

**AGENDA
URBAN COUNTY PLANNING COMMISSION
SUBDIVISION ITEMS**

July 10, 2014

- I. **CALL TO ORDER** - The meeting will be called to order at 1:30 p.m. in the Council Chambers, Urban County Government Building, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the May 8, 2014; May 22, 2014 and June 12, 2014, meetings will be considered by the Planning Commission at this time.
- III. **POSTPONEMENTS OR WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, July 3, 2014, at 8:30 a.m. The meeting was attended by Commission members: Joe Smith, Karen Mundy, Frank Penn and Mike Owens. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Dave Jarman, Denise Bullock, Barbara Rackers, Traci Wade and Kelly Hunter, as well as Tracy Jones, Department of Law, and Greg Lengal and Joshua Thiel, Division of Fire and Emergency Services. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- A. **NO DISCUSSION ITEMS** – Following requests for postponement or withdrawal, items requiring no discussion will be considered.

Criteria:

- (1) the Subdivision Committee recommendation is for approval, as listed on this agenda, and
- (2) the Petitioner agrees with the Subdivision Committee recommendation and conditions listed on the agenda, and
- (3) no discussion of the item is desired by the Commission, and
- (4) no person present at this meeting objects to the Commission acting on the matter without discussion, and
- (5) the matter does not involve a waiver of the Land Subdivision Regulations.

- B. **DISCUSSION ITEMS** – Following requests for postponement, withdrawal and no discussion items, the remaining items will be considered.

The procedure for these hearings is as follows:

- Staff Report(s), including subcommittee reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum OR 3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Commission discusses and/or votes on the plan.

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the meeting. The Chair will announce his/her decision at the outset of the hearing.

1. PRELIMINARY SUBDIVISION PLANS

- a. **PLAN 2014-40P: TUSCANY, UNIT 10** (8/31/14)* - located at 2625 Sir Barton Way and 1970 Winchester Road.
(Council District 6) **(EA Partners)**

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
2. Urban County Traffic Engineer's approval of street cross-sections, access and possible intersection improvements.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan and required street tree information.
6. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
7. Denote record plat information.
8. Denote source of contour information.

* - Denotes date by which Commission must either approve or disapprove request.

9. Resolve the timing of construction and dedication of Meeting Street.
 10. Resolve extent and timing of traffic improvements at Sir Barton Way and Meeting Street intersection.
 11. Denote location of the proposed access on Winchester Road.
 12. Denote proposed use for Lot 2 on plan.
 13. Provided the Planning Commission grants the requested waivers (for sidewalks) to the Land Subdivision Regulations.
 14. Discuss the possibility of extending the multi-use trail along entire length of Meeting Street.
- b. PLAN 2014-47P: DOZIER PROPERTY (9/23/14)* - located at 3581 Harrodsburg Road.
(Council District 10) **(Mark McCain)**

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Urban County Engineer's acceptance of drainage and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan and required street tree information.
6. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
7. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
8. Denote width of tree planting easement in Section "B-B."
9. Denote width of right-of-way in Section "A-A" through Harrodsburg Road.
10. Denote any existing utilities on face of plan per Art. 5-2(d)(4).
11. Addition of contour lines at 2' intervals.
12. Addition of zoning information on adjacent property.
13. Denote reference source for contour lines.
14. Denote listing of private utilities per Art. 5-2(e).
15. Denote record plat reference of A-667.
16. Denote that there will be no development of Lot 17 until a final development plan is approved.
17. Denote construction entrance(s) on plan.

2. **FINAL SUBDIVISION PLANS**

- a. PLAN 2014-11F: TUSCANY, UNIT 10 (7/10/14)* - located at 1970 Winchester Road.
(Council District 6) **(EA Partners)**

Note: The Planning Commission postponed this plan at their March 13, 2014; April 10, 2014; May 8, 2014; and June 12, 2014 meetings.

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Urban County Engineer's acceptance of drainage and storm and sanitary sewers.
 2. Urban County Traffic Engineer's approval of street cross-sections and access.
 3. Building Inspection's approval of landscaping.
 4. Addressing Office's approval of street names and addresses.
 5. Urban Forester's approval of tree protection area(s) and required street tree information.
 6. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
 7. Addition of utility and street light easements as required by the utility companies and the Urban County Traffic Engineer.
 8. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
 9. Denote right-of-way width of Winchester Road at cross-section location.
 10. Addition of building line along Meeting Street.
 11. Denote general timing of Meeting Street construction on plat.
 12. Denote proposed access location on Winchester Road.
 13. Provided the Planning Commission grants the requested waivers to the Land Subdivision Regulations.
- b. PLAN 2014-33F: ASHLAND PARK SUBDIVISION, UNIT 11, LOT 4 (8/3/14)* - located at 312 Clinton Road.
(Council District 5) **(Wes Witt)**

Note: The Planning Commission postponed this plan at their June 12, 2014 meeting. The purpose of this amendment is to subdivide one lot into two lots.

The Subdivision Committee Recommended: **Postponement**. The proposed lot is not currently served by sanitary sewer.

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage and storm and sanitary sewers.

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2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Addition of utility and street light easements as required by the utility companies and the Urban County Traffic Engineer.
6. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
7. Addition of name and address of property owner and developer.
8. Addition of graphic scale.
9. Addition of utility easement per current Final Record Plat.
10. Demonstrate compliance with required setbacks relative to existing house (on Lot 4).
11. Delete street tree note #5.
12. Delete street tree note referencing 45' on center.
13. Revise the 25' building line on Lot 4 to 30'.
14. Discuss proposed driveway location on Lot 4B.
15. Discuss provisions of sanitary sewer service and necessary easement(s).

- c. PLAN 2014-41F: BEAUMONT FARM, UNIT 10, LOT 4-E (B-6P) (THE KROGER CO.) (8/31/14)* - located at 3155 Beaumont Centre Circle. (Council District 10) **(Endris Engineering)**

Note: The purpose of this amendment is to subdivide one lot into two lots, create easements and tie properties to the Lexington Coordinate System.

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree protection area(s) and required street tree information.
6. Addition of utility and street light easements as required by the utility companies and the Urban County Traffic Engineer.
7. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
8. Addition of cross-section "B-B" location on Beaumont Centre Circle.
9. Move last line of land surveyor's certification to general notes.
10. Remove note #2 referencing lots that are not on the plat.

- d. PLAN 2014-46F: CHANCELLOR SUBDIVISION (THE SPRINGS) (AMD) (9/22/14)* - located at 2000-2020 Harrodsburg Road. (Council District 11) **(Vision Engineering)**

Note: The purpose of this amendment is to subdivide two lots into three, and reduce the building line along Mitchell Avenue.

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree protection area(s) and required street tree information.
6. Bike & Pedestrian Planner's approval of bike trails and/or pedestrian facilities.
7. Addition of utility and street light easements as required by the utility companies and the Urban County Traffic Engineer.
8. Denote: This property shall be developed in accordance with the approved final development plan.
9. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
10. Change wording from "Parcel" to "Lot" on plan.
11. Identify addresses for each new lot.
12. Correct purpose of amendment note to include revised building line.
13. Review by Technical Committee prior to plan certification.
14. Resolve timing of minor easement plan and the status of proposed easements.
15. Resolve easement conflicts with certified development plan on Lot 5.

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3. **DEVELOPMENT PLANS**

- a. DP 2014-13: GROWTH PROPERTIES (AMD) (7/10/14)* - located at 100 Goodrich Avenue.
(Council District 3) **(Vision Engineering)**

Note: The Planning Commission postponed this plan at their March 13, 2014; March 27, 2014; April 10, 2014; May 8, 2014; and June 12, 2014 meetings. The purpose of this amendment is to depict a single family residence at 100 Goodrich Avenue, the line separating it from the B-1 zone, and to revise plan notes.

The Subdivision Committee Recommended: **Postponement.** There are concerns regarding the suitability of the proposed single family use and the historic storm water flooding conditions.

Should this plan be approved, the following conditions should be considered:

1. Urban County Engineer's acceptance of drainage and storm and sanitary sewers.
 2. Urban County Traffic Engineer's approval of street cross-sections and access.
 3. Building Inspection's approval of landscaping and landscape buffers.
 4. Addressing Office's approval of street names and addresses.
 5. Urban Forester's approval of tree preservation plan.
 6. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
 7. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
 8. Correct typographical errors throughout plan notes.
 9. Restore access restrictions from previous note #11.
 10. Discuss need to establish a finished floor elevation for proposed residence on 100 Goodrich Avenue.
 11. Discuss possible 25' building line at 100 Goodrich Avenue.
- b. DP 2014-51: ASHLAND OIL PROPERTY (CURRY SUBDIVISION) (SPEEDWAY) (AMD) (8/31/14)* - located at 803 South Broadway. (Council District 3) **(Corporate Design & Dev. Group)**

Note: The purpose of this amendment is to add buildable area, increase parking and relocate the dumpster.

The Subdivision Committee Recommended: **Approval,** subject to the following conditions:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
 2. Urban County Traffic Engineer's approval of street cross-sections and access.
 3. Building Inspection's approval of landscaping and landscape buffers.
 4. Addressing Office's approval of street names and addresses.
 5. Urban Forester's approval of tree preservation plan.
 6. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
 7. Division of Waste Management's approval of refuse collection locations.
 8. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
 9. Denote written and graphic scale.
 10. Denote topographical contours at two-foot intervals, and their source.
 11. Correct note #1.
 12. Reference current FEMA map series (2014).
 13. Denote construction access location.
 14. Delete notes #4, #7, #8 and #9.
 15. Denote TPAs, tree inventory and protection information from previous plan, per Article 26 of the Zoning Ordinance.
 16. Denote address of property.
 17. Document compliance with Article 21-4(e) of the Zoning Ordinance, prior to certification.
 18. Identify location of detention basin(s) to the approval of the Division of Water Quality.
 19. Resolve width of rear access proposed for delivery trucks and possible "pinch points."
- c. DP 2014-52: BOONESBORO MANOR (INTERSTATE PARK) (AMD #3) (8/31/14)* - located at 5354 and 5380 Athens-Boonesboro Road. (Council District 12) **(ECSE)**

Note: The purpose of this amendment is to revise the proposed street layout on the south side of Athens-Boonesboro Road and to revise the development of one lot (Lot 2).

The Subdivision Committee Recommended: **Approval,** subject to the following conditions:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Addressing Office's approval of street names and addresses.

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5. Urban Forester's approval of tree preservation plan.
6. Department of Environmental Quality's approval of environmentally sensitive areas (steep slopes).
7. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
8. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
9. Division of Waste Management's approval of refuse collection locations.
10. Denote timing of dedication of Recreation Drive on plan.
11. Resolve Division of Traffic Engineering issues.

C. PERFORMANCE BONDS AND LETTERS OF CREDIT – Any bonds or letters of credit requiring Commission action will be considered at this time. The Division of Engineering will report at the meeting.

V. ZONING ITEMS - The Zoning Committee met on Thursday, July 3, 2014, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Mike Cravens, David Drake, and Bill Wilson. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. FULL PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENTS

The procedure for these hearings is as follows:

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. **ZOTA 2014-4 & SRA 2014-1: RECREATION AND TOURISM LAND USES** – a petition for a Zoning Ordinance text amendment to address recreation and tourism land uses in all zones, in order to implement the recommendations of the Recreation ZOTA Work Group.

REQUESTED BY: URBAN COUNTY PLANNING COMMISSION

PROPOSED TEXT: Proposed text available upon request.

The Zoning Committee made no recommendation on this matter.

The Staff Recommends: **Approval** for the following reasons:

1. The 2013 Comprehensive Plan recommends "strengthening regulations and policies that propel the agricultural economy; including, but not limited to, local food production and distribution, agritourism, and the equine industry that showcase Lexington-Fayette County as the Horse Capital of the World" (Theme C, Goal #1, Obj. B); "encouraging the development of appropriate attractions and supporting uses that promote and enhance tourism" (Theme C, Goal #1, Obj. E); and "providing entertainment and other quality of life opportunities that attract young professionals and a workforce of all ages and talents to Lexington" (Theme C, Goal #2, Obj. D). The proposed text amendment improves the opportunities for recreation and tourism-related land uses throughout Fayette County, to the benefit of all residents.
2. The *Rural Land Management Plan* (1999) acknowledged that "the best preservation tools for the rural service area are those that keep the agricultural economy viable and strong" (page I-4), and called for greenways, staging areas and trails, as well as public access to the community's unique resources. This all suggests some level of access for recreational enjoyment and possibly tourism.
3. The proposed changes and additions to the definitions in Article 1 of the Zoning Ordinance will provide guidance and clarification to the Board of Adjustment and the Planning Commission in reviewing development applications. This text amendment adds or modifies 38 definitions related to recreation and tourism-related uses.
4. The proposed changes and additions to land use regulations in Articles 8, 11, and 23 will implement the recommendations of the 2013 Comprehensive Plan related to tourism and improving the community's overall quality of life.

VI. COMMISSION ITEMS – The Chair will announce that any item a Commission member would like to present will be heard at this time.

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- A. **PFR 2014-3: WINDSTREAM KENTUCKY EAST, LLC** - a Public Facility Review for an array of six new satellite dish antennae at 679 Wilson-Downing Road.

The Staff will report at the hearing.

- B. **ELECTION OF OFFICERS** – The Commission's By-laws state that at the first regular meeting in July, the Commission shall elect a Chairperson, Vice-Chairperson, Secretary, and Parliamentarian. The Nominating Committee was named at the June meeting and will present its slate for consideration by the Planning Commission. Nominations may also be made from the floor.

The current officers are as follows:

Chairperson	-	Mike Owens
Vice Chairperson	-	Mike Cravens
Secretary	-	Vacant
Parliamentarian	-	William Wilson

- C. **DELEGATION OF SECRETARY'S DUTIES** – The Commission's past procedure for carrying out the Secretary's duties, except for signing minutes, has been to delegate that authority to the Director of the Division of Planning and his staff. The Chair will request that the Commission consider taking similar action at this time.

VII. **STAFF ITEMS**

A. **Planning Services Activity Report**

- During the month of May, the Planning Services staff processed 4 zoning map amendments and 2 text amendments to the Zoning Ordinance. Also, 10 Board of Adjustment cases were processed for the Board's May meeting. Some 49 subdivision & development plans were also processed and reviewed by Planning Services staff members in April. In addition, 2 Public Facility Reviews were processed by the staff. All of the new staff reports for these items were forwarded to those appellants at least five working days in advance of the scheduled public hearings.
- Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session and one Board of Adjustment public hearing. In addition, the staff held 1 pre-application conference for a zoning application, and several other pre-application meetings for subdivision plans, development plans and various appeals to the Planning Commission and Board of Adjustment.
- In May, there were 6 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 160 unscheduled "walk-in" visitors to the office, all of which were served within 15 minutes of their arrival. Those office visitors were placed with a professional planning staff member in an average of 1.12 minutes. Much of the remainder of the staff's time was spent answering numerous telephone and e-mail inquiries from people concerning zoning regulations, subdivision plans, Board of Adjustment (BOA) appeals, development plans and related items, or posting applications and submitted plans on the Division of Planning web-page.
- On the evening of May 12, Administrative Officer Barbara Rackers and Senior Planner Jimmy Emmons attended a meeting of the Wellesley Heights Neighborhood Association. They presented basic zoning information to the group, and also explained the ND-1 Overlay zone, along with the neighborhood-oriented process that is required for that process to get underway.
- In May, at the request of several staff members, Senior Planner Traci Wade led staff-level discussions about the Zoning Ordinance Text Amendments for Recreation, including agritourism and ecotourism land uses, which were initiated earlier this year by the Planning Commission. Staff members from all four sections of the Division participated in the discussions, and the staff began developing an alternative text for the Planning Commission to consider.
- On Tuesday, May 27th, Planning Director Chris King, Planning Manager Bill Saltee, and staff members Barbara Rackers, Traci Wade and Jimmy Emmons toured Darby Dan Farm, and discussed farm tours with several representatives.
- On that same day, many of these same staff members met with representatives of the LuigArt Project on North Limestone Street near Loudon Avenue. Zoning alternatives were discussed for this area.
- Barbara Rackers, Traci Wade and Long Range Senior Planner Janice Westlund (formerly with Planning Services) attended the first of five training sessions known as the Water Wise Academy at the offices of the Kentucky American Water Company. Charlie Boland, formerly with the LFUCG, leads and directs this training program, which will conclude in October of this year.

B. Zoning Enforcement Activity Report

- The number of citizen and other complaints related to zoning issues was down a bit from last month, as 47 new complaints were received in May. The 47 new cases investigated in May were in addition to 58 unresolved complaints that were carried over from April. Of the 105 cases worked on in May, just two were determined not to involve any zoning violations. Nearly 60% of the new cases were related to signage, sight triangle obstructions, or illegal business activity in residential areas. A total of 42 cases were resolved, meaning that the necessary actions were taken by a property owner and/or tenant to bring a property into compliance.
- During May a total of 83 conditional uses were inspected, and all were determined to be in substantial compliance. Many of these have conditions that have been “permanently satisfied”, so they have been added to our new data base of conditional uses that will not routinely be inspected once per year. That data base now includes over 250 such conditional uses, which represents a significant portion of the 700 or so conditional uses that historically have been routinely inspected on an annual basis.
- Enforcement activities (issuance of Notices of Violation and citations, etc.) related to the Phase two sign compliance initiative continued during May. The first phase, which focused on illegal “feather signs” that had proliferated in many areas, was implemented in early 2013 and is now considered complete. Phase two is focusing on illegal temporary signage such as freestanding banners, small yard signs and advertising signs that are commonly attached to poles and fences. Since this Phase two effort is now winding down (roughly 80% to 90% compliance now reported), staff has started to reassess the need for a text amendment related to temporary signage; such a text amendment has been initiated by the Planning Commission, but has been indefinitely postponed so that staff can formulate some alternative options.

C. Long Range Planning Activity Report

- Public Schools Redistricting – Staff attended two meetings as a member of the committee that will recommend to the Board of Education a plan to redistrict the Fayette County Public School neighborhood assignment boundaries. The open process will include analysis of diversity and capacity data in order to balance distribution of students to all public schools, including two new elementary schools and one new high school. At one of the two May meetings, Planning staff made a presentation about vacant land and where residential growth is like to occur in the coming years. Staff also presented data about population projections. In addition to the Division of Planning, the committee includes representatives of the Board of Education, HBAL, LBAR, Commerce Lexington, school administrators, teachers, and classified workers, parents, and other community leaders. For more information, please see <http://www.fcps.net/zones>.
- Fourth Street Public Forum – Planning staff hosted a public forum to present the work of the Fourth Street Zoning Committee. More than 30 citizens and officials attended the forum at the BCTC classroom building on the Newtown campus. The committee, a group of interested citizens and community leaders, had been meeting since December to consider potential redevelopment and rezoning options for areas around the BCTC campus at Newtown Pike and Fourth Street. The committee, lead by the Division of Planning and Lord Aeck Sargent (formerly Urban Collage) discussed existing zoning and development conditions and options for the future. Staff and consultants presented the final draft of recommendations for zoning text amendments that would enable mixed-use redevelopment. The next step is to draft zoning text amendment recommendations and present them to the Planning Commission. The committee included representatives from neighborhood associations, businesses, land owners, BCTC and Transylvania University, and first and second council districts.
- Greenspace Commission – Planning Services staff met with the Greenspace Commission to discuss the draft Recreational ZOTA currently being considered by the Planning Commission. The Greenspace Commission also discussed PDR regulations with staff from the Department of Law. The Rural Land Management Board has been preparing revised regulations to address the increasing number of requests for amendments to the PDR easements.
- Landscape Architecture Studio – Staff participated, along with staff from Lexington Downtown Development Authority, Lord Aeck Sargent, and the NoLi CDC (North Limestone Community Development Corporation) in reviewing the final studio work of a Landscape Architecture class at the University of Kentucky. In March, the class presented an analysis of data on the history, demographics, and existing conditions of an area northwest of downtown that centers on the NoLi project, which is an area along North Limestone and Loudon Avenue. For their final project, the students presented preferred redevelopment alternatives for focus areas in the NoLi area.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff attended the first of several monthly meetings of the Water Wise Academy, which is a presentation of Kentucky American Water Company. The Academy will provide an in-depth focus on water resources and the water industry. Staff also attended LFUCG-sponsored trainings and Webinars.

D. Transportation Planning Activity Report

1.1 Surveillance

- The MPO staff continues to monitor the new Comprehensive Plan(s) and land development activities through participation in the LFUCG Division of Planning activities; to include monitoring Fayette and Jessamine County news media and their respective legal ads on a daily, weekly, and monthly basis.
- Staff attended the Blue Grass Airport Board Meeting.
- Staff received two e-mails in May from the Bureau of Transportation (BTS). The May 22nd message reported the latest information on *Passenger Airline Employment Growth, March 2014*, and the May 29th message announced the release of the *March, 2014 North American Freight Data* on NAFTA Freight Movement by commodity and transportation mode. BTS Data links available upon request.

1.2 Title VI/ADA

- Received and reviewed ADA informational e-mails from Department of Justice, ADA Section in May.

1.3 Participation Process

- MPO Website Development – In May, the MPO website had 252 visits, of which 155 were new visits
- The MPO's Twitter site increased by 19 followers to 1,767 during May.
- The MPO's Facebook fan page increased by 3 likes to 587; reached 3,010 unique users and had 4,629 total daily impressions in May.
- The Lexington Area MPO YouTube channel has a total of 28 videos; 18 subscribers; 34,028 lifetime views.
- Distributed promotional materials regard the KYTC Statewide Transportation Plan.

1.4 Staff Development

- Staff attended Fundamentals of Traffic and Transportation Engineering webinars titled: Transportation Studies and Social, Environmental, and Institutional Issues.
- Staff attended the required monthly safety training and took a quiz offered by the Planning Safety Coordinator.

2.1 Congestion Management Process (CMP)

- Staff continued to work with the Kentucky Transportation Center (KTC) and Kentucky Transportation Cabinet (KYTC) staff to process the GPS-probe speed data and calculate congestion management criteria and performance measures.
- Staff attended a PL-24 Travel Time Study meeting on May 21 with staff from KTC, KYTC, and KY MPOs.
- Staff continued to work with Traffic Engineering staff to prepare a budget and request for proposal (RFP) for Lexington Area Intelligent Transportation System Architecture Update.
- Staff continued to participate in the administration of the Downtown Traffic Movement and Revitalization Study and attended meetings with various stakeholders.
- Staff continued to document congestion reduction efforts put forth by MPO, other governmental agencies, and consulting companies.

2.2 Transportation Plan Update

- Staff worked to finalize the 2040 Metropolitan Transportation Plan.

2.3 Air Quality Activities

- Staff continued to monitor air quality issues.
- Staff continued to post Air Quality Forecasts to MPO website at <http://www.lexareampo.com/>.
- Staff attended an Empower Lexington Steering Committee meeting and assisted in preparing a presentation of current energy use and efforts to reduce pollution in Fayette County.

3.1 Transportation - Land Use Impact Analysis

- Reviewed two (2) zoning map amendment requests with associated zoning development plans; staff participated in one (1) zoning review meeting; Board of Adjustment cases (to include the review of nine (9) variances, five (5) conditional use appeals, and no administrative reviews for the month.
- Monitored Urban County Zoning, Subdivision Regulations, and related manuals as necessary for the Planning Services Section's continual and on-going procedural and infrastructure improvement process; meet once a month to discuss traffic, land-use, on-site/off-site issues, and related regulatory requirements.
- Reviewed the Jessamine Journal's website for Jessamine County, the City of Nicholasville, and the City of Wilmore's latest planning and land development news; including monitored transportation and related traffic issues in May.
- Traffic counts were provided to one (1) retail development consultant, and provided information to several staff and one citizen during this period.

3.2 Multimodal/Transportation Enhancement Planning

- Responded to citizen/agency requests for information on bike and pedestrian issues.
- Responded to citizen/agency requests for bike maps and new bike lanes.
- Responded to citizens concerns over poor conditions of bike lanes.

- Officially launched the cycle track phone application for tracking bicycle usage in Fayette and Jessamine Counties. Met with computer services to look at further development of the application as well as web content made available to map routes and to further develop the application.
- Began year long bicycle route study using cycle tracks. Managed all data received prior to official launch
- Interviewed by the Herald Leader regarding to promote the use of cycle tracks and to participate in the voluntary study on bicycle route choice in the Lexington Area.
- Attended Planning Technical committee meeting and reviewed 8 plans to address bicycle and pedestrian circulation for new plans submitted to LFUCG.
- Reviewed and approved Plans for bicycle and pedestrian circulation on plan tracker as sign off for LFUCG division of Planning.
- BPAC meeting agenda, minutes.
- Participated in the UK bicycle advisory committee meeting.
- Continued to work to implement Share the Road signage including soliciting quotes and coordinating with the KYTC Office of Local programs regarding grant requirements.
- Continued work on five year bike plan for the commissioner.
- Attended Bike Lexington planning meetings.
- Staff had a phone freight assessment audit with FHWA.
- Developed striping plans for the bike lane signage and striping project.
- Field verified quantities for sharrow markings and inspected installation for invoice verification purposes.
- Hosted the League of American Bicyclist, Bicycle Friendly Community Visit
- Served on a selection committee for the Versailles Road Corridor Project
- Interviewed with the Herald Leader to educate and promote proper user behavior for Sharrow conditions in and around the UK campus.
- Fielded questions from the city of Nicholasville regarding the contact for the Bicycle and Pedestrian School connector study.
- Developed a list of unfunded bike lane projects, intersections safety design projects and bike facilities maintenance to request funding for these needs.
- Submitted and reviewed bike lane striping plans with Traffic Engineering and Engineering.

3.3 Transit Planning

- Staff coordinating with Lextran and Art in Motion to establish CMAQ funded bus shelters on Southland Drive and Leestown Road; Initial bidding brought no bids. Tweaked project specifics and rebid.
- Staff assisting Councilman Akers shelter site on the Georgetown Corridor (925 Georgetown St). Coordinating with District-7 on adjacent intersection improvements.
- Staff attending local Food Percolator meetings discussing local food distribution issues.
- Staff coordinating efforts for Gardenside Bus Shelter restoration project. Attended coordination meeting with stakeholders.
- Staff attended Art in Motion coordination meeting.
- Staff met with Parsons Brinkerhoff to discuss Lextran COA as a stakeholder.
- Staff met with North Limestone Community Development Corporation representatives to discuss Luigart Makers Spaces.

3.4 Mobility Coordination

- Staff continued promotion and site development at www.moveitpeople.com and began developing a Facebook page.
- Launched Share the Road, People billboard ads in association with the Move It People Campaign.
- Attended a Lexington Livability Summit hosted by LFUCG Aging Services and AARP.

3.5 Travel Demand Modeling and Project Forecasting

- Staff continues to maintain the TransCad Travel Demand Model (TDM).
- Staff reviews and runs the model and in contact with KYTC and consultants to improve the model or solve some issues.
- Staff provided the model data to the several consultants and KYTC.

4.1 Program Administration

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: the Bicycle Pedestrian Advisory Committee (BPAC), and the Transportation Technical Coordinating Committee (TTCC).

4.2 Transportation Improvement Programming (TIP)

- Staff began preparing an amendment to the TIP to reconcile it with the enacted State Highway Plan.

4.3 Unified Planning Work Program (UPWP)

- Staff presented the annual UPWP proposal of FY 2014 – 2015 to the Transportation Policy Committee and received its adoption at its May's meeting.

VIII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will **NOT** be heard are those requiring the Commission's formal action, such as zoning items for early rehearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. NEXT MEETING DATES

Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (Phoenix Building)July 30, 2014
Zoning Items Public Hearing, Thursday, 1:30 p.m., 2nd Floor Council Chambers **July 24, 2014**
Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (Phoenix Building) August 7, 2014
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (Phoenix Building)..... August 7, 2014
Subdivision Items Public Meeting, Thursday, 1:30 p.m., 2nd Floor Council Chambers.....**August 14, 2014**

X. ADJOURNMENT