

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

May 28, 2015

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the March 26, 2015, meeting will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, May 7, 2015, at 8:30 a.m. The meeting was attended by Commission members: Karen Mundy, Joe Smith, Carolyn Plumlee, Frank Penn and Mike Owens. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Tom Martin, Cheryl Gallt, Kelly Hunter, Denice Bullock and Dave Jarman, as well as Captain Greg Lengal and Lieutenant Joshua Thiel; C.D. Schnelle, Division of Police and Tracy Jones, Department of Law. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
 2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*
- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, May 7, 2015, at 1:30 p.m. to review zoning map amendments and Zoning Ordinance text amendments. The meeting was attended by Commission members Patrick Brewer, Mike Cravens, Carolyn Richardson, and Bill Wilson. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. PUBLIC HEARING ON ZONING MAP AMENDMENTS

1. BOSTON ROAD, LLC, ZONING MAP AMENDMENT & TED R. OSBORN & THOMAS WOOD PROPERTY/MILLPOND, UNIT 1-B, SECTION 1A (FKA: WILLOW OAK) ZONING DEVELOPMENT PLAN

- a. **MAR 2015-5: BOSTON ROAD, LLC (5/31/15)*** – petition for a zone map amendment from a Professional Office (P-1) zone to a Planned Neighborhood Residential (R-3) zone, for 1.3385 net (1.3829 gross) acres, for property located at 3900 Boston Road.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World. The 2013 Plan's Goals and Objectives emphasize the importance of growing successful neighborhoods (Theme A) by expanding housing choices (Goal #1), supporting infill and redevelopment (Goal #2) and providing well-designed neighborhoods (Goal #3).

The petitioner proposes to develop 25 attached single-family residences (townhouses) and two detached single-family residences on the site, which would yield a residential density of 9.38 dwelling units per acre.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reasons:

1. The requested Planned Neighborhood Residential (R-3) zone is in agreement with the 2013 Comprehensive Plan, as follows:
 - a. The Goals and Objectives recommend growing successful neighborhoods through expanded housing choices that address the market needs for all residents (Theme A, Goal #1, Obj. b.). The petitioner proposes a townhouse style development of 25 dwelling units, which creates a variety of housing types in the immediate area that complement the existing neighborhood.
 - b. The Goals and Objectives encourage infill development throughout the Urban Service Area as a strategic component of growth for our community (Theme A, Goal #2). The petitioner proposes to increase the density of this parcel, as compared to the surrounding area, to 9.38 dwelling units per net acre.
 - c. The Goals and Objectives recommend identifying areas of opportunity for infill development that respects the area's context and design features (Theme A, Goal #2, Obj. a). By completing the Mill Ridge Road subdivision with two single-family residences, the applicant is respecting the existing character and ensuring that there will be minimal disruption to the established adjoining neighborhood.

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2. The proposed Planned Neighborhood Residential (R-3) zone is also more appropriate than the existing Professional Office (P-1) zone at this location, because the existing P-1 zoning is disconnected from other professional office development in the vicinity, while the R-3 zoning is compatible with the remainder of the property, and the adjacent land to the west and southeast of the subject property. Allowing the parcel to be in one zoning category will also permit a more consistent development for this location. The slightly higher density development along Boston Road, which is a collector street, will be an appropriate transition between the existing lower density single family residences and the business zoning to the north.
 3. This recommendation is made subject to approval and certification of ZDP 2015-25: Ted R. Osborn & Thomas Wood Property/Millpond, Unit 1-B, Section 2A (FKA Willow Oak) prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
- b. ZDP 2015-25: TED R. OSBORN & THOMAS WOOD PROPERTY/MILLPOND, UNIT 1-B, SECTION 2A (AKA: WILLOW OAK) (5/31/15)*- located at 3900 Boston Road. (Pearson & Peters)

Note: This item was postponed by the applicant prior to the April 2nd Subdivision Committee meeting.

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Provided the Urban County Council rezones the property R-3; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Urban Forester's approval of tree inventory map.
5. Greenspace Planner's approval of the treatment of greenways and greenspace.
6. Correct plan title.
7. Denote developer's information on plan.
8. Department of Environmental Quality's approval of environmentally sensitive areas (steep slopes).
9. Discuss purpose of proposed areas at rear of townhouses, and possible building line setback conflicts.
10. Discuss pedestrian access to adjoining streets (Old Mill Lane and Mill Ridge Road).
11. Discuss the landscape screening proposed adjacent to the single family homes, since it is not ordinarily required by Article 18 of the Zoning Ordinance.
12. Revise note #12 to state that conflicts shall be resolved at the time of the Final Development Plan.
13. Denote: Spacing of the proposed southern access point to Boston Road shall be resolved at the time of the Final Development Plan.

2. MAR 2015-6: NoLi CDC CORP. ZONING MAP AMENDMENT

- a. MAR 2015-6: NoLi CDC CORP. – petition for a zone map amendment from a Planned Neighborhood Residential (R-3) zone to a LuigArt Planned Unit Development-2 (PUD-2) zone, for 1.3183 net (1.5272 gross) acres, for properties located at 128 Eddie Street; 128, 130, 132, 134, 136, 137, 138, 140, 141, 142, 144, 146, 151, 154, 156, 166, 168 & 174 York Street.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World. The 2013 Plan's Goals and Objectives emphasize the importance of growing successful neighborhoods (Theme A), protecting the environment (Theme B), creating jobs and prosperity (Theme C), improving a desirable community (Theme D) and maintaining a balance between planning for urban uses and safeguarding rural land.

The Central Sector Small Area Plan, adopted in 2009 by the Planning Commission, identified four guiding principles, including: enhance the urban fabric, promote and prepare for redevelopment and investment, provide adequate and equitable housing, and preserve the cultural and historic heritage.

The petitioner proposes rezoning 19 properties to the LuigArt Planned Unit Development (PUD-2) zone in order to allow for the innovative reuse and future redevelopment of property primarily for live/work units.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reason:

1. The requested LuigArt Planned Unit Development (PUD-2) zone is in agreement with the 2013 Comprehensive Plan, for the following reasons:
 - a. Five of the six themes of the Comprehensive Plan encompass concepts that the proposed zone change can help to implement, including: growing successful neighborhoods (Theme A), protecting the environment

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- (Theme B), creating jobs and prosperity (Theme C), improving a desirable community (Theme D) and maintaining a balance between planning for urban uses and safeguarding rural land (Theme E).
- b. These themes are furthered by the applicant's zone change and more generally by their work to maintain affordable housing for artists and makers, creating an environment ripe for entrepreneurship, breaking down traditional zoning barriers, facilitating the creation of new jobs and economic stability/prosperity, and creating jobs where people live.
 - c. The applicant's proposal to rezone properties to the PUD-2 zone will also support the ideas of the Central Sector Small Area Plan (CSSAP), which was adopted by the Planning Commission in 2009. The PUD-2 zone permits live/work units for artists and makers, which supports the guiding principles of enhancing the urban fabric, and providing adequate and equitable housing.

b. PUD-2 ZONE LuigArt Maker Spaces Site Inventory and Site Analysis Review

Site Analysis & Recommendations:

The following recommendations were suggested by NoLi CDC after reviewing the site inventory:

- Preserve the historical "fine graining" of the neighborhood by maintaining the narrow lots and structures on York and Eddie Streets, as well as the massing, setbacks, front porches, fenestration and the like.
- Design new structures to be sympathetic to the vernacular historical building forms, material and expressions as indicated in this site analysis.
- Preserve and rehabilitate one or more existing structures as their structural integrity allows, as examples of that history.
- Reduce the amount of pervious area as little as feasible in development areas.
- Install street trees where not present; location, spacing, and species per LFUCG Standards.
- Convert power and communications lines to underground-type service.

Staff Recommendation:

The staff would suggest the following additional information, recommendations and clarifications to the content as follows:

1. Provide detailed information about the species and size of trees within the PUD-2 area, and more specifically the 19 properties proposed for rezoning.
2. Provide a soil map of this area of the community for reference if a Planned Unit Development plan is submitted for Planning Commission review.
3. Separate #1 above into two recommendations. Lot size is one issue related to the land use intensity, while the building location (setback), massing, and scale are separate issues more related to a building's character.
4. Modify #5 above – "Install street trees where not present; location, spacing, and species per LFUCG Standards (Planting Manual and Subdivision Regulations)."
5. Clarify #6 above – assessing responsibility for this work. The utility companies typically do not relocate lines underground without being compensated.

The Staff will Report at the public hearing.

B. PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENTS

Note: This item was continued from the Planning Commission's March 26, 2015, meeting.

1. **ZOTA 2014-4: RECREATION AND TOURISM LAND USES** – petition for a Zoning Ordinance text amendment to address recreation and tourism land uses in all zones, in order to implement the recommendations of the Recreation ZOTA Work Group.

INITIATED BY: Urban County Planning Commission

PROPOSED TEXT: *(Available upon request, and for viewing at:
<http://www.lexingtonky.gov/Modules/ShowDocument.aspx?documentid=28457>)*

The Zoning Committee **made no recommendation** on this request.

The Staff Recommends: **Approval**, for the following reasons:

1. The 2013 Comprehensive Plan recommends "strengthening regulations and policies that propel the agricultural economy; including, but not limited to, local food production and distribution, agritourism, and the equine industry that showcase Lexington-Fayette County as the Horse Capital of the World" (Theme C, Goal #1, Obj. B); "encouraging the development of appropriate attractions and supporting uses that promote and enhance tourism" (Theme C, Goal #1, Obj. E); and "providing entertainment and other quality of life opportunities that attract young professionals and a workforce of all ages and talents to Lexington" (Theme C, Goal #2, Obj. D). The proposed text amendment improves the opportunities for recreation and tourism-related land uses throughout Fayette County, to the benefit of all residents.

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2. The *Rural Land Management Plan* (1999) acknowledged that “the best preservation tools for the rural service area are those that keep the agricultural economy viable and strong” (page I-4), and called for greenways, staging areas and trails, as well as public access to the community’s unique resources. This all suggests some level of access for recreational enjoyment and possibly tourism.
3. The proposed changes and additions to the definitions in Article 1 of the Zoning Ordinance will provide guidance and clarification to the Board of Adjustment and the Planning Commission in reviewing development applications. This text amendment adds or modifies 38 definitions related to recreation and tourism-related uses.
4. The proposed changes and additions to land use regulations in Articles 8, 11, and 23 will implement the recommendations of the 2013 Comprehensive Plan related to tourism and improving the community’s overall quality of life.

2. **ZOTA 2015-5: AMENDMENT TO THE DEFINITION AND REGULATION OF “DAY SHELTERS”** – a Zoning Ordinance text amendment to amend the definition and regulation of “day shelters.”

INITIATED BY: Urban County Council

PROPOSED TEXT: *(Available upon request, and for viewing at:
<https://drive.google.com/file/d/0B0aBvWAKyfxaNXFUTUZITWIfRU0/view?usp=sharing&pli=1>)*

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reasons:

1. The proposed text amendment will regulate day shelters in the same manner as are community centers, which will facilitate their co-location and could provide additional services to the community. The amendment will also more clearly define “day shelter.”
2. The proposed changes to the Zoning Ordinance are supported by the 2013 Comprehensive Plan. These text amendments will help to provide more accessible community facilities and services to meet the health, safety and quality of life need for both residents and visitors, especially those persons who are less fortunate (consistent with Theme D, Goal #2 of the Plan).

VI. **COMMISSION ITEMS**

VII. **STAFF ITEMS**

A. **PFR 2015-4: FAYETTE COUNTY PUBLIC SCHOOLS** – A Public Facility Review of Fayette County Public Schools’ acquisition of property at 2000 Winchester Road for construction of a new high school.

SUMMARY FINDINGS: There is currently no land use recommendation for the subject property other than what was recommended in the Land Use Element of the 2001 and the 2007 Plans (Medium Density Residential), which reflects the zoning of the property since its re-zoning from A-U in 2003. A school for academic instruction is a conditional use in the R-3 zone, subject to approval by the Board of Adjustment. This can be taken to mean that, with appropriate conditions, a school can be as acceptable and/or appropriate in a residential zone as are residential uses; and in conjunction with the Goals, Objectives and text of the *2013 Comprehensive Plan*, and *Destination 2040*, it provides a level of support for the construction of a new high school at this location.

RECOMMENDATIONS:

1. That, although Fayette County Public Schools will not pursue LEED certification on the new high school, the design of the building(s) and site remain true to energy and sustainability goals that reflect LEED Silver to Gold criteria, as has been stated by the architect, in order that the school site will be as energy efficient as possible in its construction and function as an educational institution.
2. Because there are only two small areas that appear to be designed for storm water detention, although not labeled as such, that a plan for storm water management be submitted to the Division of Engineering for review in order to not create any storm water problems for either the subject or the surrounding properties. According to the site designer, there is a regional storm water management system in place, implemented by the developer of much of the area. It should be verified by the Division of Engineering that this storm water management system is adequate to accommodate the addition of the school site.
3. Although the design of the school and the layout of the property appear to be completed, it is recommended that, should sidewalks ever be implemented along Winchester Road, the pedestrian walkway that adjoins the parking area in front of the school building be continued to provide pedestrian and bicycle access to Winchester Road. This will help to implement the *Greenway Master Plan*, which is an adopted element of the *2007 Comprehensive Plan*, carried over to the *2013 Comprehensive Plan*.
4. A final recommendation would be that the off-street parking areas be landscaped and screened inasmuch as topography and underlying geology will allow, to be consistent with the vehicular use area screening requirements of Article 18, subject to approval by the Division of Building Inspection during the permitting process.

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B. Planning Services Activity Report

- During the month of April, the Planning Services staff processed applications for 2 zoning map amendments and 1 Zoning Ordinance text amendments. Also, 8 Board of Adjustment appeals were processed by the staff for the Board's March meeting. Some 25 subdivision & development plans were also processed and reviewed by Planning Services staff members in April. In addition, 1 Public Facility Review was reviewed and processed by the Planning Services staff.
- Processing of the above items included attendance and/or preparation of materials, staff reports and presentations for the following: Technical and Subdivision Committee meetings, one Planning Commission public meeting, one Planning Commission work session, and one Board of Adjustment public hearing. In addition, the staff held 4 pre-application conferences prior to providing a zoning application to citizens, and held numerous other pre-application meetings for subdivision plans, development plans and various appeals to the Planning Commission and Board of Adjustment.
- In April, there were 24 updates made to the Registered Neighborhood Association data base, and Planning Services staff assisted 185 unscheduled "walk-in" visitors to the office, all of which were served within 15 minutes of their arrival. Much of the remainder of the staff's time was spent answering hundreds of telephone and e-mail inquiries from citizens concerning zoning regulations, subdivision plans, Board of Adjustment (BOA) appeals, floodplain determinations, development plans and related items, or posting applications and submitted plans on the Division of Planning web-page.
- In April, Administrative Specialist Stephanie Cunningham and Senior Planners Chris Taylor (Long Range Planning) and Traci Wade continued work on preparing for implementation of the Accela software module that is expected to serve the Division of Planning's operations in 2016. Related work is also being done to provide electronic log books, geographically referenced development plans, and other historical information to be imported into the new system once complete.

C. Zoning Enforcement Activity Report

- April was another fairly routine month for Zoning Enforcement, with 55 new zoning complaints logged in. When combined with the 53 unresolved cases carried over from February, a total of 108 cases were investigated. Eleven of those new cases have already been determined to not involve any valid zoning compliance concerns. Just below 50% of the new cases were related to signage and illegal business activity in residential zones. There was a slight increase (compared to winter months) in the number of cases involving temporary structures (e.g., PODS) and trees or shrubs interfering with driver visibility at intersections, which are common complaints during spring through early fall. A total of 49 cases were resolved, meaning that necessary actions were taken by a property owner or occupant to fix a zoning problem.
- During April a total of 38 conditional uses were inspected, and all were determined to be in substantial compliance. Routine monthly inspections have been gradually going down over the past couple of years, as conditional uses with conditions that have been "permanently satisfied" are no longer inspected automatically. This has allowed officers to spend much more time checking on important operational type conditions rather than "rubber stamping" inspections. Also, since the number of monthly inspections is much more manageable now, it may be feasible to assign conditional use inspections based on each officer's normal geographic area of responsibility, which is something that is currently under consideration. As a reminder, in general those areas are as follows: Officer Pam Brown has the north side of town; Officer Bob Phelps has the east side; Officer Greg Walker has the south side; and Senior Officer Jim Hume has the campus area and west side.
- Staff is continuing to fine tune an implementation plan for dealing with illegal "electronic message display system" signs that are becoming more common in storefront windows. In order to get a better handle on the scope of the problem, surveys of storefronts on several street corridors were initiated to determine what percentage have what could be considered as illegal electronic signage, whether such signage has a scrolling message or just has components that are flashing or blinking. Survey results will be presented in the May activity report.
- A sensitive case involving the housing of recovering alcoholics at a single family residence on Parkers Mill Road has prompted a detailed review of federal law (generally under the provisions of the Fair Housing Act) that addresses housing for handicapped persons. A link to that federal law has been established in Lexington-Fayette County's Zoning Ordinance (under the definition of "family or housekeeping unit"), and if certain criteria are met up to eight handicapped persons are permitted. Results of that particular investigation should also be available in the May report.

D. Long Range Planning Activity ReportSmall Area Plans

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- The Planning Commission unanimously adopted the Armstrong Mill West and Cardinal Valley Small Area Plans at a public hearing on April 30. The SAPs are now adopted amendments to the 2013 Comprehensive Plan and will serve as guides for redevelopment and other opportunities. The public hearing included comments from supporters of both plans, including Councilmember Fred Brown for Armstrong Mill and Councilmember Peggy Henson for Cardinal Valley. The Armstrong Mill West SAP consulting team was headed by the Lexington firm of EHI Consultants. The consulting team for Cardinal Valley was led by staff from Lord Aeck Sargent's Lexington office. To view the adopted plans, please see: <http://www.lexingtonky.gov/index.aspx?page=1786>.
- Greenspace Commission – Staff from the Purchase of Development Rights program gave an annual update on PDR, including easements purchased and funding expectations for future applications. Following the presentation, the Commission continued their discussion about the open space inventory.
- Public Schools Redistricting – The FCPS redistricting committee, which included Division of Planning staff, presented its recommendations for new attendance boundaries to the Fayette County Board of Education at a public meeting. Board members asked questions of the committee about the process and about particular boundary recommendations. They indicated they would act on the recommendations later in the spring. In addition to the Division of Planning, the committee included representatives of the Board of Education, HBAL, LBAR, Commerce Lexington, school administrators, teachers, and classified workers, parents, and other community leaders. For more information, please see <http://www.fcps.net/zones>.
- Citizens' Planning Academy – Staff made a presentation about greenspace and green infrastructure to the Citizens' Planning Academy at Lexington's Plantory. The agenda included presentations by consultants from LexTran and the LFUCG Director of the Division of Water Quality. The Citizens' Planning Academy is an eight-week course designed to educate and engage citizens of Fayette County on the importance of land use planning and its relationship to economic development, the environment, and quality of life.
- University of Kentucky – Staff made a presentation to UK's Martin School of Public Policy and Administration about the history and outcomes of planning in Lexington. The seminar of visiting Korean professional is led by Dr. Doo-Oak Kim, Director of the International Public Policy and Management Institute at the Martin School.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored trainings and Webinars, including annual OSHA training.

E. Transportation Planning Activity Report

1.1 Inventory/Monitor; Title VI/ADA; Participation; Coordination/Consultation –

- The MPO staff continues to monitor Comprehensive Plan(s) and land development activities through participation in the LFUCG Division of Planning activities; to include monitoring Fayette and Jessamine County news media and their respective legal ads on a daily, weekly and monthly basis.
- Attended Director-Managers' meetings at LFUCG Division of Planning.
- Conducted MPO / Transportation Section staff meetings.
- Attended Technical Committee Meeting.
- Attended Corridors Commission.
- Attended Bluegrass Area Development District (BGADD) Regional Transportation Committee meeting.
- Attended Armstrong Mill Road West Small Area Plan Advisory Committee meeting.
- Attended LFUCG Commission for Citizens with Disabilities meeting.
- Attended stake holder meeting for the University of Kentucky Transportation Master Plan
- Attended UK Bicycle Advisory Committee – Facilities Work Group Meeting
- Attended monthly Blue Grass Airport Board meeting.
- Attended freight generators meeting with KYTC in Frankfort.
- Attended kick-off meeting and implementation workshop with Gehl Studio and the DDA for the Public Space making Project.
- Continued updates to new MPO website. The page had 840 visits from 670 users (75% new users) and 1,805 page views.
- The MPO's Twitter site increased by 20 follower to 1,936 during April.
- The MPO's Facebook fan page increased by 8 likes to 625. The page has 134 engaged users; and reached 2,993 users in April.
- The Lexington Area MPO YouTube channel has a total of 28 videos; 18 subscribers; 35,575 lifetime views.
- Attended statewide planning meeting.

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- Participated in a downtown public space survey.
- Completed the federal certification review process including a scan of on-going projects, a public meeting and public survey.
- Attended a Traffic Safety Coalition meeting.

1.4 Staff Development –

- Attended Title VI Training.

2.1 Congestion Management Process (CMP) –

- Completed working with FHWA and KYTC officials to review and improve the Review Report for the LexMPO Congestion Management Process.
- Continued to work with the Kentucky Transportation Center at University of Kentucky (KTC-UK) and Kentucky Transportation Cabinet (KYTC) staff to process the GPS-probe speed data and calculate congestion management (CM) criteria and performance measures.
- Worked with State and Local Planning and Traffic Engineering officials to plan a pending traffic study for I-75/MOW/Sir Barton Area Interchange and Intersection Improvements.
- Worked with Traffic Engineering staff to expand the BlueTOAD application area in Lexington.
- Completed participation in the Lexington Area Intelligent Transportation Systems (ITS) Architecture Update project.
- Continued to participate in the administration of the Downtown Traffic Movement and Revitalization Study and attended meetings with various stakeholders.

2.2 Transportation Plan Update & Implementation –

- Utilized the 2040 MTP for the on-going Unscheduled Needs Listing (UNL) work.

2.3 Air Quality Activities –

- Continued to monitor air quality issues.
- Assisted several project sponsors with emission reduction calculations for KYTC's CMAQ application cycle.
- Began air quality forecasting and worked on posting the forecasts on the new MPO website.

3.1 Transportation - Land Use Impact Analysis –

- Participated in one (1) zoning review meeting. In addition, staff performed cursory review of April's Board of Adjustment cases which included the review of three (3) variances, two (2) conditional use appeals, and one (1) administrative reviews for the month.
- Reviewed the Jessamine Journal and Jessamine County's website for the City of Nicholasville, and the City of Wilmore's latest planning and land development news; including monitoring legal ads for land development, potential urban annexations and transportation and related traffic issues in April.
- Traffic, traffic-related counts, and other data were provided to three (3) citizens and two (2) local government staff during April. Information and data consisted of the following items: Annual Average Daily Traffic Counts (AADT) and transportation and related socioeconomic data.
- Reviewed four (4) Final Development Plans and five (5) Development Plans, and one (1) Zoning Development plan for Bike and Pedestrian facilities and compliance for comment during the Technical Committee meeting.

3.2 Multimodal/Transportation Enhancement Planning –

- Responded to citizen/agency requests for information on bike and pedestrian issues.
- Responded to citizen/agency requests for bike maps and new bike lanes.
- Responded to citizens concerns over poor conditions of bike lanes.
- Reviewed and commented on development plans for the planning technical committee.
- Monitored and managed April Cycle Tracks Smart phone application planning data. Work with GIS department to organize DATA into a manageable study evaluation format.
- Facilitated selection committee meeting for the NJCSCS. Developed scoring summary sheets, mailed letters to non-selected consultants and scheduled scoping and contract negotiation meeting with selected consultant Strand Engineering.
- Had Scoping meeting and contract negotiations with Consultant for the Nicholasville Jessamine County School Connector Study.
- Meeting with the DDA to plan four Second Sunday events around the downtown core to promote active lifestyles around biking and walking for the Kentucky Beverage Association grant Lexington received.
- Shot public service messages for Move it People Campaign with Group CJ on the benefits of biking and walking.
- Meeting for the Lower Cane Run Wet Weather Storage Facility.
- Meeting with UK to discuss participation in the Bicycle Mobile Workshop scheduled for July.
- Meeting with Consultant to discuss entrance road to the Harvey Property and pedestrian access along the corridor.
- Participated in the kick-off meeting for the Mayor's Challenge to determine who will lead in the seven challenge areas.
- Meeting with Consultants for the Tiger Grant Application for support document request for the submittal.

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- Participated in two, 4hour survey and observation sessions for Gelh Architects place making study.
- Meeting with the Garden Side Neighborhood Association to present the striping plans for the Alexandria Drive corridor from Versailles Rd to Lane Allen.
- Participated in the Walk your City Knight Foundation brainstorming and kick-off meeting for pedestrian wayfinding signage project..
- Attended two bike Lexington meetings in preparation for the Family Fun Ride on May 30th.
- Reviewed and critiqued UK engineering CE539 bike and pedestrian corridor improvement projects for the MLK road corridor.
- Participated in intersection safety audits as a part of the pedestrian safety work group.
- Continued edits and submitted GIS shape files to consultant for Bike Lexington Map updates.
- Reviewed and scored 11 proposals submitted for the NJSCS.
- Submitted soul source document to purchasing and submit PO for 2 Metro Count bike counters to begin gathering bike count data. Locations have yet to be determined
- Met twice with intergovernmental pedestrian safety work group.
- Completed and submitted 5 CMAQ grant applications for 5 projects including: West Loundon Ave Sidewalks, Brighton East Rail Trail Bridge, West Hickman Trail South, Legacy Trail Kentucky Horse Park Extension and Bike and Pedestrian Awareness Marketing and Safety Campaign.
- Bike Lexington Fun Ride steering committee meeting.
- Correspondence with CM Brown regarding extending the Gainesway Trail to Appian Way.
- Correspondence with Central Seal to begin installation of Striping Plan on Polo Club Blvd.
- Meeting with Green Space Planner and the consultant for the Red Mile development to discuss road cross sections and intersection design along the corridor.
- Followed up on the Finalized RFP for the Nicholasville and Jessamine County Bike and Pedestrian School Connector Study posted in the April 12th Jessamine Journal.
- Field verified and approved layout for Polo Club Blvd buffered bike lane project .
- Continued design work on the unfunded bike lane projects, intersections safety design projects and bike facilities maintenance projects funded by MAP money for FY 2015.
- Submitted and reviewed bike lane striping plans with Divisions of Traffic Engineering and Engineering.
- Prepared Minutes, Agenda and project updates for the Bicycle and Pedestrian Advisory Committee.
- Continued efforts with the DDA to move forward with the Town Branch Commons Plan.
- Met with various agencies/organizations to discuss sidewalk capital improvement and maintenance needs.
- Followed up on the Bike and Pedestrian Master Plan update.
- Participated in a pilot Freight Generators Study that was conducted by KYTC. Short interviews with freight generators held in Jessamine County.

3.3 Transit Planning –

- Coordinating with Lextran and Art-in-Motion and KYTC to establish CMAQ funded bus shelters on Southland Drive and Leestown Road; Working with Marillia to facilitate construction taking place this spring and summer.
- Staff hosted meeting with new Lextran GM and AGM.
- Assisting Councilman Akers with bus shelter site on the Georgetown Corridor (925 Georgetown St). Coordinating with District-7 on adjacent intersection improvements. Working with Prajna Design on possible project at this site.
- Staff coordinating with Anderson Communities for sidewalk connection project on Leestown Rd.
- Coordinating efforts for Gardenside Bus Shelter Restoration Project in progress.
- Staff conducted FTSB board meeting as chair.
- Staff attended meeting at Carmen consultant to witness Versailles Rd corridor study presentation.
- Met with Nicholasville Planning to discuss future land use for Travel Demand Model
- Working on pedestrian safety measures as part of working group.
- Staff attended Lextran board meeting.
- Worked with Lextran to answer questions concerning funding grants.

3.4 Mobility Coordination –

- Continued Spring marketing campaign including TV and Radio ads. Continued growth of FB page that grew by 564 likes to 2,160. The page has 1,473 engaged users; and reached 64,599 users in April.

3.5 Travel Demand Modeling and Project Forecasting –

- Met with Long Range Planning and Planning Services for potential developments in the futures for 5 years incremental TDM's socio-economic data.
- Continued to maintain the TransCad Travel Demand Model (TDM).
- Responded citizen/agency requests for information on different roads.
- Analyzed the model for the intersection of N. Broadway at 4th and Upper at 4th Street for consultants.

4.1 Program Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: the Bicycle Pedestrian Advisory Committee (BPAC), the Congestion Management Committee (CMC), the Air Quality Advisory Committee (AQAC), and the Transportation Policy Committee (TPC).
- Continued coordination activities for the Transportation Alternatives Program. The TPC approved funding for the Loudon Ave and Winchester Rd pedestrian safety improvements.

4.2 Transportation Improvement Programming (TIP) –

- Monitored TIP program projects for needed adjustments.
- Issued TIP Mod #10 after clarification of a project scope.

4.3 Unified Planning Work Program (UPWP) – Nothing to report

- Prepared various sections of the FY 2016 UPWP and requested staff check and edit program elements.
- Presented the FY 2016 UPWP to the TPC and received its adoption of the FY 2016 UPWP.

VIII. **AUDIENCE ITEMS** – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early re-hearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. **MEETING DATES FOR June, 2015**

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	June 4, 2015
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	June 4, 2015
Subdivision and ND-1 Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	June 11, 2015
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	June 24, 2015
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	June 25, 2015

X. **ADJOURNMENT**

* - Denotes date by which Commission must either approve or disapprove request.