

Lamb, Chair
Evans, Vice Chair
Akers
Bledsoe
F. Brown
J. Brown
Gibbs
Henson
Moloney
Scutchfield

A G E N D A
General Government & Social Services Committee
October 6, 2015
1:00 P.M.

- | | | |
|------|--|-----------|
| I. | Approval of Committee Summary | (1 - 6) |
| II. | Revision of CAO Policy 14R – Inclement Weather (Lamb) | (7 - 20) |
| III. | Revision of Comp. Time Carry Over Policy (Lamb) | (21) |
| IV. | Revision of Vacation Time Carry Over Policy (Lamb) | (22 - 23) |
| V. | Boards, Agencies & Commissions – Membership, Vacancies, Etc. (Scutchfield) | (24 - 32) |
| VI. | Aquatics Program Design (Scutchfield) | (33 - 47) |
| VII. | Items in Committee | (48) |

“Social services, community development and general government committee, to which shall be referred matters relating to the department of social services and its divisions, and any related partner agencies; the division of community development, related partner agencies, and other matters relating to community development; and matters relating to the general administration of government, the department of law, the department of general services, each department's respective divisions, and any related partner agencies.” Council Rules & Procedures, Section 2.102 (2) Effective January 1, 2015. Adopted by Urban County Council September 25, 2014

2015 Meeting Schedule

February 3	May 5	October 6
March 10	July 7	November 3
April 7	September 1	



General Government & Social Services Committee

September 1, 2015
Summary and Motions

Chair Lamb called the meeting to order at 1:02 p.m. All Committee Members were present. Vice Mayor Kay was also in attendance.

I. Approval of Summary

A motion was made by Scutchfield to approve the July 7, 2015 General Government & Social Services Committee Summary and Motions, seconded by Akers. The motion passed without dissent.

II. Ord. 271-2009 – Oath of Office for Boards, Agencies & Commissions

Steve Pracht, Deputy Council Clerk, gave a presentation regarding the requirements for Oath of Office for Boards and Agencies. He reviewed a summary of current membership of Boards, Commissions and Agencies, and recommended that the existing ordinance language be amended to require oath by affidavit form within 60 days of Council confirmation.

Evans stated her desire to see the rules authorize others to administer the oath.

Akers requested to see a copy of the affidavit, and asked if the Council Clerk's office could still administer the oath under Evans' motion. Melissa Murphy stated that Evans' motion would expand those able to administer the oath to include judges, county judge executive, notary republic, clerk of the court, or justice of the peace.

F. Brown inquired and received clarification regarding the process for submitting the affidavit.

Evans noted that when oath takers have the affidavit notarized, the notary could perform the oath and she feels this would simplify the process.

In response to a question from Lamb, Murphy stated that a notary would be required for completion of the affidavit.

Bledsoe inquired if the Council Clerk is a notary. Pracht replied that the Clerk is a notary and that anyone in the Council Clerk's office is able to notarize the affidavit.

Akers stated that a notary or authorized individual could still administer the oath. Murphy clarified that judges are not necessarily notaries.

Lamb stated it is difficult for the Council Clerk's office to administer the oath to each oath taker, noting the high yearly volume of appointments.

A motion was made by Evans to amend the draft ordinance to include language including all authorized officers to administer the oath of office, seconded by J. Brown. The motion failed by an 8 – 2 vote. (Yay: Akers, Bledsoe, F. Brown, Gibbs, Henson, Lamb, Moloney, Scutchfield Nay: J. Brown, Evans)

A motion was made by Bledsoe to approve the amendments to Section 2-19 (1) of the Code of Ordinances as proposed, seconded by Akers. The motion passed without dissent.

F. Brown asked if the handout the Committee received regarding board vacancies is up to date. Jamie Emmons, Mayor's Chief of Staff, noted that the list is quickly outdated due to turnover of membership on boards. F. Brown inquired if Council could assist in filling these vacancies. Emmons replied that input from Council would be helpful.

Lamb stated that board vacancies will be discussed in more detail at a future committee meeting. Moloney stated that the Council used to receive quarterly updates on board vacancies.

III. Review of Ethics Ordinance

Evans presented a progress update on behalf of the Ethics Ordinance Review Subcommittee. Evans noted that the subcommittee expects to have a report and list of recommendations prepared by the end of the year.

There was no discussion on this item.

IV. Extended Social Service Resource (ESR) Process

CM Bledsoe introduced this item, and stated that the goal is to create a transparent, impactful process. Chris Ford, Commissioner of Social Services, reviewed the current year ESR appropriation and introduced Theresa Maynard, Administrative Officer to present the program history and recommendations.

Theresa Maynard presented revisions to the ESR process over the past several years, and the adopted ESR program guidelines. She provided an overview of the implementation schedule that was utilized over the past year, and a summary of the funding that was approved by Council. Maynard presented a proposed schedule for continued development of the program over the next two years for the committee's consideration.

F. Brown stated his preference for an annual application cycle, and noted the close vote when this item was last considered. Ford agreed that this issue should continue to be considered by Council as the process moves forward. In response to a question from F. Brown, Ford noted that 38 volunteers reviewed the applications, and confirmed that groups reviewed different

applications. F. Brown stated that he would prefer that all applications are reviewed by the same group to prevent skewed results. Ford stated the process is administratively burdensome, and that the department has considered scoring applications in groups organized by funding categories.

Henson stated her desire for priority to be given to programs providing for basic human needs. Ford stated that work is ongoing to further define funding priorities. Henson also stated her support for having at least two meeting times for the mandatory preapplication meeting for applicants.

Akers asked for a timeline for amendments to the process, and Ford stated that work will begin in the fall. Akers stated she believes they should cap the amount provided to individual agencies. Ford stated this is a recommendation they will consider bringing back to Council. Akers inquired if conflict of interest forms are signed by each reviewer. Maynard stated they are. Akers stated her support of reviewing the ranking system and also noted she believes the category of Public Health should be reconsidered for its appropriateness as a funding category.

Moloney inquired if the funding amount is consistent year to year within the two year cycle, and Ford replied that it is. Moloney noted his preference for a two year funding cycle.

J. Brown asked why the recommended funding amount is one percent of the General Fund. Ford stated it was a demonstration of commitment from Council that was arrived at by a previous Council. J. Brown inquired why 25 percent of the total funding is allocated to emergency shelters, and Ford provided history related to this allocation. J. Brown stated concern for placing caps by funding categories, which may result in loss of flexibility in the program.

Kay stated he would like to see time be effectively managed during the break before the application process begins, and would like to see some of the issues discussed by the Committee reported back to the Council before February. Kay stated Council previously looked at only funding new and innovative ideas, not recurring funding and stated he would like to see this looked at again. Kay stated he wants to see the best projects funded, and therefore does not support caps. Kay stated his support of the two year cycle.

In response to a question from Evans, Ford stated that the grant process is only 4 years old and noted that the department is continuing to refine the process.

There was public comment.

V. Items in Committee

A motion was made by Bledsoe to remove Ord. 271-2009 – Oath of Office for Boards, Agencies & Commissions from Committee, seconded by Evans. The motion passed without dissent.

A motion was made by Bledsoe to adjourn, seconded by Scutchfield. The motion passed without dissent.

The meeting was adjourned at 2:34 p.m.

D.S 9.2.2015

ORDINANCE _____-2015

AN ORDINANCE AMENDING SECTION 2-19 (1) OF THE CODE OF ORDINANCES, DELETING THE REQUIREMENT THAT THE CLERK OF THE URBAN COUNTY COUNCIL ADMINISTER THE OATH OF OFFICE TO BOARD, AGENCY, AND COMMISSION APPOINTEES AND EXTENDING THE TIME REQUIRED TO COMPLETE AND SUBMIT THE OATH OF OFFICE BY AFFIDAVIT.

BE IT ORDAINED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT:

Section 1 – That Section 2-19 (1) of the Lexington-Fayette Urban County Government Code of Ordinances be and hereby is amended to read as follows:

- (1) All appointees to the boards, agencies and commissions covered by the provisions of Article 7 of the Charter and which require council confirmation for appointment of members shall ~~take an oath of office administered by the clerk of the Urban County Council or~~ complete an oath of office by affidavit, unless exempt by law. Appointees shall not take office until after completion of the oath. If the oath is not completed within ~~[thirty (30)]~~ sixty (60) days after council confirmation, the office shall be vacated and another appointment to the office shall be made by the mayor subject to council confirmation. The oath by affidavit form shall be submitted to the council clerk's office within ~~[fourteen (14)]~~ thirty (30) days after completion.

Section 2 - That this Ordinance shall become effective upon the date of its passage.

PASSED URBAN COUNTY COUNCIL

MAYOR

ATTEST:

CLERK OF URBAN COUNTY COUNCIL

PUBLISHED:

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Inclement Weather Policy

Proposed Revision to CAO Policy 14R

General Government and
Social Services Committee

October 6, 2015

Office of the Chief Administrator

Agenda

- Current Policy
- Revised Policy
- Time Keeping
- Questions



Inclement Weather Policy

Current

- Last updated February 24, 1998
- Contains outdated information
 - Payroll accounts
 - Time reporting codes
 - Communication methods
- Language is confusing
 - Employee eligibility
 - Flexible work schedules



Inclement Weather Policy

Proposed

- Applies to all LFUCG employees
- Provides updated communication methods
- Clearly defines payroll reporting code
- Addresses “normal daily schedule”
- Provides flexibility for non-emergency personnel who are required to work

Examples of Time Reporting

An employee works four 10-hour shifts (Monday – Thursday) from 7:00 a.m. to 5:30 p.m.

- LFUCG operates on a 2-hour delay on Monday, opening at 10:00 a.m., and employee reports at 10:00 a.m. and works 7 hours.
 - Report 3 hours of WTHR and 7 hours of REG.
- LFUCG cancels work for a full day on Monday and the employee works 30 hours Tuesday through Thursday.
 - Report 10 hours of WTHR on Monday and 30 hours REG across the remaining days.
- LFUCG cancels work for a full day on Friday.
 - Report all hours worked (or leave time used) Monday through Thursday and nothing on Friday.
- LFUCG closes at 3:00 on Tuesday and the employee has previously approved vacation that day.
 - Report 10 hours vacation. Employee is not eligible to utilize WTHR.

Questions?

Chief Administrative Office	Date of Issue	Expiration Date	No.
POLICY MEMORANDUM	February 24, 1998 October 6, 2015		14R
TO: ALL Divisions and Departments		Subject: INCLEMENT WEATHER POLICY	
SIGNATURE:			
COMMENTS: This policy replaces the original Inclement Weather Policy #14 , dated February 10, 1998 and updated February 24, 1998 . Please update your CAO Policy Binder.			

PURPOSE

This policy is intended to clarify the processes and procedures which will be utilized for the delay, early dismissal, and/or cancellation of all or any part of a work day for LFUCG employees, in the event of inclement weather. The policy will set forth 1.) the responsibilities for making weather-related decisions to delay, dismiss early, or cancel work, 2.) official sources of information for employees about weather-related decisions to delay, dismiss early, or cancel work, 3.) the accounting for employee work-time when work has been delayed, dismissed early, or canceled.

APPLICABILITY

This policy is applicable to all LFUCG employees ~~except part-time, seasonal, and temporary positions that are paid out of payroll accounts 319, 329, 331, 332, and / or 333. Employees paid from those accounts will be paid only for hours actually worked during instances of inclement weather-related work delay, early dismissal, or cancellation.~~

POLICY

Section 1 - Inclement Weather-Related Decisions to Delay, Dismiss Early, or Cancel Work

The decision to delay, dismiss early, or cancel all or any part of a work day for LFUCG employees due to inclement weather shall be made by the Mayor, or the Chief Administrative Officer (CAO) in the Mayor's absence. Work delay, early dismissal, or cancellation is defined as follows:

Delay/ Early Dismissal - Government offices are officially "open" at regularly scheduled times, but inclement weather conditions may cause employees difficulty in arriving at work on time, or cause sufficient concern about travel home that employees may be dismissed prior to the end of the regularly scheduled work day.

Cancellation - Government offices are officially "closed" for all or any part of the regularly scheduled work day, due to the severity of inclement weather conditions.

POLICY MEMORANDUM #14	INCLEMENT WEATHER POLICY	Page 2
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Section 2 - Employee Sources of Information About Inclement Weather-Related Decisions

A. Prior to the beginning of the regularly scheduled work day (Monday - Friday, 8:00 a.m. - 5:00 p.m.) a decision to delay or cancel work will be made by ~~6:30~~6:30 a.m., and notice given for public broadcast to:

WVLK - AM Radio 5-90

AM Radio 1620

WKYT-TV Channel 27

Government Access Channel 3 - Traffic Information Network

Public Information Office's Media Distribution List

Internal and external LFUCG websites

Social media

Text alert system/Emergency Notification System

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Employees should seek information from one of these sources beginning at ~~6:30~~6:30 a.m. -when inclement weather is a concern, to learn whether or not a delay or cancellation has been announced. For work delay or cancellation prior to the beginning of scheduled work shifts other than Monday - Friday, 8:00 a.m. - 5:00 p.m., notice will be given to the same public broadcast media listed above approximately 1 1/2 hours prior to the beginning of the scheduled shift.

B. Any early dismissal or work cancellation after the beginning of a regularly scheduled work day will be communicated directly from the Mayor or CAO to department commissioners, division directors, or other appropriate supervisory personnel if during other than the regularly scheduled Monday - Friday 8:00 a.m. - 5:00 p.m. workday. ~~Each department and/or division will establish and activate its own internal system of communicating notice of early dismissal or work cancellation to its employees.~~

C. Each department commissioner shall work with division directors to designate "Emergency" and "Non-Emergency" personnel for inclement weather purposes. These designations are defined as follows:

"Emergency" personnel, as defined and identified within each department or division, are expected to report to and/or remain on duty regardless of any inclement weather-related decision affecting the work schedule of other government employees, unless released by the Mayor or CAO.

"Non-Emergency" personnel are expected to report to and/or remain on duty only as provided under the terms of delay, early dismissal, or cancellation of work as prescribed by the Mayor or CAO.

Section 3 - Accounting of Employee Work Time

There are many essential government functions and services that must continue to operate during inclement weather conditions. If the Mayor or CAO declares an inclement weather-

related work delay, early dismissal, or cancellation, compensation for employees will be calculated as follows:

POLICY MEMORANDUM #14	INCLEMENT WEATHER POLICY	Page 3
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A. Work Delay and/or Early Dismissal – Scheduled Duty Assignments

In instances of work delay and or early dismissal, government offices are officially “open” for regularly scheduled hours. The work delay and/or early dismissal is treated as a grace period for Non-Emergency employees to report to work or leave work early. Emergency personnel are to report and remain on duty in accordance with regularly scheduled hours, regardless of the work delay or early dismissal, to provide for continuity of government functions and services to the public, unless released by the Mayor or CAO.

B. Cancellation of Work – Scheduled Duty Assignments

In instances where all or any part of the work day is canceled, government offices are officially “closed”, with the exception of the critical emergency functions related to relief of the inclement weather and/or related emergency situations. Only “Emergency” personnel required to discharge these functions are required to report to work.

C. Accounting of Employee Time

• Non – Emergency Personnel

Employees not required to work during a work delay, early dismissal, or cancellation (Non-Emergency personnel) will receive pay for their normal daily schedule at the employee's normal rate of pay. Employees should report all hours actually worked for the day on time cards, and ~~will be credited with AWL~~ WTHR time for any hours of the day covered by a delay, early dismissal, or cancellation of work to offset the number of hours worked in the normal daily schedule. Any employees who do not report to work for their scheduled duty assignments, and were not on pre-approved leave for the day, -will be required to charge such absences to appropriate accumulated leave time or, if necessary, leave without pay for that portion of the day not covered by ~~AWL~~ WTHR time.

Non-Emergency personnel who volunteer to cover non-routine duties related to the inclement weather emergency, (such as staffing the Emergency Operations Center), or who are asked by their supervisor to work, report to work, or stay at work ~~for reasons related to the weather emergency~~ will, with proper documentation from the supervisor, have their time accounted for as Emergency Personnel below.

• Emergency Personnel

Employees who are required to work during a work delay, early dismissal, or cancellation (Emergency personnel) will, in addition to compensation for actual hours worked (including overtime, if eligible) be allowed comparable time off from work with approval of the employee's supervisor, for their normal scheduled daily hours, within the six month period following the work delay, early dismissal, or cancellation. However, in no event shall time off be authorized in

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such a manner as will result in the payment of overtime compensation.
 “Comparable time off” shall be calculated as the number of ~~AWL~~WTHR hours credited to Non-Emergency personnel in ‘A’ above during the inclement weather event, for which they received pay. No payment will be made for any ~~AWL~~WTHR time accrued under

POLICY MEMORANDUM #14	INCLEMENT WEATHER POLICY	Page 4
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this policy which is not taken by the employee as comparable time off. Any employees who do not report to work for their scheduled duty assignments will be required to charge such absences to appropriate accumulated leave time (vacation, holiday, etc.) or if necessary, leave without pay.

- Employees shall not be entitled to the additional time off granted during the inclement weather event if they: were not scheduled to work; had previously approved vacation, holiday, sick, or other leave requests for the day; are on leave without pay; or are out of town on government business.

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POLICY MEMORANDUM	October 6, 2015		14R
TO: All Divisions and Departments	Subject: INCLEMENT WEATHER POLICY		
SIGNATURE:			
COMMENTS: This policy replaces the original Inclement Weather Policy #14, dated February 10, 1998 and updated February 24, 1998. Please update your CAO Policy Binder.			

PURPOSE

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APPLICABILITY

This policy is applicable to all LFUCG employees.

POLICY

Section 1 - Inclement Weather-Related Decisions to Delay, Dismiss Early, or Cancel Work

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Section 2 - Employee Sources of Information About Inclement Weather-Related Decisions

A. Prior to the beginning of the regularly scheduled work day (Monday - Friday, 8:00 a.m. - 5:00 p.m.) a decision to delay or cancel work will be made by 5:30 a.m., and notice given for public broadcast to:

- WVLK - AM Radio 590
- AM Radio 1620
- WKYT-TV Channel 27
- Government Access Channel 3 - Traffic Information Network
- Public Information Office's Media Distribution List
- Internal and external LFUCG websites
- Social media
- Text Alert System/Emergency Notification System

Employees should seek information from one of these sources beginning at 5:30 a.m. when inclement weather is a concern, to learn whether or not a delay or cancellation has been announced. For work delay or cancellation prior to the beginning of scheduled work shifts other than Monday - Friday, 8:00 a.m. - 5:00 p.m., notice will be given to the same public broadcast media listed above approximately 1 1/2 hours prior to the beginning of the scheduled shift.

B. Any early dismissal or work cancellation after the beginning of a regularly scheduled work day will be communicated directly from the Mayor or CAO to department commissioners, division directors, or other appropriate supervisory personnel if during other than the regularly scheduled Monday - Friday 8:00 a.m. - 5:00 p.m. workday.

C. Each department commissioner shall work with division directors to designate "**Emergency**" and "**Non-Emergency**" personnel for inclement weather purposes. These designations are defined as follows:

"Emergency" personnel, as defined and identified within each department or division, are expected to report to and/or remain on duty regardless of any inclement weather-related decision affecting the work schedule of other government employees, unless released by the Mayor or CAO.

"Non-Emergency" personnel are expected to report to and/or remain on duty only as provided under the terms of delay, early dismissal, or cancellation of work as prescribed by the Mayor or CAO.

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Section 3 - Accounting of Employee Work Time

There are many essential government functions and services that must continue to operate during inclement weather conditions. If the Mayor or CAO declares an inclement weather-related work delay, early dismissal, or cancellation, compensation for employees will be calculated as follows:

A. Work Delay and/or Early Dismissal – Scheduled Duty Assignments

In instances of work delay and or early dismissal, government offices are officially “open” for regularly scheduled hours. The work delay and/or early dismissal is treated as a grace period for Non-Emergency employees to report to work or leave work early. Emergency personnel are to report and remain on duty in accordance with regularly scheduled hours, regardless of the work delay or early dismissal, to provide for continuity of government functions and services to the public, unless released by the Mayor or CAO.

B. Cancellation of Work – Scheduled Duty Assignments

In instances where all or any part of the work day is canceled, government offices are officially “closed”, with the exception of the critical emergency functions related to relief of the inclement weather and/or related emergency situations. Only “Emergency” personnel required to discharge these functions are required to report to work.

C. Accounting of Employee Time

- **Non – Emergency Personnel**

Employees not required to work during a work delay, early dismissal, or cancellation (Non-Emergency personnel) will receive pay for their normal daily schedule at the employee's normal rate of pay. Employees should report all hours actually worked for the day on time cards and WTHR time for any hours of the day covered by a delay, early dismissal, or cancellation of work to offset the number of hours worked in the normal daily schedule. Any employees who do not report to work for their scheduled duty assignments, and were not on pre-approved leave for the day, will be required to charge such absences to appropriate accumulated leave time or, if necessary, leave without pay for that portion of the day not covered by WTHR time.

Non-Emergency personnel who volunteer to cover non-routine duties related to the inclement weather emergency (such as staffing the Emergency Operations Center), or who are asked by their supervisor to work, report to work, or stay at work will, with proper documentation from the supervisor, have their time accounted for as Emergency Personnel below.

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- **Emergency Personnel**

Employees who are required to work during a work delay, early dismissal, or cancellation (Emergency personnel) will, in addition to compensation for actual hours worked (including overtime, if eligible) be allowed comparable time off from work with approval of the employee's supervisor, for their normal scheduled daily hours, **within the six month period following the work delay**, early dismissal, or cancellation. However, in no event shall time off be authorized in such a manner as will result in the payment of overtime compensation.

"Comparable time off" shall be calculated as the number of WTHR hours credited to Non-Emergency personnel in 'A' above during the inclement weather event, for which they received pay. No payment will be made for any WTHR time accrued under this policy which is not taken by the employee as comparable time off. Any employees who do not report to work for their scheduled duty assignments will be required to charge such absences to appropriate accumulated leave time (vacation, holiday, etc.) or if necessary, leave without pay.

- Employees shall not be entitled to the additional time off granted during the inclement weather event if they: were not scheduled to work; had previously approved vacation, holiday, sick, or other leave requests for the day; are on leave without pay; or are out of town on government business.

Compensatory Time [Section 21-37.1]

Exempt employees who work over 40 hours per week may accumulate up to 80 hours of compensatory (“comp”) time. Exempt employees in the Division of Fire and Emergency Services who work 24 hours on and 48 hours off may accumulate up to 112 hours compensatory time for all hours worked in excess of their normal workweek. You will accumulate one hour of compensatory time for every one hour worked over the 40 hours in the week. Vacation, sick, and funeral leave do not count as hours worked for the purposes of compensatory time, but holiday leave does count.

Compensatory time may be used in the following increments during a payroll period:

- Not less than one hour or more than three days (24 hours) for employees working 40 hours per week;
- Not more than three days (30 hours) for employees on the 10 hour 4 day plan; or,
- Not more than two days (48 hours) for employees in the Division of Fire and Emergency Services who work the 24-hours-on and 48-hours-off schedule.

You are not paid for any accumulated compensatory time upon termination of your employment with the LFUCG.

You may use compensatory time only if you submit a prior written request for approval by your supervisor. Once you have reached maximum accumulations, you may not count hours worked in excess of your regular hours as compensatory time during the workweek. Once compensatory time drops below the 80-hour maximum accumulation limit (112-hour maximum for sworn fire personnel), however, only the hours you worked after the reduction will be credited as compensatory time. Compensatory time hours will not be credited retroactively in any event.

ORDINANCE NO. _____ - 2015

AN ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN
COUNTY GOVERNMENT:

Section 1 – That Section 21-33 of the Code of Ordinances be and hereby is
amended to read as follows:

Sec. 21-33. - Vacation leave.

(a) Every classified civil service employee shall earn vacation leave at the rate of ten (10) hours per month of service for the first ten (10) years of service. Newly hired employees, however, shall, for the first month of employment only, earn vacation leave at the prorated rate of two and one-half (2½) hours for each full week of service. Every employee with more than ten (10) years of service shall earn vacation leave at the rate of fourteen (14) hours per month of service for the duration of employment. Employees may accumulate vacation leave but may not carry forward after the later of December 31 or the end of the first payroll period of each calendar year in which December 31 of the previous calendar year falls more than twenty-one (21) working days (one hundred sixty-eight (168) hours).

(b) Vacation leave may only be utilized upon the supervisor's approval of the prior written request of the employee. It may be used in any increment. Vacation leave will not be granted in excess of vacation credit earned by service prior to the starting date of leave. It shall be scheduled with regard to operating requirements, seniority of the employee, and, insofar as possible, with the written request of the employee. In situations where an employee is unable to obtain prior written approval, the employee may contact his supervisor and obtain verbal approval prior to using vacation leave. A leave form shall be submitted once the employee returns to work to document the verbal approval.

(c) Employees shall earn vacation leave during their probationary periods, but shall not be authorized to use it until they complete their probation; provided, however, that the following probationary employees may use vacation leave:

- (1) Those with immediate prior urban county government service and no break in service.
- (2) Those who exhaust sick leave and who can provide a doctor's excuse substantiating the need for leave.
- (3) Those who are appointed to new positions during their probationary periods after six (6) months of urban county government service so long as the supervisor

certifies to the director that the employee's service is satisfactory.

(d) Absences on account of sickness, injury or disability in excess of sick leave authorized in this chapter, for sick purposes may, at the written request of the employee and with the written consent of the supervisor and the approval of the director, be charged to vacation leave credit. No refund of vacation time shall be allowed for illness incurred while on vacation leave.

(e) Upon separation from service, all employees shall be paid for accumulated vacation leave at their then current pay rate under sections 21-25 and 21-31, computed on an hourly basis.

(f) The vacation leave provided by this section is personal in nature and shall not be transferable from one (1) employee to another for any purpose.

(g) The Chief Administrative Officer, may, upon request, extend the deadline for vacation carryover to the end of a fiscal year. Said extension shall only be granted in cases where employees are unable to use their leave time due to weather, work demands, or other extenuating circumstances as determined by the Chief Administrative Officer. Approved extensions shall be submitted in writing, to the Division of Accounting with a copy of same to the Council Administrator.

(h) An employee who is granted an extension but separates from service prior to the end of the fiscal year, shall be paid pursuant to Section 21-33(e) of the Code of Ordinances for no more than one hundred sixty eight hours plus any hours of vacation leave accrued during the extension period (January 1 – June 30).

Section 2 - That this Ordinance shall become effective on the date of its passage.

PASSED URBAN COUNTY COUNCIL:

MAYOR

ATTEST:

CLERK OF URBAN COUNTY COUNCIL
PUBLISHED:

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Board Organizer Contact Key							
Lauren Blanchard: 258-3904							
Melissa McCarth-Smyth: 258-3155							
	BOARD						
		FUNCTIONS/DUTIES	MEMBERSHIP REQUIREMENTS	# ACTIVE MEMBERS	VACANCIES	NOTES	
						As of March 2015 there are 2 active members; are in need of 3 appointments. POC says to send any retired Fire or Police her was to serve on the board as they do have trouble getting folks appointed for this particular board. Cannot be LFUCG employee.	
	ADDRESS ENFORCEMENT ADMINISTRATIVE HEARING BOARD Created pursuant to KRS 65.8801-65.8839 COO: 374-2006 updating ord. 17-4-1 - 17-4-8.	Hears matters regarding enforcement of ordinances by the Department of Public Safety through its Division of E911. Holds administrative hearings and renders decisions on appeals from notices of violation and civil penalties issued by the Division of Code Enforcement.	(5) 3 members - 2 alternates - original members 1 yr. 2 yr. 3 yr. Resident of Fayette Co. for min. of 1 year prior to appt. and live in county for term. - no member shall hold any elected or appointed office, whether paid or unpaid, or any position of employment with the unit of local government that has created the code enforcement board	3	2	2 appointments needed: - to replace alternate Brandon Combs - to replace Clarence Thomas	
	ADMINISTRATIVE HEARING BOARD Created pursuant to KRS 82.700-82.725 & 381.770 COO: Chapter 12, Article I, sec. 12-13.		(5) licensed to practice law in KY or completed course in mediation training - Fayette Co. resident for 1 yr. prior to appt.	5	0	POC: Brenda McFaddin	
	AFFORDABLE HOUSING GOVERNING BOARD COO: 101-2014	Establishes policies/procedures for the operation and management of the Affordable Housing Fund; oversees/manages financial and administrative actions of the Affordable Housing Fund (AHF); monitors/evaluates performance of AHF; establishes annual funding goals and priorities.	(13) Two (2) Council Members; Eleven (11) members with extensive experience in one or more of the following areas homelessness/emergency housing; social/support services; affordable housing management; grants administration, housing construction; commercial or mixed use dvlp; property leasing/rental housing; real estate management; financial, capital markets; affordable housing financing				
	AGRICULTURAL EXTENSION DISTRICT BOARD KRS 164.605	Cooperative extension service district and the extension service council to conduct programs in agriculture, home economics, youth work and related subjects - programs planned and executed upon advice, recommendations and assistance of the extension service. and council - Final approval by Board.	(7) Mayor appoints - 6 members plus Mayor (ex-o) - appointed from list of nominations submitted by Extension council; must be two nominees for each selected member; may not serve in any elective capacity except for the Mayor. Council confirms.	12	1	POC: Rick McQuady Terms will begin to expire 2016 1 appointments needed currently to replace Bill Embry- member	
	AIRPORT BOARD KRS 183.132 Charter 7.18, sec 2A-3	Establishes, maintains, operates, and expands necessary, desirable, or appropriate airport and air navigation facilities in Fayette County	(10) Mayor or designee; 2 must live within 3 mi radius of airport; board member shall not hold any official office w/ appointing authority except Mayor or designee.	7	0	POC: Nick Carter/Diana Doggett	
	ANIMAL CARE & CONTROL ADVISORY COMMITTEE COO: Ch 2, Art. XXVII, sec 2-311 - 2-314	Non binding recs. to the gov. regarding care and control of animals in Fayette Co. and the terms and performance of the Govs. animal control PSA.	(9) Pres. of Lex. Humane Soc. (ex-o), 1 rep. police, 1 rep. LHD, 1 veterinarian, 1 Code Enforcement, 1 Humane Soc. An. Control Section, 1 Council, 2 at large	9	0	POC: Rick Curtis & Susan Malcom 2 terms expire 10/30/15 POC: Wony Davis 12 4 years 2 terms Terms to expire 2016 Jones (Jan 2016) UK has alternates	Max # Members: 12
	ARBORETUM ADVISORY BOARD Resolution # 480-86, Fayette Co. Clerk DB 1434, Resolution # 105-87, Fayette Co. Clerk DB 1436 p. 395, Resolution # 307-87	Advises UK on dev. and ops. of Arboretum.	(11) 4 appointees by Mayor, 4 by UK President, Friends of the Arboretum President. Mayor (ex-o), UK Dean of the College of Agriculture, Food & Environment (ex-o)	13	0	0 appointments needed inactivity- started meeting again Sept 9, 2014 and have only met 3-4 times since. 4 years 2 terms members as of March 2015 to expire 2018 appointments needed:	Max # Members: 11 3 active
	BLACK & WILLIAMS NEIGHBORHOOD COMMUNITY CENTER BOARD COO: Art. IX, sec. 2-141	the neighborhood, make recommendations to the Commissioner of Social Services, reviews applications for agencies to provide services, assists w/ personnel evaluations, program effectiveness, sets goals, assists w/ budget.	(11) 9 area residents, 2 from appropriate UCG departments	8	3	• 3 area residents	
	BLUEGRASS CRIME STOPPERS, INC COO: Art. XXXVI of Ch 2 & KRS 431.570 - 434.495	Fosters the detection of crime and encourages reporting it, encourages the media to promote the BG Crime Stoppers - assists w/ ongoing flow of communication b/t public and law enf. agencies - Run the Crime Stoppers reward program for Fayette Co.				POC: Det. Mark Thomas Up to 8 appointment needed:	
	BOARD OF ADJUSTMENT Zoning ordinance, Art VII; chapter 7.15, KRS 100.217	Grants variances, conditional use permits, allows chgs. in non-conforming uses - hears appeals from Bldg. Inspection and Planning - Board decision subject to appeal to Circuit Court.	(30) not less than 10 and not more than 30 members. No other req. - 1 member to be a rep of Div. of Police	18	12	NOTES: The Division of Police has an internal process they use before submitting applications to the mayor for consideration.	
			(7) citizen members, not more than two may be planning commission members; if the appointing authority fails to appoint within 60 days, the planning commission shall fill the vacancy. May not be elected, appointed official, or empl of LFUCG	7	0	POC: Jimmy Emmons appointments needed	

BOARD		FUNCTIONS/DUTIES		MEMBERSHIP REQUIREMENTS		# ACTIVE MEMBERS	VACANCIES	NOTES
BOARD OF ARCHITECTURAL REVIEW <i>Zoning ordinance, sec. 13-5</i>	Reviews and decides apps. for Cert. of Appropriateness in compliance w/ design guidelines & criteria adopted by the Hist. Pres. Comm. and make recs. to the Planning Comm. and the Council re: designation of Hist. distr. & landmarks	Supervises and directs the activities of the Department of Health; makes appropriate rules and regulations. Promotes mercy among residents or Fayette co. - provide remedial and enrichment services, serve as a referral center home for special programs, events, activ. to promote literacy	(5) members who have demo. an interest in hist. pres. prior to serving - 2 w/ training or exp. in preservation-related profession: arch., history, archeology, planning...etc, 2 prop owners w/! Fayette Co. and at least 1 prop owner in H-1 overlay **The chair of this commission is designated by ordinance as having an ex-officio, voting position on the Historic Preservation Commission**	4	1`	POC: Bettie Kerr 1 appointments needed Ronald Jackson - Can be Reappointed		
BOARD OF HEALTH <i>KRS 212.626 - 212.639 (212.632- board membership)</i>			(13) Mayor (ex-o), 1 Council (ex-o) appt by Mayor, 3 licensed physicians, 1 licensed dentist, 1 lic. nurse, 6 @ large. Appt. of 3 drs. shall be from a list of 3 nominees submitted by any of county prof. societies for which the vacancy exists.	12	1	1 appointments needed • To replace Gary Wallace, Licensed Physician 6-30-15		
CARNEGIE LITERACY CENTER BOARD OF DIRECTORS <i>COO: Art.XXIX, sec. 2-320 to 2-325</i>			(12 - 9 Mayoral) Not less than 12 members. 25% appointed by Library Bd. (3) chairperson subject to confirmation by Lib. Bd. 75% (9) appointed by Mayor subj. to Council confirmation-we only track 9	9	0			
CASA of Lexington, Inc. <i>Ordinance 58-94 created - KRS 620.320, COO: sections 2-381 - 2-386</i>		To recruit volunteer advocated, to provide training and education for such volunteers to assist them in representing the best interest of children in cases of aduse and neglect by providing appropriate investigative, advocacy and monitoring services. To educate the community regarding its responsibility for children in the court process.	17appointed members, 3 ex-officio or their appointees. Appointed members shall be appointed by Mayor, ex-officio members: Commissioner of Social Svcs, Fayette County Attorney, head of the Crimes Against Children Unit of the Police dept	19	1	POC: Melynda Jamison Members: 20 4 years 2 terms --not eligible for reappointment until 2 year elapsed after last term. Terms to expire 6/2015 Appointment Needed: POC: Larry Johnson 11 Terms to expire March 2016 appointment needed: • to fill as citizen (area resident)	Max# Members: 4 years 2 terms	1
CHARLES YOUNG CENTER ADVISORY BOARD <i>COO: Ch. 2, Art. IX, sec. 2-141</i>		Prioritizes and governs community- based programs and services at the Charles Young Center. Administers the pension funds or an non-police and fire employees of the merged government under the provisions and limitations of Article Nine of the Charter governing employee pensions.	(11) 9 shall be residents of the neighborhood of the particular center on whose board they shall serve; (2) of whom shall be representatives of appropriate urban county departments	10	1			
CITY EMPLOYEES PENSION FUND BOARD <i>Charter 7.04, COO sec. 6-47 - 6-49.1 KRS 67A-320</i>			(9) Mayor, 3 Councilmembers subject to council confirmation; Commissioner of Finance; Director of Personnel; and 3 civil service employees (1 active and 2 retired) elected by employees covered by the Pension Fund. Council Clk. sec. ex-o, Comm. Fin. Tres	9	0			
CIVIL SERVICE COMMISSION <i>Charter, Sec. 7.03</i>		Oversees matters pertaining to operations and administration of civil service system. Hears disciplinary action appeals and terminations	(5) Can not be related by blood or marriage to Mayor or Council Member.	5	0			
COMMISSION FOR CITIZENS WITH DISABILITIES <i>COO: 364-2006</i>		Advises the Mayor and Council on issues of access, representation, employment, housing and quality of life affecting citizens w/ disabilities and their families. Educates, promotes awareness, publicly recognizes efforts of employers, businesses, schools, and organizations.	(17) 2 council mem, 4 members from organizations or individuals representing people with specific disabilities, 1 business community rep, 1 regional college/univ, 1 rehabilitation professional, 2 empledu advocacy orgs, 2 at-lg., ADA coord, Comm. Social Svcs/designee, Comm. Pub. Safety/designee, Comm. Pub Works/designee (11 + mayor/designee) mayor appoints public sector which is 11 appointments; 1/3 public officers - 1/3 democratically chosen to rep. the poor in the service area. Remainder shall be officials or members of major groups interested in the commun.	15	2	POC: Jill Barnett/ Roger Daman Terms to expire 2016 appointments needed: employment/education advocacy at large citizen		
COMMUNITY ACTION COUNCIL BOARD <i>KRS 273.405</i>		CAC: Fayette, Bourbon, Harrison, Nicholas Co. not less than 39 members nor more than 51. Assesses the major roads of Fayette County, especially the maj. and min. arterials, regarding but not limited to aesthetic qualities, landscaping, fencing, signage, litter control, bike and ped. considerations and other elements the Comm. deems appropriate	Terms: public officials serve at pleasure of Mayor as long as holding office	9	3			
CORRIDORS COMMISSION <i>Code of Ordinances, Chap. 2, Art. XXXIV, sec. 2-464 - 470</i>		(19) 12 voting, 7 nonvoting: CM from 1, 2, or 6. CM from 4,7.or 8. CM from 9, 10, or 12. CM from 3, 5 or 11. 1 At Large CM, 2 community @large-(1 FCNC), 1 rep. of the Tree Bd, 1 rep of the Lexington Council Garden Club, 1 rep of the Dist. 7 KY Trans., 1 rep Bluegrass Greensource, 1 rep from the utility industry, 7 nonvoting: 1- alternative modes of transportation; 1- MPO staff; 1- urban forester; 1- Dist. 7 KY Trans; 1- building inspection; 1- Comm of General Services office or sr. designee; 1- Comm of Environmental Quality office or sr. designee;				4 appointments needed • To replace Karen Angelucci, Tree Board representative 8/1/15 • To replace Rob Hammons, MPO Staff representative 8/1/15 • To replace David Stevens, At-Large 8/1/15 • To replace/reappoint Logan Baker, KTC Dist 7 8/1/15		
COURTHOUSE AREA DESIGN REVIEW BOARD <i>KRS Chapter 100 and Article 27 of Zoning Ordinance</i>		Reviews and decides applicants for authorization permits for certain exterior changes to properties in the district	(5) Must be a resident of Fayette County . 2 preservation-related professionals. 1 employee of LFUCG. 1 banking or financial community rep. 1 property or business owner within the district.	6	0	POC: Beth Overman Appointments needed Max # Members: 31 4 years Active Terms to expire 2017 appointments needed:		
DOMESTIC VIOLENCE PREVENTION BOARD <i>Code 2-250 - 2-256</i>		Advances community programs to prevent domestic violence.	(31) 24 ex-o, 7 appointed; Advances community programs to prevent domestic violence	28	3			

BOARD	FUNCTIONS/DUTIES	MEMBERSHIP REQUIREMENTS	# ACTIVE MEMBERS	VACANCIES	NOTES
DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS <i>COO: 312-2001 - creation of the Lexington DDA, Inc.</i>	<i>To act as an agency, instrumentary and constituted authority of the UCG in the acquisition and financing of any "public project" (as defined in KRS 58.180) which may be undertaken by the urban county government to the provisions of the KY law.</i>	(9) Mayor or designee, and others with interest in downtown dev.	8	1	1 appointment needed <i>POC: Jackie Fritsch</i>
DUNBAR NEIGHBORHOOD CENTER BOARD <i>Ord. No. 188-76; Ord. No. 44-82; Ord. No. 192-92; Ord. No. 59-2001; Ord. No. 87-2001; Sec 2-141</i>	Identifies the needs for program services of its neighborhood and makes recommendations of priorities of such needs to the commissioner.	(11) members appointed by mayor & approved by council; 9- neighborhood residents of the center on whose board they shall serve, 2- urban county dept reps	8	2	11 4 years 2 terms Terms to expire March 2016 appointments needed: - to replace Emma Gay-Lewis -member - to replace Henry Johnson -member - to fill term of Jodie Koch, LFUCG employee (expired 7-22-14).
ECONOMIC DEVELOPMENT INVESTMENT BOARD <i>KRS Chapter 103, COO 203-80, as amended by Ordinance Nos. 59-81, 103-86, 237-93, 52-94, and 18-96, 180-2009</i>	Reviews applications for the issuance of Industrial Revenue and Housing Bonds and for the issuance of Lexington Job Fund Program funds.	(11) LFUCG Chief Development Officer (Board Chair per ordinance), Council Budget Finance Economic Development Committee Chair, Additional Councilmember, Commerce Lexington or Lexington Industrial Foundation, housing industry, 2 financial investment/banking industry, private equity/venture capital industry, 3 at-large member.			1 appointment needed
EMERGENCY MEDICAL ADVISORY BOARD <i>COO: Sections 18C-12 - 18C-15</i>	Advises the Urban County Government on all matters pertaining to emergency medical ambulances and care in Fayette County.	(20) Comm of Health Dept, 6 full time ER physicians, 1 member designated by the Bluegrass Chapter of Emerg. Nurse Assoc. 1 CMI, 1 member designated by the Lexington Medical Society. 1 former member of the EMAB-NV. 2 interested citizens-NV, Medical Director of Fire & Emergency Svcs., Fire Chief or designee, 2 members of the Fire Dept- appointed by Fire Chief, 1 graduate of the paramedic program- appointed by the Fire Chief, 1 faculty of the paramedic program- appointed by the Fire Chief, 1 student of the paramedic program- appointed by the Fire Chief	15	5	7/2015 appointments needed: - At-Large to replace Daniel Wrenne - At-Large to replace William Brooks - Former member of EMAB to replace Franklin Moosnick - Councilmember
ENVIRONMENTAL COMMISSION <i>COO: Chapter 2 Article V</i>	Enhances every aspect of the environment for the betterment of the urban county.	40, no less than 20; Must be a resident of Fayette County. at least 2 members from each of the 12 urban county council districts.	13	11	- district 1: 2 - district 2: 2 - district 6: 2 - district 7: 2 - district 8: 1 - district 10: 2 ACTION STEPS: Email Jim Rebmann regarding board membership, ensure our records match and then email Stacey Maynard, who could request council members to provide recommendations of citizens to represent their district on the commission...Spoke w/ Jim, discovered people are serving "unofficially". A few districts lack representation while others have 3-4 reps. Need to work to get all districts equally represented.
ETHICS COMMISSION <i>COO: Chapter 25 & KRS 65.003 - ord. 181-2009</i>	Hears matters concerning possible violation of Chapter 25 and issues advisory opinions concerning activities which are covered under Chapter 25	(9) Residents and registered voters of Fayette County for at least 1 yr prior to date of appt; must reside in Fayette County throughout term; no more than 5 members shall be of the same political party; Mayor appoints 7, 2 at-large.	4	5	5 appointments needed: - To reappoint/ replace LaToi Mayo, John Rowe Chapter of the National Bar Association 9/1/13 - To reappoint/ replace Lisa Johnson, Fayette County Bar Association 3/1/15 - To replace Wesley Barringer, Commerce Lexington 3/1/15 - To replace Jennifer Scott, Professional Women's Forum 3/1/15 - To reappoint/ replace Bruce Pieratt, Better Business Bureau 3/1/13 NOTES: Historically, letters have been sent from the commission chair to the orgs outlined in the ordinance, to request nominations. No more than 5 members shall be of the same political party.
EXACTION APPEALS COMMITTEE <i>KRS Chapter 100, KRS Chapter 67A.070 and Article 23C-12 of the Zoning Ordinance</i>	Committee meets "on call" Reviews imposition of exactions, amount of exactions, credits exemptions, refunds or adjustments or exactions in the expansion Area.	(6) 1 Member of Mayors Office. 1 Planning commission member. 1 Urban County council member. Commissioners of Finance, general services and public works , or their designee.	3	3	Terms to expire in 2018 Have not met in at least a year. Only meets as needed. 3 persons needed: - Mayor's Office Rep - Planning Commission Member - Councilmember (council confirmation not required)
EXPLORIUM OF LEXINGTON <i>Book 0160 pg.628 2-315 - 2-318</i>	Provides a museum for children.	no more than 25, no less than 3	12	0	

BOARD	FUNCTIONS/DUTIES	MEMBERSHIP REQUIREMENTS	# ACTIVE MEMBERS	VACANCIES	NOTES
GREENSPACE COMMISSION COO: Sections 2-326 - 2-334	Develops a comprehensive open space plan; preserves, protects, and enhances open space in Fayette County	(19) 16 voting, 3 nonvoting: VOTING: farmer, horse industry rep, business community rep, geologist/hydrologist/biologist, land use planner, builder/developer, realtor, 2 conservation/environmental community reps, historic preservation, urban county council, 3 at large, landscape architect, convention & visitors bureau; NONVOTING: historic preservation rep, parks & rec rep, planning rep	12	7	2 nonvoting appointments needed: - To replace Angel Careaga, Business Community - To fill the unexpired term of Wayne Hipsley, Farmer 7/18/17 - To replace Damon Snyder, At-Large - To replace Alex Martin, Horse Industry - To fill the unexpired term of Douglas Appller, At-Large 7/18/17 - To fill nonvoting vacancy for Historic Preservation Rep - To fill the unexpired term of Ryan Koch, At-Large 7/18/17
HISTORIC PRESERVATION COMMISSION Zoning Ordinance, sec. 13-4(b), KRS 82.026, 100-203 (1)e, 67.083, 67A.060(1)	Resp. for celebration concerning historic events, assist in preparing doc. for additional hist. districts, reviews leg. which may affect historic preservation, and all other duties outlined in zoning ord. 13-4.	(15) Fayette County residents, at least 2 of the 15 members shall be preservation-related professionals. 12 of the 15 shall be nominated by organizations as follows: (1) a licensed architect nominated by the membership of the local chapter of the American Institute of Architects; (2) a licensed real estate person nominated by the membership of the Lexington Board of Realtors; (3) a person nominated by the CVB; (4) a person nominated by the Bluegrass Conservancy; (5) a person nominated by the Board of the Blue Grass Trust for Historic Preservation; (6) a person nominated by the staff of the Planning Division; and (12) 6 persons nominated at the annual meeting of the general memberships of Neighborhood Associations containing a designated historic district; (13) 1 member shall be appointed from the banking profession and (14) 1 from persons in the builder/developer field and (15) the chair of BOAR, ex-officio, voting member. (numbers in () is the membership count)	8	7	POC: Bettie Kerr NOTES: There is supposed to be an annual meeting of neighborhood associations containing a designated historic district from which nominations are sought. This meeting no longer takes place; not sure how all associations containing a designated historic distric have a chance to serve without the meeting. Zoning Ordinance, Sec. 13-4(b)(7), check w/ Historic Preservation
HOMELESSNESS PREVENTION & INTERVENTION BOARD COO: 102-2014	Makes recommendations to the OHPI; develops policies and procedures for the operation and mgmt of the Innovative and Sustainable Solutions to Homelessness Fund; recommends annual funding goals/priorities; perform needs assessments; submits annual rep Plans, implements, and administers all public housing programs within the territorial limits of the LFUCG and retain all powers and authority as may be provided by law.	(13) Two (2) Council Members. One (1) homeless or formerly homeless individual, reps from relevant orgs and projects serving homeless subpopulations, such as persons with substance use disorders; persons w/ HIV/AIDS; veterans; the chronically homeless; families with children; unaccompanied youth; the seriously mentally ill; and victims to intimate partner violence. One (1) board member may represent the interests to more than one homeless subpopulation.	12	1	POC: Charlie Lanter Max # Members: 13 4 years 2 terms Terms to expire October 2016 appointment needed: citizen
HOUSING AUTHORITY BOARD Charter 7.12, KRS 80.020	public housing programs within the territorial limits of the LFUCG and retain all powers and authority as may be provided by law.	(5) Mayor (Ex-officio); Four (4) citizens- can't be LFUCG employees; no more than two (2) members of the same pol. party; must be Fayette Co. resident for at least one year preceding appt; at least 25 years old. one member must be a direct recip. of LHA	5	0	POC: Austin Sims/ Dana Tincher Terms to expire 2016 Appointments needed
HUMAN RIGHTS COMMISSION Charter 7.17, COO 2-26, KRS 344.310	Local civil rights agency charged with enforcement of KY's civil rights statutes; investigates discrimination allegations in employment and housing and has the power to hold hearings and award damages.	(14) Residents of Fayette County and representative of population (social, economic, cultural, ethnic, and racial groups	12	2	2 appointments needed: - To reappoint/replace Kenneth Golphin 1/1/14 - To fill the unexpired term of Ereen Sorfial 1/4/18
INTERNAL AUDIT BOARD COO: 2-441 - 2-449	Supervises, coordinates, evaluates, monitors, and implements the internal audit function of the LFUCG as well as ensure compliance with all laws related to financial matters.	(9) 4 shall be audit, accounting or legal professionals from the community at large, with CIA, CMA, CPA or other appropriate professional certifications, 2 of whom shall be based upon a recommendation made by the majority of the urban county council; 2 CM's, mayor/designee; council administrator and CAO, ex-o. nonvoting members	9	0	
KEEP LEXINGTON BEAUTIFUL COMMISSION COO: 22-2010 Article XI, Ch. 2	Local affiliate of Keep America Beautiful, Inc. Concentrates on litter prevention, community improvement and beautification and waste reduction. Terms initially staggered, Fayette County residents only.	(14) Exec. Dir. of BG Pride, councilmember, env. quality empl., code enforcement empl., police empl.; 2 from neighborhood assoc., 1-educational institution, 1-equine/agric. community, 1-beverage/fastfood industry, 1- tourism industry, 3- @lg	13	1	1 appointments needed: to fill the unexpired term of Connie Miller, At-Large 2/1/2018
LAND BANK AUTHORITY KRS 65.350 et. seq. and resolution 435-2009	Interlocal Cooperation Agreement with Comm. of Kentucky and the Bd. of Education (FCPS) to establish Land Bank Authority. A non-profit corp will acquire, manage and dispose of real property in Fayett Co. for public purposes.	(3) 1 - Fayette County resident appointed by Mayor. 1 - appointed by Governor and 1 appointed by the school board. Quorum is 3 members.	3	0	
LEXINGTON CENTER CORPORATION Joint action of former city of Lexington and County of Fayette; Articles of Incorporation Book 74, p. 40. KRS 273.211	Management oversight of the Lexington Civic Center	(13) 2 members shall be ex-officio members of Urban County Council.	11	2	2 Appointments Needed: - To replace/reappoint Joe Hall - To replace Marilyn Clark
LEXINGTON CONVENTION & VISITORS BUREAU BOARD OF DIRECTORS 2-170 KRS 91A.372	Promotes recreation, convention, and tourist activities in Fayette County and oversees operation of Bureau.	(9) 3 from Lexington Hotel and Motel Assoc. 1 Bluegrass Restaurant Assoc. 1 Chamber of Commerce. 4 Residents of Fayette County (The board has 2 non-voting advisory members that the mayor doesn't appoint; however, one advisory board member was officially appointed in June 2011 that wasn't necessary.)	11	1	POC: Linda Slone appointments needed
LIBRARY BOARD OF ADVISORS Charter 7.19: By-laws of Library Board of Trustees	Assists the Library Board of Trustees with the operation and management of public libraries.	(10) Community at large subject to provision 7.02 of the Charter.	9	1	1 appointment needed: to fill the unexpired term of Susan Weatherford 1/17/16
LIBRARY BOARD OF TRUSTEES COO: Chapter 7.19, KRS 173.340 - not subject to Fernita - governed by KRS	Oversees the operation and management of public libraries. Does not require Council approval	(7) May not be related to library employee or interested in the sell of goods or services to the library.	7	0	

BOARD	FUNCTIONS/DUTIES	MEMBERSHIP REQUIREMENTS	# ACTIVE MEMBERS	VACANCIES	NOTES
LYRIC THEATRE & CULTURAL ARTS CENTER CORPORATION COO: Ch. 2, Article XXI	Oversees the management of and programming for the Lyric Theatre and any and all other appropriate purposes. Serves as an advisory board to Parks and Recreation on issues relating to policies, programming, fundraising, and development with the goal of implementation of the approved Mastererson Station Park Master Plan. Provides information and advice to the Mayor and the Urban County Council	(15; 7 Mayoral) 1 East End area, 1 Mayor/designee (ex-o), 1st dis. CM (ex-o), 1 univ./ k-12, Pres./Chair Friends of the Lyric, 2 comm.@lg., 2 artists, 6 bus. community w/ expertise in fiscal/personnel oversight. COO: Ch. 2, Article XXI *total board membership is 15, upon expiration of the terms of the initial directors, the mayor appoints 1 director from Sec. 1(f) and 6 directors designated in Sec. 1(h) subject to council confirmation. (197) 16; 1 ex-o nonvoting CM; 1 audition society, 1 Lexingtonian's club; 1 blacktown neighborhood association, 1 casual riders, 1 parks & rec equestrian program, 1 friends of the dog park, 1 greenways community, 1 ky border collie association, 1 mconnell trace neighborhood association, 1 lexington youth soccer association, , 1 masterson station neighborhood association, 1 masterson equestrian trust, 1 fayette co neighborhood council, 1 meadowthorpe neighborhood association, 1 georgetown rd corridor, 1 intl sports community, 1 ky radio control racing club, 1 ex-o, nonvoting CM, 1 director of parks & rec/ designee	14	1	1 appointment needed (to be made by board) • to fill the unexpired term of Miles Osland, Artist 12/8/17
MASTERSON STATION PARK ADVISORY BOARD Article IV, Section 2-86, amendments 2-87(a) and 2-89 (b) to reduce and revise membership			14	6	POC: Gary Fogtman/ Shevawn Akers/ Monica Conrad/Lindsay Barsotti Max # Members: 20 4 years appointments needed:
MAYOR'S INTERNATIONAL AFFAIRS ADVISORY COMMISSION Article XXXXVIII, Section 2-495		(23) Members, (17) Mayoral appointments: 2 CM; 10 foreign-born Fayette County citizens, 2 African, 2 Asian, 2 European, 2 from the Americas, 2 from the Middle East; 5 at-large; 6 ex-officio, CAO, Commissioner of Social Services, Commissioner of General Services, Commissioner of Public Safety, CDO, Multicultural Affairs Coordinator.	14	9	All appointments needed - New Commission POC: Irene Couding / Cyndra Brown Terms to expire 2018 needed: • to replace/ reappoint Walter Gaffield • to replace/ reappoint Anna Johnson
NEIGHBORHOOD ACTION MATCH PROGRAM REVIEW BOARD Resolution No. 237-85 PARIS PIKE CORRIDOR COMMISSION	Reviews Neighborhood Action Match applications and recommendations to the Mayor and Council.	(5) 2 citizens; 1 Councilmember; Director of Grants Administration; and a representative of the Mayor's office	3	2	2 appointments needed • To replace/ reappoint Ben Blyton • To replace Mark McCain
Interlocal Cooperation Agreement dated May 27, 1993, approved by Resolution No. 134-93 and amended (quorum requirement only) by Resolution No. 685-2001.	Reviews zone text amendments, zone change requests, subdivision and development plats, and any other planning activities that impact the designated Paris Pike Corridor.	(9; 4 Mayoral) 4 Fayette County residents, 2 Paris residents, 2 Bourbon County residents; the eight members will then choose a 9th. All members must be residents of Fayette or Bourbon County; one member from each county must own property within the PPC; other members must have expertise in law, planning, landscape architecture, historic preservation, or related field.	1	2	
PARKING AUTHORITY BOARD/PPCB COO 2-178, KRS 67A, 910	Studies and implements methods of providing adequate and reasonably priced parking facilities downtown; can issue bonds and receive grants and loans.	(6) 5 Community-at-large, must be resident of Fayette County, appointed by the mayor. 1 Commissioner of Finance or designee (ex-o)	6	0	POC: Sharon Caruso Members: 15 2016 William Huffman Jill Bertelson needed:
PARKS AND RECREATION ADVISORY BOARD COO 2-396 et seq.	Advises the Division of Parks and Recreation by receiving public opinion and promoting a comprehensive parks and recreation delivery system.	(15) 1 member from each of the 12 Council districts; 1 Councilmember-at-large; 1 district Councilmember recommended by majority of UCC; and 1 member who represents the Fayette County School System.	20	0	Charlie Webster Stacy Rearic appointment
PICNIC WITH THE POPS COMMISSION COO 2-200 sec. 2-201/ Ord. no 113082, sec.1, 7-1-82; Ord. 330-2005, sec. 1, 12-13-05; ord. 167-2007, sec.2, 7-5-07, and Ord. 109-2010.	Oversees and plans "Picnic with the Pops" performances, by virtue of the powers and duties set forth in Sec. 2-205 (1)-(8),	(15) 13 appointed, mayor & CM ex-o, non-voting; 2 LFUCG, 2 Lexington Philharmonic Society, 1 Lexington Herald Leader, 1 Keeneland, 7 At-Large Members	15	0	
PLANNING COMMISSION Zoning Ordinance 1-8, Article 7, Chapter 7.14 KRS 100.133	Has all powers provided under law, generally KRS 100; approves subdivision plats and development plans and makes recommendations to the UCC for zone change requests; reviews and adopts the community's comprehensive plan.	(11) Residents of Fayette County; two-thirds must be citizen members, e.g. not an elected or appointed official or employee of LFUCG.	11	0	POC: Chris King appointments needed POC: Susan Combs 10/2015 3 appointments needed (made by pension fund): • retired fire rep to replace roger vance • elected fire rep to replace andrew short • elected police rep to replace Larry Kinnard
POLICE AND FIRE RETIREMENT FUND BOARD Charter 7.04, KRS 67A 530	Administers the pension funds of all police and fire employees of the merged government under the provisions and limitations of Article Nine of the Charter & KRS 67A 360, et seq. governing employee pensions.	(12) Mayor; Commissioner of Public Safety; Commissioner of Finance; Director of Personnel; Chief of Police; Chief of Fire; 2 retired members (Fire/Police); 4 elected reps (Fire/Police)	9	3	NOTES: Emailed Susan Combs January 2015 for updated roster; no reply received.
PUBLIC PARKING CORPORATION Articles of Incorporation, Book 123, pg. 280, COO 69-84	The Public Parking Corporation Board finances public parking projects.	Per ordinance 401-2006, members of the Parking Authority Board shall be the ex-officio directors of the Public Parking Corporation.	6	0	

BOARD	FUNCTIONS/DUTIES	MEMBERSHIP REQUIREMENTS	# ACTIVE MEMBERS	VACANCIES	NOTES
RAVEN RUN CITIZENS ADVISORY BOARD Article XVIII, COO 2-243	Advises the Division of Parks and Recreation in an effort to perpetuate the nature sanctuary status of the property known as the Raven Run Nature Sanctuary.	(14) 1- Bluegrass Tomorrow; 1- Sierra Club; 1- Audubon Society; 1- a Lexington garden club; 1- current or former educator from Fayette County Public Schools; 1- Trails Specialist; 1- Botanist; 1- Forester; 1- Parks and Recreation; 1 UCC; 4 at-large (specific interest) (13) 11 voting; 2 ex-o nonvoting members; 1- member from names submitted by private non-profit orgs involved in land conservation, such as, but not limed to, the Land & Nature Trust of the Bluegrass, Inc., the Nature Conservancy, the Bluegrass Conservancy, Inc and the Sierra Club; 2- members from a list of not less than four names submitted by the Fayette County Farm Bureau, provided that each nominee must be either a landowner or an operator of land who manages the production of agr. crops or livestock; 2- members from a list of not less than four names submitted by the KY Thoroughbred Association, Inc, provided that each nominee must own a farm in Fayette County; 1- member from a list of not less than two names submitted by the Home Builders Association of Lexington, Inc; 1- member from a list of not less than two names submitted by the Lexington-Bluegrass Association of Realtors, provided that each nominee must be a licensed realtor; 1- member from a list of not less than two names submitted by the Greater Lexington Convention and Visitors Bureau established at section 2-170 of this Code; 1- member from a list of not less than two names submitted by the Fayette County Neighborhood Council; 1- member from names submitted by governmental entities or private non-profit organizations involved in historic preservation, such as, but not limited to, the Historic Preservation Commission, the Bluegrass Trust for Historic Preservation and Kentucky Heritage Council; 1 member from a list of not less than two names submitted by the Greater Lexington Chamber of Commerce, provided that each nominee must have a background in agricultural lending or agricultural finance; 1 ex-o Fayette County Extension Agent for Agriculture; 1 ex-o District Conservationist for Fayette County from the Natural Resources Conservation District of the United States Department of Agriculture	12	2	POC: Mike Lorton Members: 14 Terms to expire January 2016 Everett Lawrence Dusak Rounsaville needed: - at-large - at-large POC: Beth Overman 3 appointments needed: - to fill Stephen Howard, HBAL rep NOTES: HBAL has been contacted to send a list of nominees. POC: Kristy Stambaugh 4 year terms
RURAL LAND MANAGEMENT BOARD Chapter 26 of the Code of Ordinances	Solicits, acquires, and holds enforce conservation easements. See Section 26-6 of the Code of Ordinances Powers and Duties.		12	1	POC: Kristy Stambaugh 22 Terms to expire September 2016 appointments needed: to fill unexpired term (member) Rock Burke early depart 12/31/15
SENIOR SERVICES COMMISSION COO Art XIV 2-189 SISTER CITIES PROGRAM COMMISSION COO: 2-295 - 2-299	Provides leadership for community efforts in the area of services to the elderly. Promotes Sister Cities Program	(22) 2 UCC. 4 Fayette County residents over the age of 60. 4 Ex-Officio- Comm. Soc. Serv., Comm. Health, Comm. General Services, and CAO. 12 citizens w/ knowledge concerning older persons (7) 5 voting members from the community - no other requirements. Since 1988, the practice has been to appoint an ex-officio Council member and ex-officio rep. from the Mayor's office.	22 7	0 0	POC: Tina Brown 11 2 Terms to expire 9/1/2015 Reed -- 1st term Dumus-- 1st term 2 appointments needed: (3-3-15 expired; can be reappointed) POC: Tina Brown 4 year terms; 2 terms max to serve Velva Kenneth Anna Johnson
SOCIAL SERVICES ADVISORY BOARD COO: 7-10 KRS 205.330 (repealed)	Advises the Dept. of Social Services (DSS) on all matters pertaining to operation, administration and management of all welfare, domestic relations, juvenile and children's service programs provided by LFUCG. puts on "Lexington Festival" annually, coordinates activities of Division of Parks and Recreation, and establishes committees, including members of the public to carry out duties.	(11) 9 members- Pursuant to recommendations submitted by the Board 2 ex-o: Commissioner of DSS and Councilmember. appointing authority- mayor with council confirmation	10	1	
SPECIAL EVENTS COMMISSION COO: 2-300	Advises the LFUCG on all matters related to cable franchises. The committee has also been used historically in an advisory capacity for matters related to telecommunications franchises.	(11) Shall be representative of all residents of Fayette County, Nine (9) appointed by the Mayor, Two (2) ex-officio consisting of chairs of 4th of July Festival and St. Patrick's Day Parade	10	1	1 appointments needed To replace Laura Campbell, 7/31/15
TELECOMMUNICATIONS ADVISORY COMMITTEE COO 163-92	Manages, controls, and conducts business, activities, and affairs of the transit authority which is responsible for fulfilling the mass transportation needs of citizens of the merged government. Hears appeals from denials of applications for permits; advises appropriate municipal agencies on matters of care, preservation, planting, removal, and replacement of trees in parks; promotes urban forestry	No record of appointments POC: Xana Pugh 6/2015 Note from Xana: Do not reappoint Larry as he is unprofessional in the public, etc. George does not want to be reappointed when term expires appointment needed: to fill Tyrone Tyra place - in process	0	7	2 terms to expire
TRANSIT AUTHORITY BOARD COO: Chapter 7-20; KRS 96A.040	Reviews proposals for visual artwork in public spaces; provides def. of arts council, public spaces, permanent artwork and artist, including but not ltd. to memorials, monuments, lighting projects	(8) Cannot be an officer or employee of LFUCG	8	0	
TREE BOARD COO: 70-94, section 17B-6	Reviews proposals for visual artwork in public spaces; provides def. of arts council, public spaces, permanent artwork and artist, including but not ltd. to memorials, monuments, lighting projects	(15) 5 county citizens: 2 prof in tree field; pub wks rep (ex-o); parks and rec rep (ex-o); environmental planner (ex-o); ucc rep; engineering rep (ex-o); bldg. inspection rep (ex-o); arborist (ex-o); forester (ex-o)	15	0	
URBAN COUNTY ARTS REVIEW BOARD Ordinance 209-2004	Reviews proposals for visual artwork in public spaces; provides def. of arts council, public spaces, permanent artwork and artist, including but not ltd. to memorials, monuments, lighting projects	(10) Fayette county residents: 1 licensed architect, President of LexArts, 1 licensed landscape architect, 1 sculptor with public art experience, 1 painter with public art experience, 1 licensed civil engineer, 1 art historian, 1 rep from UK College of Design, 1 rep from Transy College of Fine Arts, 1 Mayor's Office rep	10	0	

BOARD	FUNCTIONS/DUTIES	MEMBERSHIP REQUIREMENTS	# ACTIVE MEMBERS	VACANCIES	NOTES
VACANT PROPERTY REVIEW COMMISSION COO: sec. 12-81 - 12-93	Certifies, to the Urban County Council, properties that are blighted or deteriorated; fulfills duties of Ch. 7, art. IV (COO); assists Landbank authority and council to identify blighted properties; performs duties assigned by the council	(7) 1 Real estate agent/appraiser, 1 rep of local lending institution knowledgeable of financing residential property, 1 home builder/property owner w/in the county, 1 neighborhood assoc. rep w/elected office, 1 councilmember, 1 pva office rep , 1 at lg. ; Members shall be at least 21 and have lived in the county for at least a year prior to appt. Councilmember and PVA rep are non-voting members	6	1	COO: Jonathan Fleming Members must be 21 years old and must lived in county for a year prior to appointment PVA & CM are non-voting members 1 <u>appointment needed:</u> • David O'Neil, PVA NOTES: emailed David for application, no reply received; still sitting on commission. Council confirmation needed?)
WATER QUALITY FEES APPEALS BOARD Ord. 73-2009	Reviews a) denials for water quality fee adjustments by Revenue Director and Finance Commissioner b) decisions by Water Quality Director and Commissioner of DEQ for adjustments to water quality fees c) recommendations by Water Quality Director pursuant to sec. 16-410.	(5) 5 citizens, no more than 2 citizen members may reside in the same council district.	5	0	
Total Boards 77			648	119	

Board Organizer Contact Key

Lauren Blanchard: 258-3904

Melissa McCart-Smyth: 258-3155

Board or Commission	Every other month	Once a month	Twice a month	Three meetings a month	Weekly	Quarterly	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	When appeals are received	As needed	Location
Address Enforcement Administrative Hearing Board																			9am	✓	Phoenix Building, 5th Floor Conference Room
Administrative Hearing Board	9am-11am																				Phoenix Building, 5th Floor Conference Room
Affordable Housing Governing Board							21st		18th	8th	20th	15th									
Agricultural Extension District Board						✓														✓	
Airport Board		4th Wednesday, 8:30am												26th	23rd	28th	18th	16th-10:30			BG Airport Terminal, 2nd Floor Conference Room
Alarm Advisory Board																					Police HQ, 3rd Floor Conference Room
Animal Care and Control Oversight Committee								19th			21st					17th	19th			✓	City Hall, 3rd Floor Public Safety Conference Room
Arboretum Advisory Board		4pm						✓		✓		✓									
Black & Williams Neighborhood Community Center Board																					
Bluegrass Crimestoppers, Inc.		12pm																			
Board of Adjustment		1pm																			
Board of Architectural Review			5pm																		
Board of Health		5:30pm																			
Carnegie Literacy Center Board of Directors	4pm																				Carnegie Center, James Lane Allen Room
Carver Neighborhood Center																					INACTIVE
CASA of Lexington																					
Charles Young Center Advisory Board																					
Citizen Corps Council																					INACTIVE
City Employees Pension Fund Board										✓			✓			✓					Government Center, 12th Floor Conference Room
Civil Service Commission			5:30pm																		Government Center, 8th Floor Conference Room
Commission for Citizens with Disabilities																					
Commission on Housing and Support Services	9am																				
Community Action Council Board		6:30pm																			
Convention & Visitors Bureau Board of Directors	8:30am																				INACTIVE
Corridors Commission	11am																				
Courthouse Area Design Review Board																					Government Center, 5th Floor Conference Room
Detention Center Board of Directors						2pm															INACTIVE
Domestic Violence Prevention Board						12pm															
Downtown Development Authority Board of Directors																					
Dunbar Neighborhood Center Board	7:30pm														✓	✓	✓	✓			As Scheduled
Economic Development Investment Board	1st Wednesday																				
Emergency Medical Advisory Board						8:30am		✓			✓			✓			✓				1st Floor CAO
Environmental Commission																					
Environmental Hearing Commission																			✓		INACTIVE
Ethics Commission						5:30pm															Phoenix Building
Exaction Appeals Committee																			✓		
Explorium of Lexington		4th Wednesday, 6pm																			Explorium Conference Room
Greenspace Commission		3rd Wednesday, 3pm																			Phoenix Building, 7th Floor
Historic Preservation Commission						3:30pm															
Homelessness Prevention and Intervention Board																					
Housing Authority Board	8:30am																				
Human Rights Commission	5:30pm																				
Infrastructure Hearing Board	4th Thursday, 2:30pm																				Tate Building, 1st Floor
Internal Audit Board																					
Keep Lexington Beautiful Commission	9:30am																				6 times per year
Land Bank Authority - Lexington Fayette County																					
Lexington Center Corporation Board of Directors		3rd Thursday, 9am																			Lexington Center Offices
Library Board of Advisors		2nd Wednesday, 4:30pm																			Various Branches
Library Board of Trustees		2nd Wednesday, 4:30pm																			Various Branches
Lyric Theatre and Cultural Arts Center Corporation			11:30am																		Lyric
Masterson Station Park Advisory Board																					
Mayor's International Affairs Advisory Commission																					
Neighborhood Action Match Program Review Board																				✓	
Paris Pike Corridor Commission						12pm	✓			✓			✓			✓					Lexington
Parking Authority Board		11am																			

Board or Commission	Every other month	Once a month	Twice a month	Three meetings a month	Weekly	Quarterly	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	When appeals are received	As needed	Location
Parks and Recreation Advisory Board		4:30pm, 4th Wednesday each month					28	25	25	22	27	24	21	26	23	28	*				Picadome Administrative Offices
Picnic with the Pops Commission		3rd Wednesday, 8:30am					*	*	*												Picadome Club House
Planning Commission				1:30pm																	
Police and Fire Retirement Fund Board		9am																		✓	As needed
Public Facilities Corporation																					INACTIVE
Public Library Corporation																					Phoenix Building, 1st Floor Conference Room
Public Parking Corporation		2nd Wednesday, 11am																*			
Raven Run Citizens Advisory Board		4:30pm																			
Rural Land Management Board		3pm																			
Senior Services Commission						9am															
Sister Cities Program Commission																					
Social Services Advisory Board																					
Special Events Commission				1:30pm																	Government Center, 12th Floor Conference Room
Stone Walls Appeals Board																					INACTIVE
Telecommunications Advisory Committee																					INACTIVE
Town & Gown Commission																					
Transit Authority Board		6:30pm																			
Tree Board		2nd Wednesday, 10:30am																		✓	Government Center, 5th Floor Conference Room
Urban-County Arts Review Board (UCARB)																					As needed
Vacant Property Review Commission																					
Valley View Ferry Authority													✓								
Water Quality Fees Board						9am	✓			✓						✓					Division of Water Quality

Aquatics Master Plan

General Government and
Social Services Committee

October 6, 2015

General Services
Parks and Recreation

Agenda

- Current Issues
- Aquatics Master Plan Timeline
- Overview of the Division's Aquatic Plan Goals
- Master Plan Progress
- Analysis
 - Demographics
 - Locations
- Questions

Issues Facing LFUCG Aquatics

- Declining Attendance
- Declining Revenues
- Dated Facilities



Aquatics Master Plan Timeline

- Fall of 2014 - Council Allocated \$150,000 to develop Aquatics Master Plan
- January 2015 - RFP Selection Committee
 - Included 3 Council Members - Akers, Mays Bledsoe, Scutchfield
- May 4, 2015 – Contract awarded to Lexington-based consulting firm Brandstetter Carroll Inc.
- May 2015 - Started public input phase
- Steering Committee created
 - Includes representatives from across the community
 - Includes 3 Council Members - J. Brown, Mays Bledsoe, Scutchfield

Divisional Goals for Aquatics Plan

- Use a citizen engagement-driven process
- Work with various members of the community to develop a vision for the future of Lexington aquatics
- Encourage the importance of swimming as a life skill as well as an accessible recreational pastime

Master Plan Progress

- Evaluated neighboring communities
 - CAO, Commissioner and Director visited 4 neighboring aquatics facilities
 - Examples of amenities and features offered



Master Plan Progress

- Other regional communities aquatics centers were examined
 - Neighborhood Pools – Plain City, OH
 - Sprayground/Splash Pad – Centerville, OH
 - Competitive Indoor Aquatics Center – Cary, NC



Master Plan Progress

- Focused on citizen engagement
 - 5,000 engaged
 - Methods of engagement
 - + Web
 - + In-Person
 - + Mail



Master Plan Progress

- Key takeaways
 - Interviewed Adults
 - Indoor year-round facility
 - Longer days and season
 - Improve existing pools/restrooms
 - Lazy River
 - Splash Pads
 - Interviewed Families
 - Tall waterslides
 - Lazy River
 - Indoor year-round facility
 - Waterslides for small children/interactive play features
 - Shade

Master Plan Progress

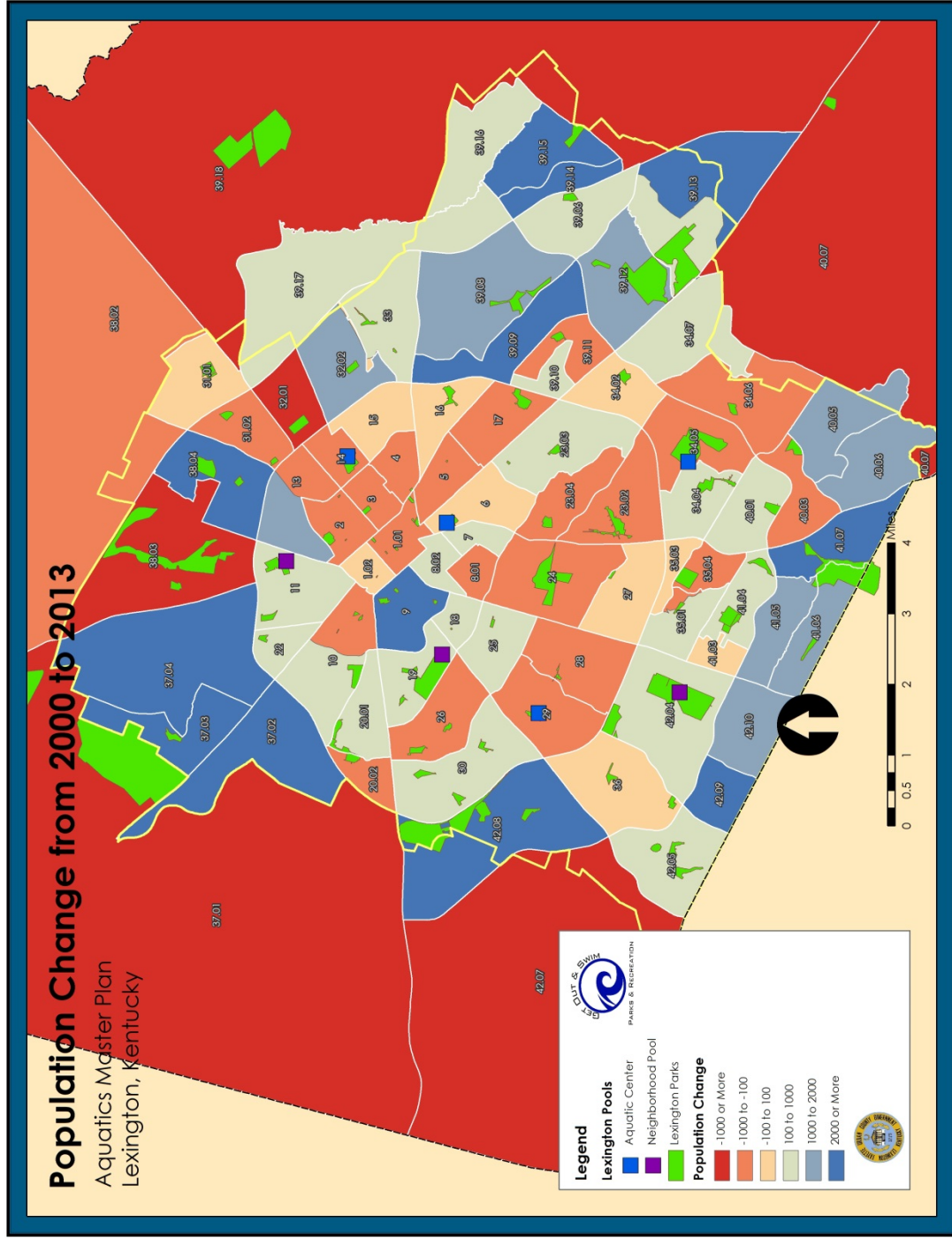
- Web/Handout Survey (*Preliminary results*)
 - Fees
 - 67% indicated fees are “about right”
 - 31% indicated fees are “too high”
 - Aquatic Use
 - 67% Recreational
 - 6% Competitive
 - 22% Both
 - Accessibility
 - 67% willing to travel 15 minutes to an aquatics facility or feature

Master Plan Progress

Survey (*Preliminary results*)

- Most Important Improvements
 1. New family aquatic centers
 2. Indoor lap pool
 3. Splash Pads / Spraygrounds
 4. Lengthen the swim season
 5. Indoor recreational pool
- Most Important Programs to Offer
 1. Youth Swim Classes
 2. Lap Swim Times
 3. Water Fitness
 4. Youth Swim Teams
 5. Aquatic Events

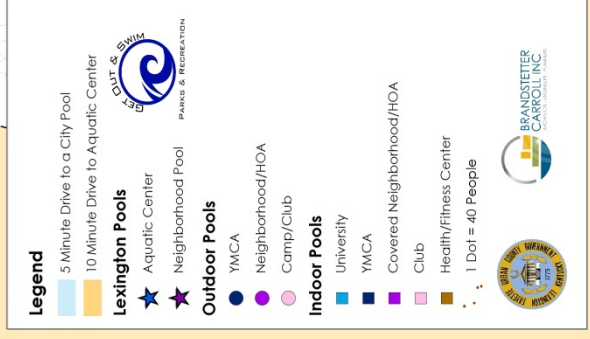
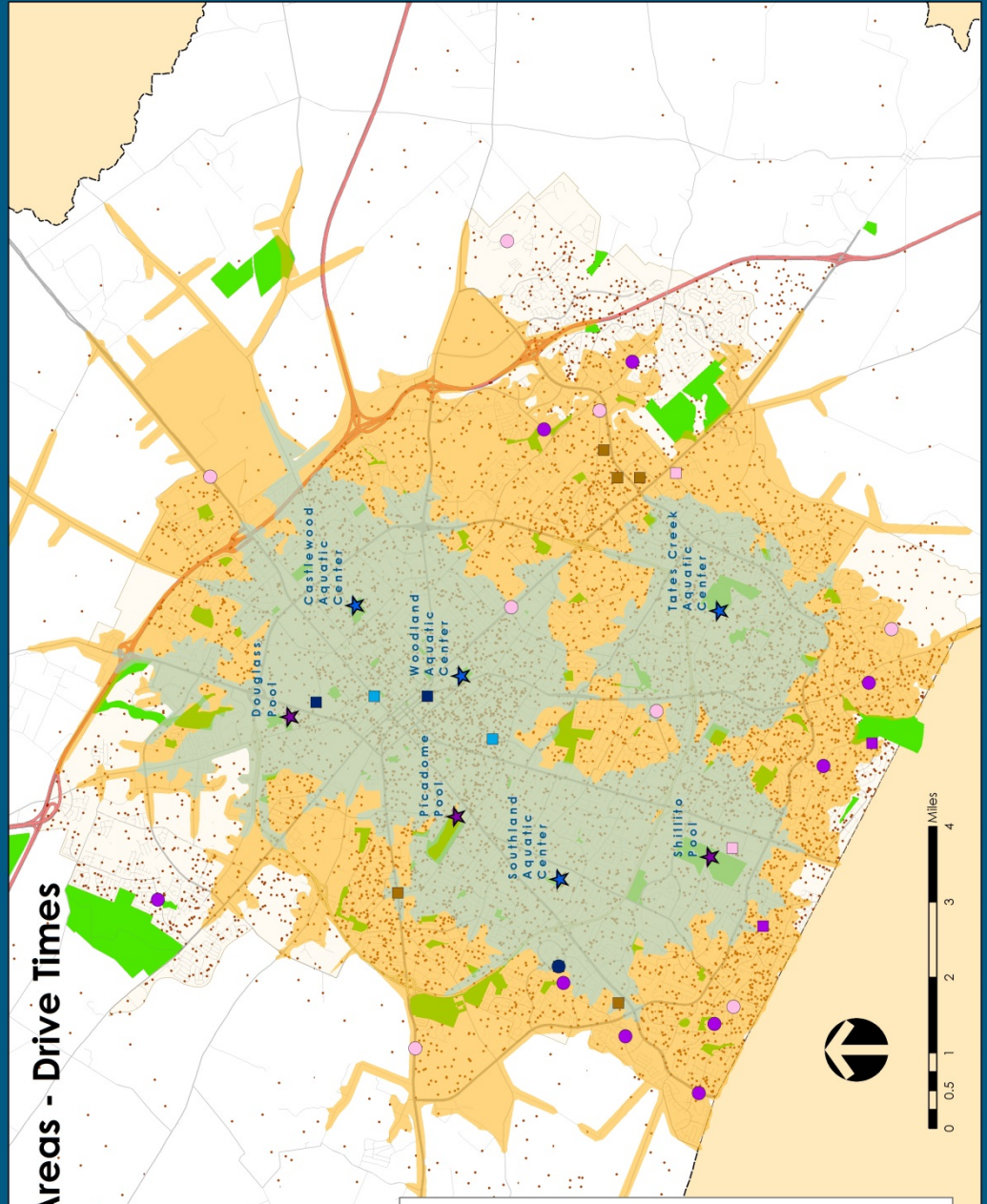
Demographic Analysis



Location Analysis

Aquatic Service Areas - Drive Times

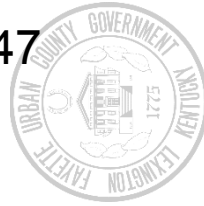
Aquatics Master Plan
Lexington, Kentucky



Next Steps

- By October 30, 2015
 - Continue Citizen Engagement
 - Stakeholder Groups
 - Survey Results
 - Complete Aquatics Analysis
 - Qualitative Analysis
 - Complete Demographics Analysis
 - Complete Benchmarking & Market Analysis
- By November 30, 2015
 - Facility Options & Preliminary Recommendations
- By December 31, 2015
 - Draft Action Plan

Questions?



General Government Social Services Committee Referrals

Referral Item:		Referred By:	Date Referred:	Status:
1	Aquatics Program Design	Scutchfield	July 2014	February 2015; October 2015
2	Parks Foundation	Scutchfield	July 2014	Sept. 2014; November 2015
3	Review of Ethics Ordinance	Evans	Oct. 2014	Feb. 2015; May 2015; Sept. 2015, Nov. 2015
4	Bluegrass International Center	Lamb	Jan. 2015	February 2015; May 2015; Nov. 2015
6	Extended Social Resource (ESR) Process	Bledsoe	June 2015	September 2015, March 2016
7	Boards, Agencies & Commissions -- Membership, Vacancies, Etc.	Scutchfield	July 2015	October 2015
8	Revision of CAO Policy 14R -- Inclement Weather	Lamb	Sept. 2015	October 2015
9	Revision of Comp Time Carry Over Policy	Lamb	Sept. 2015	October 2015
10	Revision of Vacation Time Carry Over Policy	Lamb	Sept. 2015	October 2015
Current as of Sept. 16, 2015				