

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, October 27, 2015

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**URBAN COUNTY COUNCIL
SCHEDULE OF MEETINGS
October 26 – November 2, 2015**

Monday, October 26

No Meetings

Tuesday, October 27

City Employees' Pension Fund Board.....10:00 am
Conference Room – 5th Floor Government Center

Design Excellence Subcommittee Meeting.....10:30 am
Conference Room – 8th Floor Government Center

Ethics Ordinance Review Subcommittee.....11:30 am
Caucus Room – 2nd Floor Government Center

Budget, Finance & Economic Development Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Wednesday, October 28

Commission for Citizens with Disabilities.....9:15 am
Central Library – 4th Floor Room B

Transportation Policy Committee.....1:30 pm
Jessamine County Courthouse

Parks Advisory Board.....4:30 pm
Picadome – 469 Parkway Drive

Thursday, October 29

No Meetings

Friday, October 30

No Meetings

Monday, November 2

No Meetings

**Lexington-Fayette Urban County Council
Work Session Agenda
October 27, 2015**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval - No**
- III. Approval of Summary - Yes**
 - a** Table of Motions: Work Session, October 20, 2015, p. 1-2
- IV. Budget Amendments - No**
- V. New Business – Yes, p. 3-26**
- VI. Continuing Business/ Presentations**
 - a** Summary: Budget, Finance & Economic Development Committee, September 22, 2015, p. 24-26
- VII. Council Reports**
- VIII. Mayor's Report - No**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a** **1273-15** Authorization to execute Change Order No. 3, Final with Lagco, Inc., in the amount of \$7,937.44 for construction of Northland/Meadows/Arlington Public Improvements Project, Phase 5C. The final change order provides for the grade and handrails to complete construction. The new contract amount is \$822,479.48. Funds are budgeted. (L1273-15)(Gooding/Paulsen) p. 3-7
- b** **1284-15** Authorization to extend the lease with WINMAR Corporation for Division of Water Quality office space located at 125 Lisle Industrial Ave. This extended lease would begin 2/1/2016 and terminate on 1/31/2019 at which time the optional extensions are available. The lease rate is \$15.85/sq. ft., an increase of .10/sq. ft. over the current lease rate. Funds are budgeted. (L1284-15)(Martin/Holmes) p. 8
- c** **1295-15** Authorization to Execute Change Order #2 with Schaefer Contracting, LLC in the amount of \$7,609.00 and an additional fourteen (14) calendar days to the schedule for the Masterson Station Park Restroom Building Contract #151-2015. The new contract amount including this change order is \$183,283.00. Due to utilities conflicts, relocate electrical panel box to other side of the mechanical room and install a service disconnect. Extend building electrical feed to yet-to-be-located metered panel. An additional 14 calendar days added to the construction schedule is needed to complete this work. Funds are budgeted. (L1295-15)(Reed) p. 9-11
- d** **1296-15** Authorization to create one (1) unclassified position of HANDS Nurse (Grade 514E) in the Division of Family Services, effective upon passage by Council. The Division is requesting this position to provide health education to the families enrolled in the HANDS (Health Access Nurturing Development Services) program will conduct the intake process with parents prenatally to promote positive pregnancy outcomes and positive family decision making. In addition, they will offer all families information and referrals to appropriate community resources. This has a 12-month future impact of a cost of \$54,248.00. Funds are budgeted. (L1296-15)(Maxwell/Ford) p. 12-13
- e** **1301-15** Authorization to execute a Purchase of Service Agreement (PSA), with the Children's Advocacy Center of the Bluegrass, which will allow the Police Department to provide funding to assist in our efforts with forensic interviews. As a result of the funding provided by the Lexington Police Department to the Children's Advocacy Center of the Bluegrass, there will be extended hours of operation until 6:00 p.m. on Tuesday's and Thursday's, and they have created six (6) additional slots for Police Department forensic interviews. The cost will be \$50,000. Funds are budgeted. (L1301-15)(Barnard/Bastin) p. 14

- f** **1302-15** Authorization to approve agreement with the Kentucky Transportation Cabinet in the amount of \$66,250 (\$60,000 in federal funds and \$6,250 in state funds) for the support of Lexington Community Land Trust's role as host city for the 2015 National Community Land Trust Network Conference. No matching funds are required of the LFUCG. A budget amendment is in process to accept state and federal funds. (L1302-150) p. 15
- g** **1305-15** Authorization to execute Facility Usage Agreements between the Lexington-Fayette Urban County Government and various youth baseball leagues. The purpose is for the community to provide youth sports that utilize parks facilities. The agreements have been in place for several years. There is no budgetary impact. (L1305-15)(Conrad/Reed) p. 16-17
- h** **1308-15** Authorization to approve Third Amendment to Agreement with the Lexington Community Land Trust in the amount of \$66,250 for the support of the 2015 National Community Land Trust Network Conference. Lexington is serving as a host city for this conference. A budget amendment is in process. (L1308-15)(Gooding/Paulsen) p. 18-19
- i** **1313-15** Authorization to submit the 2015 Continuum of Care application, as a Collaborative Applicant, to the U.S. Department of Housing and Urban Development requesting federal funding in an amount up to \$1,798,081 for the operation of programs by community nonprofit organizations to reduce homelessness in Fayette County and to accept award of federal funds in the amount of \$45,714 for project planning expenses related to monitoring of all programs. Budget amendments are in process for the planning grant and its required match. (L1313-15)(Gooding/Hamilton) p. 20-22
- j** **1323-15** Authorization to abolish one (1) classified position of Skilled Trades Worker Sr. (Grade 517N), and creating one (1) classified position of Fleet Operations Supervisor (Grade 519N) in the Division of Fire and Emergency Services, effective upon passage of Council. The division is requesting this position to insure that emergency response vehicles are capable of responding to Fire and Medical related emergencies. The new position will also instruct the mechanics in the use of diagnostic equipment, inspect completed work of mechanics, and research vehicle problems for pattern failures. This has a 12-month future impact of a cost of \$5,831.09. Funds are budgeted. (L1323-15)(Maxwell/Bastin) p. 23

**URBAN COUNTY COUNCIL
WORK SESSION
TABLE OF MOTIONS
October 20, 2015**

Mayor Gray called the meeting to order at 3:06pm. Council Members Kay, Stinnett, Moloney, J. Brown, Akers, Gibbs, Lamb, Farmer, Evans, Scutchfield, F. Brown, Bledsoe, Henson and Hensley were present. Council Member Mossotti was absent.

- I. Public Comment – Issues on Agenda
- II. Requested Rezonings/Docket Approval

Motion by Gibbs to place ordinance #5 on the October 22, 2015 council meeting docket without a public hearing. Seconded by Farmer. Motion passed without dissent.

Motion by F. Brown to place ordinance #6 on the October 22, 2015 council meeting docket without a public hearing. Seconded by Stinnett. Motion passed without dissent.

Motion by Henson to place ordinance #7 on the October 22, 2015 council meeting docket without a public hearing. Seconded by Akers. Motion passed without dissent.

Motion by Gibbs to place ordinance #8 on the October 22, 2015 council meeting docket without a public hearing with the understanding that it will be withdrawn by petitioner. Seconded by Bledsoe. Motion passed without dissent. Evans recused on this motion.

Motion by Akers to place ordinance #9 on the October 22, 2015 council meeting docket without a public hearing. Seconded by Farmer Motion passed without dissent.

Motion by Akers to place ordinance #10 on the October 22, 2015 council meeting docket without a public hearing. Seconded by Farmer Motion passed without dissent.

Motion by Farmer to approve the docket for the October 22, 2015 Council meeting. Seconded by Scutchfield. Motion passed without dissent.

Motion by Stinnett to place on the docket for the Council Meeting on October 22, 2015, a resolution authorizing the Lexington Center Corporation to enter into a loan agreement with the Kentucky Bond Development Corporation for the purpose of borrowing an amount not to exceed \$15 million to pay costs of various capital improvements and authorizing the Kentucky Bond Development Corporation to issue bonds payable from payments to be made by the Lexington Center Corporation under the loan agreement. Seconded by F. Brown. Motion passed without dissent.

Motion by Lamb to place on the docket for the Council Meeting on October 22, 2015, a resolution authorizing the Kentucky Bond Development Corporation to issue bonds payable from TIF revenue to pay certain costs of development of the Summit Lexington Project. Seconded by Henson. Motion passed without dissent.

III. Approval of Summary

Motion by Farmer to approve the October 13, 2015 summary. Seconded by Stinnett. Motion passed without dissent.

IV. Budget Amendments

Motion by Stinnett to approve budget amendments. Seconded by Farmer. Motion passed without dissent.

Motion by Hensley to amend the list of budget amendments on page 2 of the Work Session packet to include a Budget Amendment in the amount of \$230,000 for the Commonwealth's KentuckyWired project to provide funds for fiber optic cable, fiber access points, and maintenance. Seconded by Henson. Motion passed without dissent.

V. New Business

Motion by Farmer to Approve new business. Seconded by Kay. Motion passed without dissent.

VI. Continuing Business/Presentations

Motion by Stinnett to approve neighborhood development funds. Seconded by Scutchfield. Motion passed without dissent.

Motion by Farmer to allocate paving funding according to roadway condition 60 or below. Seconded by Stinnett. Motion passed without dissent.

VII. Council Reports

Motion by Hensley to place an ordinance amending Section 2A-18 of the Code of Ordinances relating to helicopter landings within business and industrial zones into the Planning & Public Safety Committee. Seconded by F. Brown. Motion passed 11-2. Kay, Moloney, J. Brown, Gibbs, Lamb, Evans, Scutchfield, F. Brown, Bledsoe, Henson and Hensley voted yes. Stinnett and Akers voted no. Farmer was absent for the vote.

VIII. Mayor's Report

Motion by Bledsoe to approve the Mayor's report. Seconded by Kay. Motion passed without dissent.

IX. Public Comment – Issues Not on Agenda

X. Adjournment

Motion by Stinnett to adjourn at 4:22pm. Seconded by Evans. Motion passed without dissent.



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: OCTOBER 8, 2015

SUBJECT: Change Order No. 3, Final with Lagco, Inc., for construction of Meadows/Northland/Arlington Public Improvement Project, Phase 5C

Request:

Request Council authorization to execute Change Order No. 3, Final with Lagco, Inc., in the amount of \$7,937.44 for construction of Meadows/Northland/Arlington Public Improvements Project, Phase 5C

Why are you requesting?

On July 8, 2014 (Resolution No. 375-2014), Council approved the execution of an agreement with Lagco, Inc. in the amount of \$702,880 for construction of Meadows/Northland/Arlington Public Improvements Project, Phase 5C. On March 17, 2015 (Resolution No. 114-2015), Council approved the execution of Change Order No. 1, in the amount of \$23,042, for adjustment of quantities needed for construction. On July 7, 2015 (Resolution No. 478-2015), Council approved the execution of Change Order No. 2, in the amount of \$88,620.04, for adjustment of quantities needed for construction. This final Change Order provides for the grade and handrails to complete construction.

What is the cost in this budget year and future budget years?

Cost for Fiscal Year 2016 is \$7,937.44. New contract total is \$822,479.48.

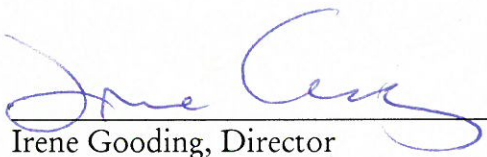
Are the funds budgeted?

Funds for Change Order No. 3 are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF	AMOUNT
3120	303202	3211	91713	CDBG_2012	C03	2012	\$7,937.44

File Number: 1273-15

Director/Commissioner: Bayert/Paulsen

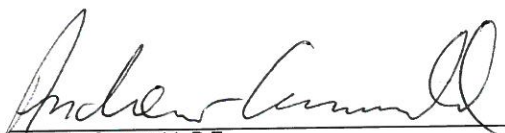

Irene Gooding, Director

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 3		Date: September 23, 2015	
		Project: MNA-5C	
		Location: Carlisle Ave.	
		Contract No. 375-2014	
		Original Contract Amt. \$702,880.00	
		Cumulative Amount of Previous Change Orders \$111,662.04	
		Percent Change - Previous Change Orders	15.89%
		Total Contract Amount Prior to this Change Order \$814,542.04	
		Change Order No. 3 - Final	
You are hereby requested to comply with the following changes from the contract plans and specification;			
Current Change Order			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
	See Attached Sheets (pages 2 and 3)		
	Total decrease	\$0.00	
	Total increase		\$7,937.44
	Net Amount of this Change Order	\$7,937.44	
	New Contract Amount Including this Change Order	\$822,479.48	
	Percent Change - This Change Order		1.13%
	Percent Change - All Change Orders		17.02%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by <u>Robert J. Smith</u> (Proj. Engr.)		Date	9/23/2015
Accepted by <u>Robert J. Smith</u> (Contractor)		Date	9/23/2015
Approved by <u>Robert J. Smith</u> (Director)		Date	9/25/15
Approved by _____ (Commissioner)		Date	
Approved by _____ (Mayor or CAO)		Date	

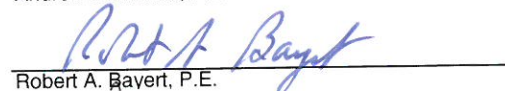
LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT MODIFICATION					DATE:	September 23, 2015	
					Change Order #:	3 - Final	
					CONTRACT #:	375-2014	
Project: MNA-5C - Carlisle Ave.							
You are hereby requested to comply with the following changes from the contract plans and specifications;							
Item No.	ADD / DEL	Description of changes	Units	Quantity	Unit Price	Decrease in contract price	Increase in contract price
CDBG ITEMS							
11	ADD	Dense Graded Aggregate-Public Street Reconstruction	TON	289.52	\$ 22.00	\$ -	\$ 6,369.44
22B	ADD	New Style Handrail	LF	8.00	\$ 196.00	\$ -	\$ 1,568.00
TOTAL CDBG ITEMS						\$ -	\$ 7,937.44
SANITARY SEWER ITEMS							
TOTAL SANITARY SEWER ITEMS						\$ -	\$ -
Total decrease						\$ -	
Total increase						\$ -	\$ 7,937.44
Net Difference in contract price						\$ -	\$ 7,937.44

CONTRACT HISTORY FORMProject Name: Meadows-Northland-Arlington Phase 5CContractor: Lagco ExcavationContract Number and Date: 375-2014 (June 2, 2014)Responsible LFUCG Division: Engineering**CONTRACT AND CHANGE ORDER DETAILS**A. Original Contract Amount: \$ 702,880.00Next Lowest Bid Amount:
\$714,624.91B. Amount of Selected Alternate or Phase: \$ 0.00C. Cumulative Amount of All Previous Alternates or Phases: \$ 702,880.00D. Amended Contract Amount: \$ 702,880.00E. Cumulative Amount of All Previous Change Orders: \$ 111,662.04 15.9%
(Line E / Line D)F. Amount of This Change Order: \$ 7,937.44 1.1%
(Line F / Line D)G. Total Contract Amount: \$ 822,479.48**SIGNATURES**

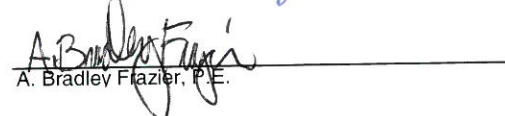
Project Manager:


Andrew Grunwald, P.E.Date: 9/25/2015

Reviewed by:


Robert A. Bayert, P.E.Date: 9/25/15

Division Director:


A. Bradley Frazier, P.E.Date: 9/25/15

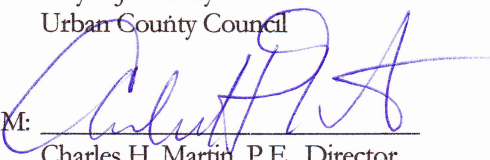


Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY AND PUBLIC WORKS

Jim Gray
Mayor

David L. Holmes
Commissioner

TO: Mayor Jim Gray
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: September 29, 2015

RE: Extension to Lease Agreement with WINMAR Corporation for Administrative Office Space to Consolidate the Division of Water Quality Staff

The Division of Water Quality requests Urban County Council approval authorizing the Mayor to enter into an extension to the lease with WINMAR Corporation for office space located at 125 Lisle Industrial Road. This extension will allow the division to continue in its current footprint which provides the adequate office, meeting and training space required to meet UCG operational needs including meeting obligations required by the Consent Decree.

The original lease began on February 1, 2011 and was for a term of three years with two, one-year extensions approved at a higher rate. The extension would repeat this time-frame while requesting a minimal increase to \$15.85 per square foot for the first three years, and \$15.95 per square foot for the two, one-year extensions and would continue to include all utilities, parking, maintenance and custodial services.

This extended lease would begin February 1, 2016. Costs associated with the time period between February 1 and June 30, 2016 amount to \$168,069.45. Funding for the total FY16 costs is located in 4002-303401-3401-71302 and was included in the approved FY16 Annual Budget.

Current and future annual impact to the budget for the term of this extended lease is illustrated in the table below.

Time-Frame	Square Footage	Price per Sq. Ft.	Annual Cost	Annual Increase	Monthly Cost
February 1, 2015 – January 31, 2016 (current)	25,449	\$15.75	\$400,821.75		\$33,401.81
February 1, 2016 – January 31, 2019	25,449	\$15.85	\$403,366.65	\$2,544.90	\$33,613.89
February 1, 2019 – January 31, 2021 (2 one-year extensions)	25,449	\$15.95	\$405,911.55	\$2,544.90	\$33,825.96

If additional information is required, or you have questions, please contact me at 425-2455.



Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Geoff Reed
Commissioner

TO: Mayor Jim Gray
Urban County Council

FROM: 
Geoff Reed, Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities and Fleet Management
Jessica Walker, Administrative Officer, General Services
Sandra Lopez, Administrative Officer, General Services

DATE: October 12, 2015

SUBJECT: Request Council Authorization to Execute Change Order #2 with Schaefer Contracting, LLC in the amount of \$7,609.00 and an additional fourteen (14) calendar days to the schedule for the Masterson Station Park Restroom Building Contract #151-2015. The new contract amount including this change order is \$183,283.00.

Request

Authorization to: Execute Change Order #2 with Schaefer Contracting, LLC in the amount of \$7,609.00 and an additional fourteen (14) calendar days to the schedule for the Masterson Station Park Restroom Building Contract #151-2015. The new contract amount including this change order is \$183,283.00.

Why are you requesting? Due to utilities conflicts, relocate electrical panel box to other side of the mechanical room and install a service disconnect. Extend building electrical feed to yet-to-be-located metered panel. An additional 14 calendar days added to the construction schedule is needed to complete this work.

Department needs this action completed because: To adjust the contract as required for construction.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$7,609.00

The cost for future FY is: N/A

Are the funds budgeted?

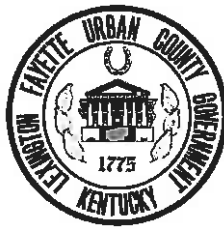
The funds are budgeted or a budget amendment is in process: Budgeted

Account number:	FUND	DEPT ID	SECTION	ACCOUNT	SITE	BUDGET REF	AMOUNT
	1105	707602	7221	90319	764	2014	\$7,609.00

File Number: Schaefer Contracting, LLC Contract #151-2015

Director/Commissioner: Geoff Reed, Commissioner, General Services
Jamshid Baradaran, Director, Facilities and Fleet Management

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 2			Date:	October 12, 2015
To (Contractor): Schaefer Contracting, LLC 1068 Macland Rd Lawrenceburg, KY 40342			Project:	Masterson Station Park Restroom Building
			Location:	200 Ruffian Way
			Contract No.	151-2015
			Original Contract Amt.	\$169,999.00
			Cumulative Amount of Previous Change Orders	\$5,675.00
			Percent Change - Previous Change Orders	3.34%
			Total Contract Amount Prior to this Change Order	\$175,674.00
			Change Order No.	2
You are hereby requested to comply with the following changes from the contract plans and specification;				
Current Change Order				
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price	
1	Relocate electrical panel	\$0.00	\$5,164.00	
2	Extend building electrical feed to metered panel	\$0.00	\$2,445.00	
3	Extension to construction schedule - 14 calendar days	\$0.00	\$0.00	
	Total decrease	\$0.00		
	Total increase		\$7,609.00	
	Net Amount of this Change Order	\$7,609.00		
	New Contract Amount Including this Change Order	\$183,283.00		
	Percent Change - This Change Order			4.48%
	Percent Change - All Change Orders			7.81%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.				
Recommended by		(Proj. Mgr.)	Date	10/12/15
Accepted by		(Contractor)	Date	
Approved by		(Director)	Date	10/12/15
Approved by		(Commissioner)	Date	10/12/15
Approved by		(Mayor or CAO)	Date	



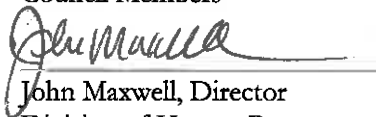
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: October 12, 2015

SUBJECT: Create position – HANDS Nurse, Division of Family Services

Request:

The attached action is requesting authorization to create one (1) unclassified position of HANDS Nurse (Grade 514E) in the Division of Family Services, effective upon passage by Council.

Why are you requesting?

The Division is requesting this position to provide health education to the families enrolled in the HANDS (Health Access Nurturing Development Services) program will conduct the intake process with parents prenatally to promote positive pregnancy outcomes and positive family decision making. In addition, they will offer all families information and referrals to appropriate community resources.

Upon the request of the division, and in accordance with Section 22-2 (d) of the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position of HANDS Nurse within the Division of Family Services. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested position is described in this action.

What is the cost in this budget year and future budget years?

To illustrate, this has a 12-month future impact of a cost of \$54,248.00.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Hands Nurse	\$0	\$39,369.41	\$39,369.41
Total Annual Impact/ Salary and Benefits \$54,248.00			

Are the funds budgeted?

Funds are 100% budgeted by grant/contract program.

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

File Number:

1296-15

Director/Commissioner:

John Maxwell/Sally Hamilton



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Mayor Jim Gray
Urban County Council

FROM: Chief Mark Barnard
Lexington Police Department

CC: Commissioner Ronnie Bastin
Department of Public Safety

DATE: October 14, 2015

SUBJECT: Purchase of Service Agreement – Children's Advocacy Center

Request

Authorization to establish a Purchase of Service Agreement (PSA), with the Children's Advocacy Center of the Bluegrass, which will allow the Department to provide funding to assist in their efforts with forensic interviews.

Why are you requesting?

As a result of the funding provided by the Lexington Police Department to the Children's Advocacy Center of the Bluegrass, there will be extended hours of operation until 6:00 p.m. on Tuesday's and Thursday's, and they have created six (6) additional slots for Police Department forensic interviews.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$50,000

The cost for future FY is: N/A

Are the funds budgeted?

Funds are budgeted – Acct # 1101-505506-5561-71299

File Number: - 1301-15

Director/Commissioner: Mark Barnard, Chief
Lexington Police Department

MB/rmh



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: October 14, 2015

SUBJECT: Federal and state funding for 2015 National Community Land Trust Network Conference

Request:

Request Council authorization to approve agreement with the Kentucky Transportation Cabinet in the amount of \$66,250 (\$60,000 in federal funds and \$6,250 in state funds) for the support of Lexington Community Land Trust's role as host city for the 2015 National Community Land Trust Network Conference. No matching funds are required of the LFUCG.

Why are you requesting?

The Kentucky Transportation Cabinet (KYTC) has agreed to provide funds in the amount of \$66,250 for support of the Lexington Community Land Trust's role as host city for the National Community Land Trust Network Conference October 19-22. KYTC will support additional match in the amount of \$8,750 with toll credits. LFUCG will use these funds in the amount of \$66,250 to reimburse the Lexington Community Land Trust for eligible expenses.

The Lexington Community Land Trust was formed as a result of the Record of Decision agreed upon by state, local, and federal official as a means of assuring long-term affordability of housing in a speculative market while undertaking the Newtown Pike Extension Project.

What is the cost in this budget year and future budget years?

Federal funds in the amount up to \$66,250 in federal and state funds will be used to support costs of the national conference. No funds are anticipated in future years for this purpose.

Are the funds budgeted? BA 6954 is in process

File Number: 1302-15

Director/Commissioner: Bayert/Paulsen


Irene Gooding, Director



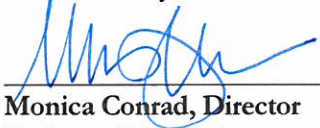
Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Geoff Reed
Commissioner, General Services

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: Facility Usage Contract

DATE: October 16, 2015

Request

This is a request for Council approval of Facility Usage Agreements between the Lexington-Fayette Urban County Government and various youth baseball leagues

Why are you requesting?

Department needs this action completed because:

These agreements are for the purpose of providing youth sports for the community by utilizing park facilities. The Agreements are for the fall leagues. The agreements have been used successfully for several years.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0

The cost for future FY is: 0

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process:

Account number:

File Number: 1305-15

Director/Commissioner: Conrad/Reed



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: October 15, 2015

SUBJECT: Third Amendment to Agreement with Lexington Community Land Trust

Request:

Request Council authorization to approve Third Amendment to Agreement with the Lexington Community Land Trust in the amount of \$66,250 for the support of the 2015 National Community Land Trust Network Conference.

Why are you requesting?

The Kentucky Transportation Cabinet (KYTC) has agreed to provide funds in the amount of \$66,250 for support of the Lexington Community Land Trust's role as host city for the National Community Land Trust Network Conference October 19-22. Approval of a Third Amendment to the Agreement with Lexington Community Land Trust is being requested.

On April 8, 2010 (Resolution No. 184-2010) Council approved CLT Agreement providing for annual payments in federal funding in the amount of \$250,000 for a period of five years for operation of the land trust.

On September 11, 2014 (Resolution No. 517-2014), Council approved Amendment to Agreement with Lexington Community Land Trust in the amount of \$100,000 for additional design mitigation expenses.

On July 7, 2015 (Resolution No. 419-2015), Council approved Second Amendment to Agreement with Lexington Community Land Trust in the amount of \$2,228,038 for operating, legal, mitigation and housing construction costs.

The Lexington Community Land Trust was formed as a result of the Record of Decision agreed upon by state, local, and federal officials as a means of assuring long-term affordability of housing in a speculative market while undertaking the Newtown Pike Extension Project.

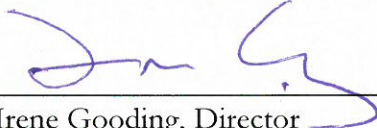
What is the cost in this budget year and future budget years?

Federal funds in the amount up to \$66,250 in federal and state funds will be used to support costs of the 2015 national conference. No funds are anticipated in future years for this purpose.

Are the funds budgeted? BA 6954 is in process

File Number: 1308-15

Director/Commissioner: Bayert/Paulsen



Irene Gooding, Director



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: OCTOBER 15, 2015

SUBJECT 2015 Continuum of Care Competition

Request:

Request Council authorization to submit the 2015 Continuum of Care application, as a Collaborative Applicant, to the U.S. Department of Housing and Urban Development requesting federal funding in an amount up to \$1,798,081 for the operation of programs by community nonprofit organizations to reduce homelessness in Fayette County and to accept award of federal funds in the amount of \$45,714 for project planning expenses related to monitoring of all programs.

Why are you requesting?

Responsibility for the annual development and submission of the Continuum of Care Plan to the U.S. Department of Housing and Urban Development has transitioned from the Central Kentucky Homeless and Housing Initiative to the government's Office of Homelessness Prevention and Intervention. The LFUCG will now serve in the role of Collaborative Applicant with responsibilities that include ranking projects, submission of application for all funds, and monitoring compliance by all projects with the Homeless Management Information System. If approved by HUD, funds in the amount of \$1,523,798 will be used to renew ten community projects that address homelessness. See attached chart. These funds will be awarded directly to the various organizations from HUD. Applications in an amount up to \$228,569 may be submitted by community organizations for support of permanent housing projects. Each organization will provide required 25% grant match from their own resources.

LFUCG will submit an application in the amount of \$45,714 for planning purposes which will be used by the Office of Homelessness Prevention and Intervention to offset personnel and operating costs of compliance monitoring.

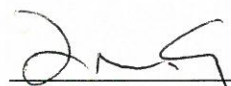
What is the cost in this budget year and future budget years?

If the planning grant is approved, match in the amount of \$12,000 will be required. These funds will come from the Innovative & Sustainable Solutions to Homelessness Fund (Fund 1145). Planning funds may be requested in future years. If so, additional grant match will be required.

Are the funds budgeted: Budget amendments are process for planning grant and its required match--BA 6959 and Ba 6960

File Number: 1313-15

Director/Commissioner: Lanter/Hamilton



Irene Gooding, Director

Organization	Project	Amount
Bluegrass.org, Inc.	Permanent Supportive Housing for Disabled Persons in Fayette County	\$171,478
Chrysalis House, Inc.	Chrysalis Family Program	\$209,058
Chrysalis House, Inc.	Chrysalis Scattered Site Apartments	\$91,464
Chrysalis House, Inc.	Chrysalis Permanent Housing	\$58,430
Community Action Council for Lexington-Fayette, Bourbon, Harrison	Project Independence	\$62,162
Community Action Council for Lexington-Fayette, Bourbon, Harrison	Lexington/Fayette Samaritan Project	\$58,497
Hope Center, Inc.	Hope Center Transitional Housing	\$256,994
Hope Center, Inc.	Shepherd's Place Apartments	\$167,307
Lexington-Fayette Urban County Housing Authority	LexCoC (formerly Shelter Plus Care)	\$182,891
Volunteers of America of Kentucky, Inc.	Lexington Supportive Permanent Housing	\$265,517



Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: John Maxwell by J. Hamilton
John Maxwell, Director
Division of Human Resources

DATE: October 19, 2015

SUBJECT: Abolish/Create Position—Division of Fire and Emergency Services

Request:

The attached is requesting authorization to abolish one (1) classified position of Skilled Trades Worker Sr. (Grade 517N), and creating one (1) classified position of Fleet Operations Supervisor (Grade 519N) in the Division of Fire and Emergency Services, effective upon passage of Council.

Why are you requesting:

The division is requesting this position to insure that emergency response vehicles are capable of responding to Fire and Medical related emergencies. The new position will also instruct the mechanics in the use of diagnostic equipment, inspect completed work of mechanics, and research vehicle problems for pattern failures.

What is the cost in this budget year and future budget year?

To illustrate, this has a 12-month future impact of a cost of \$5,831.09.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Skilled Trades Worker Sr.	\$45,576.54	\$0	\$(45,576.54)
Fleet Operations Supervisor	\$0	\$50,246.98	\$50,246.98
Total Annual Impact/ Salary and Benefits \$5,831.09			

File Number:

1323-15

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.



Budget, Finance & Economic Development

September 22, 2015

Summary and Motions

Chair Stinnett called the meeting to order at 1:00 p.m. All Committee Members were in attendance.

I. August 25, 2015 Committee Summary

A motion was made by Farmer to approve the August 25, 2015 Budget, Finance & Economic Development Committee Summary, seconded by Bledsoe. The motion passed without dissent.

II. August Monthly Financials General Fund

Bill O'Mara, Commissioner of Finance, gave a presentation of the August Monthly Financials General Fund. Rusty Cooke, Director of Revenue, also presented the top four funds.

Kay inquired why there has been a drop in abatement and lien collections. Cooke stated he could return with this information.

F. Brown had a question about operating capital expenditure and O'Mara stated he will respond with this information via email.

Moloney inquired if they anticipate a continued surplus in coming months. O'Mara stated he was not prepared to project a 12 month trend from 2 month information and stated they budgeted for more revenue to come in.

Lamb inquired if a fund balance discussion will be help at next month's meeting, to which Stinnett replied that it will, as soon as the numbers are available.

F. Brown inquired about the reported Fund Balance and O'Mara clarified the line items. F. Brown further inquired about using the Fund Balance for the Snow Plan. Stinnett stated they have previously received an answer from Melissa Leuker. F. Brown stated his desire to revisit this issue, to consider changing the guidelines for this fund.

Stinnett inquired how much of the \$31.4M is in each fund: street cleaning, street lights and garbage. O'Mara stated there is only one fund, the Urban Services Fund, and this amount is used to determine the amounts for each of those programs. O'Mara further noted they are working on these determinations and will bring them to Council. Stinnett inquired from a legal standpoint if they can use money from any of the three programs for the Fund Balance. O'Mara stated he would defer to Law. Stinnett stated he would like this information to be

returned to Council. Stinnett noted he would like to discuss why they are taking \$2M out of the General Fund for streetlights, if this money could be used.

Mossotti noted the usage of these funds is hampered by tax rates. O'Mara affirmed and noted previous conversation about changing those rates.

Kay stated his desire to see this list of the funds at the next meeting and law available to answer these questions.

Moloney stated he believes the money can only be used for solid waste and that to use it for snow removal would not be legal.

III. Monthly Budget Report Other Funds

IV. Economic Contingency Fund

Tyler Scott, from Finance, gave a presentation of the Economic Contingency Fund.

Farmer stated they went through the largest economic downturn of our lifetimes and feels it is time to discuss the amount and its usefulness. Scott stated it is a middle ground of the best practices across the country. Farmer noted the majority is in bonds. O'Mara stated the likelihood of using these funds quickly is very slim and noted they can be sold at any time and 50% will yield conservative growth over time. Farmer further noted he feels they are approaching a point where they can begin doing something different. O'Mara stated it difficult to determine a standard to recommend to Council at this point. Farmer inquired if the ordinance states what to do once the 10% goal is reached, to which O'Mara stated it does not. Farmer stated he would like to see options for this brought back to Council. Stinnett informed the reason they chose 10% was to match debt service. Stinnett affirmed they are close to this goal.

F. Brown stated he believes the fund should be capped. He further noted the returns they receive are not much and that it costs more to bond them. O'Mara stated this is correct. F. Brown noted the City's infrastructure needs and stated he would like to cap this fund and use the remainder for infrastructure.

Kay inquired about the Projection Illustration numbers and how the Fund Balance is estimated. O'Mara stated they looked at the average growth in the past few years, and used this assumption to calculate. Noting the cost of delayed maintenance of the City's infrastructure, Kay stated he would like to see Council look at changing the basis of the Economic Contingency Funds.

A motion was made by Kay to bring a proposal forward for alternative options for the Economic Contingency Funds, seconded by Mossotti. The motion passed without dissent.

Hensley inquired if the high amount helps to get lower interest rates for borrowing and bonding. O'Mara stated Lexington does get some marks because there is a standing ordinance with calculations tied to it. Hensley inquired if there are benchmarks to aim for to get lower interest rates. O'Mara stated he was not privy to all of that information but noted other factors are also weighted into the decision. Hensley inquired if they could explore ideas to keep the funds intact but also render them more appealing to investors, to which O'Mara replied investors like the money to be hard to access.

Moloney inquired if there is a target percent that will allow them to receive a better rate for bonding. O'Mara stated this is not something he can answer definitely. Moloney stated he hopes they do not touch this money.

Bledsoe stated three areas of citizens' concerns are paving, safe parks and public safety. She noted that none of these things have a dedicated funding, and at some point they will need to catch up to these needs.

V. Kentucky World Trade Center

Bledsoe introduced Sherri Mulkin and Ed Webb, Director of World Trade Center Kentucky, who gave a presentation of the Kentucky World Trade Center.

F. Brown inquired if the only location is in Lexington KY. Webb stated there is a satellite office in Louisville. F. Brown further inquired if Louisville contributes money or grants and Webb replied that they give roughly \$75,000 a year and provide office space.

Items Referred

A motion was made by F. Brown to remove Activity Based Costing/Financial Efficiency from Committee, seconded by Mossotti. The motion passed without dissent.

A motion was made by Bledsoe to adjourn, seconded by Mossotti. The motion passed without dissent.