

Kay, Chair
Scutchfield, Vice Chair
Gorton
Ford
Akers
Lawless
Beard
Myers
Clarke
Lane

A G E N D A

General Government Committee

November 11, 2014

11:00 A.M.

1. **Committee Summary** (1-4)
2. **Downtown Arts Center Pilot Project** – Gen. Svcs. Link (5-20)
Downtown Arts Center Utilization -- Farmer
Sharing of Artistic Direction, Box Office, Tech. Svcs -- Gorton
3. **Update: Kentucky Theater Renovation – Plans** (21-27)
& Funding -- Lane
4. **Items Referred** (28)

“The General Government Committee, to which shall be referred matters relating to the general administration of government: The Department of Law; the Department of General Services; each department’s respective divisions; and any related partner agencies.”

-Council Rules & Procedures, Section 2.102(3)

2014 Meeting Schedule

January 14	May 6	October 7
February 11	June 10	Nov 11
March 4	August 12	Dec 9
April 8	September 9	

General Government Committee

October 7, 2014

Summary and Motions

Chair Kay called the meeting to order at 11:02 AM. Committee members Scutchfield, Gorton, Ford, Akers, Beard, Myers, Clarke, and Lane were present. Committee member Lawless was absent. Councilmembers Henson and Stinnett were present and attended as non-voting members.

1. Approval of Summary for September 9, 2014

Motion by CM Beard to approve the summary, seconded by CM Gorton. Motion passed without dissent.

2. Facilities & Fleet Management – Abolishing Security Officer Position and Creating Administrative Officer Position

Jamshid Baradaran commented on the issue, and offered to respond to questions.

Vice Mayor Gorton asked for clarification regarding why this item was placed into committee. Commissioner Reed responded that concerns regarding the item were raised by CMs Farmer and Henson. He stated that the position is not being created for a specific person, and will be advertised for qualified applicants.

Vice Mayor Gorton stated that this item should not be delayed, and that it should be moved forward to the Council for consideration.

Commissioner Reed stated that this action is not an attempt to privatize security, and welcomed the participation of Councilmembers in the selection process for the position.

CM Kay referred to an email received by committee members from CM Farmer. He recommended that this agenda item be deferred until later in the meeting to provide committee members with an opportunity to review the email.

CM Kay reintroduced the item later in the meeting, and asked Commissioner Reed to speak to the issues referred to in CM Farmer's email. Commissioner Reed stated that creation of the Administrative Officer position would result in better service and oversight. This position was requested in the budget process without abolishing positions and was not added. He stated that the Administrative Officer would also provide security services.

Motion by CM Akers, seconded by CM Gorton, to move this item back to the Council docket for second reading . The motion passed without dissent.

3. E-Cigarette Ordinance

Vice Mayor Gorton introduced the item, and provided information regarding the Clean Indoor Air ordinance (“ordinance”). She explained that at the time the ordinance was created, e-cigarettes did not exist. She added that she has received positive input on the ordinance.

Vice Mayor Gorton stated that the Governor has banned e-cigarettes in government buildings, the Lexington Center Corporation has voted to ban them in all of their facilities, and the Health Department Board passed a resolution asking Council to add e-cigarettes to the LFUCG Ordinance.

CM Lane stated his support of the proposed ordinance.

Carol Riker with the Kentucky Center for Smoke-free Policy presented the request for amending the existing ordinance to include e-cigarettes. She provided information regarding studies that concluded that the use of e-cigarettes impairs indoor air quality. Ms. Riker stated that the Food & Drug Administration is in the process of studying regulation of e-cigarettes, and referenced case law that concluded that e-cigarettes are a tobacco product.

Tony Florence stated that nearly all users of e-cigarettes are ex-smokers, and referenced studies regarding the safety of the levels of byproducts produced through the use of c-cigarettes. He stated that e-cigarettes are smoking cessation tools, and there are no medical or social reasons for legislation limiting their use.

Vice Mayor Gorton clarified that the issue being addressed is clean indoor air. She stated that the ordinance will not make it illegal to sell, buy, or use e-cigarettes, but will only keep them from being used indoors. She referenced communities that have passed similar ordinances.

Anthony Landrum spoke against the ordinance, and stated that the issue should be addressed by individual business owners.

Harold Hensley spoke against the ordinance.

Vice Mayor Gorton commented that the government is the authority that grants the rights to open businesses, which must operate within established laws.

Motion by Vice Mayor Gorton, seconded by CM Ford, to approve the approve draft E-Cigarette Ordinance and move it forward to Council. The motion passed without dissent.

CM Ford stated support of the ordinance, and stated that e-cigarettes would have been included in the original ordinance had they existed at the time it was adopted. He stated that other local and state governments were supportive of this initiative as well.

CM Clarke stated support for the ordinance, and stated that there is enough evidence to support adoption of the ordinance. He clarified that the ordinance will not prohibit the use of e-cigarettes in private residences, cars, and other places not specifically defined in the ordinance.

CM Beard asked if a delineation existed within brands of e-cigarettes regarding safety. Ms. Riker responded that there is no differentiation or information available regarding the safety of any specific brand of e-cigarette.

Tony Florence stated that e-cigarette brands fundamentally function the same.

CM Akers asked why some states have banned e-cigarettes only in certain places, such as hospitals. Ms. Riker stated that the vast majority of cities have adopted ordinances that address all workplaces. She stated that the University of Kentucky's hospital has a policy as well.

Vice Mayor Gorton asked if UK and other hospitals have policies. Ms. Riker stated that they do, but she is not certain how many hospitals have the policy.

4. Items Referred

Motion by CM Scutchfield, seconded by CM Akers, to remove the "Coroner's Staff Salaries & Classification" and "Impact of Vacant Positions on Parks, Maintenance, & Programming" referral items from committee. Motion passed without dissent.

Motion by CM Scutchfield, seconded by Vice Mayor Gorton to remove the "Grant Review Process" referral item from committee. Motion passed without dissent.

Motion by Vice Mayor Gorton, seconded by CM Akers to remove the "Amending the Lexington-Fayette County smoking ordinance to include e-cigarettes" referral item from committee. Motion passed without dissent.

Motion by Vice Mayor Gorton, seconded by CM Scutchfield to remove the "Procedure for Underwriting or Sponsoring one of our Facilities or Parks" referral item from committee. Motion passed without dissent.

Motion by CM Clarke, seconded by VM Gorton to remove the "Corporate Branding: Using the Name 'Lexington'" referral item from committee. Motion passed without dissent.

Motion by CM Ford, seconded by CM Clarke to remove the "Relationship with the BGADD" referral item from committee. Motion passed without dissent.

Motion by CM Akers, seconded Vice Mayor Gorton to remove the “Facilities & Fleet Mgmt. – Abolishing Security Officer position and creating Admin. Officer Position” referral item from committee. Motion passed without dissent.

The meeting was adjourned at 12:08 p.m.

Downtown Arts Center

General Government Committee

November 11, 2014

Department of General Services

Division of Parks and Recreation

Goals

- Increased activity at the center
- Improved facilities
- Better use of space
- Accessible to larger number of community groups

Advisory Group

- Angel Clark – Photographer & Artist
- Harry Clarke – Councilmember
- Joe Ferrell – Theatre Director
- Kate Hadfield – Dance Company director
- Lori Houlihan – Mayor’s Office
- Duane Lundy – Music Producer

Research

- Benchmark centers were reviewed
 - Nashville
 - Greensboro
- Comparable Lexington venues were reviewed

Comparable Venues

Venue	Capacity
DAC	240 Seated (300 Standing)
Opera House	940
Lyric Theatre	530
Haggin Auditorium	1,000
Singletary Center Concert Hall	1,467
Singletary Center Recital Hall	381



Building Improvements

- Entire interior painted
- Carpets cleaned
- Plumbing work completed
- Black Box Theatre sprung floor repaired and refinished
- Exterior entry lighting replaced and cleaned
- All safety lights in the building replaced
- Complete inventory and accounting of equipment and building
- Whole building re-keyed

Building Improvements



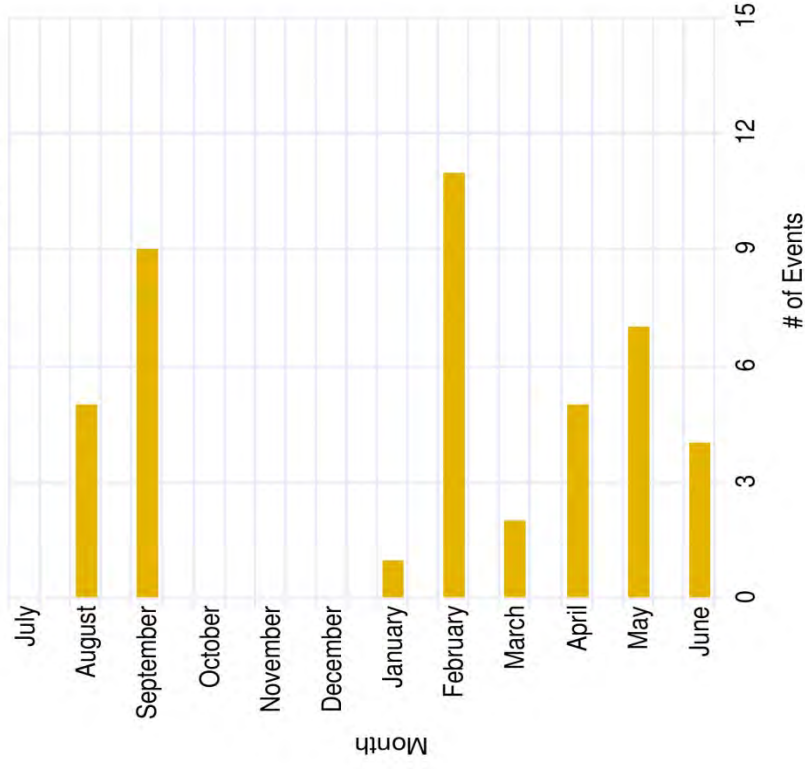
New Rental Rates & Policies

Space and Staffing	Commercial	Nonprofit	Arts
Black Box Theatre 240 seated, 300 standing (Rate includes 1st floor lobby, restrooms, and dressing rooms)	\$60/hr	\$40/hr	\$25/hr
1st Floor Lobby 40 seated, 150 standing	\$40/hr	\$30/hr	\$20/hr
Rehearsal Room 150 seated, 200 standing (Rate includes 2nd floor lobby and restrooms)	\$40/hr	\$30/hr	\$20/hr
City Gallery & Conference Room 70 seated, 100 standing	\$40/hr	\$30/hr	\$20/hr
Dark Days (When installed properties restrict other booking opportunities)	\$200/day	\$150/day	\$100/day
Building Supervisor (Must accompany building access after office hours)	\$18/hr	\$18/hr	\$18/hr

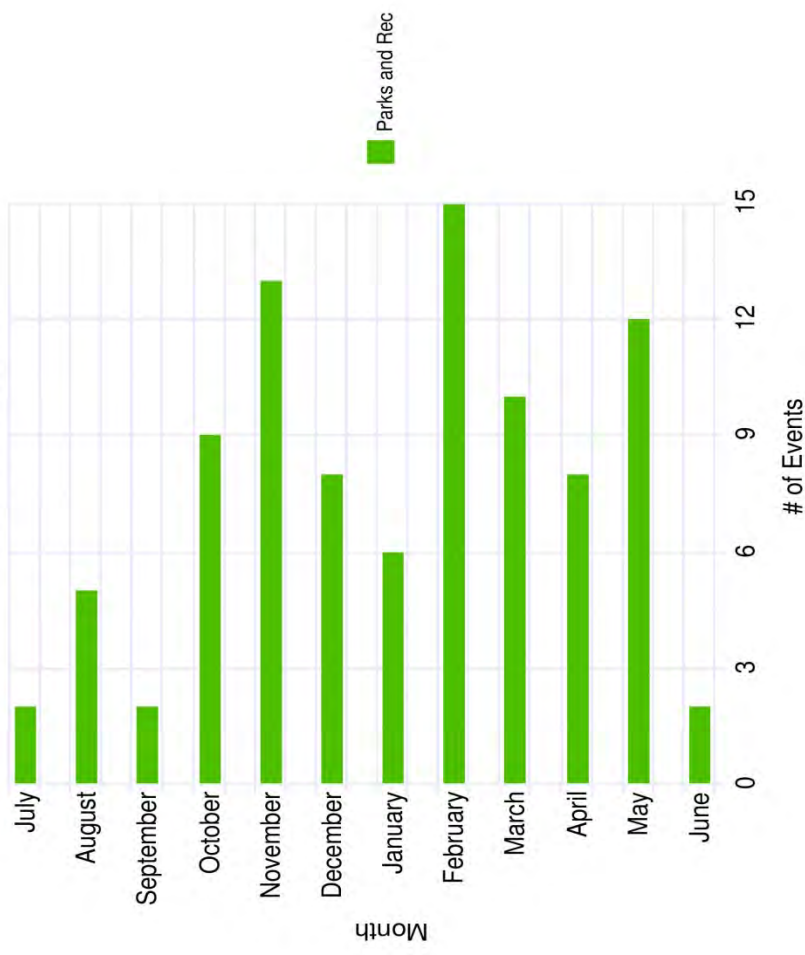
Options	Rate
Technical Staff - Depending on individual needs	\$18/hr/operator
Performances - Covers box office staffing to sell walk-up tickets	\$30/performance
Security - Light security to monitor your event	\$15/hr/operator
Cleaning - One time cleaning fee, if necessary	\$100
Internet - Wifi and an ethernet connection for rehearsal and performance	\$35/week
Haze/Fog - Not permitted unless arranged with DAC staff	\$200/performance

Booking Comparison

Booking Data - FY 2013-14

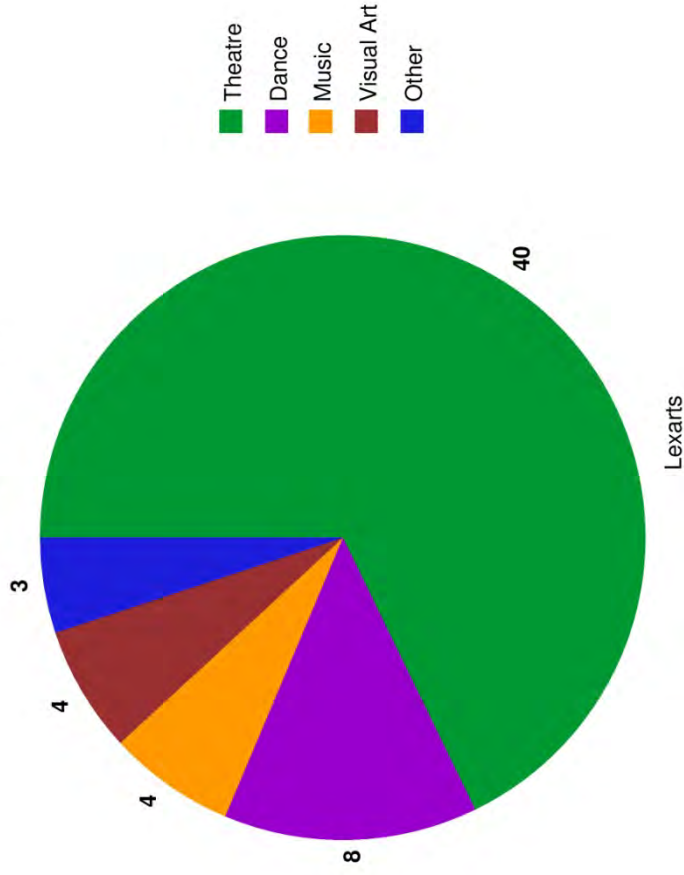


Booking Data - FY 2014-15

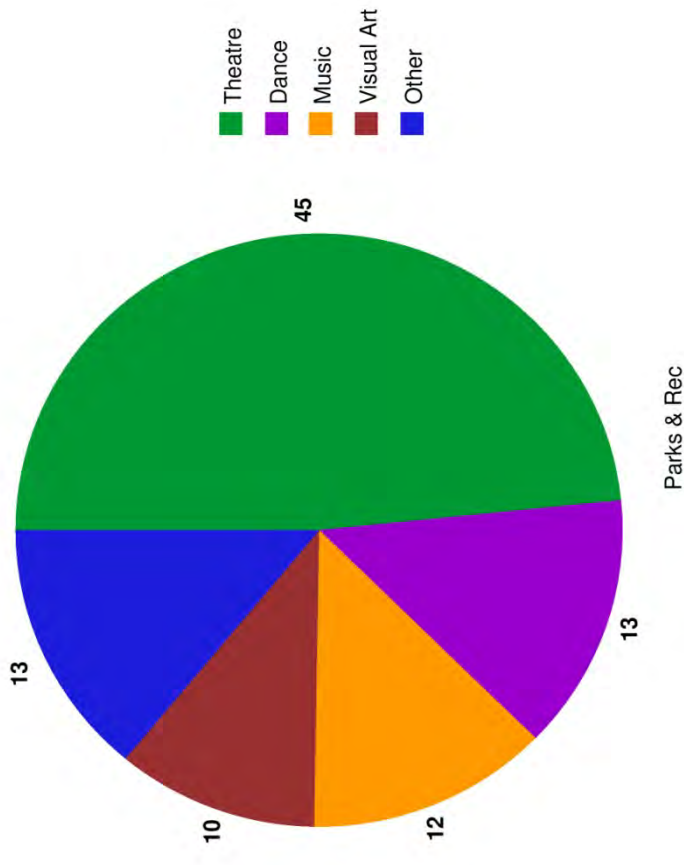


Event Type Comparison

Discipline Distribution



Discipline Distribution



Marketing, Fundraising and Sponsorships

- **Developing**
 - Contact and patron database
 - Brochure and website
- **Soliciting**
 - Potential sponsors
 - Potential donors
- **Exploring**
 - Grant opportunities

Programming Plans

- **Black Box**
 - Performing arts groups
 - Event rentals
 - Productions by public/private partnerships
 - Signature events
- **City Gallery**
 - LFUCG will receive 40/60 split with exhibiting artists
 - Exhibit proposals will be submitted for approval by the Urban County Arts Review Board



Programming Plans

■ 2nd Floor

- Ann Tower Gallery relocated to the 2nd Floor gallery space
- Events previously scheduled for the 2nd floor space will be honored

■ 3rd and 4th Floors

- Currently being reviewed
- Exploring public/private partnerships
 - Radio & media production
 - Artist space

Scheduled Exhibits

City Gallery

Event	Date
Painting Exhibit	January – February
Painting Exhibit	March – April
Arts Education Exhibit	May – June
Glass Exhibit	June – July

2nd Floor

Event	Date
Fayette County Art Teachers	November – January
Creative Camera Club	February – March
National Arts Program	April – May



Summary

- More events are being scheduled
- Increased diversity in event types
- The space is accessible to more organizations and community groups
- New community partnerships



Please Join Us!
Holiday Open House
Tuesday, December 2
5 – 7 p.m.



FRIENDS OF THE KENTUCKY THEATRE

www.KentuckyTheatreFriends.org

EXECUTIVE COMMITTEE

Isabel Yates, Co-chair
Steve Grossman, Co-chair
Mary Wathen, Vice-chair
Harold Tate, Project Manager
Scotty Baesler
Jim Clark
Steve Kay
Ike Lawrence
Tom Padgett

EVENTS COMMITTEE

Rebekah Gray, Co-chair
Lucy Jones, Co-chair
Steve Brown
Eric Elliott
Janette Heitz
Mike Heitz
Lori Houlihan
Fred Mills
Paul Ochenkowski
Analay Scorsone
Carol Wilcher

FUNDRAISING COMMITTEE

Bill Fortune, Co-chair
Fran Taylor, Co-chair
Lisa Adkins
Vitale Buford
Tom Dupree
Holly Glenn
Dell Hancock
Charles Mitchell
Linda Morgan
Beanie Pederson
Brenda Petit
Foster Petit
Becky Reinhold
Art Salomon
David Stevens

PUBLICITY COMMITTEE

Sheila Kenny, Co-chair
Ann Hagan-Michel, Co-chair
Robert Bolson
Joe Gatton
Sienna Hooper
Teresa Lawrence
Jeannie Leavall
Connie Jo Miller
Amber Philpott
Rona Roberts
Howard Stovall
Kelly Johns
Simone Salomon

Friends of Kentucky Theatre Phase 1 Summary

Money raised, not counting in kind donations -- which have been substantial (Kentucky Eagle, Portofino, etc.)

Private donations: \$592,272 (including \$7700 in an endowment account at Blue Grass Community Foundation) plus \$22,200 in outstanding pledges

LFUCG grant: \$250,000

Total: \$842,272 plus \$22,200 in outstanding pledges

Total without endowment account: \$834,572 plus \$22,200 in pledges

5/16 BGCF fund balance	76,198
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Obligations (checks have been sent to Carpet Decorators and Barney Miller)

Ruggles	20,000
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Good Giving fee	500
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Total	20,500
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BGCF net assets	55,698
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Summary of expenses

*Please make contributions payable to: Friends of the Kentucky Theatre,
c/o Blue Grass Community Foundation, 250 West Main Street, Suite 1220, Lexington, KY 40507*

1) The renovation

Sonic Equipment Co (digital projectors)	149,556
Fusion Systems (electrical work)	
219,424 plus 5400	224,824
Irwin Seat Co (seats for auditorium)	165,728
Carpet Decorators 19, 689 plus 17,514	37,203
Scaffolding	34,090
Hearing Loop and Installation	32,684
Lobby tv	2359
Painting	3200
Quarter round and painting	1000
Curtain cleaning	3125
Seat and wall plaques	2542

Total purchases toward renovation	656,311
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To be paid

Ruggles (marquee)	20,000
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Total	676,311
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2) Major "other" expenses

Coordinator (Yvette Hurt and Penny Ebell) 16 months at \$3000 a month	48,000
Project manager 3 months at \$3000	9000
Blue Grass Community Foundation	24,546
Credit card fees	2291
Good Giving fee (2013)	500

Total other expenses	84,337
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3) Printing, signage, etc (not broken down by event)

Stablemate Creative	1607
Herald Leader	500
Econoprint	650
Signs Now	1752
Inkspot	600
Blake Eames	275
Kim Dixon	100
Cricket Press	100

Total	3984
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4) Non-printing event expenses

Nov 2012	
DaRae Catering	250
Sheila Kenney reimburse	70
Total	320

Jan 2014 event	
Selma's Catering	1143

May 14 event	
Lexpo Exposition Services	75
Stems	187
Mary Wathen reimburse	70
Penny Ebell reimburse	375
Total	707

Talent show	
Jennie Leavell reimburse	85

Total non-printing event expenses	2255
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5) Miscellaneous reimbursement

Yvette Hurt	364
Bill Fortune	85
Penny Ebell	133
Total	582

Total expenses

1) Renovation etc	676,311
2) Major "other" expenses	84,337
3) Printing etc	3984
4) Event expenses (non-printing)	2255
5) Miscellaneous	582

Total	767,469
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KENTUCKY THEATRE

CONCESSIONS RENOVATION

PRELIMINARY COST ESTIMATE

11/3/2014
EOP #: 1413

DEMO						
DEMO						\$35,000.00
Ceiling (SF)	537					
Walls (LF)	125					
Floors (SF)	882					
New Chase to Roof						
Total Cost (Demo)						\$35,000.00
ARCHITECTURAL						
Floors						Total Cost
Carpet (SY)	42	14				\$4,148.00
Tile (SF)		300	130			\$1,568.00
Ceiling (SF)						\$2,580.00
ACT						\$5,520.00
Feature		300	130			\$2,520.00
Walls (SF)						\$3,000.00
GWB on Studs						\$20,360.00
Plaster (Lobby)	300	460	540			\$15,520.00
Feature		184				\$3,000.00
Casework (LF)						\$1,840.00
Freestanding		20				\$14,000.00
Recessed		20				\$7,000.00
Doors & Hardware						\$7,000.00
36"						\$2,000.00
New Chase to Roof		2				\$2,000.00
New Chase + Finishes						\$15,000.00
Total Cost (Arch)						\$59,028.00



KENTUCKY THEATRE

CONCESSIONS RENOVATION

PRELIMINARY COST ESTIMATE

11/3/2014
EOP #: 1413

STRUCTURAL	
New Structure	
Masonry Wall Demo	\$20,000.00
Beams & Columns	\$40,000.00
Total Cost (Struct)	\$60,000.00
MEP	
Plumbing	
Demo	\$19,500.00
New Work	\$2,250.00
Pipe Relocations	\$9,500.00
Drink Conduits	\$1,400.00
Grease Trap	\$1,400.00
Trenching/Slab Repair	\$3,000.00
Fire	\$1,950.00
Fire Suppression	\$7,725.00
New Alarm Devices	\$2,000.00
Fire Alarm Panel Rel.	\$725.00
HVAC	\$5,000.00
Relocations	\$19,900.00
New (2 Ton Unit)	\$10,500.00
Popcorn Vent Fan	\$6,550.00
Electrical	\$2,850.00
Lighting	\$15,275.00
Signal/Phone Rough-in	\$4,850.00
Power & New Panel	\$700.00
Demo	\$8,500.00
Predesign Contingency	\$1,225.00
Total Cost (MEP)	\$12,480
	\$74,880.00



KENTUCKY THEATRE

CONCESSIONS RENOVATION

PRELIMINARY COST ESTIMATE

11/3/2014

EOP #: 1413

CONTRACTOR OVERHEAD & PROFIT		
Overhead & Profit	25%	\$57,227.00
ARCHITECTURAL & ENGINEERING FEES		
Total Fees		\$40,000.00
TOTAL		
Total Cost		\$326,135.00





PROPOSED



EXISTING

Item	Referred By	Date Referred	Status
<i>DAC Pilot Project</i>	<i>General Services Link</i>	<i>7/10/2014</i>	<i>Scheduled -- Nov. 2014</i>
<i>Downtown Arts Center Utilization</i>	<i>Farmer</i>	<i>2/11/2014</i>	<i>Scheduled -- Nov. 2014</i>
<i>Explore Sharing of Artistic Direction, Box Office & Technical Services with Downtown Arts Center</i>	<i>Gorton</i>	<i>12/3/2013</i>	<i>Scheduled -- Nov. 2014</i>
<i>Update: Kentucky Theater Renovation -- Plans & Funding</i>	<i>Lane</i>	<i>10/23/2014</i>	<i>Scheduled -- Nov. 2014</i>
<i>Review of Ethics Ordinance</i>	<i>Ford</i>	<i>10/14/2014</i>	<i>Scheduled -- January 2015</i>
<i>Lyric Theatre Strategic Plan</i>	<i>General Services Link</i>	<i>7/10/2014</i>	<i>1st quarter 2015</i>
<i>Restructuring to Remove the Division of Budgeting from the Department of Finance</i>	<i>Gorton</i>	<i>12/3/2013</i>	<i>Pending</i>
<i>Aquatics Program Design</i>	<i>Services Link</i>	<i>7/10/2014</i>	<i>Pending</i>
<i>SAFE Parks Position</i>	<i>General Services Link</i>	<i>7/10/2014</i>	<i>Pending</i>
<i>Building Security, 200 East Main Street</i>	<i>Gorton</i>	<i>8/29/2013</i>	<i>Discussion Item -- Ongoing</i>
<i>Establishment of Standardized Cell Phone Procurement Process</i>	<i>Gorton</i>	<i>12/3/2013</i>	<i>Heard Aug. 2014 -- Ongoing</i>
<i>Parks Foundation</i>	<i>General Services Link</i>	<i>7/10/2014</i>	<i>Heard Sept. 2014 -- Pending</i>
CLB 2014-11-05			