

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

September 26, 2013

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- III. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, September 5, 2013, at 8:30 a.m. The meeting was attended by Commission members: Mike Owens, Carolyn Plumlee, Frank Penn, Will Berkley and Karen Mundy. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Cheryl Galt, Dave Jarman, Kelly Hunter, Scott Thompson, Denice Bullock and Joey David, as well as Captain Charles Bowen & Lieutenant Greg Lengal, Division of Fire & Emergency Services; Craig Prather, Division of Sanitary Sewers and Tracy Jones, Department of Law. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

1. FINAL SUBDIVISION PLAN

- a. **PLAN 2013-99F: WILLOW GLEN, UNIT 4 (AMD) (11/3/13)*** - located at 216 Old Mt. Tabor Road.
(Council District 5) **(EA Partners)**

Note: This plan was postponed at the Commission's September 12, 2013, meeting. The purpose of this amendment is to revise the plat restrictions for access to Mt. Tabor Road.

The Subdivision Committee Recommended: Postponement. There were some questions regarding the access to Mt. Tabor Road.

Should this plan be approved, the following conditions should be considered:

1. Urban County Engineer's acceptance of drainage, storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree protection area(s) and required street tree information.
6. Addition of utility and street light easements as required by the utility companies and the Urban County Traffic Engineer.
7. Documentation of Division of Water Quality's approval under the Capacity Assurance Program requirements, prior to plan certification.
8. Addition of existing 5' wall and maintenance easement, or revise purpose of amendment note.
9. Discuss note #7.
10. Discuss access.

2. DEVELOPMENT PLAN

- a. **DP 2013-80: ELLERSLIE PLACE, LOTS 2 & 2A (MIDLAND CROSSING) (AMD) (11/26/13)*** - located at 222 Midland Avenue and 225 Walton Avenue. (Council District 3) **(Milestone Design Group, Inc.)**

Note: This plan was postponed at the Commission's September 12, 2013, meeting. The purpose of this amendment is to revise the site for proposed apartments on Lot 2 and the combination of apartments vs. commercial on Lot 2A.

The Subdivision Committee Recommended: Postponement. There were questions regarding the notification of the nearby neighborhood associations and compliance with Article 28-6 of the Zoning Ordinance.

Should this plan be approved, the following conditions should be considered:

1. Urban County Engineer's acceptance of drainage, storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan.

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6. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
7. Division of Waste Management's approval of refuse collection locations.
8. Documentation of Division of Water Quality's approval under the Capacity Assurance Program requirements, prior to plan certification.
9. Correct plan title to read "Ellerslie Place, Lots 2 & 2A (Midland Crossing) (AMD)".
10. Addition of record plat designation.
11. Denote cross-sections for new street/access easements.
12. Dimension proposed townhouse buildings.
13. Denote width of parking spaces.
14. Denote number of bedrooms per unit.
15. Revise note #14.
16. Correct garage parking in site statistics (56 vs. 65).
17. Review by Technical Committee prior to plan certification.
18. Discuss proposed building on Lot 2A conflict with 15' and 25' easements.
19. Discuss status of preliminary subdivision plan and required information under the Land Subdivision Regulations.
20. Discuss compliance with Art. 28-6 provisions.
21. Discuss whether access easements/streets are to be public or private.
22. Discuss timing of new mixed-use building versus new townhouse development.

IV. **ZONING ITEMS** - The Zoning Committee met on Thursday, September 5, 2013, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Carla Blanton, Patrick Brewer, Mike Cravens, and Bill Wilson. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. ABBREVIATED PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

~~Abbreviated public hearings will be held on petitions meeting the following criteria:~~

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

B. FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS – Following abbreviated hearings, the remaining petitions will be considered.

~~The procedure for these hearings is as follows:~~

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. HARRODS CLUB, LLC, ZONING MAP AMENDMENT & JONES SUBDIVISION ZONING DEVELOPMENT PLAN

- a. MAR 2013-14: HARRODS CLUB, LLC (11/3/13)* – petition for a zone map amendment from a High Density Apartment (R-4) zone, with conditional zoning restrictions, to a High Density Apartment (R-4) zone with modified conditional zoning restrictions, for 0.978 net (1.108 gross) acres, for property located at 1167 Appian Crossing Way.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 9) recommends High Density Residential (HD) future land use for the subject property. The petitioner proposes to develop the property with 24 dwelling units in one multi-family residential building.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

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The Staff Recommends: **Approval**, for the following reasons:

1. The subject property is now recommended for High Density Residential (HD) future land use by the 2007 Comprehensive Plan, which is a significant change since the property was granted a zone change to R-4 and the conditional zoning restriction was imposed. Previously, the 2001 Comprehensive Plan recommended Low Density Residential (LD) future land use at this location. The applicant proposes a 24-unit apartment building, with a rental office, for a residential density of 24.54 dwelling units per acre.
 2. Removal of the current conditional zoning restriction to the allowable number and type of residential units will allow a development more in character with the mixture of townhouses and apartments in this immediate area.
 3. This recommendation is made subject to the approval and certification of ZDP 2013-57: Jones Subdivision prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
- b. ZDP 2013-57: JONES SUBDIVISION (9/26/13)* - located at 1167 Appian Crossing Way.
(Rob Sims)

The Subdivision Committee Recommended: **Postponement**. The current conditional zoning restricts the use of this property to a total of 17 units.

Should this plan be approved, the following conditions should be considered:

1. Urban County Engineer's acceptance of drainage, storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan.
6. Bike & Pedestrian Planner's approval of pedestrian facilities.
7. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
8. Division of Waste Management's approval of refuse collection locations.
9. Dimension exterior dimensions of buildings.
10. Denote proposed building height in feet.
11. Remove group residential project references in site statistics.
12. Dimension access points proposed.
13. Dimension parking lot, aisles and spaces.
14. Denote Jones Trail as public right-of-way and revise cross-section (1/2 section).
15. Addition of north arrow.
16. Delete side and rear yard setback reference.
17. Add property owners and Planning Commission certifications per Article 21 requirements.
18. Revise note #5 to include required reference to Article 16.
19. Addition of required Engineering Manual note.
20. Clarify existing tree canopy to be preserved, including locations.
21. Denote construction entrance.
22. Reduce number of units to 17.

2. **C & R ASPHALT LAND ACQUISITION CO., LLC, ZONING MAP AMENDMENT & MILLER-BIRD COMMERCIAL PARK, UNIT 1-B, BLOCK C, ZONING DEVELOPMENT PLAN**

- a. MAR 2013-15: C & R ASPHALT LAND ACQUISITION CO., LLC (11/3/13)* – petition for a zone map amendment from a Light Industrial (I-1) zone to a Highway Service Business (B-3) zone, for 1.491 net (1.929 gross) acres, for property located at 2601 & 2617 Regency Road.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 4) recommends Warehouse & Wholesale land use for the subject property. The petitioner proposes to re-zone two existing buildings, with no proposed change of use or physical changes to the properties at this time.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reasons:

1. The existing Light Industrial (I-1) zone is no longer appropriate since it is unrestricted, and a restricted Highway Service Business (B-3) zone is appropriate for the subject property for the following reasons:
 - a. The character of Regency Road and Moore Drive, near the intersection of Nicholasville Road and New Circle Road, has evolved over the years and has become occupied predominantly by businesses that have a retail focus in addition to a warehouse or wholesale function, or are specialty stores and businesses that are unique to this area of the community.

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- b. No light industrial uses exist along this portion of Regency Road or Moore Drive.
- c. A restricted B-3 zone at this location would be compatible with the existing B-3 zoning along Regency Road, which is immediately adjacent to the south of the subject property.
2. This area of the community is one that supports small business development, which is part of the recommendations of the 2012 Goals and Objectives of the Comprehensive Plan (Goal C.2.b.), as most of the businesses along this corridor utilize less than 10,000 square feet of space and occupy multi-use buildings. This area houses many specialty stores and businesses that are unique to the community, and the proposed B-3 zoning would permit expansion of such uses beyond what the existing zoning would permit.
3. This recommendation is made subject to approval and certification of the associated development plan ZDP 2013-75: Miller-Bird Commercial Park, Unit 1-B, Block C, prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
4. Under the provisions of Article 6-7 of the Zoning Ordinance, the subject property shall be subject to the following use restrictions via conditional zoning:
PROHIBITED USES:
 - a. Restaurants.
 - b. The sale of gasoline, gasoline pumps and automobile service stations.
 - c. All adult bookstores and adult entertainment uses.
 - d. Indoor theaters.
 - e. Rental or repair of equipment and/or trucks.
 - f. Car washes.
 - g. Medical and dental offices.

These restrictions are appropriate and necessary for the subject property to partially implement the 2007 Comprehensive Plan, which recommends a limited mixture of commercial land uses in the area of Moore Drive and Regency Road.

- b. ZDP 2013-75: MILLER-BIRD COMMERCIAL PARK, UNIT 1-B, BLOCK C (11/3/13)* - located at 2601 & 2617 Regency Road.
(Wheat & Ladenburger)

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Provided the Urban County Council rezones the property B-3; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscaping and landscape buffers.
5. Urban Forester's approval of tree protection plan.
6. Addressing Office's approval of street names and addresses.
7. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
8. Division of Waste Management's approval of refuse collection locations.
9. Correct plan title.
10. Dimension buildings.
11. Denote height of building in feet.
12. Denote that there will be no restaurants at this location (due to parking constraints).
13. Denote: No Zoning Compliance Permit shall be issued until there is documentation of the Division of Water Quality's approval under the Capacity Assurance Program.
14. Discuss the need for shared access and parking.

V. COMMISSION ITEMS

- A. **SCHEDULING OF A PUBLIC HEARING ON THE 2013 COMPREHENSIVE PLAN** – The Commission will consider a possible amendment to the 2013 Meeting & Filing Schedule to schedule a public hearing on the text and maps proposed for the 2013 Comprehensive Plan.

VI. STAFF ITEMS

A. Planning Services Activity Report

- During the month of August, the Planning Services staff processed 4 zoning map amendments and 5 text amendments to the Zoning Ordinance. Also, 6 Board of Adjustment cases were processed for the Board's August meeting. Some 41 subdivision and development plans were also processed and reviewed by Planning Services staff in August. All of the new staff reports for these items were forwarded to those appellants at least five working days in advance of scheduled public meetings and public hearings.

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- Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session and one Board of Adjustment public hearing. In addition, the staff held 3 pre-application conferences for zoning applications, and several other pre-application meetings for subdivision plans, development plans and various appeals to the Planning Commission and Board of Adjustment.
- In July, there were 15 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 196 unscheduled "walk-in" visitors to the office, all but 4 of which were served within 15 minutes of their arrival. Those office visitors were placed with a professional planning staff member in an average of 1.97 minutes. Much of the remainder of the staff's time was spent answering numerous telephone and e-mail inquiries from people concerning zoning regulations, subdivision plans, Board of Adjustment (BOA) appeals, development plans and related items, or posting applications and submitted plans on the Division of Planning web-page.
- In August, Senior Planner Tom Martin was asked to serve on the Tree Board's public policy subcommittee, and its first meeting was held on August 12. Senior Planner Traci Wade has also recently been asked to assist the Tree Board with another round of possible edits to the adopted Planting Manual.
- About ½ of the Planning Services staff attended the annual Stormwater Management Workshop for the Construction Industry, hosted by the LFUCG Division of Water Quality on August 16th at the Agricultural Extension Offices on Red Mile Place. The Capacity Assurance Program and the best management practices for site erosion control were two of the topics presented at that session.
- On August 28th, Tom Martin attended a workshop in Carrollton, KY about the National Flood Insurance Manual changes that will take effect in 2014 per Congressional requirements. The manual governs what activities and standards communities must meet to fully participate in the country's flood insurance program.

B. Zoning Enforcement Activity Report

- During the month of August 38 new complaints were received about zoning issues. Those new cases were in addition to 49 unresolved complaints that were carried over from July. Of the 87 complaint cases worked on in August six were determined not to involve any zoning violations. A total of 28 cases were resolved, meaning that the necessary actions were taken by a property owner and/or tenant to bring a property into compliance.
- The typical summer trend of an increasing number of complaints relating to impairment of driver visibility from overgrown vegetation at street and driveway intersections continued in August. This summer has been especially challenging because of the wet weather. While some problems were resolved very quickly, others have lingered due in part to some uncertainty as to what government entity is best suited to respond quickly in situations involving vegetation located within the street right-of-way. Efforts to clear up this uncertainty are progressing, with a meeting of all the critical players involved with right-of-way management to be held in September.
- Staff continued to monitor all of the major road corridors for the reappearance of illegal feather signs, and also conducted additional corridor surveys to get a better handle on the extent and types of other illegal temporary signage that is in place. An update on the temporary sign ZOTA was presented to the Planning Commission at the August 29 work session. At that session some different alternatives to a permitting approach were discussed. More exploration of the costs and benefits of different approaches to regulating temporary signs will take place in September.
- Significant progress was made with regard to the Boone Creek zip line & canopy tour operation. A request for injunctive relief was considered by Fayette Circuit Court on August 15th, and the judge ordered that the operation cease until all of the other pending appeals are settled. Those remaining appeals (all in Circuit Court) are: (a) an appeal of the Board of Adjustment's (BOA's) disapproval in 2012 of a commercial outdoor recreational facility; (b) an appeal of the BOA's decision to uphold the Notice of Violation that was issued in early 2013 requiring that the zip line facility be closed; and (c) an appeal of the BOA's most recent decision, that being to not accept an application from the property owner requesting an amendment to the conditional use that was granted for a private club in 2000.
- Efforts to reevaluate how conditional use permits (granted by the Board of Adjustment or by the Planning Commission in conjunction with a zone change request) are monitored were initiated in August. By law, every conditional use is required to be inspected for compliance at least once per year, and presently there are close to 700 such uses that fall under this requirement. However, if conditions have been "permanently satisfied" the law also provides that annual monitoring may be discontinued. Many conditional uses (e.g., a church expansion) are approved with no or very limited special conditions, the only substantive requirement being that the facility be built as approved and in accordance with permits issued by the Division of Building Inspection and other arms of local government. If it has been verified that those conditions relating to construction have been satisfied, continued monitoring on an annual basis is not warranted, and staff time would be better spent doing more thorough reviews of other conditional uses where operating conditions may be significant and

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change from year to year (e.g., child care facilities). Normal monitoring took place in August - 60 conditional uses were inspected, and all were determined to be in substantial compliance.

C. Long Range Planning Activity Report

- East End – The Division of Planning staff attended a neighborhood meeting at the Charles Young Center that was organized by Councilmember Chris Ford to consider parking improvements for East Third Street and other areas. The proposals included adding angled and parallel parking to the north side of East Third between Shropshire Avenue and Race Street as well as designating Lewis Street, which is adjacent to Charles Young Park, as one-way toward the south and adding angled parking facing the park. Councilmember Ford presented an additional proposal for a parking lot in a vacant parcel at the southwest corner of East Third and Shropshire and across the street from Charles Young. Several residents attended the meeting and expressed their thoughts on the proposals. Councilmember Ford stated the parking near Charles Young would be used by people attending the numerous and varied activities that are scheduled for the center and park. At present, visitors park on Shropshire atop the bike lanes, which inhibits safety. Staff from the Division of Traffic Engineering agreed to refine the proposed parking on East Third to allow easier access to Race Street and consider alternate designs for the parking lot.
- Greenspace Commission – The Greenspace Commission received an update on the 2013 Comprehensive Plan, discussed procedures for their work groups, and received map sheets which they will use for their greenspace inventory.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored trainings and presentations by other local officials.

D. Transportation Planning Activity Report

1.1 Surveillance –

- The MPO staff continues to monitor the Comprehensive Plan(s) and land development activities through participation in the LFUCG Division of Planning activities and monitoring Fayette and Jessamine County news media and their respective legal ads on a daily, weekly, and monthly basis.
- Staff attended the Traffic Safety Coalition Meeting.
- Staff attended Blue Grass Airport Board Meeting.

1.2 Title VI/ADA –

- Staff attended the 2013 Minority Business Exposition and provided information about MPO programs, Lextran, and related activities.

1.3 Participation Process –

- MPO Website Development – In August, the MPO website had 165 unique visitors; 226 visits; and 672 page views. Reviewed and updated the MPO website and worked to resolve hosting issues
- The MPO's Twitter site increased its followers by 48 1,606 by the end of August.
- The MPO's Facebook fan page increased by 19 likes to 563, reached 7,209 unique users and had 17,239 total daily impressions in August.
- The Lexington Area MPO Youtube channel has a total of 29 videos. The videos have had a total of 31,935 lifetime views with 381 views in August.
- Distributed the public survey regarding transportation preferences and priorities to contacts in Fayette and Jessamine County and to media outlets. There were 1400 responses at the end of August.

1.4 Staff Development –

- Staff logged on to a Final TAP Guidance Webinar.
- Staff attended a social media training session by LFUCG.
- Staff attended TransCad training in Frankfort.

2.1 Congestion Management Process (CMP) –

- Staff continued to work with the Kentucky Transportation Center (KYTC) and Kentucky Transportation Cabinet (KYTC) staff to process the GPS-probe speed data and calculate congestion management criteria and performance measures.
- Staff continued to work on developing the congestion management road segment list and database that are used for documenting corridor congestion management performance measures.

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- Staff ranked Top 10 worst congested road segments of MPO area using processed GPS-probe speed data and calculated travel time index (TTI) performance measures.
- Staff continued to participate in the administration of the Downtown Traffic Movement and Revitalization Study and attended meetings with various stakeholders.

2.2 Transportation Plan Update –

- Staff continued weekly MTP update meetings, gathered and compiled data that highlights existing transportation conditions and trends in the Lexington MPO area. This data was presented to the Transportation Policy Committee at their August 28 meeting.
- Staff participated in KYTC's efforts to develop a Highway District Transportation Plan and prioritized Fayette and Jessamine County projects.

2.3 Air Quality Activities –

- Staff continued to monitor air quality issues.
- Staff continued air quality forecasting and sent out a monthly summary of forecasting results.

3.1 Transportation - Land Use Impact Analysis

- Reviewed zero (0) zone changes, and two (2) zoning ordinance text amendments. Board of Adjustment cases (to include the review of three (3) variance appeals, three (3) conditional use/variances, and one (1) administrative reviews; two (2) Zone Map Amendments and zero (0) zoning ordinance text amendments. Reviewed six (6) Final Subdivision recommendations; 12 Development Plan recommendations, six (6) Board of Adjustment cases, and participated in one (1) zoning review meeting.
- Monitored Urban County Zoning, Subdivision Regulations, and related manuals as necessary for the Planning Services Section's continual and on-going procedural and infrastructure improvement process; meet once a month to discuss traffic, land-use, on-site/off-site issues, and related regulatory requirements.
- Reviewed the Jessamine Journal's legal ads for Jessamine County, the City of Nicholasville, and the City of Wilmore's proposed land use changes and zoning proposals, and monitored for transportation and related traffic issues in August.
- Traffic counts were provided to three (3) citizens and one LFUCG staff during this period.

3.2 Multimodal / Transportation Enhancement Planning –

- Responded to citizen/agency requests for information on bike and pedestrian issues.
- Responded to citizen/agency requests for bike maps and new bike lanes.
- Responded to citizens concerns over poor repair conditions from utility trenching in bike lanes.
- Observed vehicle behaviors created by new stripping conditions at various locations.
- Marked lane sharrow locations on and around campus for installation by contractor
- Researched and reported on design decisions at the intersection of limestone and /vine street for Mike Skidmore of risk management
- MTP critical crash maps for Fayette and Jessamine counties
- Congestion management committee meeting.
- Researched and pursued opportunities for cycle track phone application for tracking bicycle usage in Fayette and Jessamine Counties.
- Began presentation preparation for Bike Safety panel with Sam Dick.
- Fielded calls for sidewalk improvements in council district 7
- Fielded calls for safer bike riding along Iron works Pike (1973) from Newton pike to Paris Pike
- TAP webinar series on how to set up a competitive process for awarding projects
- Volunteered at Pedalpalooza at the University of Kentucky
- Developed safety flyer for distribution along side of citations for cycling and motorist violations
- Reviewed proposed sanitary sewer improvement projects for possible connections or new trail locations to serve active modes of transportation
- Attended Planning Technical committee meeting to address bicycle and pedestrian circulation for new plans submitted to LFUCG.
- Reviewed and approved Plans for bicycle and pedestrian circulation on plan tracker as sign off for LFUCG division of Planning
- Continued distribution efforts for the Share the Road Campaign in partnership with UK, LFUCG Police, BPAC and County Attorney Office. This included billboards, bus ads, web materials, posters and press outreach.
- Attending Meeting as MPO/LFUCG representative for Arboretum bike trail.

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- Continued work on 2040 MTP plan including research, text edits maps and graphs for safety and security section as well as inventory for bike and pedestrian chapters.
- Research on other communities initiatives for promoting bicycling and pedestrian movement and safety.
- BPAC meeting agenda, minutes and preparation of letter of probable impacts for two-way study consultants.

3.3 Transit Planning –

- Staff coordinating with KYTC, District-7 and landowners to establish CMAQ funded bus shelter on Southland Drive and Leestown Road; construction phase is scheduled for Fall 2013. Working with Division of Water Quality on encroachment permit.
- Staff attended Local Food Percolator meetings concerning local food distribution.
- Staff attended LexTran board meeting.
- Staff attended FTSB board meeting as board chair.
- Staff attended Travel Demand Model training from Caliper in Frankfort.
- Staff worked closely with Parsons Brinkerhoff to complete future land use aspect of model.
- Staff attended Lextran Title VI public meetings.
- Staff working with Corridors Commission to define corridors for commission.

3.4 Mobility Coordination –

- Staff made and received 16 phone calls this month: 5 vanpools, 1 carpool, 1 Lextran, 1 greyhound, and 8 others.
- Staff continued promotion and site development at www.moveitpeople.com
- Staff processed a new agreement with Group CJ for mobility office outreach campaign for FY 2013-14.

3.5 Travel Demand Modeling and Project Forecasting –

- Staff continues to maintain the Travel Demand Model and engage the TDM consultant and KYTC in the process of updating the model.
- Staff continued to work with consultants to review the growth projections from 2010 to 2040 for LexMPO area in developing the TDM.

4.1 Program Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: the Bicycle Pedestrian Advisory Committee (BPAC), the Congestion Management Committee (CMC), and the Transportation Policy Committee (TPC).
- Completed Quarterly report for May-July 2013.

4.2 Transportation Improvement Programming (TIP) –

- Staff prepared and distributed TIP Mod #2 and #3.

4.3 Unified Planning Work Program (UPWP) – No activity this period.

VII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early re-hearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

VIII. MEETING DATES FOR OCTOBER, 2013

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	October 3, 2013
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	October 3, 2013
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 10, 2013
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 17, 2013
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 24, 2013
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	October 30, 2013
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 31, 2013

X. ADJOURNMENT

TLW/TM/CT/BJR/BS/src

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