

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

March 26, 2015

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the February 12, 2015, and February 26, 2015, meetings will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee was scheduled to meet on Thursday, March 5, 2015, at 8:30 a.m. to review plans considered by the Technical Committee at their meeting on Wednesday, February 25, 2015. However, the March Subdivision Committee meeting was cancelled due to the weather emergency that closed the LFUCG Phoenix Building that day. The Committee last met on Thursday, February 5, 2015, at 8:30 a.m., and was attended by Commission members: Karen Mundy, Joe Smith, Carolyn Plumlee, Will Berkley and Mike Owens. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Cheryl Galt, Dave Jarman, Denice Bullock, Scott Thompson and Kelly Hunter, as well as Captain Greg Lengal and Lieutenant Joshua Thiel, Division of Fire & Emergency Services; C.D. Schnelle, Division of Police; and Stephen Shelman, Mayor's Office, representing the Department of Law. The Committee made a recommendation on one listed plan below, as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

Note: The Planning Commission postponed this item at their March 12, 2015, meeting.

- A. **DP 2015-18: FRITZ FARM, LLC & DMK DEVELOPMENT GROUP (5/3/15)*** - located at 4210 Nicholasville Road.
(Council District 4) **(HDR)**

Note: This plan was postponed by the Planning Commission at their March 12, 2015, meeting.

The Subdivision Committee made no recommendation.

The Technical Committee and Staff Recommended: **Postponement**. There were some questions regarding the proposed access and the landscaping adjacent to the residential properties.

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan.
6. Department of Environmental Quality's approval of environmentally sensitive areas.
7. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
8. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
9. Division of Waste Management's approval of refuse collection locations.
10. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
11. Denote building height in feet.
12. Denote existing and proposed easements on plan.
13. Denote BOA approval of conditional use permit for this use.
14. Denote final record plat information in title block.
15. Discuss proposed access to Man o' War Boulevard and possible waiver.
16. Discuss access restrictions per final record plat(s).
17. Discuss existing access easement to Nicholasville Road.
18. Discuss dumpster location adjacent to residential zone.
19. Discuss the extent of excess parking.
20. Discuss proposed landscaping adjacent to Man o' War Boulevard and Nicholasville Road.
21. Discuss timing of improvements to Nicholasville Road.
22. Discuss the need for an internal pedestrian connection to Man o' War Boulevard.
23. Discuss landscaping adjacent to the homes in the R-1D zone.
24. Discuss height of any proposed retaining wall near detention basin.

* - Denotes date by which Commission must either approve or disapprove request.

- V. **ZONING ITEMS** - The Zoning Committee was scheduled to meet on Thursday, March 5, 2015, at 1:30 p.m. to review zoning map amendments and Zoning Ordinance text amendments. However, the March Zoning Committee meeting was cancelled due to the weather emergency that closed the LFUCG Phoenix Building that day. The Committee last met on Thursday, February 6, 2015; the meeting was attended by Commission members Mike Cravens, David Drake, Carolyn Richardson, and Bill Wilson. The Committee reviewed applications, and made a recommendation on one listed zoning item below, as noted.

A. PUBLIC HEARING ON ZONING MAP AMENDMENT

1. JAKE RIORDAN & MARK A. JETER ZONING MAP AMENDMENT & LIBERTY HEIGHTS SUBDIVISION, LOTS 4-10 & 44-47 ZONING DEVELOPMENT PLAN

- a. MARV 2015-4: JAKE RIORDAN & MARK A. JETER (5/3/15)* – petition for a zone map amendment from a Wholesale & Warehouse Business (B-4) zone to a Highway Service Business (B-3) zone, for 0.47 net (0.69 gross) acre; and from a Two-Family Residential (R-2) zone to a Highway Service Business (B-3) zone, for 0.55 net (0.62 gross) acre, for property located at 836 & 840 Winchester Road; 912, 916, 920 & 922 Detroit Avenue; and a portion of 915, 917, 919 & 921 Dayton Avenue. A dimensional variance has also been requested.

The Zoning Committee made no recommendation.

The Staff Recommends: **Postponement**, for the following reasons:

1. The applicant's proposed redevelopment is not sensitive and respectful to the adjacent residential neighborhood as a proposed infill and redevelopment site, as recommended by the 2013 Comprehensive Plan and cited by the applicant (Theme A, Goal 2a.).
 2. The applicant has not proposed any conditional zoning restrictions to reduce the intensity of the proposed B-3 zone adjacent to an established single-family residential neighborhood.
- b. REQUESTED VARIANCE

1. Increase the maximum allowable front yard from an average setback of 26 feet to an average setback of 42 feet
- c. ZDP 2015-20: LIBERTY HEIGHTS SUBDIVISION, BLOCK C, LOTS 4-10 & 44-47 (5/3/15)*- located at 836 & 840 Winchester Road, 912-922 Detroit Avenue and 915-921 Dayton Avenue. (Vision Engineering)

The Technical Committee and Staff Recommended: **Postponement**. There were some questions regarding the proposed parking, landscape buffers, and stormwater detention.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property B-3; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Urban Forester's approval of tree inventory map.
5. Department of Environmental Quality's approval of environmentally sensitive areas.
6. Denote: No building permits shall be issued unless and until a final development plan is approved by the Planning Commission.
7. Denote building height in feet.
8. Addition of a note about location of required grease trap.
9. Addition of direct pedestrian access to Detroit Avenue.
10. Addition of required tree inventory information.
11. Discuss proposed landscape buffer and dumpster location adjacent to residential zone.
12. Discuss the excessive amount of parking proposed.
13. Discuss access to adjoining street system.
14. Discuss the need for stormwater detention.
15. Discuss compliance with Art. 15-2(a)(6) of the Zoning Ordinance.
16. Discuss site lighting and exterior noise reductions needed for menu board.

B. PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENTS

Note: This item was continued from the Planning Commission's January 29, 2015, meeting.

1. **ZOTA 2014-4: RECREATION AND TOURISM LAND USES** – petition for a Zoning Ordinance text amendment to address recreation and tourism land uses in all zones, in order to implement the recommendations of the Recreation ZOTA Work Group.

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INITIATED BY: Urban County Planning Commission

PROPOSED TEXT: *(Available upon request, and for viewing at:
<http://www.lexingtonky.gov/Modules/ShowDocument.aspx?documentid=28457>)*

The Zoning Committee **made no recommendation** on this request.

The Staff Recommends: **Approval** for the following reasons:

1. The 2013 Comprehensive Plan recommends “strengthening regulations and policies that propel the agricultural economy; including, but not limited to, local food production and distribution, agritourism, and the equine industry that showcase Lexington-Fayette County as the Horse Capital of the World” (Theme C, Goal #1, Obj. B); “encouraging the development of appropriate attractions and supporting uses that promote and enhance tourism” (Theme C, Goal #1, Obj. E); and “providing entertainment and other quality of life opportunities that attract young professionals and a workforce of all ages and talents to Lexington” (Theme C, Goal #2, Obj. D). The proposed text amendment improves the opportunities for recreation and tourism-related land uses throughout Fayette County, to the benefit of all residents.
2. The *Rural Land Management Plan* (1999) acknowledged that “the best preservation tools for the rural service area are those that keep the agricultural economy viable and strong” (page I-4), and called for greenways, staging areas and trails, as well as public access to the community’s unique resources. This all suggests some level of access for recreational enjoyment and possibly tourism.
3. The proposed changes and additions to the definitions in Article 1 of the Zoning Ordinance will provide guidance and clarification to the Board of Adjustment and the Planning Commission in reviewing development applications. This text amendment adds or modifies 38 definitions related to recreation and tourism-related uses.
4. The proposed changes and additions to land use regulations in Articles 8, 11, and 23 will implement the recommendations of the 2013 Comprehensive Plan related to tourism and improving the community’s overall quality of life.

2. **ZOTA 2015-3: AMENDMENT TO ARTICLE 17-7(k) TO ALLOW MULTI-TENANT LISTINGS ON FREE-STANDING SIGNS IN THE PLANNED SHOPPING CENTER (B-6P) ZONE** (6/4/15)* – petition for a Zoning Ordinance text amendment to allow a maximum of eight multi-tenant panels on free-standing signs in the Planned Shopping Center (B-6P) zone.

REQUESTED BY: Ruggles Sign

PROPOSED TEXT: (Text underlined indicates an addition to the existing Zoning Ordinance.)

ARTICLE 17: SIGNAGE REGULATIONS

17-3(b) (2) ATTRACTION BOARD - A sign which contains no permanent copy, either letters or emblems, on which copy is changed manually with changeable letters and which announces special activities on the property.

17-3(b) (4) BUSINESS SIGN - A sign which directs attention to a business, profession, product, activity, or entertainment, sold or offered upon the premises where such sign is located, and may include information as for an identification sign.

17-3(c) (5) FREE-STANDING SIGN - A sign, not attached to any building, and attached to the ground by poles, braces, or other means.

17-7(k) PLANNED SHOPPING CENTER ZONE (B-6P) - Signs within the B-6P zone shall be permitted and regulated as for B-1 [Section 17-7(f)], except as follows:

- (1) In place of the free-standing signs permitted under Section 17-7(f)(1)(b), the only permitted free-standing signs shall be shopping center identification signs. One sign shall be permitted per street frontage, with a maximum of two (2) signs. The maximum square footage of each sign shall be 150 square feet, with a maximum height of twenty-five (25) feet for a regional shopping center; and seventy-five (75) square feet, with a maximum height of twenty (20) feet in a community or neighborhood shopping center. An attraction board may be attached to the free-standing sign, provided it does not exceed the area of the identification sign and provided that no permanent copy identifying any specific business or product sold within the center is included on the attraction board. The area of the attraction board shall be included in the computation of the area of the free-standing sign. The copy on such an attraction board shall be limited to sales or other events on the premises and civic meetings, rallies or other noncommercial events on or off the premises.

In lieu of an attraction board, multi-tenant panels may be used. A maximum of eight (8) tenants may be listed. The area of the tenant panels shall be included in the computation of the area of the free-standing sign.

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- (2) The wall-mounted signs shall show only the name and/or logo of the business or profession, and shall contain no product trade name identifications. A listing of any products sold or offered on the premises may be an integral part of, and incorporated into, each permitted wall sign, provided the listing occupies no more than fifty percent (50%) of the area of the sign.
- (3) Window signs shall be permitted, limited to no more than twenty-five percent (25%) of the total window area.
- (4) Non-illuminated or indirectly illuminated projecting signs may be permitted only as a conditional use as described under Section 17-12, where the purpose of such projecting signs is to create a unified and distinct shopping area design and where such signs will be utilized in place of wall signs.

The Zoning Committee Recommended: **Postponement**, for the reasons provided by staff.

The Staff Recommends: **Postponement**, for the following reasons:

1. While the proposed text amendment may be addressing a recent trend involving shopping center signage, more edits are needed to take this proposal into a final form that the staff can support.
2. As a whole, the staff is concerned with the applicant's proposal to significantly relax the current signage restrictions in the B-6P zone. However, the applicant has indicated a willingness to address the concerns of the staff to respond to these concerns before the required public hearing before the Planning Commission.

VI. COMMISSION ITEMS

VII. STAFF ITEMS

A. Planning Services Activity Report

- During the month of February, the Planning Services staff processed applications for 4 zoning map amendments and 3 Zoning Ordinance text amendments. Also, 10 Board of Adjustment appeals were processed by the staff for the Board's February meeting. Some 45 subdivision & development plans were also processed and reviewed by Planning Services staff members in February. In addition, 1 Public Facility Review and 1 BOA Appeal were reviewed and processed by the Planning Services staff.
- Processing of the above items included attendance and/or preparation of materials, staff reports and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session, and one Board of Adjustment public hearing. In addition, the staff held 2 pre-application conferences prior to providing a zoning application to citizens, and held several other pre-application meetings for subdivision plans, development plans and various appeals to the Planning Commission and Board of Adjustment.
- In February, there were 20 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 128 unscheduled "walk-in" visitors to the office, all but two of which were served within 15 minutes of their arrival. Those office visitors were placed with a professional planning staff member in an average of 2.30 minutes. Much of the remainder of the staff's time was spent answering hundreds of telephone and e-mail inquiries from citizens concerning zoning regulations, subdivision plans, Board of Adjustment (BOA) appeals, floodplain determinations, development plans and related items, or posting applications and submitted plans on the Division of Planning web-page.
- Planners Cheryl Gallt and David Jarman attend weekly meetings of the "Commercial Plan Review Board" (every Tuesday) in the Division of Building Inspection. In February, Dave and Cheryl assisted in helping that division review 16 applications for new buildings and/or additions to existing buildings, and 21 applications for remodeling of existing commercial properties, including "fit-ups."
- On February 10th, Senior Planner Tom Martin attended the Wellington Neighborhood Association Board Meeting to discuss some of their concerns regarding the approved townhouse development on Wellington Way (where site work is underway) adjacent to the traffic circle.
- On February 25, Planning Director Chris King, Administrative Specialist Principal Pam Whitaker, Planning Manager Bill Sallee and Senior Planner Traci Wade attended the final meeting of an ad-hoc committee, chaired by Planning Commission member Bill Wilson. The meeting focused on previous information provided to the Committee that day about existing regulations in place for environmentally sensitive areas, and about environmental surety bonds. It was hosted by the Lexington Homebuilders' Association, and held in their offices on Custer Drive near the Park Hills Shopping Center. This sub-committee held their meetings in a different location each time.

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B. Zoning Enforcement Activity Report

- Zoning Enforcement finished out the last full month of winter with 48 new zoning complaints logged in during February. When combined with the 38 unresolved cases carried over from January, a total of 86 cases were investigated. Of those 86 cases, only two were determined not to involve any zoning violations. Nearly 70% of the new cases were related to signage (primarily in commercial areas), and 21% were related to illegal business activity (e.g., auto repairs) in residential areas. A total of 30 cases were resolved, meaning that necessary actions were taken by a property owner or occupant to fix a zoning problem.
- During February a total of 33 conditional uses were inspected, and all were determined to be in substantial compliance. Many of these have conditions that have been “permanently satisfied”, so they have been added to our new data base of conditional uses that will not routinely be inspected once per year. That data base now includes a significant portion of the 700 or so conditional uses that historically have been routinely inspected on an annual basis. We are very hopeful that, over time, this will allow officers to spend much more time checking on important operational type conditions rather than “rubber stamping” inspections.
- As a result of corridor monitoring efforts Zoning Enforcement officers have noted an apparent increase in the number of “electronic message display system” signs used in storefront windows. That type of directly illuminated sign, which has the potential to show flashing or blinking messages, as well as scrolling messages, is only permitted in the downtown business zones (B-2, B-2A and B-2B) and Highway Service Business (B-3) zone, under very restricted conditions for each of those zones. A Notice of Violation (NOV) was issued for a property on South Broadway that had such a sign (in a B-4 zone) in early December. An appeal of that NOV was disapproved by the Board of Adjustment at the February 27th public hearing, thereby upholding the validity of the NOV. This was a very important decision, as approval of the appeal would have had widespread implications for how this type of signage is regulated throughout Lexington-Fayette County. An implementation plan is currently being prepared that will identify how future enforcement efforts will proceed.
- In addition to dealing with signage issues, considerable time was spent in February attempting to address illegal business operations in residential areas. These types of cases can be especially challenging, as documenting that certain activities are of a business nature is often difficult, and extensive surveillance time is typically needed to actually observe an alleged activity taking place. New tools and procedures, including enhanced coordination with the Division of Police, are being evaluated and tested to assist staff in dealing more effectively with these situations.

C. Long Range Planning Activity ReportSmall Area Plans

- Armstrong Mill West Small Area Plan – Staff and consultants led a stakeholder meeting for input from an official from Fayette County Public Schools related to open space, access to campus by the neighborhoods, the greening of campuses, including landscaping, trees, and green roofs, and water quality. There are four public schools in the study area: The Tates Creek campus with an elementary, middle, and high school, and Mill Creek Elementary. The advisory committee also met to receive updates on the plan process and provide additional input. The committee reviewed the remaining schedule of activities and meetings. The Armstrong Mill West SAP team is headed by the Lexington firm of EHI Consultants.
- Cardinal Valley Small Area Plan – Staff and consultants led a meeting with Hispanic merchants at Valley Park to receive input on their interests and concerns. The steering committee also met at the Village Library. The committee was presented with general ideas for some of the catalytic projects/focus areas and discussed the remaining schedule of activities and meetings. The consulting team for Cardinal Valley SAP is led by staff from Lord Aeck Sargent’s Lexington office.
- The SAPs will follow the statutory process for comprehensive planning and will be presented for adoption by the Planning Commission on April 30, 2015 as amendments to the Comprehensive Plan.
- Public Schools Redistricting – Staff attended four redistricting committee meetings held at the Fayette County Public School’s Central Office, one of which was a meeting with all of the principals in FCPS. Via Web link, the committee interacted with FCPS’s GIS consultant to continue drafting adjusted school attendance boundaries to accommodate construction of a new high school and two new elementary schools. Staff also attended two listening sessions to receive input from Fayette County citizens. The night meetings were held at Bryan Station High School and Mill Creek Elementary School and were each attended by about 120 people. In addition to the Division of Planning, the committee includes representatives of the Board of Education, HBAL, LBAR, Commerce Lexington, school administrators, teachers, and classified workers, parents, and other community leaders. For more information, please see <http://www.fcps.net/zones>.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.

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- General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored trainings and Webinars.

E. Transportation Planning Activity Report

1.1 Inventory/Monitor; Title VI/ADA; Participation; Coordination/Consultation –

- The MPO staff continues to monitor Comprehensive Plan(s) and land development activities through participation in the LFUCG Division of Planning activities; to include monitoring Fayette and Jessamine County news media and their respective legal ads on a daily, weekly and monthly basis.
- Attended Director-Managers' meetings at LFUCG Division of Planning.
- Conducted MPO / Transportation Section staff meetings.
- Attended Technical Committee Meeting.
- Attended Corridors Commission.
- Attended Bluegrass Area Development District (BGADD) Regional Transportation Committee meeting.
- Attended Armstrong Mill Road West Small Area Plan Advisory Committee meeting.
- Attended LFUCG Commission for Citizens with Disabilities meeting.
- Launched the new MPO website. Site statistics are not yet available. .
- The MPO's Twitter site increased by 19 followers to 1,915 during February.
- The MPO's Facebook fan page increased by 6 likes to 626; had 65 engaged users; and reached 1,273 users in February.
- The Lexington Area MPO YouTube channel has a total of 28 videos; 18 subscribers; 35,333 lifetime views.
- Continued "What is the Lexington Area MPO" video development.
- Attended stake holder meeting for the University of Kentucky Transportation Master Plan
- Attended UK Bicycle Advisory Committee – Facilities Work Group Meeting
- Attended monthly Blue Grass Airport Board meeting.
- Met with Scott County and Georgetown officials to discuss MPO participation.
- Attended freight generators meeting with KYTC in Frankfort.

1.4 Staff Development –

- Attended webinar concerning "National Performance Management Research Data Set".

2.1 Congestion Management Process (CMP) –

- Continued to work with the Kentucky Transportation Center at University of Kentucky (KTC-UK) and Kentucky Transportation Cabinet (KYTC) staff to process the GPS-probe speed data and calculate congestion management (CM) criteria and performance measures.
- Worked with Traffic Engineering staff to expand the BlueTOAD application area in Lexington.
- Drafted a congestion management highlight for the federal assessment of the LexMPO's congestion management process.
- Participated in the Lexington Area Intelligent Transportation Systems (ITS) Architecture Update project including a Stakeholder Meeting and periodic conference calls.
- Continued to participate in the administration of the Downtown Traffic Movement and Revitalization Study and attended meetings with various stakeholders.

2.2 Transportation Plan Update & Implementation –

- Utilized the 2040 MTP for the on-going Unscheduled Needs Listing (UNL) work.

2.3 Air Quality Activities –

- Continued to monitor air quality issues.
- Inquired with KYTC about CMAQ project applications and potential new cycle.

3.1 Transportation - Land Use Impact Analysis –

- Participated in one (1) zoning review meeting, and reviewed two (2) zoning map amendments and discussed transportation and potential traffic impacts for the Thistle Station Traffic Impact Study. In addition, staff performed cursory review of February's Board of Adjustment cases which included the review of (4) variances, four (4) conditional use appeals, and two (2) administrative reviews for the month.
- Reviewed the Jessamine Journal's newspaper and website for Jessamine County, the City of Nicholasville, and the City of Wilmore's latest planning and land development news; including monitoring legal ads for land development, and transportation and related traffic issues in February.
- Traffic, traffic-related counts, and other data were provided to two (2) citizens and several local government staff during February. Information and data consisted of the following items: Annual Average Daily Traffic Counts (AADT) for one traf-

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fic consultant and one (1) professional real estate agent looking for transportation and related socioeconomic data for three location to potentially locate one retail business .

- Reviewed four (4) Final Development Plans and five (5) Development Plans, and one (1) Zoning Development plan for Bike and Pedestrian facilities and compliance for comment during the Technical Committee meeting.

3.2 Multimodal/Transportation Enhancement Planning –

- Responded to citizen/agency requests for information on bike and pedestrian issues.
- Responded to citizen/agency requests for bike maps and new bike lanes.
- Responded to citizens concerns over poor conditions of bike lanes.
- Monitored and managed February Cycle Tracks Smart phone application planning data. Work with GIS department to organize DATA into a manageable study evaluation format.
- Followed up on the Finalized RFP for the Nicholasville and Jessamine County Bike and Pedestrian School Connector Study posted in the February 12th Jessamine Journal.
- Developed striping plans for the bike lane signage and striping project.
- Continued design work on the unfunded bike lane projects, intersections safety design projects and bike facilities maintenance projects funded by MAP money for FY 2015.
- Submitted and reviewed bike lane striping plans with Divisions of Traffic Engineering and Engineering.
- Prepared Minutes, Agenda and project updates for The Bicycle and Pedestrian Advisory Committee.
- Continued efforts with the DDA to move forward with the Town Branch Commons Plan.
- Met with various agencies/organizations to discuss sidewalk capital improvement and maintenance needs.
- Followed up on the Bike and Pedestrian Master Plan update.
- Participated in a pilot Freight Generators Study that was conducted by KYTC. Short interviews with freight generators held in Jessamine County.

3.3 Transit Planning –

- Coordinating with Lextran and Art-in-Motion and KYTC to establish CMAQ funded bus shelters on Southland Drive and Leestown Road; Working with Marillia to facilitate construction taking place this winter.
- Staff attended webinar on Arc/GIS Living World Atlas
- Assisting Councilman Akers with bus shelter site on the Georgetown Corridor (925 Georgetown St). Coordinating with District-7 on adjacent intersection improvements. Working with Prajna Design on possible project at this site.
- Staff attended webinar “Demystifying Arc/GIS Online.”
- Coordinating efforts for Gardenside Bus Shelter Restoration Project in progress.
- Working with Lextran and PB on COA.

3.4 Mobility Coordination –

- Met with marketing firm to discuss adding safety messages to spring marketing schedule. Launched Facebook campaign. Processed quarterly invoice and local match documentation.

3.5 Travel Demand Modeling and Project Forecasting –

- Met with Long Range Planning and Planning Services for potential developments in the futures for 5 years incremental TDM's socio-economic data.
- Continued to maintain the TransCad Travel Demand Model (TDM).
- Responded citizen/agency requests for information on different roads.
- Analyzed the model for the intersection of N. Broadway at 4th and Upper at 4th Street for consultants.

4.1 Program Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: the Bicycle Pedestrian Advisory Committee (BPAC) and Congestion Management Committee (CMC).
- Continued staff preparations for the April federal certification review.

4.2 Transportation Improvement Programming (TIP) –

- Monitored TIP program projects for needed adjustments.
- Continued efforts to adjust “state forces” charges to planned projects in the Lexington area.
- Drafted and distributed TIP Mod #9.

4.3 Unified Planning Work Program (UPWP) – Nothing to report

- Prepared various sections of the FY 2015 UPWP and requested staff check and edit program elements.

VIII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early re-hearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

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IX. MEETING DATES FOR March, 2015

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	April 2, 2015
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	April 2, 2015
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 9, 2015
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 23, 2015
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	April 29, 2015
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 30, 2015

X. ADJOURNMENT

TLW/TM/CT/BJR/BS/src

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