, one Citizen Director and one past Officer of the Board. Currently seated Officers shall not be eligible to serve on the Nominating Committee.

C. Committee Meetings

The Nominating Committee shall meet as necessary to agree on the best candidates for office. Notice will be given five (5) days in advance. A quorum will consist of three (3) members.

Section 9: Ad Hoc Committees

The Board of Directors may appoint special purpose or Ad Hoc Committees which shall be terminated at such time deemed appropriate by the Board.

ARTICLE IX

DEPOSITS, DISBURSEMENTS, BOND AND AUDIT

Section 1: Deposits

Deposits to the credit of the ADD of all notes, moneys, valuables, checks, drafts, bonds, and other instruments received by the ADD shall be made in such banks and depositories as the Executive Committee may from time to time designate. All such deposits shall be made in a manner as prescribed by resolution of the Board.

Section 2: Disbursements

Disbursements of funds of the Board for expenditures as generally or specifically authorized or appropriated by the Board shall require the signature of the Treasurer and either the Chair or Executive Director. Those things not receiving prior approval shall receive consideration for post-approval in the manner as prescribed by these By-Laws or Board Resolution.

Section 3: Bonding Required

Any Officer or employee of the Board handling money or securities of the ADD shall be bonded at the Board's expense in the amount as determined by the Board and/or laws of the Commonwealth of Kentucky.

Section 4: Audit

It shall be the duty of the Administrative Review and Finance Committee to appoint a public accountant, not an employee of the Board or a Board member, to examine and audit the accounts of the Bluegrass Area Development District, Incorporated.

ARTICLE X

RATIFICATION, AMENDMENTS, AND EFFECTIVE DATE

Section 1: Ratification

Whenever an Officer, Committee, and/or employee of the Board performs an act and/or function in the name of the Board as may be lawful by these By-Laws, Charter, Laws of the Commonwealth of Kentucky and/or authorization and/or appropriation of the Board, such acts or performance of such functions may be ratified by the Board, if such ratification is specifically required, either at a meeting of the Board or by mail provided that a majority of the entire directorship of the Board place their signatures on a statement of ratification which is mailed to all members of the Board. Ratification by mail may be used upon the approval of the Chair, Executive Committee, and/or Board of Directors. Results of such poll-by-mail shall be recorded in the minutes of the next regular meeting of the Board.

Section 2: Amendments

Amendments to these By-Laws shall be made by adoption by simple majority of the entire membership of the Board of Directors provided such amendments have been submitted to the Executive Committee for review prior to enactment and further provided that all proposed changes are distributed to the entire membership of the Board by first class mail at least seven (7) days prior to the meeting at which said amendments are scheduled to be acted upon. Compliance with this notice requirement only shall require the deposit of said notice in the mail giving the address of each Director as shown on the Official Register.

Section 3: Effective Date of Adoption

These By-Laws shall be in effect immediately upon adoption by a majority of the County Judge/Executives and Mayors who are directors of the Board. Subsequent amendments to these By-Laws shall become effective immediately upon their adoption by a majority of the entire directorship of the Board as prescribed herein.

Revised and Adopted by the Board of Directors on Friday, January 29, 2010.

Larry Tincher

CHAIR

Donnie R. Foley

SECRETARY

Attachment # 4

147A.050 Area development districts created.

There is hereby created and established in the Commonwealth fifteen (15) area development districts consisting of the following counties:

(1) Purchase Area Development District which shall include the counties of Ballard, Carlisle, Hickman, Fulton, McCracken, Graves, Marshall, and Calloway;

(2) Pennyrile Area Development District which shall include the counties of Livingston, Crittenden, Lyon, Caldwell, Hopkins, Muhlenberg, Trigg, Christian and Todd;

(3) Green River Area Development District which shall include the counties of Union, Henderson, Webster, McLean, Daviess, Ohio and Hancock;

(4) Barren River Area Development District which shall include the counties of Logan, Simpson, Butler, Warren, Edmonson, Hart, Barren, Allen, Metcalfe and Monroe;

(5) Lincoln Trail Area Development District which shall include the counties of Breckinridge, Meade, Grayson, Hardin, Larue, Nelson, Washington, and Marion;

(6) Jefferson Area Development District which shall include the counties of Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer and Trimble;

(7) Northern Kentucky Area Development District which shall include the counties of Boone, Kenton, Campbell, Carroll, Gallatin, Owen, Grant and Pendleton;

(8) Buffalo Trace Area Development District which shall include the counties of Bracken, Mason, Robertson, Fleming and Lewis;

(9) Gateway Area Development District which shall include the counties of Rowan, Bath, Montgomery, Menifee, and Morgan;

(10) Fivco Area Development District which shall include the counties of Greenup, Boyd, Carter, Elliott, and Lawrence;

(11) Big Sandy Area Development District which shall include the counties of Johnson, Magoffin, Martin, Floyd, and Pike;

(12) Kentucky River Area Development District which shall include the counties of Wolfe, Owsley, Lee, Breathitt, Leslie, Perry, Knott, and Letcher;

(13) Cumberland Valley Area Development District which shall include the counties of Jackson, Rockcastle, Laurel, Clay, Knox, Whitley, Bell, and Harlan;

(14) Lake Cumberland Area Development District which shall include the counties of Taylor, Adair, Green, Casey, Russell, Pulaski, Clinton, Cumberland, Wayne, and McCreary; and

(15) Bluegrass Area Development District which shall include the counties of Anderson, Franklin, Woodford, Mercer, Boyle, Lincoln, Garrard, Jessamine, Fayette, Scott, Harrison, Bourbon, Nicholas, Clark, Madison, Powell, and Estill.

History: Created 1972 Ky. Acts ch. 125, sec. 1.

147A.060 Board of directors for each district -- Appointment -- Terms -- State officers and members of General Assembly may serve only in advisory capacity.

There shall be in each area development district a board of directors. The composition of the board and the terms and appointments of its members in each district shall be specified by administrative regulation promulgated by the Department for Local Government in accordance with KRS Chapter 13A. The designee of a mayor or county judge/executive shall be a member of the designator's respective legislative body or their staff. Other persons who are not elected officials or members of their staffs may be designated as representatives with the consent of that body. The Department for Local Government, in specifying the composition of the board, shall conform to applicable federal requirements. A person who is a state officer, a deputy state officer, or a member of the General Assembly may serve only in a nonmember advisory capacity to the board of directors of an area development district. An area development district board of directors shall notify legislators of the provisions of this section and of their right to participate in the activities of the area development district. If a legislator chooses to participate in accordance with this section, the area development district shall send meeting notices to that legislator at the same time board members are notified of the meetings.

Effective: July 15, 2010

History: Amended 2010 Ky. Acts ch. 117, sec. 12, effective July 15, 2010. -- Amended 2007 Ky. Acts ch. 47, sec. 73, effective June 26, 2007. -- Amended 2000 Ky. Acts ch. 450, sec. 1, effective July 14, 2000. -- Amended 1998 Ky. Acts ch. 69, sec. 58, effective July 15, 1998. -- Amended 1984 Ky. Acts ch. 187, sec. 1, effective July 13, 1984. -- Amended 1978 Ky. Acts ch. 155, sec. 69, effective June 17, 1978. -- Amended 1974 Ky. Acts ch. 74, Art. II, sec. 9(4). -- Created 1972 Ky. Acts ch. 125, sec. 2.

147A.070 Appointment of executive director -- Election of executive committee, duties.

(1) The board of directors in each district may appoint an executive director and fix his salary. The executive director shall perform, in the name of the board, such functions and duties and may exercise such authority of the board as the board may delegate to him.

(2) The board of directors in each district may elect from its membership an executive committee and delegate to the committee any of the following duties:

(a) To employ such staff members as may be required for the operations of the district;

(b) To manage the financial assets and obligations of the district;

(c) To guide the activities of the district between meetings of the board; and

(d) To perform such other duties as the board might delegate to it.

History: Created 1972 Ky. Acts ch. 125, sec. 3.

147A.080 Powers of board of directors.

Each board of directors shall have the power and authority to:

(1) Adopt and have a common seal and alter the same at pleasure;

(2) Sue and be sued;

(3) Adopt bylaws and make rules and regulations for the conduct of its business;

(4) Make and enter into all contracts or agreements necessary or incidental to the performance of its duties;

(5) Provide upon request basic administrative, research, and planning services for any planning and development body located within the district;

(6) Accept, receive, and administer loans, grants, or other funds or gifts from public and private agencies including the Commonwealth and the federal government for the purpose of carrying out the functions of the district;

(7) Expend such funds as may be considered by it to be advisable or necessary in the performance of its duties;

(8) Acquire, hold as may be necessary and convenient, encumber, or dispose of real and personal property, except that no board shall have the power of eminent domain;

(9) Charge fees, rents, and otherwise charge for services provided by the board, except that no board shall have any power to levy taxes;

(10) Enter into interlocal agreements or interstate compacts to the extent authorized by laws of the Commonwealth. An area development district organization shall be deemed a "public agency" as defined by the Interlocal Cooperation Act in KRS Chapter 65;

(11) Promote, organize, and advise special districts or other authorities in accordance with laws of the Commonwealth and act as the regional clearinghouse for such programs and projects as prescribed by federal regulation;

(12) Perform such other and further acts as may be necessary to carry out the duties and responsibilities created by KRS 147A.050 to 147A.120.

Effective: June 17, 1978

History: Amended 1978 Ky. Acts ch. 384, sec. 29, effective June 17, 1978. -- Created 1972 Ky. Acts ch. 125, sec. 4.

147A.090 Duties of board of directors.

Each district board of directors shall have the power, duty, and authority to:

(1) Establish such functional advisory committees as may be necessary and advisable. These functional advisory committees shall be organized to meet such guidelines as may be required for federal or state assistance.

(2) Conduct the necessary research and studies and coordinate and cooperate with all appropriate groups and agencies in order to develop, and adopt and revise, when necessary, a district development plan or series of plans, including, but not limited to, the following districtwide plan elements: goals and objectives; water and sewer; land-use; and open space and recreation. Such plans shall serve as a general guide for public and private actions and decisions to assure the development of public and private property in the most appropriate relationships.

(3) Prepare annually a report of its activities to the cities and counties within the district, the legislature, and the Governor. The board shall make copies of the report available to members of the public within the district.

History: Created 1972 Ky. Acts ch. 125, sec. 5.

147A.100 Allocation of funds.

The Finance and Administration Cabinet shall, subject to the availability of funds, allocate funds to each district for the purpose of carrying out the district's responsibilities and for matching federal and local funds.

History: Amended 1974 Ky. Acts ch. 74, Art. II, sec. 9(4). -- Created 1972 Ky. Acts ch. 125, sec. 6.

147A.110 District projects and property exempt from taxation.

As a public body, no area development district board shall be required to pay taxes or assessments upon any project or upon any property acquired or used by it or upon the income or proceeds therefrom.

History: Created 1972 Ky. Acts ch. 125, sec. 7.

147A.120 Limitation on districts' functions, powers and duties.

Nothing in KRS 147A.050 to 147A.120 shall be deemed to limit or authorize the limitation in any manner of the functions, powers, or duties of any department or agency of the Commonwealth or of any political subdivision. Nor shall anything in KRS 147A.050 to 147A.120 authorize the Finance and Administration Cabinet or an area development district to perform or discharge any powers, duties, or functions now reposed, or which may hereinafter be reposed, by law in the Kentucky Department of Education, local school districts, or other educational institutions.

History: Amended 1974 Ky. Acts ch. 74, Art. II, sec. 9(4). -- Created 1972 Ky. Acts ch. 125, sec. 8.

147A.125 Regional planning council.

(1) Except as set forth in subsection (8) of this section, each area development district shall establish a regional planning council to act in an advisory capacity on planning matters throughout the district.

(2) The regional planning council shall be composed of one (1) representative from each planning unit in the area development district. Each representative shall be appointed annually by the planning commission of each planning unit in the district. To be eligible for appointment to the council, a person shall be a member of the planning commission, or the planning commission's professional staff.

(3) At its first regular meeting in each year, the council shall elect from its membership a president and vice president. The vice president shall have the authority to act as president of the council during the absence or disability of the president.

(4) The council shall meet at the call of the president, but at least quarterly in each year.

(5) To insure compatible treatment of planned development throughout the district, the council may review comprehensive plans of planning units within the district for regional impact, may develop regional transportation, infrastructure, and land use plans for the district, and may make recommendations regarding the regional impact of proposed comprehensive plans and plan amendments of planning units within the district.

(6) The area development district shall provide staff and technical support as requested by the council. Existing land use planning services and functions of the area development district shall be placed under the direction and control of the council.

(7) The council may offer training and education opportunities in the area of planning and zoning matters to planning commission members and staff in the district.

(8) The requirements of this section shall not apply to any area development district in which fifty percent (50%) or more of the population resides in cities or counties which participate in a regional planning authority, council of governments, or other agency which is authorized to perform regional planning functions as described in this section.

Effective: July 13, 1990

History: Created 1990 Ky. Acts ch. 362, sec. 9, effective July 13, 1990.

147A.140 District preparation of solid waste management plan.

In addition to its other powers, each area development district may prepare a solid waste management plan emphasizing regional alternatives for reduction, collection, transportation, and disposal for a local government which authorizes the preparation of the plan, but shall not have authority to implement the area plan.

Effective: February 26, 1991

History: Created 1991 (1st Extra. Sess.) Ky. Acts ch. 12, sec. 7, effective February 26, 1991.

Attachment #5

FY 13 BGADD Local Contributions

	Jurisdiction Dues	County Wide Dues	Population	Jurisdiction Per Capita	County Per Capita
Anderson County	$ 1,429		21421	$ 0.067	
Lawrenceburg	$ 1,366	$ 2,795	10505	$ 0.130	$ 0.130
Bourbon County	$ 1,720		19925	$ 0.086	
Paris	$ 1,900		8553	$ 0.222	
Millersburg	$ 130	$ 3,750	792	$ 0.164	$ 0.438
Boyle County	$ 1,850		28432	$ 0.065	
Danville	$ 2,167		16218	$ 0.134	
Junction City	$ 300	$ 4,317	2241	$ 0.134	$ 0.152
Clark	$ 2,391		35613	$ 0.067	
Winchester	$ 2,388	$ 4,779	18368	$ 0.130	$ 0.134
Estill County	$ 1,900		14672	$ 0.129	
Irvine	$ 400	$ 2,300	2715	$ 0.147	$ 0.157
Franklin County	$ 3,089		49225	$ 0.063	
Frankfort	$ 3,883	$ 6,972	25527	$ 0.152	$ 0.142
Garrard County	$ 1,751		16912	$ 0.104	
Lancaster	$ 547	$ 2,298	3442	$ 0.159	$ 0.136
Harrison County	$ 1,968		18846	$ 0.104	
Cynthiana	$ 1,860	$ 3,828	6402	$ 0.291	$ 0.203
Jessamine County	$ 2,890		48586	$ 0.059	
Nicholasville	$ 3,642		28015	$ 0.130	
Wilmore	$ 827	$ 7,359	6134	$ 0.135	$ 0.151
Lincoln County	$ 3,600		24742	$ 0.146	
Stanford	$ 600	$ 4,200	3487	$ 0.172	$ 0.170
Madison County	$ 6,780		82916	$ 0.082	
Richmond	$ 4,077		31364	$ 0.130	
Berea	$ 1,763	$ 12,620	13561	$ 0.130	$ 0.152
Mercer County	$ 1,950		21331	$ 0.091	
Harrodsburg	$ 1,900	$ 3,850	8340	$ 0.228	$ 0.180
Nicholas County	$ 1,080		7135	$ 0.151	
Carlisle	$ 600	$ 1,680	2010	$ 0.299	$ 0.235
Powell County	$ 2,300		12613	$ 0.182	
Stanton	$ 600	$ 2,900	2733	$ 0.220	$ 0.230

FY 13 BGADD Local Contributions (cont)

	Jurisdiction Dues		County Wide Dues	Population	Jurisdiction Per Capita		County Per Capita	
Scott County		2521			47173	$	0.053		
Georgetown	$	3,783	$	6,304	29098	$	0.130	$	0.134
Woodford County	$	2,650			24939	$	0.106		
Versailles	$	1,950	$	4,600	8568	$	0.228	$	0.184
LFUCG	$	38,454	$	38,454	295803	$	0.130	$	0.130
Total Local Dues	$	113,006	$	113,006					

Bluegrass ADD

	Voucher	Invoice Date	Invoice Number	Invoice Amount		PO No.	Fund	Dept ID	Section
County Dues:									
Local contribution for FY11	00296328	11/22/2010		$	34,850.00	LF00079388	1101	900302	0001
Homecare Grant Match:									
Homecare local match for FY11	00296330	11/22/2010		$	48,610.00	LF00079388	1101	900302	0001
Mapping Services:									
Stormwater Mapping	00295070	11/24/2010	10296	$	8,720.00	LF00074234	4051	303204	3321
Stormwater Mapping	00317607	04/13/2011	10776	$	11,590.00	LF00074234	4051	303204	3321
GIS/Mapping	00341277	09/19/2011	20126	$	20,477.50	LF00087545	4051	303204	3321
Storm water Mapping	00273034	06/28/2010	00940	$	20,112.50	LF00071754	4051	303204	3321
Storm water Mapping	00329283	06/20/2011	10991	$	18,577.00	LF00074234	4051	303204	3321
Storm water Mapping	00314334	03/28/2011	10685	$	5,870.00	LF00074234	4051	303204	3321
GIS/Mapping	00350925	11/14/2011	20322	$	20,352.50	LF00087545	4051	303204	3321
GIS/Mapping	00367284	03/12/2012	20786	$	24,380.00	LF00087545	4051	303204	3321
GIS/Mapping	00335902	06/30/2011	11193	$	6,600.00	LF00087545	4051	303204	3321
GIS/Mapping	00357104	01/06/2012	20538	$	26,338.00	LF00087545	4051	303204	3321
Stormwater Mapping	00308010	02/15/2011	10569	$	9,410.00	LF00074234	4051	303204	3321
Stormwater Mapping	00302655	01/24/2011	10487	$	10,130.00	LF00074234	4051	303204	3321
Stormwater Mapping	00323436	05/16/2011	10890	$	7,600.00	LF00074234	4051	303204	3321
Stormwater Mapping	00286876	09/30/2010	10127	$	16,525.00	LF00074234	4051	303204	3321
Stormwater Mapping	00297824	12/10/2010	10375	$	11,982.50	LF00074234	4051	303204	3321
GIS/Mapping	00298105	12/16/2010	10385	$	3,812.56	LF00076124	1136	303301	0001
Sub Total				$	222,477.56				
Total:				$	305,937.56				

Plan for Moving Forward with Workforce investment Board:

- Become a managing partner of the Central Kentucky Job Center
- Establish meetings between Program Directors of Bluegrass WIB, LFUCG Adult & Tenant Services, Ky. Office of Employment and Training
- Commissioner of Social Services will attend WIB one stop committee meetings
- Explore possibility of installing software kiosk to collect client user data in the Central Ky. Job Center
- Reapplied for the WIA grant for HS dropouts; “Path to Success”

Other Workforce Initiatives:

- Continue to meet with community partners about entrepreneurial options
- Meet with community partners about micro lending opportunities
- Advertise and promote job fair opportunities
- Continue to work with employers and youth through the Summer Youth Employment Program

Draft

Donation Guidelines and Naming Rights

Lexington-Fayette Urban County Council

General Government Committee

June 4, 2013

Status Update on Naming Policy

- The LFUCG Parks and Recreation Naming Policy was reviewed due to the request from Council regarding a concern involving equity of what recognition is received for the donation given
- The current policy lacks
  - Explanation of why citizens should give to enhance our parks
  - A statement regarding donors being treated with consistency and fairness
  - Specific recognition standards for varying degrees of donations

Change in Format

- Reviewed policies from US cities and KET to formulate this draft
- Draft is divided into two sections:
  1. Donation Guidelines: Overall guidelines for recognizing people and entities by the Division of Parks and Recreation.
  2. Naming Policy: Outlines policy for parks and facilities over $50,000.

Highlights of Donation Guidelines

- **Goals:** Advocates that donations improve the quality of our parks, and that donors should be recognized as well as be treated with fairness and consistency.
- **Criteria:** Donations should compliment the needs of a park or facility and be consistent with park plans, approved projects or current usage.
- **Recognition:** Acknowledgment shall be appropriate to the individual park and in accordance with standardized giving levels.

Donations

- **Giving Level Standards**

$1000 and under	Letter of recognition
$1000 - $2,500	Off-site recognition
$2,500 - $5,000	Temporary sign
$5,000 - $10,000	Integrated sign
$10,000 and above	Plaque or permanent marker

Naming Policy Guidelines

- **Naming Policy applies only to park lands, feature or facilities with fair market value of $50,000+**
  - **Recognition Naming:**
    - Donated land - $250,000 or greater or at least 51% of the area of a particular park
    - Donated features - $100,000 or greater or at least 51% of the feature construction or acquisition cost

Questions?

General Government Committee Referrals

Item	Referred By	Date Referred	Status
Relationship with the BGADD	Myers	04/12/2012	6/4/13
Procedure for Underwriting or Sponsoring one of our Facilities or Parks	Gorton	03/06/2013	6/4/13