

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

October 22, 2015

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the September 24, 2015, meeting will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, October 1, 2015, at 8:30 a.m. The meeting was attended by Commission members: Karen Mundy, Joe Smith, Mike Owens, Will Berkley, Carolyn Plumlee and Frank Penn. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Saltee, Tom Martin, Cheryl Gallt, Denise Bullock, Kelly Hunter and Dave Jarman, as well as Lieutenant Joshua Thiel, Division of Fire & Emergency Services and Tracy Jones, Department of Law. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- A. **PLAN 2015-67P: COPPER CREEK SUBDIVISION** (10/8/15)* - located at 1850 Old Higbee Mill Road (a portion of).
(Council District 9) **(EA Partners)**

Note: The Planning Commission postponed this item at their August 13, 2015, September 10, 2015, and October 8, 2015, meetings.

The Subdivision Committee Recommended: **Postponement**. There are still concerns with the proposed street alignment and the lack of tree protection area(s).

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage, storm and sanitary sewers and floodplain information.
 2. Urban County Traffic Engineer's approval of street cross-sections and access.
 3. Building Inspection's approval of landscaping.
 4. Addressing Office's approval of street names and addresses.
 5. Urban Forester's approval of tree preservation plan and required street tree information.
 6. Department of Environmental Quality's approval of environmentally sensitive areas.
 7. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
 8. Greenspace Planner's approval of the treatment of greenways and greenspace.
 9. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
 10. Discuss tree stands and need for tree protection areas.
 11. Discuss proposed street alignment and "B-B" cross-section proposed.
 12. Discuss proposed H.O.A lotting and the spirit of Art. 6-4(g) of the Land Subdivision Regulations prohibiting double frontage lots.
 13. Discuss screening and maintenance of same adjacent to Wyndham Hills West.
 14. Discuss extent of waivers that are necessary (sidewalk, etc.).
 15. Discuss Comprehensive Plan recommendation for streets along greenway areas.
 16. Discuss proposed Lot #26 (for future development).
- B. **DP 2015-30: HIGH POINT SUBDIVISION (MONON, INC.)** (10/8/15)* - located at 1123 Winchester Road.
(Council District 5) **(Myke Robbins)**

Note: The applicant had requested that this previously postponed item be given consideration by the Commission. The Planning Commission postponed this item at their September 10, 2015, and October 8, 2015, meetings, due to lack of representation by the applicant

The Subdivision Committee Recommended: **Postponement**. There are concerns that the proposed use may not be allowed in the B-3 zone.

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.

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2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan.
6. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
7. Division of Waste Management's approval of refuse collection locations.
8. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
9. Addition of building heights in feet.
10. Denote name and address of developer on plan.
11. Addition of contour intervals.
12. Addition of tree protection plan and tree canopy information.
13. Denote name and address of plan preparer on plan.
14. Remove new pavement/parking areas within 3' of side property lines.
15. Identify interior landscaping areas on the face of plan.
16. Delete parallel parking spaces proposed next to existing building.
17. Dimension entrance details.
18. Discuss compliance with Art. 8-20(b)(28) for proposed uses.
19. Discuss apparent drainage area in rear of property.

V. **ZONING ITEMS** - The Zoning Committee met on Thursday, October 1, 2015, at 1:30 p.m. to review zoning map amendments and Zoning Ordinance text amendments. The meeting was attended by Commission members Mike Cravens, David Drake, Carolyn Richardson, and Bill Wilson. The Committee members reviewed applications and made recommendations as noted.

A. PUBLIC HEARINGS ON ZONING MAP AMENDMENTS

1. DR. MICHAEL GENTRY & RML CONSTRUCTION, LLP. (AMD.) ZONING MAP AMENDMENT & CADENTOWN SUBDIVISION ZONING DEVELOPMENT PLAN

- a. MARV 2015-8: DR. MICHAEL GENTRY & RML CONSTRUCTION (10/22/15)* – amended petition for a zone map amendment from a Single Family Residential (R-1D) zone to a High Density Apartment (R-4) zone, for 1.74 net (1.80 gross) acres, and to a Wholesale & Warehouse Business (B-4) zone, for 2.43 net (2.74 gross) acres, for property located at 2833 Liberty Road. A dimensional variance is also requested.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World.

The petitioners propose to construct a veterinary clinic with an associated animal kennel, and a 28-unit apartment building with associated off-street parking. The proposed vet clinic and kennel facility will be enclosed ($\pm$ 20,000 square feet of space), with a small outdoor play area planned, and will also have considerable off-street parking.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reason:

1. The requested rezoning to a High Density Apartment (R-4) zone, and for a lesser acreage to a Wholesale and Warehouse Business (B-4) zone, is in agreement with the 2013 Comprehensive Plan, for the following reasons:
 - a. The Goals and Objectives and policy statements of the Plan encourage the consideration of how proposals relate to existing development in the immediate vicinity, and focus on protecting neighborhoods and residential areas from incompatible land uses. A neighborhood node already exists a short distance away at Man o' War Boulevard and Liberty Road, which will be expanded with this rezoning to R-4.
 - b. The Comprehensive Plan also encourages the placement of residential land and development nearest to our parks and greenways to ensure that they are utilized to the highest extent possible. This amended zone change application to an R-4 zone will accomplish this recommendation, since the Brighton Trail is planned for the former railroad line immediately north of this location.
 - c. Some 35-40 persons are to be employed at this location (which equates to about 15 jobs/acre), some of which will be veterinary professionals. Quality pet care and modern animal boarding facilities are an important service that adds to the quality of life in our community.
2. This recommendation is made subject to the approval and certification of ZDP 2015-49: CADENTOWN SUBDIVISION – ANIMAL HOSPITAL/CLINIC, prior to forwarding this recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.

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3. Under the provisions of Article 6-7 of the Zoning Ordinance, the following uses shall be prohibited in any B-4 zoning approved for a portion of the subject property:
- Shops of special trade and general contractors, such as plumbing; heating; carpentry; masonry; painting; publishing; lithographing; engraving; electrical; major automobile and truck repairing; sign painting; upholstering; tile, mosaic and terrazzo work; electroplating; interior decorating.
 - Cocktail lounges and nightclubs, or the serving of alcoholic beverages.
 - Laundry, clothes cleaning or dyeing shop.
 - Ice plant.
 - Tire re-treading and recapping.
 - Machine shop.
 - Offices of purchases, processors and handlers of agricultural products.
 - Establishments and lots for the display, rental, sale and repair of farm equipment, contractor equipment, automobiles, trucks, mobile homes, recreational vehicles such as mini-bikes, motorcycles, bicycles, boats or supplies for such items.
 - Truck terminals and freight yards.
 - Automobile service stations.
 - Major or minor automobile and truck repair.
 - Establishments for the display and sale of precut, prefabricated or shell homes.
 - Circuses and carnivals.
 - Retail sale of building materials and lumber.
 - Pawnshops.

These use restrictions are appropriate and necessary for the subject property since they were volunteered by the original zone change applicant; since they will ensure continued agreement with the 2013 Comprehensive Plan; and, most importantly, since they will provide greater protection for the adjacent residences and Local Historic District surrounding this location.

b. REQUESTED VARIANCE

- Decrease the minimum distance required for a kennel or animal clinic from a residential zone from 100 feet to 50 feet along the northwest and northeast property lines.

The Staff Recommends: **Approval**, for the following reasons:

- Granting the requested variance to 50 feet will not adversely affect the public health, safety or welfare. It will not negatively impact the essential character of the general vicinity because this modern kennel/animal clinic is primarily designed to keep the pets indoors; and in this case, the kennel/hospital will be more than 130 feet from the nearest residence. Additionally, the property to the northwest is currently vacant and is buffered by a heavy line of vegetation that is proposed to remain.
 - There is a special circumstance regarding this property (a 9-sided lot) that makes standard development more difficult. It applies to this property but does not generally apply to most commercial properties, which are generally much more rectangular in shape. Additionally, the proposed variance along the northwestern property line was chosen because the adjoining property is vacant, whereas there are occupied residential properties to the southeast on Campbell Lane.
 - Although a facility could be constructed on this site without a variance, it would not likely result in a better design or outcome. Strict application of the requirements of the Zoning Ordinance would create an unnecessary hardship for the applicant, because the design of the facility would need to be less efficient and could impact the operational needs of the proposed kennel/animal clinic.
 - The requested variance is not an unreasonable circumvention of the Zoning Ordinance, because the setback requirements for this use are to buffer nearby residential uses from the potential nuisances of this use. This facility, like most modern kennels, will be built in such a way that the majority of the animal keeping is indoors, and more than 130 feet from any existing or proposed dwellings.
 - The circumstances surrounding the requested variance are a result of the odd shape and other special considerations and are not the result of prior actions taken by this applicant, as no construction has yet occurred on the subject site.
- c. ZDP 2015-49: CADENTOWN SUBDIVISION – ANIMAL HOSPITAL/KENNEL (10/22/15)*- located at 2833 Liberty Road. (Vision Engineering)

The Subdivision Committee Recommended: **Approval**, subject to the following requirements:

- Provided the Urban County Council rezones the property B-4 and R-4; otherwise, any Commission action of approval is null and void.
- Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
- Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.

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4. Urban Forester's approval of tree inventory map.
5. Greenspace Planner's approval of the treatment of greenways and greenspace.
6. Provided the Planning Commission grants the requested variance to the building setback requirements.
7. Denote access locations across Liberty Road on plan.
8. Denote proposed stormwater detention area on plan for both proposed developments.
9. Denote lot coverage and floor area ratio site statistics for the proposed R-4 development.
10. Discuss access entrance proposed to Campbell Lane.
11. Discuss access to proposed trail for the proposed R-4 development.
12. Discuss pedestrian access from the proposed R-4 development to the existing apartment complex, and to Liberty Road.

2. FLYING DUTCHMAN PROPERTIES, LLC, (AMD.) ZONING MAP AMENDMENT & GIBSON PARK SUBDIVISION, BLK B, ZONING DEVELOPMENT PLAN

- a. MARV 2015-15: FLYING DUTCHMAN PROPERTIES, LLC (AMD.) (10/22/15)* - amended petition for a zone map amendment from a Single Family Residential (R-1C) zone to a Planned Neighborhood Residential (R-3) zone, for 0.654 net (0.754 gross) acre, for property located at 509, 513 and 517 Pyke Road. Dimensional variances are also requested.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World. In addition to the Comprehensive Plan mission statement, the Goals and Objectives of the Plan also encourage growing successful neighborhoods (Theme A), and maintaining a balance between planning for urban uses and safeguarding rural land (Theme E).

The petitioner proposes to retain the existing residence on the subject property, and develop a new duplex or townhouses on either side, with associated off-street parking.

The Staff Recommends: **Approval, for the following reasons:**

1. The requested Planned Neighborhood Residential (R-3) zone is in agreement with the 2013 Comprehensive Plan, as follows:
 - a. The Goals and Objectives recommend growing successful neighborhoods through expanded housing choices that address the market needs for all residents (Theme A, Goal #1b.). The petitioner proposes a townhouse style development of 8 dwelling units, which creates a variety of housing types in the immediate area that complement the existing neighborhood.
 - b. The Goals and Objectives encourage infill development throughout the Urban Service Area as a strategic component of growth for our community (Theme A, Goal #2). The petitioner proposes to increase the density of the subject properties, as compared to the surrounding area, to 12.23 dwelling units per net acre.
 - c. The Goals and Objectives recommend identifying areas of opportunity for infill development that respects the area's context and design features (Theme A, Goal #2a). The applicant plans to maintain a similar front yard setback, and provide off-street parking in the rear of the development, which will better match the existing character of the neighborhood.
 - d. The Goals and Objectives also encourage the use of underutilized land (Theme E, Goal #1a.) and building in a compact, contiguous, and/or sustainable manner (Theme E, Goal #1b.) The proposed development is well aligned with the vision articulated in the Comprehensive Plan for "single/small lot infill" projects, and is using two vacant lots that are considered underutilized in this urban context.
2. This recommendation is made subject to approval and certification of ZDP 2015-63: Gibson Park Subdivision, Block B, prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
3. Under the provisions of Article 6-7 of the Zoning Ordinance, the following uses shall be prohibited for the subject property:
 - a. Multi-family dwellings.
 - b. Dormitories.
 - c. Boarding or lodging houses.
 - d. Assisted living facilities.
 - e. Community residences.

These limitations are appropriate and necessary to better protect the existing neighborhood and to prevent the most intensive uses that might be out of character with the existing residents of the area.

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b. REQUESTED VARIANCES

1. Reduce the required lot frontage for a duplex use in the Planned Neighborhood Residential (R-3) zone from sixty (60) feet to fifty (50) feet.
2. Increase the maximum allowable number of parking spaces for a single family residence in the defined Infill & Redevelopment Area from 2 to 6.

The Zoning Committee **made no recommendation** on the requested variances.

The Staff Recommends: **Approval**, for the following reasons:

- a. Granting the requested frontage and parking variances will not adversely affect the public health, safety or welfare; and will not alter the character of the general vicinity, as 50' wide lots are commonplace in this neighborhood. The parking will be located to the rear of the structures and will not be readily visible from the street or other residential properties.
- b. Granting the requested variances will not result in an unreasonable circumvention of the Zoning Ordinance because the existing lot is 50' wide and can be built upon as a legal non-conforming lot, should the property be rezoned to R-3. With regard to the parking variance, the overall project does not exceed the maximum allowable parking for the uses on the three lots.
- c. The special circumstance that applies to this site that does not generally apply to land in the general vicinity is the location of the existing single family house, which the applicant desires to retain as a part of this infill and redevelopment project.
- d. Strict application of the requirements of the Zoning Ordinance would not deprive the applicant of a reasonable use of the property, but would create an unnecessary hardship in the future should they wish modify the lot in any way, or design each unit to independently meet their required parking on each lot.
- e. The circumstances surrounding the requested variance are not the result of the actions of this applicant, but rather are a response to the unique characteristics of this redevelopment project.

This recommendation of approval is made subject to the following conditions:

1. Provided the Urban County Council rezones the property R-3; otherwise, any Commission action of approval of this variance is null and void.
2. Should the property be rezoned, it shall be developed in accordance with the approved Development Plan; as amended by a future Development Plan approved by the Commission, or as a Minor Amendment permitted under Article 21-7 of the Zoning Ordinance.
3. A note shall be placed on the Zoning Development Plan indicated the variances that the Planning Commission has approved for this property (under Article 6-4(c) of the Zoning Ordinance).

- c. ZDP 2015-63: GIBSON PARK SUBDIVISION, BLOCK B (9/4/15)*- located at 509, 513 & 517 Pyke Road.
(Vision Engineering)

The Subdivision Committee Recommended: **Postponement**. There were some questions regarding compliance with the requirements of Articles 8-10 and 15-7 of the Zoning Ordinance.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property R-1T; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Urban Forester's approval of tree inventory map.
5. Correct plan title.
6. Denote: Compliance with Art. 15-7(d) of the Zoning Ordinance shall be determined at the time of the Final Development Plan.
7. Dimension sidewalks.
8. Discuss timing of the resolution of the conflict with the 30' platted building line.
9. Discuss proposed lotting and parking lot maintenance and access.
10. Discuss note #9.
11. Discuss compliance with Article 15-7(d) of the Zoning Ordinance.
12. Discuss compliance with Article 8-10(o)(g) of the Zoning Ordinance.
13. Discuss Article 18 landscape requirements' conflict with existing utility easement at rear of property.
14. Discuss easement conflict with proposed building.

VI. COMMISSION ITEMS

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VII. STAFF ITEMS

A. Zoning Enforcement Activity Report

- The busy summer continued in September for Zoning Enforcement, with 58 new zoning complaints logged in. When combined with the 50 unresolved cases carried over from August, a total of 108 cases were investigated. Only five of the new cases were determined to not involve any valid zoning compliance concerns. Nearly 35% of the new cases were related to signage, and 26% were related to illegal business activity in residential zones. A total of 58 cases were resolved, meaning that necessary actions were taken by a property owner or occupant to fix a zoning compliance problem. During September 57 conditional uses were inspected, and all were determined to be in substantial compliance.
- Senior Enforcement Officer Jim Hume investigated a citizen complaint regarding the excavation and removal of topsoil (for an off-site commercial activity) from a rural property off of Leestown Road. That investigation resulted in the issuance of a cease and desist order, which included a determination that the activity could continue only with approval from the Board of Adjustment as a conditional use, possibly for a “mining and/or quarrying” operation. This site is being monitored closely for compliance with the cease and desist order, as such excavation has the potential to be very damaging, not only environmentally but also for future agricultural production.
- Officer Greg Walker dealt with several challenging cases involving the running of landscaping businesses from residential locations on the south side of Lexington. Such business activities in residential zones are fairly common for smaller companies, but are only allowed if the operations meet very specific guidelines outlined in Article 3-9 of the Zoning Ordinance. Most notably, only a single business truck and trailer meeting certain size specifications can be parked at the property, and employees are not allowed to report to the property for work.
- Officer Bob Phelps worked diligently to address the parking and storage of semi trucks and trailers in a shopping center (B-6P zone) parking lot near the intersection of Sir Barton Way and Winchester Road. Such activity is not permitted in that particular zone, and both the property owner and Walmart management are anxious for the activity to be discontinued. As a result, cooperative efforts are underway (posting of signage, etc.) to get this activity to stop. This particular site is apparently attractive to truckers due to the large size of the parking lot and proximity to Interstate 75.
- Officer Pam Brown successfully presented a significant enforcement case to the Infrastructure Hearing Board on September 17th. Consideration by that board was initiated by the appeal of a civil citation for the parking of numerous vehicles on the grass (and partially within the street right-of-way) at a used car business on North Broadway. The board determined that the violation was valid, and directed that all aspects of the violation be resolved within 30 days.

B. Long Range Planning Activity Report

- Regional Planning – Staff attended the bi-monthly meeting of the Bluegrass Regional Planning Council at the Bluegrass ADD for a presentation by Sarah Ehresman with the Kentucky State Data Center at the University of Louisville. The presentation and discussion included an overview of available Census data, how to access it, and the role of the State Data Center and their Website.
- Greenspace Commission – The Greenspace Commission and staff participated in a guided tour of Floracliff Nature Sanctuary, which is located in southeast Fayette County. The preserve was founded by Dr. Mary Wharton, a biology professor, who purchased the land in a series of parcels between 1958 and 1989. In 1996, the preserve was dedicated as a Kentucky State Nature Preserve. The tour included a walk along a trail and information about the history of the preserve and its role in promoting education and research.
- Rural Land Management Board – Staff made a presentation to the Rural Land Management Board about the history and current status of the Rural Land Management Plan. Implementation of the 2013 Comprehensive Plan includes reviewing and updating the RLMP as necessary. The RLMB and staff discussed a process and some potential outcomes for the update, including the role of the Planning Commission as the board that adopts the Plan and the Greenspace Commission as an advisor.
- General Work Activities – Staff attended the fall conference of the Kentucky chapter of the American Planning Association at Buffalo Trace Distillery in Frankfort. The all-day session included updates on planning projects across the state from a variety of presenters. Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored trainings and Webinars.

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C. Transportation Planning Activity Report**1.1 Inventory/Monitor; Title VI/ADA; Participation; Coordination/Consultation –**

- Attended Director-Manager meetings at LFUCG Division of Planning.
- Conducted MPO / Transportation Section staff meetings.
- Attended Obesity Action Committee meeting a subcommittee of the Community Health Improvement Plan.
- Attended Corridors Commission.
- Attended Jessamine County Transportation Task Force Meeting.
- Attended Bluegrass Area Development District (BGADD) Regional Transportation Committee meeting.
- Attended LFUCG Commission for Citizens with Disabilities meeting.
- Attended LFUCG Commission for Citizens with Disabilities Public Town Hall meeting to hear and discuss transportation issues of importance to community members with disabilities.
- Attended UK Bicycle Advisory Committee – Facilities Work Group Meeting
- Attended LFUCG Pedestrian Safety Work Group meetings.
- Continued updates to new MPO website. The page had 410 visits from 361 users (84% new users) and 777 page views.
- The MPO's Twitter site increased by 13 followers to 1,976 during September.
- The MPO's Facebook fan page increased by 2 likes to 644 to 646. The page had 26 engaged users; and reached 479 users in September.
- The Lexington Area MPO YouTube channel has a total of 28 videos; 22 subscribers; 36,305 lifetime views.

1.4 Staff Development –

- Participated in Webinar hosted by FHWA entitled Let's Talk Performance: Telling the Performance Story.
- Participated in a NHTSA virtual live training entitled "Introduction to Pedestrian and Bicycle Safety Program Management"
- Participated in a two day NHTSA training entitled "Pedestrian and Bicycle Safety Program Management"
- Participated in TRB webinar entitled Multimodality in Major Cities: Urban Success Stories
- Freight Coordinator attended 3-day freight conference in Cincinnati.
- Attended Census training at BGADD Regional Planning Council meeting.

2.1 Congestion Management Process (CMP) –

- Prepared, reviewed and improved a power-point presentation for congestion management process update.
- Worked with Traffic Engineering and TrafficCast staff to schedule and prepare a BlueTOAD User Group training WebEx session.
- Used BlueTOAD data to monitor and compare Travel Time Index (TTI), Buffer Time Index (BTI) and Planning Time Index (PTI) for arterial segments.
- Used typical google traffic map to document annual congestion trend at most congested time-of-day in a week for recurring congestion, such as bottlenecks and poor signal timing.
- Used real-time google traffic map to document congested road segments for non-recurring congestion, such as incidents, bad weather or special events.

2.2 Transportation Plan Update & Implementation –

- No activity.

2.3 Air Quality Activities –

- Continued to monitor air quality issues.
- Notified Dr. Cobourn about forecasting website issues.
- Completed daily air quality forecasting and posted the forecasts on the MPO website.
- Requested and received air quality monitor data.
- Responded to a citizen request concerning a local air quality issue.
- Completed air quality emissions analysis for TAP projects KYTC considered for CMAQ funding.

3.1 Transportation - Land Use Impact Analysis –

- Reviewed (9) monthly submittals of Zoning and Subdivision Plans for traffic, bicycle and pedestrian circulation and impacts and participated in LFCUG's Technical, Zoning and Subdivision Committees.

3.2 Multimodal/Transportation Enhancement Planning –

- Responded to approx.10 citizen/agency requests for information on bike and pedestrian issues.
- Submitted plans for review by Traffic Engineering for the Chinoe Rd and Greentree Rd corridor bike lane project
- Continued work on various intersections safety design projects and bike facilities maintenance projects funded by MAP money for FY 2015.
- Solicited volunteers for bicycle and pedestrian counts on Virginia Avenue, North Limestone, Upper St and MLK Blvd.

- Conducted and managed AM and PM bicycle and pedestrian counts over a two day period for Virginia Ave, North Limestone, Upper St and MLK Blvd.
- Consolidated and analyzed bike and pedestrian count data for the above referenced corridors and submitted data to the mayor's office for review.
- Provided Cycle Tracks heat map and route information to the University of Kentucky Design Week Team.
- Continued coordination with the DLC and the County Extension Office for the 2nd Sunday open street events.
- Coordinated with UK and Clays Mill Elementary School to get a surplus bike rack installed on the school campus.
- Attended Town Branch Trail phase 3, 4, 5 and 6 stake holder meeting at KYTC D7 highway office to discuss progress and moving forward on design and construction of the trail.
- Prepared a BPAC letter of support for a safe passing law for vulnerable roads users.
- Reviewed roadway resurfacing lists and coordinated with LFUCG Divisions to include bicycle and pedestrian infrastructure improvements.
- Met with a representative of the City of Wilmore to discuss planning, implementation and possible funding sources for extending the US-68 Trail.
- Coordinated and attended the Nicholasville Jessamine County Bike and Pedestrian School Connector Study steering committee meeting.
- Coordinated project base information gathering and distribution to Strand Associates for the site inventory along the KY-29, KY-39 corridor for the NJCBPSCS.
- Submitted The West Hickman Trail South project for the Transportation Alternatives Program 2015 grant application cycle.
- Attended and participated as a steering committee member for the Lower Cane Run Wet Weather Storage Facility that includes the realignment of the Legacy Trail and the addition of trail amenities.
- Freight coordinator is still working on commercial vehicle crash data for MPO counties.

3.3 Transit Planning –

- Performed regular (weekly/daily – as needed) inspections to bus shelter construction on Southland Dr. and Leestown Rd. for Art in Motion CMAQ projects.
- Acted as a liaison with contractors from Marillia Design and Construction and Anderson Communities for sidewalk connection project for Chimney Stop Art Shelter. Performed weekly inspections on construction progress as it relates to the construction documents submitted to state CMAQ officials.
- Performed inspections for Gardenside Bus Shelter Restoration Project. Several elements of the restoration are being done in sequence.
- Attended Art in Motion Board Meeting as vice chair.
- Traveled to Louisville to inspect a bus shelter construction (for suitability) that is proposed to be donated to Lextran for use as a bus shelter in Lexington.
- Attended Lextran board meeting.
- Attended Lextran public meetings concerning proposed fixed route changes from the recent COA.
- Met monthly with Lextran staff to formulate bus stop inventory project design for spring of 2016 rollout. Coordinated with GIS dept. to assist with this project.
- Worked with citizen on Fortune Dr. to mitigate effects of bus stop/shelter area in front of business.

3.4 Mobility Coordination –

- Continued FY 2015-2016 marketing campaign. Ran televised ads on the UK U-pass program, bicycle safety and new facility types (sharrows, green paint).
- Met with WKYT station managers to discuss opportunities to expand campaign reach.
- Facebook page has 2,411 Likes; had 208 engaged users and reached 3,853 users in September.
- Worked to secure additional funding to increase bicycle and pedestrian safety messaging as part of Mobility Campaign. Submitted grant to KYTC for additional funding. Amended consulting contract to include funding from LFUCG Traffic Engineering.
- Held two bi-weekly strategy meetings with Lextran and the marketing firm.

3.5 Travel Demand Modeling and Project Forecasting –

- Routinely maintained the TransCad Travel Demand Model (TDM).
- Responded to citizen/agency requests for forecasted number of trips on Liberty Road, Newtown Pike, Citation Blvd and I-75 Connector project.
- Attended Berea/Richmond Small Urban Area Study meeting with KYTC, District 7 and consultants to discuss using LAM-PO model.
- Received different years TDM scenarios from KYTC and made test runs.

4.1 Program Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: Bicycle Pedestrian Advisory Committee (BPAC) and Transportation Technical Coordinating Committee (TTCC).

4.2 Transportation Improvement Programming (TIP) –

- Monitored TIP program projects for needed adjustments.
- Prepared and issued TIP Modification #14.

4.3 Unified Planning Work Program (UPWP) –

- Utilized UPWP for program element tasks and reviewed comparison of hours/funding budgeted versus expended to date.

VIII. **AUDIENCE ITEMS** – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission’s formal action, such as zoning items for early re-hearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. **MEETING DATES FOR October & November, 2015**

Work Session, Thursday, 1:30 p.m., 2nd Floor Council Chambers	October 29, 2015
Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	November 5, 2015
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	November 5, 2015
Subdivision and ND-1 Items Public Meeting, Thursday, 1:30 p.m., 2nd Floor Council Chambers	November 12, 2015
Zoning Items Public Hearing, Thursday, 1:30 p.m., 2nd Floor Council Chambers	November 19, 2015
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	November 25, 2015

X. **ADJOURNMENT**

TLW/TM/CT/BJR/BS/src

* - Denotes date by which Commission must either approve or disapprove request.