

Ellinger, Chair
Stinnett, Vice Chair
Gorton
Kay
Ford
Beard
Farmer
Scutchfield
Mossotti
Henson

A G E N D A

Budget & Finance Committee

September 23, 2014

1:00 P.M.

1. August 26 Committee Summary (1 - 4)
2. Monthly Financial Report- (5 - 17)
3. Economic Development Performance Measures - Scutchfield (18 - 41)
4. Lyric Theater Audit - General Government Link
5. Items Referred to Committee (42)

“Budget & Finance Committee, to which shall be referred matters relating to the Department of Finance and Administration and its divisions, and any related partner agencies, the urban county courts and constitutional officers, fiscal operations of the government, revenues and expenditures of the government, and organization changers which affect the fiscal operations of the government. Additionally, this committee shall review the final audit report and management letter of the accounting firm recommended by the Mayor and selected by the Council to conduct the annual financial audit of the Urban County Government and shall report its findings concerning the same to the Mayor and Council for appropriate action.” Council Rules & Procedures, Section 2.102 (1) Effective January 1, 2011. Adopted by Urban County Council October 14, 2010

2014 Meeting Schedule
September 23
October 21
November 18
December 9

Budget & Finance Committee
August 26, 2014
Summary and Motions

Chair Ellinger called the meeting to order 1:00pm. Committee members Stinnett, Gorton, Ford, Beard, Farmer, Scutchfield, Mossotti and Henson were present. Committee member Kay was absent. Councilmember's Clarke and Lane attended as non-voting members.

1. March 18, 2014 Committee Summary

The summary of the March 18 committee meeting was included as information only as it was previously approved at the April 8, 2014 Work Session.

2. Monthly Financial Report

Commissioner O'Mara, Mr. Cook and Ms. Lueker went over the monthly financial report for July. O'Mara summarized several key economic indicators including unemployment rate, County employment, building permits, new business licenses, home sales and foreclosures.

Cook stated that General Fund revenue was lower than budgeted for July by \$ 1.9 million. He noted that timing was the reason payroll withholding was \$ 1.5 below budget for the month. Cook also provided Code Enforcement nuisance abatement revenue collection data for July.

Lueker stated that General Fund expenditures were also \$ 1.9 million under budget. Lueker stated that the Personnel category was \$ 1.1 million under budget and the Operating category was \$ 600,000 under budget for the month.

Ellinger asked about the June monthly financials. He noted that they had previously discussed the May financial report and have now reviewed the July report but Council had not yet seen the preliminary June report. In response Commissioner O'Mara stated that the financial books for FY 14 were recently closed and those figures would be available in October.

3. Rupp Arena Expenditures

Schoninger summarized the revenue and expenditures for the Rupp District project.

Frank Butler stated that the Urban County and the State both agreed to contribute \$ 2.5 million in 2013 for the planning/design phase. Butler stated that in addition the Lexington Center Board (LCC) and the Visitors & Convention Bureau agreed to contribute a combined \$ 500,000 for the planning phase of the project.

Butler stated that approximately \$ 4.6 million has been expended on the planning phase including \$ 2.1 million from Lexington. He stated that all of the expenditures followed LCC

procurement policies and all vendors were publicly selected following an RFP/Q process. The vendors were all vetted by the Rupp Arts District committee and approved by the LCC Board.

Butler stated that as the Mayor and Lexington Center jointly decided to suspend the project he did not anticipate any further expenses at this point.

In response to a question from Mossotti, Butler summarized his duties and role in the project. He stated that his contract expires December 2015.

Mossotti stated that several Lexington Center retailers contacted her and expressed concerns that they were not provided any information about the project. In response Butler stated that they will be meeting with the retailers shortly to brief them on a status of the project.

In response to questions from Stinnett, Butler stated that Lexington Center has not lost any tenants during the planning phase. Butler also stated that he was retained by LCC and not the City.

In response to a question from Henson, Butler stated that approximately \$ 650,000 was left unexpended in the planning phase and he did not anticipate requesting those funds from the State or City at this point.

Ford discussed HB 301 and the plans for Lexington to reimburse the State its portion of the \$ 2.5 million. In response O'Mara stated that the Governor Beshear vetoed the requirement that the City reimburse \$ 2.5 million by April 2012.

In response to a question from Ellinger, David Barberie stated that the veto just removed the repayment date but not the obligation.

Representative Flood discussed the State's interest in the project.

O'Mara and Jamie Emmons commented on the veto. They stated that the veto offered options regarding repaying the \$ 2.5 million to the State. Emmons stated that when the project goes forward that obligation can be rolled into the entire project.

Stinnett asked that the Council be more involved in the project as it goes forward.

Beard provided history as to use of Coal Severance and Coal Impact Funds in Fayette County.

Ford stated that the City should not be obligated to pay the \$ 2.5 million back to the State without Council discussion and consent.

Mossotti stated that she was concerned that the Mayor committed to the repayment of the \$ 2.5 million without Council approval

4. AOC Courthouse Reimbursement Policy

Commissioner Geoff Reed updated the Committee on this issue. Reed provided a brief history of the relationship between the Kentucky Administrative Office of the Courts (AOC) and Kentucky counties for maintenance and management of County Courthouses.

Reed stated that starting July 1 AOC will reimburse Fayette County at a rate of \$ 4.00 per square foot rather than reimbursement for the pro rata share of the actual LFUCG cost of facility operations. He stated that at present Lexington has a contract for approximately \$ 4.66 per square foot with a private vendor, Meridian Management for custodial services.

Reed stated that this change will result in approximately \$ 136,000 in unreimbursed annual expenses without changes to the current maintenance contract.

Reed stated that his office will continue to investigate this issue and have a meeting with AOC officials later this fall.

Lane asked what was included in the current maintenance contract. In response to a question from Lane, Reed stated that the current management contract is in its 2nd year. Lane suggested that the blend rate be separated so we have a better understanding of the cost of services provided. He also suggested that the contract be re bid in at least 2-3 parts to get a better price or better service.

Reed discussed options to reduce the current maintenance costs and/or reducing services provided at the Courthouse complex.

Gorton asked about the costs associated with maintaining space for at Sheriff at the Courthouse.

Henson asked about costs paid by the surrounding counties for similar services.

In response to a question from Clarke, Reed discussed how the other counties across the state have controlled maintenance and operational costs at their respective Courthouses.

In response to questions from Akers, Reed stated that the only other occupant in the Courthouses was the Sheriff's Office. Reed also described services that the Sheriff's Office provides at the Courthouse. Reed also stated that the local government could institute fees for some Courthouse services to defray some of the maintenance and operational charges at the Courthouse.

In response to questions from Beard, Reed discussed how other counties have reduced their maintenance costs. Reed also discussed the repair of the fountains in the Courthouse Plaza.

Reed stated that he would be back to the Committee probably in November with an update and potential solutions.

5. Items in Committee

A motion by Gorton to remove the Local Vendor Preference issue, seconded by Farmer, the motion passed without dissent.

A motion by Gorton to remove the Minority/Women Business Recruitment issue, seconded by Farmer, the motion passed without dissent.

A motion by Gorton to remove the Affordable Housing Trust Fund Report issue, seconded by Farmer, the motion passed without dissent.

A motion by Farmer to remove the Financial Implications of the Mayor's Homelessness Commission issue, seconded by Gorton, the motion passed without dissent.

A motion by Stinnett to remove the Refunding Urban Services Property Tax issue, seconded by Gorton, the motion passed without dissent.

A motion by Gorton to remove the LexArts Financial Support Exchange issue, seconded by Mossotti, the motion passed without dissent.

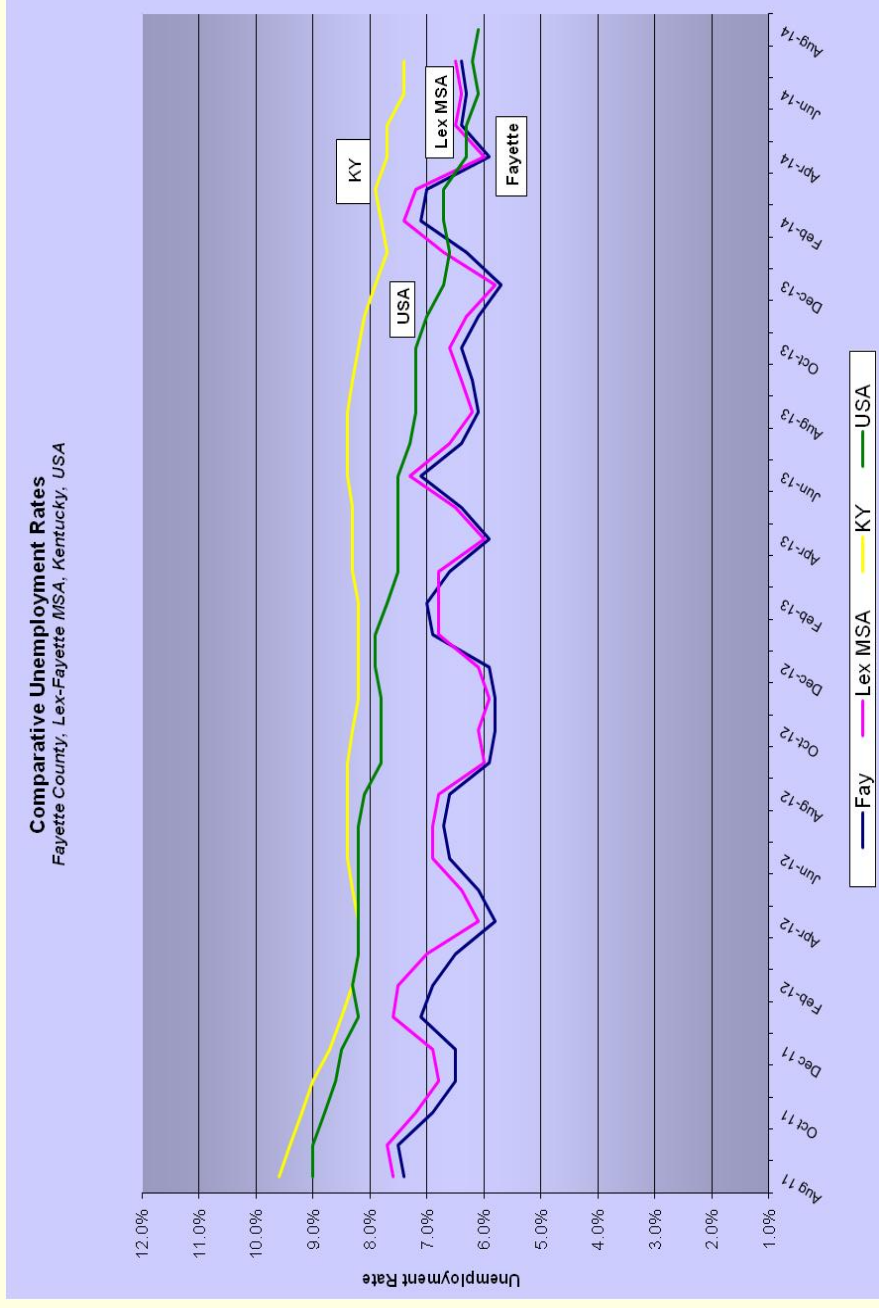
A motion by Gorton to remove the Local Rupp Arena District Expenditures issue, seconded by Farmer, the motion passed without dissent.

A motion by Farmer to adjourn at 2:34pm, seconded by Gorton, the motion passed without dissent.

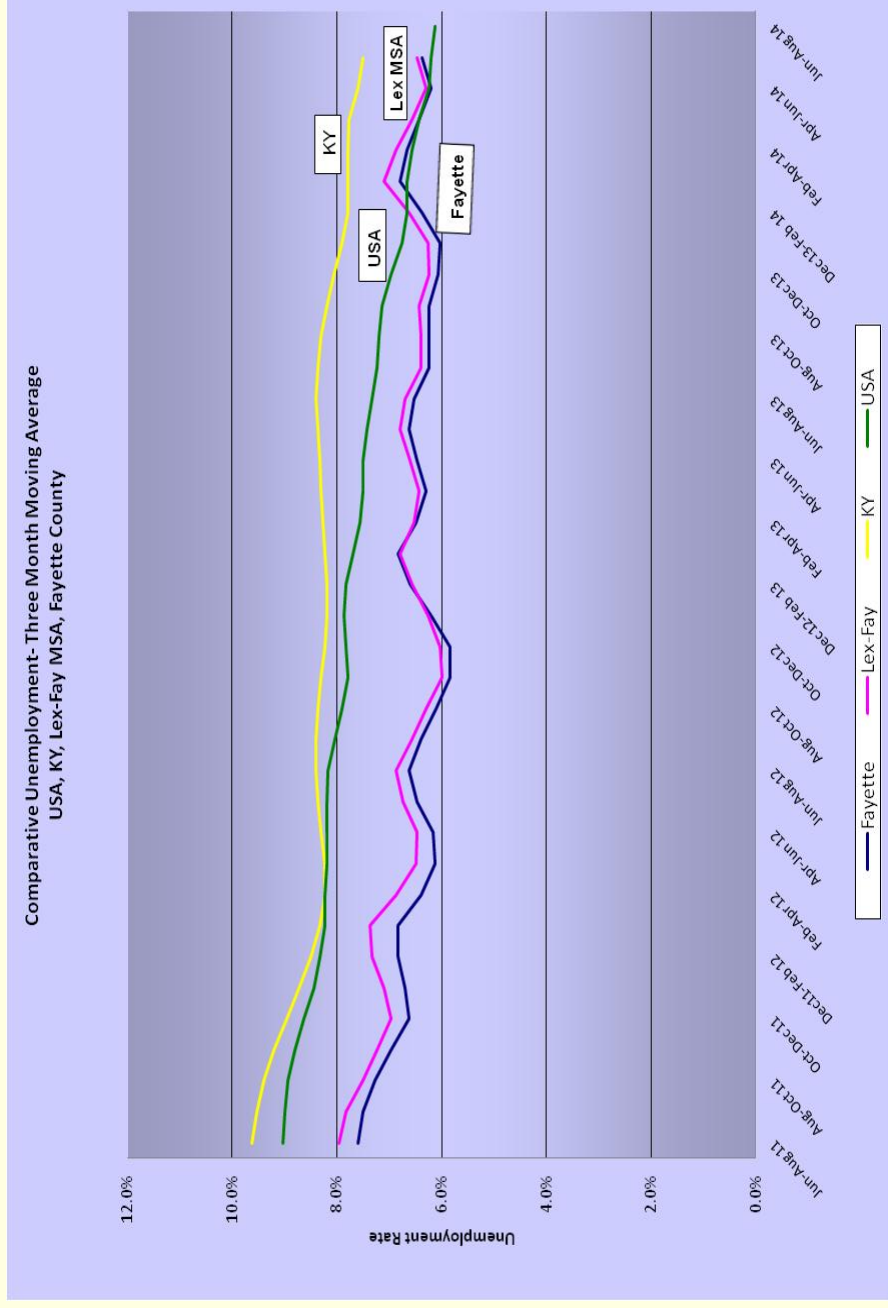
Budget & Finance Committee

Financial Update
September 23, 2014

Comparative Unemployment Rates



Comparative Unemployment Rates Three Month Moving Average



Comparison of Economic Indicators 2013 / 2014

Comparison of Economic Indicators

Economic Indicators	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fayette County	2013	6.9%	7.0%	6.6%	5.9%	6.4%	7.1%	6.4%	6.1%	6.2%	6.4%	5.7%
Unemployment Rate	2014	6.3%	7.1%	7.0%	5.9%	6.4%	6.3%	6.4%	-	-	-	-
Quarterly Fayette County Employment	2013	-	-	178,300	-	-	180,300	-	182,600	-	-	189,300
	2014	-	-	N/A	-	-	N/A	-	N/A	-	-	N/A
Fayette County Permits	2013	1,169	955	1,131	1,299	1,781	1,490	1,692	1,411	1,294	1,163	1,359
	2014	1,157	999	931	1,461	1,813	1,660	1,695	1,529	-	-	-
Fayette County New Business	2013	218	258	339	634	456	222	152	218	183	285	164
Business Licenses	2014	244	280	366	807	279	187	194	213	-	-	-
Home Sales (MSA)	2013	511	541	758	809	984	956	1,075	1,009	829	790	618
	2014	524	517	693	787	N/A	1,069	1,006	1,021	-	-	-
Fayette County Foreclosures	2013	79	44	46	42	38	54	89	52	41	39	45
	2014	31	40	34	53	16	53	35	25	-	-	-

N/A indicates information not available.

BLS Releases Date for Fayette Co. Quarterly Employment - 6 months after quarter end

August 2014 MTD Actual/Adopted Budget

<u>August 2014 Monthly Actual Compared to Adopted Budget</u>				
<u>Revenue Category</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
OLT- Employee Withholding	20,443,816	17,923,209	2,520,607	14.1%
OLT - Net Profit	454,067	630,886	(176,819)	-28.0%
Insurance	3,419,040	2,417,936	1,001,104	41.4%
Franchise Fees	2,110,641	1,763,133	347,508	19.7%
TOTALS	26,427,563	22,735,164	3,692,399	16.2%

August 2014 YTD Actual/Adopted Budget

	<u>August YTD Actual Compared to Adopted YTD Budget</u>			
<u>Revenue Category</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%Var</u>
OLT- Employee Withholding	27,434,808	26,434,435	1,000,373	3.8%
OLT - Net Profit	1,051,271	1,336,152	(284,881)	-21.3%
Insurance	6,672,029	6,436,570	235,459	3.7%
Franchise Fees	3,753,774	3,000,208	753,566	25.1%
TOTALS	38,911,882	37,207,365	1,704,517	4.6%

August 2014 YTD/August 2013 YTD

<u>Revenue Category</u>	<u>Actual YTD Compared to Actual Prior YTD</u>			
	<u>Aug '14 YTD</u>	<u>Aug '13 YTD</u>	<u>Variance</u>	<u>%Var</u>
OLT- Employee Withholding	27,434,808	25,810,178	1,624,630	6.3%
OLT - Net Profit	1,051,271	1,104,158	(52,887)	-4.8%
Insurance	6,672,029	6,489,850	182,179	2.8%
Franchise Fees	3,753,774	2,157,690	1,596,084	74.0%
TOTALS	38,911,882	35,561,876	3,350,007	9.4%

FY 2015 Code Enforcement Nuisance Abatement/Lien Collections

Code Enforcement Lien Collections

<u>Month</u>	<u>Administrative Collection Fees</u>		<u>Miscellaneous</u>		<u>Penalty & Interest</u>		<u>Total Collections</u>	
	<u>FY 2015</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>FY2014</u>
July	1,777	1,875	1,976	1,366	37,790	35,459	41,543	38,700
August	2,654	1,950	1,432	1,489	48,014	53,878	52,100	57,317
<u>Totals</u>	4,431	3,825	3,408	2,855	85,804	89,337	93,643	96,017

2015 Fiscal Year - Cash Flow Variance

Revenue (Actual to Budget)

<i>For the two months ended Aug 31, 2014</i>			
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>Variance</i>
<u>Revenue</u>			
<i>Payroll Withholding</i>	\$27,434,808	\$26,434,435	\$1,000,373
<i>Net Profit</i>	1,051,271	1,336,152	(284,881)
<i>Insurance</i>	6,672,029	6,436,570	235,459
<i>Franchise Fees</i>	3,753,774	3,000,208	753,566
<i>Other Licenses & Permits</i>	489,548	338,223	151,326
<i>Ad Valorem</i>	218,481	485,213	(266,732)
<i>Services</i>	4,403,115	4,286,742	116,374
<i>Fines and Forfeitures</i>	36,825	33,308	3,517
<i>Property Sale</i>		8,182	(8,182)
<i>Intergovernmental</i>	23,526	508,026	(484,500)
<i>Investment Income</i>	232,066	46,667	185,399
<i>Other Financing Sources</i>			
<i>Other Income</i>	423,163	289,101	134,062
Total Revenue	\$44,738,607	\$43,202,826	\$1,535,781

2015 Fiscal Year - Cash Flow Variance

Expense (Actual to Budget)

<i>For the two months ended Aug 31, 2014</i>			
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>Variance</i>
<u>Expenses</u>			
Personnel	(\$27,956,153)	(\$30,721,067)	\$2,764,914
Operating	(4,672,184)	(6,819,557)	2,147,373
Debt Service	(8,323,870)	(8,343,382)	19,512
Partner Agencies	(3,242,579)	(3,125,655)	(116,924)
Insurance - Expense	(957,642)	(957,642)	
Operating Capital Expenditures	(34,713)	(77,618)	42,905
Total Expenses	(45,187,142)	(50,044,922)	4,857,780
<u>Interfund Transfers</u>			
Transfers	(486,249)	(409,973)	(76,276)
Change in Net Position	(934,785)	(7,252,069)	6,317,285

2015 Fiscal Year - Cash Flow Variance

Revenue (CY to PY)

<i>Current YTD Actual compared to Prior YTD Actual</i>			
	<i>Aug 2014</i>	<i>Aug 2013</i>	<i>Variance</i>
<u>Revenue</u>			
<i>Payroll Withholding</i>	\$27,434,808	\$25,810,178	\$1,624,630
<i>Net Profit</i>	1,051,271	1,104,158	(52,887)
<i>Insurance</i>	6,672,029	6,489,849	182,180
<i>Franchise Fees</i>	3,753,774	2,157,690	1,596,084
<i>Other Licenses & Permits</i>	489,548	599,726	(110,177)
<i>Ad Valorem</i>	218,481	438,753	(220,272)
<i>Services</i>	4,403,115	4,296,254	106,862
<i>Fines and Forfeitures</i>	36,825	50,655	(13,830)
<i>Property Sale</i>		20,301	(20,301)
<i>Intergovernmental</i>	23,526	487,493	(463,967)
<i>Investment Income</i>	232,066	(277,241)	509,307
<i>Other Financing Sources</i>			
<i>Other Income</i>	423,163	474,744	(51,581)
Total Revenue	\$44,738,607	\$41,652,559	\$3,086,048

2015 Fiscal Year - Cash Flow Variance

Expense (CY to PY)

Current YTD Actual compared to Prior YTD Actual		
	Aug-2014	Aug-2013
<u>Expenses</u>		Variance
Personnel	(\$27,956,153)	(\$27,744,896)
Operating	(4,672,184)	(4,817,141)
Debt Service	(8,323,870)	(9,137,224)
Partner Agencies	(3,242,579)	(2,930,201)
Insurance - Expense	(957,642)	(982,560)
Operating Capital Expenditures	(34,713)	(191,672)
Total Expenses	(45,187,142)	(45,803,695)
<u>Interfund Transfers</u>		
Transfers	(486,249)	(446,671)
Change in Net Position	(934,785)	(4,597,807)
		3,663,022

■ Questions ?

**Lexington-Fayette Urban County Government
Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
Bluegrass Area Development District

Date

Outcome Evaluation

Using the Addendum "A" to the Bluegrass Area Development District's Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

State Funds

Describe any State Funding BGADD has assisted on/worked with LFUCG in applying for/obtaining during the quarter.
How does this effort compare to FY13 & FY14 at this same point in the fiscal year?

Federal Funds

Describe any Federal Funding BGADD has assisted on/worked with LFUCG in applying for/obtaining during the quarter.
How does this effort compare to FY13 & FY14 at this same point in the fiscal year?

Regional Significance

Describe regional issues BGADD has assisted on/worked and their relevance to LFUCG

Senior Services

Please provide details on the 1) Number of Fayette County residents served under the HOMECARE program during the quarter 2) The type of services provided to the residents 3) What is the percentage of people you are serving who are able to keep living at home 4) How does the Fayette County percentage compare to the percentage in Bluegrass ADD region? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Kentucky State Auditor Report

Please provide a **specific** update for the recent quarter of efforts to address and correct the issues addressed in the 2014 special audit by the Kentucky State Auditor of Public Accounts. Please also indicate if any new issues have arisen as part of the efforts to address the points in the Auditor's report.

Certification

As the Chief Executive Officer (or equivalent) of this agency, I certify that the information provided in this Quarterly Report is true and complete to the best of my knowledge and belief.

I further agree that funds received from LFUCG will be used for the purposes for which they were requested and approved, and that the agency will comply with the requirements set forth in the application and the approved Purchase of Service Agreement and Addendum.

Printed Name

Signature

Title

Date

THIS REPORT AND REQUIRED ATTACHMENT(S) ARE DUE BY:

1ST QUARTER:
OCTOBER 14, 2014

2ND QUARTER:
JANUARY 14, 2015

3RD QUARTER:
APRIL 14, 2015

4TH QUARTER:
JULY 14, 2015

**THIS REPORT SHOULD BE COMPLETED AND SUBMITTED ALONG WITH QUARTERLY
FUNDING REQUEST INVOICE
ELECTRONICALLY TO:**

KEVIN ATKINS
CHIEF DEVELOPMENT OFFICER
KATKINS@LEXINGTONKY.GOV

**Lexington-Fayette Urban County Government
Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
Commerce Lexington

Date

Outcome Evaluation

Using the Addendum "A" to the Commerce Lexington's Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

Business Recruitment Efforts

Please provide the number of companies that you met with during the recent quarter that are looking at Lexington as a possible location. 1) What is the overall employment and possible investment of the companies (as a total)? 2) Do the companies fall within your key/strategic targets? 3) What is the status of the selection process? 4) Based on these efforts please describe benefits of companies that are outside the strategic targets? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPEARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Announcements

Please provide a list of the Lexington based economic development announcements in the most recent quarter. What is the projected employment and investment of the companies? What is the amount of incentives LFUCG will put into the projects? How do these Lexington based announcements compare to FY13 & FY14 at this some point in the fiscal year?

Retention & Expansion Efforts

Please provide the number of current Lexington companies that you have met/worked with during the previous quarter. Have the meetings provided information on possible expansion in Lexington or efforts to retain jobs in Lexington?

Minority & Women Business Owners/Managers

Please provide an update on the activities to work with minority and women business owners during the recent quarter. What were the outcomes of the meetings (new employees, additional clients, connecting them to public and private business opportunities, etc.)

Encourage Entrepreneurial Activity

Please provide an update on activities undertaken by your agency to encourage entrepreneurial activity in Lexington? What type s of programs were offered? What was the estimated attendance of those events? What have been the follow-up/outcomes with those who attended?

Student Population

Describe efforts during the quarter to connect the student population with the business community. What have been the successes of those efforts? What obstacles have you encountered in this effort?

Certification

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**Lexington-Fayette Urban County Government
Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
Downtown Lexington Corporation

Date

Outcome Evaluation

Using the Addendum "A" to the Downtown Lexington Corporation's Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

Quality of Life Experience

1) Describe events/activities in the past quarter that have helped promote the quality of life for people living or visiting the downtown. 2) How many and what type of events has DLC hosted to bring people into downtown? 3) Estimated attendance of those events? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Promote Downtown as a Unique and Vibrant Place

1) Describe the efforts of DLC during the quarter to promote downtown Lexington as a unique and vibrant place for business, residential life and entertainment. 2) What efforts have been undertaken during this time period where DLC acted as a promotional outlet for downtown retailers and restaurants? 3) Are any of these promotional efforts new or considered pilot efforts for the agency to promote downtown? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Act as a Conduit for Information Sharing

What activities/events has DLC hosted in the past quarter to provide downtown businesses and residents with information about events and opportunities?

Economic Development

Please list the efforts by DLC to promote and assist with economic development activities in the downtown business core during the last quarter.

Challenges

Describe additional challenges your agency has worked to solve this quarter. What was the success of those efforts?

Certification

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KATKINS@LEXINGTONKY.GOV

**Lexington-Fayette Urban County Government
Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
Lyric Theatre & Cultural Arts Center

Date

Outcome Evaluation

Using the Addendum "A" to the Lyric Theatre & Cultural Arts Center's Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

Entertaining, Educational, Community & Arts Programs

- 1) Describe the community events held/hosted by the Lyric in the previous quarter and their impact on the community.
2) How many of those events were free to the public and how many were paid ticket events? 3) What was the attendance for the events? 4) What was the revenue (both gross and net) generated from the events? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Celebration of Diverse Cultures

Describe the events held//hosted by the Lyric in the previous quarter that were to preserve, promote, present and celebrate diverse cultures with special emphasis on African-American cultural heritage.

Serving the Broader Community

What activities/events were held that served the broader community of entertainers, educators, civic leaders and citizens of the community?

Gallery & Museum

Please list the exhibits or events that were held during the previous quarter. Where possible please estimate the overall attendance at the events.

Programming

Have there been any first time performances or events during the previous quarter? What was the success of the programs? What barriers or challenges were identified with the effort?

Certification

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4TH QUARTER:
JULY 14, 2015

**THIS REPORT SHOULD BE COMPLETED AND SUBMITTED ALONG WITH QUARTERLY
FUNDING REQUEST INVOICE
ELECTRONICALLY TO:**

KEVIN ATKINS
CHIEF DEVELOPMENT OFFICER
KATKINS@LEXINGTONKY.GOV

**Lexington-Fayette Urban County Government
Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
Service Corps of Retired Executives (SCORE)

Date

Outcome Evaluation

Using the Addendum "A" to the Service Corps of Retired Executives (SCORE) Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

Counseling & Mentoring Small Business Owners and Prospective Small Business Owners

1) Provide number of small businesses owners worked with and example of assistance offered. 2) Also provide the number of prospective small business owners worked with and the current status of their effort to open a business (if business is open the number of employees they currently have to your knowledge). 3) How do the numbers for assistance compare with FY13 & FY14 at this same point in the fiscal year? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Workshops and Seminars for Entrepreneurs, Existing Small Businesses, and People Considering Starting a Small Business

Please provide detail on how many sessions for each were offered as well as attendance and topics discussed at the workshop/seminars. What was the follow-up with/from the participants following the sessions? How do the number of sessions and attendance compare with FY13 & FY14 at this same point in the fiscal year?

Advertising and Other Promotional Costs To Increase Public Awareness of SCORE and the Services Offered

Describe the advertising and promotions you have done during the quarter and determination if public awareness has been enhanced by the effort regarding the services you offer. Compare this information to FY13 & FY14 efforts at this same point in the fiscal year.

Staffing the Office & Recruiting/Training of Additional Volunteers

Please provide the current staffing levels and number of volunteers involved during the most recent quarter. Is that an increase or decrease from the most recent completed quarter? How do staffing and volunteer levels compare to the same period in FY13 & FY14.

Certification

As the Chief Executive Officer (or equivalent) of this agency, I certify that the information provided in this Quarterly Report is true and complete to the best of my knowledge and belief.

I further agree that funds received from LFUCG will be used for the purposes for which they were requested and approved, and that the agency will comply with the requirements set forth in the application and the approved Purchase of Service Agreement and Addendum.

Printed Name

Title

Signature

Date

THIS REPORT AND REQUIRED ATTACHMENT(S) ARE DUE BY:

1ST QUARTER:
OCTOBER 14, 2014

2ND QUARTER:
JANUARY 14, 2015

3RD QUARTER:
APRIL 14, 2015

4TH QUARTER:
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Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
World Trade Center Kentucky

Date

Outcome Evaluation

Using the Addendum "A" to the World Trade Center Kentucky Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

Provide Regular Trade Programming to all Businesses Served by LFUCG

1) Describe the type of programs provided to businesses served by LFUCG as well as the number of individuals who participated and examples of the types of businesses they represented. 2) Did these programs lead to any new export opportunities for businesses/new companies to the export market? 3) How do the participation and export numbers for this fiscal year compare with FY13 & FY14 as this same point in the fiscal year? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Trade Missions

1) Describe the trade missions the staff participated in along with the types of businesses worked with on the visit. 2) How many businesses from Lexington participated in trade missions during the quarter? 3) How do the participation numbers for this fiscal year compare with FY13 & FY14 at this same point in the fiscal year? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Bluegrass Economic Advancement Movement (BEAM)

Describe efforts during the quarter to assist with BEAM especially highlighting the effort to increase the number of exports and the economic impact of those efforts for Lexington.

Business Services

Please provide the number of Lexington companies that benefited from WTC-KY services during the quarter and the type of services (trade research, counseling services, etc.) that were provided. Did these services increase exports for Lexington businesses?

Partnership Organizations

Describe the host trade education programs and trade missions (including number of companies served) and regional groups that have partnered with WTC-KY on these programs.

Certification

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EXHIBIT "B"

Lexington/Fayette Urban County Government

Addendum for Services

Lexington Downtown Development Authority

**Lexington-Fayette Urban County Government
Economic Development Partner Agency Quarterly Report
Fiscal Year 2015**

Economic Development Partner Agency:
Lexington Downtown Development Authority

Date

Outcome Evaluation

Using the Addendum "A" to the Lexington Downtown Development Authority's Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at katkins@lexingtonky.gov) to discuss the proposed amendments.

Increased Private Investment In Downtown

1) Describe efforts/activities during the quarter that have or will add to the private investment in the downtown business core. 2) What activities was the agency involved in that led to/may lead to the encouragement of private growth and investment in downtown? 3) Identify any barriers your agency has experienced or identified in this effort. **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

Downtown Master Plan

Describe the efforts of DDA during the previous quarter to review and implement the Downtown Master Plan.

Traffic Study

Provide detail and update on the agency's management of the traffic study (two-way street study). Please provide a status update for the project as well as any key indicators identified in during the previous quarter. What are the project goals for the coming quarter related to the project?

Town Branch Commons

Please provide an update on the activities/successes related to the Town Branch Commons during the previous quarter. What are the project goals for the coming quarter related to the project?

Design Excellence Guidelines

Please provide an update on the implementation efforts for the Design Excellence Guidelines. What are the project goals for the coming quarter?

Additional Projects/Comments

Please provide an update on other activities of the agency that LFUCG should be aware of during the previous quarter.
What will be the benefit of the projects for the Lexington community?

Certification

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Budget & Finance Committee Referrals

Item	Referred By	Date Referred	Status
Solid Waste Costs/Revenue/Tax Structure	Gorton	2-1-11	Waste Management Task Force
Cost Per Ton; Cost Per Customer			
Impact of User Fee Structure			
Activity Based Costing/Financial Efficiency Lane		1-16-12	1.31.12
Economic Development Partner Agencies	Scutchfield	1-14-14	Sept Committee Meeting
Wellness Center & Lease	Stinnett	1-28-14	
AOC Reimbursement Policy	General Services Link	7-10-14	
Facilities & Fleet Professional Services Increase	General Services Link	7-10-14	Oct Committee Meeting
Lyric & Charles Young Maintenance Budget	General Services Link	7-10-14	Oct Committee Meeting
Lyric Financial Audit	General Services Link	7-10-14	Sept Committee Meeting

PAS 9.16.14