

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

September 25, 2014

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the August 28, 2014, meeting will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, September 4, 2014, at 8:30 a.m. The meeting was attended by Commission members: Will Berkley, Karen Mundy, Joe Smith, Frank Penn and Mike Owens. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Barbara Rackers, Denice Bullock, Traci Wade, Cheryl Gallt and Kelly Hunter, as well as Tracy Jones, Department of Law; and Greg Lengal and Joshua Thiel, Division of Fire and Emergency Services. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, September 4, 2014, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Mike Cravens, David Drake, and Carolyn Richardson. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. ABBREVIATED PUBLIC HEARINGS ON ZONING MAP AMENDMENTS

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

~~Abbreviated public hearings will be held on petitions meeting the following criteria:~~

- The staff has recommended approval of the zone change petition and related plan(s)
 - The petitioner concurs with the staff recommendations
 - Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

- B. FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS** – Following abbreviated hearings, the remaining petitions will be considered.

~~The procedure for these hearings is as follows:~~

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

BOONE CREEK PROPERTIES, LLC, DBA BOONE CREEK OUTDOORS ZONING MAP AMENDMENT & BOONE CREEK OUTDOORS ZONING DEVELOPMENT PLAN

- a. MARC 2014-1: BOONE CREEK PROPERTIES, LLC, DBA BOONE CREEK OUTDOORS (12/3/14)* - petition for a zone map amendment from an Agricultural Rural (A-R) zone to an Agricultural Natural (A-N) zone, for 20.15 net (20.76 gross) acres, for property located at 8291 Old Richmond Road. A conditional use is also requested with this zone change.

* - Denotes date by which Commission must either approve or disapprove request.

COMPREHENSIVE PLAN AND PROPOSED USE

The subject property is located within the Rural Service Area, which encompasses 200 square miles and about 70% of Lexington-Fayette County. The 1999 Rural Land Management Plan was developed to guide resource management and planning for this portion of the County, and the Plan recommends the subject property be utilized for Natural Area (NAT) land use. The 2013 Comprehensive Plan recommends updating, affirming and readopting the Rural Land Management Plan. The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World.

The petitioner proposes to rezone the property to an Agricultural Natural (A-N) zone, and is requesting a conditional use to operate a commercial outdoor recreational facility that includes a tree canopy tour (ecotourism), welcome center, seasonal educational programs, and training for guides and builders of other zip line facilities. The petitioner also plans to maintain the existing conditional use permit for an outdoor recreational facility – the Boone Creek Angler's Club – which was approved as a private club by the Board of Adjustment in 2000.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval** for the following reasons:

1. The requested Agricultural Natural (A-N) zoning for the subject property is in agreement with the Rural Land Management Plan's recommendations for Natural Areas (NAT) land use at this location.
2. The 2013 Goals and Objectives also encourage the development of appropriate attractions and supporting uses that promote and enhance tourism (Theme C, Goal 1, Objective e); support the agricultural economy, horse farms, general agricultural farms, and the rural character of the Rural Service Area (Theme E, Goal 2); and protect the environment (Theme B).
3. This recommendation is made subject to approval and certification of ZDP 2014-3: Boone Creek Outdoors prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.

b. REQUESTED CONDITIONAL USE

Commercial outdoor recreational facility

The Zoning Committee Recommended: **Postponement**, for the reason provided by staff.

The Staff Recommends: **Postponement (or Withdrawal) of this request by the applicant**, for the following reason:

1. There is a pending Zoning Ordinance Text Amendment designed to provide greater clarity in the regulation of zipline tours and other outdoor recreational activities. The staff strongly prefers that the current application for a Conditional Use Permit postpone until the ZOTA has been fully considered by the Commission, and ultimately, by the Council.

Should this request not be postponed or voluntarily withdrawn by the applicant, the Staff will report at the hearing, and present alternate courses of action for the Commission's consideration.

c. ZDP 2014-3: BOONE CREEK OUTDOORS (12/3/14)* - located at 8291 Old Richmond Road.

(Barrett Partners)

The Subdivision Committee Recommended: **Postponement**.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property A-N; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscaping and landscape buffers.
5. Urban Forester's approval of tree inventory map.
6. Greenspace Planner's approval of the treatment of greenways and greenspace.
7. Department of Environmental Quality's approval of environmentally sensitive areas.
8. Discuss proposed development in front of 300' building line and need for variances.
9. Discuss proposed caretaker's apartment (per Art. 8-3(c)(8) of the Zoning Ordinance).
10. Addition of proposed square footage for observation deck(s) and welcome center deck to site statistics.
11. Clarify employee parking information.
12. Denote that the parking lot shall be screened and paved in accordance with the requirements of the Zoning Ordinance.
13. Denote that the proposed access and any required road improvements shall be determined at the time of the final development plan.

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14. Revise flex note to clarify that it applies to the canopy tour only.
15. Discuss the Board of Adjustment's approved 2000 Conditional Use development plan relative to the proposed plan.

B. PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENTS

1. **ZOTA 2014-6: AMENDMENT TO ARTICLE 21 TO ALLOW MINOR PLAN AMENDMENTS TO REDUCE SURPLUS PARKING** – petition for a Zoning Ordinance text amendment to Article 21-7(a)(5) to allow, as a minor amendment, the reduction of surplus parking spaces depicted on the original development plan.

REQUESTED BY: RBHV Lexington, LLC & RBHV Lexington Retail, LLC

PROPOSED TEXT: (Note: Text underlined is an addition to the current Zoning Ordinance.)

21-7(a) MINOR AMENDMENTS DEFINED

Minor amendments are intended to expedite approval in those situations where amendments are of minor significance and generally relate to the shifting of previously approved spaces. Such amendments (1) shall not decrease the overall land area in yards, or other open spaces; (2) shall not increase building ground area coverage, floor area, or height, or increase the number of dwelling units; (3) shall not increase the number or size of signs; (4) shall not change the location or cross-section of any street and shall not increase the number, or change the location of street access points, except that shifts in the approved access location not exceeding twenty-five (25) feet may be approved as a minor amendment where the access point is not located on an arterial street and the Divisions of Traffic Engineering and Planning concur that such relocation will not have a negative effect on traffic safety and movement; (5) may include a reduction in parking spaces only when an associated reduction in floor area or number of dwelling units would permit a lesser number of minimum required off-street parking spaces than required for the original development plan. To qualify as a minor amendment, this reduction may be equal to but not exceed the difference in minimum required parking between the original plan and the proposed minor amended plan. ~~For any case where parking in excess of the minimum requirement was provided on the original development plan, that same number of spaces shall be provided in excess of the minimum requirement for the proposed minor amendment plan.~~ (6) the number of required spaces depicted on the original final development plan or on a subsequent amended final development plan, as applicable, may be reduced by the approval of a minor development plan, provided that such amendment does not reduce the number of parking spaces below the required minimum depicted on the development plan that is being amended.

STAFF ALTERNATIVE TEXT:

21-7(a) MINOR AMENDMENTS DEFINED

Minor amendments are intended to expedite approval in those situations where amendments are of minor significance and generally relate to the shifting of previously approved spaces. Such amendments (1) shall not decrease the overall land area in yards, or other open spaces; (2) shall not increase building ground area coverage, floor area, or height, or increase the number of dwelling units; (3) shall not increase the number or size of signs; (4) shall not change the location or cross-section of any street and shall not increase the number, or change the location of street access points, except that shifts in the approved access location not exceeding twenty-five (25) feet may be approved as a minor amendment where the access point is not located on an arterial street and the Divisions of Traffic Engineering and Planning concur that such relocation will not have a negative effect on traffic safety and movement; ~~(5) may include a reduction in parking spaces only when an associated reduction in floor area or number of dwelling units would permit a lesser number of minimum required off-street parking spaces than required for the original development plan. To qualify as a minor amendment, this reduction may be equal to but not exceed the difference in minimum required parking between the original plan and the proposed minor amended plan. For any case where parking in excess of the minimum requirement was provided on the original development plan, that same number of spaces shall be provided in excess of the minimum requirement for the proposed minor amendment plan.~~

The Zoning Committee Recommended: **Approval**, for the reason provided by staff.

The Staff Recommends: **Approval of the staff alternative text**, for the following reason:

1. The proposed text amendment is a timely change to the Zoning Ordinance and will lessen the time and expense required to review minor changes to developments, while still ensuring that the Zoning Ordinance's minimum parking requirement is met.
2. **ZOTA 2014-7: AMENDMENT TO ARTICLE 22 TO ESTABLISH A PLANNED UNIT DEVELOPMENT-2 (PUD-2) ZONE** – petition for a Zoning Ordinance text amendment to establish the Luigart Planned Unit Development-2 (PUD-2) zone in a new Appendix 22B.

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REQUESTED BY: North Limestone Community Development Corporation (NoLi CDC)

PROPOSED TEXT: *(Proposed text available upon request)*

The Zoning Committee **made no recommendation** on this request.

The Staff Recommends: **Approval of the Staff Alternative**, for the following reasons:

1. The current Zoning Ordinance is able to accomplish the task of creating a unique zoning tool through the use of Article 22, where a Planned Unit Development can be designed to allow for innovation that may not be accomplished using traditional zoning techniques.
2. The proposed text amendment to establish the LuigART Planned Unit Development-2 (PUD-2) zone will permit a mixed-use district near the North Limestone and Loudon Avenue intersection that will encourage homeownership and equity programs, an artist-in-residence program, visiting artist housing, a business incubator and gallery space.
3. The proposed PUD-2 zone will allow an innovative program that supports the 2013 Comprehensive Plan and the 2009 Central Sector Small Area Plan. The following Themes of the 2013 Comprehensive Plan are supported by the proposed text amendment: Protecting the Environment (Theme B), Improving a Desirable Community (Theme D), Maintaining a Balance Between Planning for Urban Uses and Safeguarding Rural Land (Theme E), and Implementing the Plan for Lexington-Fayette County and the Bluegrass (Theme F).

VI. COMMISSION ITEMS

- A. RESCHEDULING OF ZOTA PUBLIC HEARING – The Commission may consider setting a date for the public hearing on the Recreation Uses ZOTA (ZOTA 2014-4) originally postponed at the July 10, 2014, meeting.

VII. STAFF ITEMS

A. Planning Services Activity Report

- During the month of August, the Planning Services staff processed 6 zoning map amendments and 3 Zoning Ordinance text amendments. Also, 12 Board of Adjustment cases were processed for the Board's August meeting. Some 43 subdivision & development plans were also processed and reviewed by Planning Services staff members in August. In addition, 1 Public Facility Review and 1 Cellular Tower application were processed by the staff.
- Processing of the above items included attendance and/or preparation of materials, staff reports and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session and one Board of Adjustment public hearing. In addition, the staff held 2 pre-application conferences prior to providing a zoning application to citizens, and held several other pre-application meetings for subdivision plans, development plans and various appeals to the Planning Commission and Board of Adjustment.
- In August, there were 12 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 155 unscheduled "walk-in" visitors to the office, all but two of which were served within 15 minutes of their arrival. Those office visitors were placed with a professional planning staff member in an average of 1.74 minutes. Much of the remainder of the staff's time was spent answering numerous telephone and e-mail inquiries from people concerning zoning regulations, subdivision plans, Board of Adjustment (BOA) appeals, development plans and related items, or posting applications and submitted plans on the Division of Planning web-page.
- Planners Cheryl Gallt and David Jarman attend weekly meetings of the "Commercial Plan Review Board" (every Tuesday) in the Division of Building Inspection. In August, Dave and Cheryl assisted in helping that division review 3 applications for new buildings and/or additions to existing buildings, and 19 applications for remodeling of existing commercial properties, including "fit-ups."
- On Saturday August 2nd, Administrative Officer Barbara Rackers attended the Newtown Pike Community Unity Day festivities held at the Carver Center, located just south of the roadway's planned alignment.
- On August 13th–15th, Planning Services staff members Bill Sallee, Traci Wade, Kelly Hunter and Stephanie Cunningham attended a three-day Accela training in preparation for the department's move to a new system of managing cases and files. The Accela implementation project held a kick-off meeting on August 13th with all Planning Services and Long Range Planning staff members, in addition to other department staff members. The project team will be working to build the necessary automation process for the Divisions of Planning, Building Inspection and Engineering (Right-of-Way Section) will be occurring over the next 18 months. Traci Wade and Stephanie Cunningham will be the primary contacts for the Planning Services Section, while Kelly Hunter will assist with the section's work in the area of processing subdivision and development plans.

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- Senior Planner Traci Wade met with Tim Queary, Urban Forrester, to discuss possible revisions to the LFUCG Planting Manual and new illustrations for the document. The Tree Board is working to initiate an update to the Manual, with focus on the approved landscape planting lists. It the desire of both the Division of Planning and the Division of Environmental Quality to not only update the content, but also the look of the manual and to make it more user friendly on the LFUCG website.
- Barb Rackers and Traci Wade continue to attend Kentucky American Water's "Water Wise Academy." The Academy, organized by Charlie Boland (former LFUCG CAO), introduces participants to the how and why of water distribution in our community. On August 22nd, the topics were "Water Quality Standards, State and Federal Regulatory Agencies" presented by Julie Roney of the Kentucky Division of Water, and "Water Storage and Distribution System" presented by the KAW Water Quality and Engineering Staff. The last session is to be held on September 26th.
- On August 28th, Barbara Rackers attended the monthly meeting for the Newtown Pike Work Group held at the District 7 Office of the Kentucky Transportation Cabinet.

B. Zoning Enforcement Activity Report

- August was a very busy month for new zoning complaints, with 86 citizen and other complaints logged in related to zoning issues. The 86 new cases investigated in August were in addition to 44 unresolved cases that were carried over from July. Of the 130 cases worked on in August, fourteen were determined not to involve any zoning violations. Over 50% of the new cases were related to signage and occupancy issues. Many of the new occupancy cases are for "home rental" issues (see below). A total of 55 cases were resolved, meaning that the necessary actions were taken by a property owner and/or tenant to bring a property into compliance.
- During August a total of 78 conditional uses were inspected, and all were determined to be in substantial compliance. Many of these have conditions that have been "permanently satisfied", so they have been added to our new data base of conditional uses that will not routinely be inspected once per year. That data base now includes a significant portion of the 700 or so conditional uses that historically have been routinely inspected on an annual basis. We are very hopeful that, over time, this will allow inspectors to spend much more time checking on important operational type conditions rather than "rubber stamping" inspections.
- Efforts continued throughout August to establish procedures and necessary legal correspondence for placing liens on properties that have unpaid civil citations and are continuing to operate in violation of Zoning Ordinance provisions. Recording of liens has been a standard practice with the Division of Code Enforcement for many years, but has not yet been part of the Zoning Enforcement process. It is anticipated that use of this new tool will be an additional motivation for property owners to pay their fines and, most importantly, get their properties into compliance.
- Staff spent considerable time in August attempting to further address complaints relating to the parking of semi-trucks in residential areas. The parking of this type of truck, along with many other types of business vehicles, is simply not allowed in residential zones, pursuant to Article 3-9 of the Zoning Ordinance. Potentially impacted operators have expressed a concern that they are having difficulty finding alternative locations to temporarily park/store their trucks, so efforts are underway to assist them in finding conveniently located facilities that will meet their needs.
- A major initiative was started in August attempting to respond to the practice of renting residential properties (primarily single family residences) for very short time periods, in some cases on a nightly basis, which is contrary to current provisions in the Zoning Ordinance that generally allow residential properties to be rented for no less than one week. Staff research has confirmed that there are approximately fifty properties, spread throughout the rural and urban areas of Fayette County, that routinely advertise for less than one week rentals. Nearly all of these properties have now been notified of the one week restriction, and monitoring is taking place to determine if advertising and associated rental practices are being amended accordingly.

C. Long Range Planning Activity Report

- Small Area Plans – Staff and consultants met with respective Council members for the two small area plans to continue to prioritize the focus areas and emphases for the plans and to discuss the formation of advisory groups. Council member Peggy Henson represents the Cardinal Valley area while Council member George Meyers represents the Armstrong Mill West area. The consulting team for Cardinal Valley SAP is led by staff from Lord Aeck Sargent's Lexington office. The Armstrong Mill-West SAP team is headed by the Lexington firm of EHI Consultants. The SAPs will follow the statutory process for comprehensive planning and will be presented for adoption by the Planning Commission as amendments to the Comprehensive Plan in the spring of 2015.
- Public Schools Redistricting – Staff attended the redistricting committee meeting held at the FCPS facility on Russell Cave Road where the committee was presented extensive data on enrollment at all public schools in Fayette County. In

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addition to the Division of Planning, the committee includes representatives of the Board of Education, HBAL, LBAR, Commerce Lexington, school administrators, teachers, and classified workers, parents, and other community leaders. For more information, please see <http://www.fcps.net/zones>.

- Minority Business Expo – Staff attended the Lexington Bluegrass Area Minority Business Expo, which was held at the Lexington Convention Center. The agenda included a keynote address by Will James, Jr., President of Toyota Motor Manufacturing, Kentucky, Inc. as well as seminars about the Affordable Care Act and Youth Entrepreneurs.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff attended the fourth of several monthly meetings of the Water Wise Academy, which is a presentation of Kentucky American Water Company. The Academy will provide an in-depth focus on water resources and the water industry. Staff also attended LFUCG-sponsored trainings and Webinars.

D. Transportation Planning Activity Report

1.1 Surveillance –

- The MPO staff continues to monitor the new Comprehensive Plan(s) and land development activities through participation in the LFUCG Division of Planning activities; to include monitoring Fayette and Jessamine County news media and their respective legal ads on a daily, weekly, and monthly basis.
- Staff attended the Blue Grass Airport Board Meeting.
- Staff Attended Corridor Commission meeting.

1.2 Title VI/ADA –

- Drafted Title VI public notice and complaint procedure and posted to MPO website.

1.3 Participation Process –

- MPO Website Development – In August, the MPO website had 275 visits of which 69% were new visits and 892 page views.
- The MPO's Twitter site increased by 16 followers to 1,823 during August.
- The MPO's Facebook fan page increased by 1 likes to 599; reached 1,004 unique users and had 305 total daily impressions in August.
- The Lexington Area MPO YouTube channel has a total of 28 videos; 18 subscribers; 34,439 lifetime views.
- Attended a city-wide social media meeting.

1.4 Staff Development –

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2.1 Congestion Management Process (CMP) –

- Staff continued to work with the Kentucky Transportation Center (KTC) and Kentucky Transportation Cabinet (KYTC) staff to process the GPS-probe speed data and calculate congestion management criteria and performance measures.
- Staff continued to work with Traffic Engineering staff to expand the BlueTOAD application area in Lexington.
- Staff participated in the consultant selection process for an update of the Lexington Area Intelligent Transportation System Architecture (ITS) .
- Staff worked with FHWA staff to review the Assessment of Lexington Area MPO's Congestion Management Process.
- Staff continued to participate in the administration of the Downtown Traffic Movement and Revitalization Study and attended meetings with various stakeholders.
- Staff continued to document congestion reduction efforts put forth by MPO, other governmental agencies, and consulting companies.

2.2 Transportation Plan Update –

- Staff printed a finalized version of the 2040 Metropolitan Transportation Plan.

2.3 Air Quality Activities –

- Staff continued to monitor air quality issues.
- Staff continued to post Air Quality Forecasts to MPO website and compiled a monthly report.
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3.1 Transportation - Land Use Impact Analysis

- Reviewed four (4) zoning map amendment request with associated zoning development plans and one (1) Zoning Ordinance Text Amendment (ZOTA); staff participated in one (1) zoning review meeting; Board of Adjustment cases (to include the review of three variances, eight (8) conditional use appeals, and two (2) administrative reviews for the month.

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- Monitored Urban County Zoning, Subdivision Regulations, and related manuals as necessary for the Planning Services Section's continual and on-going procedural and infrastructure improvement process; meet once a month to discuss traffic, land-use, on-site/off-site issues, and related regulatory requirements.
- Reviewed the Jessamine Journal's website for Jessamine County, the City of Nicholasville, and the City of Wilmore's latest planning and land development news; including monitored transportation and related traffic issues in August.
- Traffic, traffic-related counts, and other data were provided to four (4) citizens and several local government staff during August. Information and data consisted of US Census data; Annual Average Daily Traffic Counts (AADT) for a business location, and two (2) professionals looking to locate businesses.

3.2 Multimodal/Transportation Enhancement Planning –

- Responded to citizen/agency requests for information on bike and pedestrian issues.
- Responded to citizen/agency requests for bike maps and new bike lanes.
- Responded to citizens concerns over poor conditions of bike lanes.
- Monitored and managed July Cycle Tracks Smart phone application Planning data.
- Attended Planning Technical committee meeting and reviewed 9 plans to address bicycle and pedestrian circulation for new plans submitted to LFUCG.
- Reviewed and approved Plans for bicycle and pedestrian circulation on plan tracker as sign off for LFUCG division of Planning.
- Participated in the UK bicycle advisory committee meeting.
- Continued to work to implement Share the Road signage including soliciting quotes and coordinating with the KYTC Office of Local programs regarding grant requirements.
- Continued work on five year bike plan for the commissioner.
- Continued work on RFP for the Nicholasville and Jessamine County Bike and Pedestrian School Connector Study..
- Developed striping plans for the bike lane signage and striping project.
- Fielded questions from the City of Nicholasville regarding the contract for the Bicycle and Pedestrian School Connector Study.
- Began design work on the unfunded bike lane projects, intersections safety design projects and bike facilities maintenance projects funded by MAP money for FY 2015..
- Submitted and reviewed bike lane striping plans with Divisions of Traffic Engineering and Engineering.
- Met with DDA and Engineering consultant to discuss possible projects for TIGER grant funding for 2015.
- Meeting with Lawyer and Developer to discuss connectivity of South Broadway development.
- Worked with GIS and long range planning to organize and assess Cycle Tracks Smartphone Data.
- Attended Kick off meeting for the Legacy Trail wet weather storage facility stake holders and brainstorming session for the Consent Decree.
- Attending meeting for Ubiquity software program to see if there are uses to acquire bike and pedestrian planning data.
- Consulted with Collision recreation team regarding the rules of the road.
- Attended meeting, prepared map and graphics for 2nd Sunday event which will include a temporary cycle track on 4th street.
- Attended/staffed Pedal Palooza, a UK BAC event to educate arriving students about Bike Safety.
- Prepared Minutes, Agenda and project updates for The Bicycle and Pedestrian Advisory Committee.

3.3 Transit Planning –

- Staff coordinating with Lextran and Art-in-Motion and KYTC to establish CMAQ funded bus shelters on Southland Drive and Leestown Road; Contract awarded to Marillia Construction.
- Staff met with Marillia Construction and Sandy Levy (owner of Good Foods Co-op building) to discuss construction of CMAQ bus shelter, and the integration of the Southland Drive Bike Lane Project as well as Co-op parking lot redevelopment at 451 Southland Drive.
- Staff assisting Councilman Akers shelter site on the Georgetown Corridor (925 Georgetown St). Coordinating with District-7 on adjacent intersection improvements. No design obtained in call. Investigating options for design call.
- Staff took part in a committee to decide two FTA funding programs for LexTran. The Job Access and Reverse Commute (JARC), a program to address transportation challenges faced by welfare recipients and low-income persons seeking to obtain and maintain employment; and New Freedom grants to provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the work force and society.
- Staff coordinating efforts for Gardenside Bus Shelter Restoration Project. Attended coordination meeting with stakeholders to choose artist for ceramic mosaic which will be placed in back wall of shelter.
- Staff attended Art in Motion coordination meetings.
- Staff received data presentation from Parsons Brinkerhoff concerning Lextran COA.
- Staff coordinating with Councilman Ford and Charles Young Center on Art in Motion bus shelter for Third St. adjacent to Charles Young Center.

3.4 Mobility Coordination –

- Issued an RFP for mobility marketing campaign.

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3.5 Travel Demand Modeling and Project Forecasting –

- Staff continues to maintain the TransCad Travel Demand Model (TDM).
- Staff reviews and runs the model, and in coordination and consultation with KYTC and KYTC consultants to improve the model and/or solve various issues.
- Staff performed select link analysis for Brannon Road extension project and wrote an analysis report to present at the next TTCC meeting.

4.1 Program Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: the Bicycle Pedestrian Advisory Committee (BPAC), the Congestion Management Committee (CMC), and the Transportation Policy Committee (TPC).
- Prepared Transportation Alternatives Program grant guidance, application packet and presented selection criteria to the Transportation Policy Committee for their approval.
- Distributed information regarding the KYTC's TAP application cycle.

4.2 Transportation Improvement Programming (TIP) –

- Staff issued a public review period for an amendment to the TIP to reconcile it with the enacted State Highway Plan and the TPC adopted it as Amendment #1.
- Staff prepared TIP Modification #7.

4.3 Unified Planning Work Program (UPWP) – Nothing to report

VIII. **AUDIENCE ITEMS** – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early re-hearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. **MEETING DATES FOR October, 2014**

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	October 2, 2014
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	October 2, 2014
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 9, 2014
Planning Commission Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 16, 2014
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 23, 2014
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	October 29, 2014
Planning Commission Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	October 30, 2014

X. **ADJOURNMENT**

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