

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, January 12, 2016

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**Urban County Council
Schedule of Meetings
January 11 – January 18, 2016**

Monday, January 11

No Meetings

Tuesday, January 12

General Government & Social Services Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Special Council Meeting – Zone Change Hearing.....5:00 pm
Council Chamber – 2nd Floor Government Center

Wednesday, January 13

Tree Board.....10:30 am
Conference Room – 5th Floor Government Center

Infill & Redevelopment Steering Committee.....10:30 am
Conference Room – 3rd Floor Phoenix Building

Homeless Prevention & Intervention Board.....1:30 pm
Industry Road Office

Thursday, January 14

Confirmation Hearing – Env. Quality & Public Works Commissioner.....4:30 pm
Council Chamber – 2nd Floor Government Center

Council Meeting.....6:00 pm
Council Chamber – 2nd Floor Government Center

Friday, January 15

No Meetings

Monday, January 18

MLK Holiday – Offices Closed

**Lexington-Fayette Urban County Council
Work Session Agenda
January 8, 2016**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – Yes**
- III. Approval of Summary – Yes**
 - a** Table of Motions, December 8, 2015 Work Session, p. 1-2
- IV. Budget Amendments – Yes, p. 3-6**
- V. New Business – Yes, p. 7-46**
- VI. Continuing Business/ Presentations**
 - a** Summary: General Government & Social Services Committee, November 3, 2015, p. 47-48
- VII. Council Reports**
- VIII. Mayor's Report – Yes**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a** **1421-15** Authorization to abolish one (1) classified position of Staff Assistant Sr. (Grade 510N) and create one (1) classified position of Administrative Specialist (Grade 513N); reclassifying the incumbent within the Division of Water Quality, effective upon passage of Council. Upon the request of the division, and in accordance with Section 21-2 (d) of the Code of Ordinances, the Division of Human Resources conducted a reclassification study on the requested position of Staff Assistant Sr. held by Toni Floyd within the Division of Water Quality. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the reclassification is described in this action. To illustrate, this has a 12-month future impact of a cost of \$5,720.97. The funds are budgeted. (L1421-15)(Maxwell/Hoskins-Squier) p. 7
- b** **1522-15** Authorization to execute a contract between the Division of Aging and Disability Services and Unified Technologies for the phone system at the new Lexington Senior Center. This contract will provide for the purchase of ShoreTel IP Communications equipment and support for the phone system for the New Senior Center. The cost will be \$23,469.77 this fiscal year and \$1,683.40 annually. Funds are budgeted for FY16. (L1522-15)(Ford) p. 8
- c** **1523-15** Authorization to execute a Memorandum of Agreement the Division of Youth Services and Bluegrass Community and Technical College for the Path to Success Program. This Memorandum of Agreement outlines the relationship between the Division of Youth Services and Bluegrass Community and Technical College for the Path to Success Program, which leverages their resources to work together to provide the necessary assistance and training of participant youth, ages 18-24, who wish to successfully attain their GED and/or transition to college. There is no budgetary impact. (L1523-15)(Ford) p. 9
- d** **1529-15** Authorization to execute amendment to agreement with Human Rights Commission for use of Community Development Block Grant program funding to include additional fair housing activities. Council approved an agreement with the Human Rights Commission in FY14 and FY15. An amendment to both agreements providing additional fair housing activities is hereby proposed. No budgetary impact. (L-1529-15) (Gooding/Hamilton) p. 10

- e** **1530-15** Authorization to execute a sixty (60) month agreement between the Lexington Senior Center and Time Warner Cable Business Class to provide Managed WiFi services for the public for the Division of Aging and Disability Services at the new Senior Center. This agreement will provide the equipment and support for public WiFi access for the new Senior Center at Life Lane and includes a turn-key solution for 13 Static IP addresses with Managed WiFi and 30M dedicated internet access for those addresses. All equipment and services will be leased for a 60 month term at \$1,630.00 per month beginning upon the move into the new Senior Center. Funds are fully budgeted for FY16, and subsequent costs shall be \$19,560 per year, provided available funds are budgeted. (L 1530-15) (Stambaugh/Ford) p. 11
- f** **1533-15** Authorization to execute a Facility Usage Contract between the Fayette County Board of Education and the LFUCG Parks and Recreation, Extended School Program (ESP) and Recreational Enrichment and Learning (REAL) program. The facility usage agreements cover the 2015-2016 school year and will expire June 30, 2016. The cost is \$93,500. Funds are budgeted. (L1533-15)(Conrad/Reed) p. 12
- g** **1554-15** Authorization to approve Contract Modification No. 1 with J.M. Crawford and Associates, Inc., for design of the Brighton Rail Trail Bridge adding an additional \$19,500 to the contract for a new total of \$151,740 and to amend Resolution No. 352-2010 to provide for a change in the source of funds for the original contract. Due to project inactivity, previous CMAQ funding was withdrawn. Engineering is requesting that Resolution No. 352-2010 be amended to provide for change in source of funds in the amount of \$42,316.80. Additional design cost for FY16 will be \$19,500. Funds are budgeted. (L1554-15)(Gooding/Paulsen) p. 13-19
- h** **1556-15** Authorization to abolish one (1) unclassified vacant position of Family Support Worker Sr. (Grade 514N), and create one (1) classified position of Volunteer Coordinator (Grade 514N) in the Division of Family Services, effective upon passage of Council. This position will rejuvenate the Division's volunteer program for the Center and provide valuable internship experiences to unemployed parents of young children (0-5) desiring to gain work experience and enhance employability skills. This action is budget neutral. (L1556-15)(Maxwell/Ford) p. 20
- i** **1561-15** Authorization to accept Fire Fighting Support Grant from Kentucky American Water in the amount of \$480 to support training costs for the Division of Fire and Emergency Services Fire Prevention Office. The Division of Fire and Emergency Services has been awarded funds for off-site training for four of the Division's Building Inspectors to ensure they meet building codes. No matching funds are required. A budget amendment has been initiated. (L1561-15)(Gooding/Bastin) p. 21

- j** **1570-15** Authorization to accept the donation of a portion of 298 West Loudon Avenue known as Parcel 1-A needed for the construction of Project 629 Hope Center Trail. This action is necessary to secure the area required to construct this project. There is no budgetary impact. (L1570-15) (Bayert/Paulsen) p. 22
- k** **1571-15** Authorization to purchase real estate located at 270 West Loudon Avenue for Police Department to have permanent location to care for its horses. The purpose of this action is to secure a permanent location for the Police Department to care for/exercise/train its horses. The cost will be \$350,000.00. Funds are budgeted. (L1571-15)(Bayert/Paulsen) p. 23
- l** **1574-15** Authorization to execute a contract between the Lexington Senior Center and iHeartMEDIA. This contract is for 200 spots on live radio and online streaming on WLAP, 98.1 The Bull, WWRW-Rewind 105.5 and a live onsite broadcast at the Grand Opening all for the New Senior Center. The cost to purchase these advertisements is \$3,599.00. Funds are budgeted. (Stambaugh/Ford) (L 1574-15) p. 24
- m** **1575-15** Authorization to establish an agreement with Toyota to accept a donation of ten (10) child size motor vehicles for Safety City that will be utilized for educational purposes. The LFUCG owns and maintains Safety City to teach children safety and traffic rules. The attached agreement requires the Mayor's signature. No budgetary implications. (L1575-15) (Barnard/Bastin) p. 25
- n** **1576-15** Authorization to execute Supplemental Agreement No. 7, accepting additional federal funding from the Kentucky Transportation Cabinet in the amount of \$91,913 for additional construction of the Clays Mill Road Improvements Project. These funds are for the construction of Phase 2B. A budget amendment is in process. (L1576-15)(Gooding/Paulsen) p. 26-28
- o** **1577-15** Authorization to accept award in the amount of \$106,212.27 from Kentucky Department of Military Affairs, Division of Emergency Management for FY 2016 Emergency Management Assistance Project. The purpose of this project is to support emergency preparedness activities in Fayette County. Funds are used to offset personnel and operating costs in the Division of Emergency Management/911. The source of federal funds is the Department of Homeland Security/Federal Emergency Management Agency. A match of \$106,212,27 has been budgeted. A budget amendment is in process for the award. (L1577-15)(Gooding/Bastin) p. 29
- p** **1589-15** Authorization to convert Wickliffe Street to one-way traffic. Wickliffe Street is located between North Martin Luther King Blvd. and Spruce Street. There is a \$500 impact for FY16. Funds are budgeted. (L1589-15)(Maynard) p. 30-33

- q** **1590-15** Authorization to abolish one (1) unclassified position of HANDS Nurse (Grade 514E), and create one (1) unclassified position of HANDS Nurse (Grade 514N) in the Division of Family Services, effective upon passage of Council. After further review of the classification's duties according to the Department of Labor's FLSA regulations, the Division of Human Resources has determined that this position will be a non-exempt position. There is no fiscal impact for FY 2016 for this action. (L1590-15) (Maxwell/Ford) p. 34
- r** **1591-15** Authorization to reallocate the position of Director of Revenue and the incumbent from Grade 531E to Grade 532E within the Division of Revenue, effective upon passage of Council. The Division of Human Resources conducted a classification study on the requested position of Director of Revenue held by Russell Cook within the division. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the reallocation is described in this action. There is no budgetary impact for this action. (L1591-15) (Maxwell/O'Mara) p. 35
- s** **1593-15** Authorization to execute Agreement with the Kentucky Transportation Cabinet for improvements to Winchester Road intersection at East Seventh/Liberty Road in the amount of \$9,600 for the Design and Right-of-Way phases under the Transportation Alternatives Program (TAP). This project includes improvements to the signalized intersections of both East Seventh Street and Liberty Road and will slightly modify the Liberty Road approach and provide a pedestrian bulb-out on the northeast and southeast corners, making these intersections into safer, more efficient, and more useful community assets for pedestrians, transit riders, and vehicles. Once design is completed, an amendment will be offered, providing construction funds. A match of \$2,400 is required. Budget amendments are in process. (L1593-15)(Gooding/Hoskins-Squier) p. 36-37
- t** **1594-15** Authorization to approve amendments to the Emergency Solutions Grants Program in the 2014 and 2015 Consolidated Plans reducing Homelessness Prevention funding allocated to the Catholic Charities of the Diocese of Lexington, Inc., reducing Homelessness Prevention Funds allocated to Arbor Youth Services, Inc., and reallocating these funds to the LFUCG Division of Adult and Tenant Services for Rapid Rehousing and Homelessness Prevention. Amendments are necessary because organizations have made insufficient progress toward project completion and without an amendment the LFUCG is subject to the loss of these funds. The cost will be \$16,341.78 in FY16 and \$13,500 in FY17. Budget amendments are in process. (L1594-15) (Gooding/Ford) p. 38-39

- u** **1598-15** Authorization to accept the proposal from Caption Advantage to provide closed captioning service to the LFUCG at a cost of \$17,000 for FY16 in response to RFP 45-2015. This service will provide closed captioning services for Council meetings, work sessions, formal Council meetings, public hearings, budgeting meetings and all other televised and web streamed Council meetings. Funds are budgeted. (L1598-15) (Edwards/Hamilton) p. 40
- v** **1599-15** Authorization to enter into an agreement with AECOM Technical Services, INC. AECOM was chosen as the most qualified candidate to provide professional program management services in support of the Town Branch Commons project. The required services were competitively competed for in Request For Proposal (RFP) 47-2015. The cost of the project will be \$679,922. Funds are budgeted. (L1599-15)(Fortune/Emmons) p. 41
- w** **1600-15** Request Council approval to authorize the Mayor to sign agreements with the Department of the US Treasury, Internal Revenue Service, for the provision of Volunteer Income Tax Assistance/Tax Counseling for the Elderly (VITA/TCE) program. This program provides free tax preparation and filing to low to moderate income citizens in Fayette County. The United Way of the Bluegrass is the statewide administrator of the VITA/TCE program. The LFUCG Department of Social Services will provide program space for VITA/TCE at the Black and Williams Neighborhood Center (498 Georgetown Street) and the Gainesway Community Center (1201 Centre Parkway). Program space will be available late January through mid-April. Services will be rendered by volunteers registered with the United Way. There is no budgetary impact. (L1600-15)(Ford) p. 42
- x** **1605-16** Authorization to execute HOME Agreement with KDVA HOMES 2, LLLP for use of federal HOME Investment Partnerships Program funds in the amount of \$499,240 for construction of twelve affordable rental housing units at 4400 Briar Hill Road for victims of domestic violence. This project is supported by the 2015 Consolidated Plan and provides for the construction of 12 units at 4400 Briar Hill Road and the acquisition and rehabilitation of 12 existing units at 2517-2525 MacKenzie Lane and 2001 Cambridge Drive. HOME funds will only be used on the Briar Hill Road Construction. Federal funds in the amount of \$499,240 will be expended in Fiscal Years 2016-2017. A budget amendment is in process. (L1605-15) (Gooding/Hamilton) p. 43-45
- y** **1619-16** Authorization to appoint a Douglass Park Centennial Commission to plan and organize activities celebrating the 100th Anniversary of Douglass Park in 2016 and authorizing the Commission to accept donations. There is no budgetary impact. (L1619-15)(Emmons) p. 46

**URBAN COUNTY COUNCIL
WORK SESSION
TABLE OF MOTIONS
December 8, 2015**

Vice Mayor Kay called the meeting to order at 3:03pm. All Council Members were present.

I. Public Comment – Issues on Agenda

II. Requested Rezoning/Docket Approval

Motion by Farmer to Approve approve docket. Seconded by Shevawn Akers. Motion passed without dissent.

III. Approval of Summary

Motion by Akers to approve the December 1, 2015 summary. Seconded by Farmer. Motion passed without dissent.

IV. Budget Amendments

Motion by Farmer to approve budget amendments. Seconded by Scutchfield. Motion passed without dissent.

Motion by Mossotti to add a budget amendment in the amount of \$50,000 for the completion of the fire training tower. Seconded by Farmer. Motion passed without dissent.

Motion by Evans to place on the docket under First Reading - Ordinances, an Ordinance amending the authorized strength by abolishing one (1) vacant classified civil service position of Budget Analyst Sr., Grade 521E, and creating one (1) classified civil service position of Senior Budget Analyst, Grade 522E, in the Division of Budgeting, effective upon passage of council. Seconded by Mossotti. Motion passed without dissent.

V. New Business

Motion by Farmer to approve new business. Seconded by Scutchfield. Motion passed without dissent.

Motion by Lamb to amend and remove items B, C, and D from the list of new business items. Seconded by Farmer. Motion passed without dissent.

VI. Continuing Business/Presentations

Motion by Stinnett to approve neighborhood development funds. Seconded by Akers. Motion passed without dissent.

Motion by Farmer to Approve endorse the design team to proceed with detailed design based upon the revised conceptual design shown today, while maintaining the previously

approved Concept Option of Cost for construction: \$1,750,000. Seconded by J. Brown. Motion passed without dissent.

VII. Council Reports

Motion by Akers to place on the docket under first reading resolutions, a resolution authorizing and directing the Mayor to execute change order no. three (3) to the contract with Riddle Construction, Inc. for the Coroner/Community Action Center Renovation Project, decreasing the contract price by the sum of \$12,760.00 from \$597,472.38 to \$584,712.38. Seconded by Henson. Motion passed without dissent.

Motion by Akers to place on the docket under first reading resolutions a resolution authorizing and directing the Mayor to execute change order no. four (4) to the contract with Schaefer Contracting, LLC for the Masterson Station Park Restroom Building Project, increasing the contract price by the sum of \$26,720.00 from \$188,851.00 to \$215,271.00 and adding twenty-eight (28) calendar days to the schedule. Seconded by Henson. Motion passed without dissent.

Motion by Kay to refer to the question of legislative review into the General Government & Social Services committee. Seconded by Akers. Motion passed without dissent.

Motion by Hensley to remove helicopter landings from the Planning & Public Safety committee. Seconded by Farmer. Motion passed 9-6. Farmer, Stinnett, Scutchfield, F. Brown, Evans, Bledsoe, Moloney, J. Brown and Hensley voted yes. Kay, Akers, Mossotti, Henson, Lamb and Gibbs voted no.

Motion by Hensley to place an ordinance on the docket for the December 8, 2015 Council Meeting amending section 2a-18 of the code of ordinances, relating to helicopter landings within business industrial zones to increase the frequency of helicopter landings from 3 times per calendar month in any one location to 30 times per calendar month in any one location. Seconded by Farmer. Motion passed 10-5. Farmer, Stinnett, Scutchfield, Henson, F. Brown, Lamb, Bledsoe, Moloney, J. Brown and Hensley voted yes. Kay, Akers, Mossotti, Evans and Gibbs voted no.

VIII. Mayor's Report

Motion by Akers to approve the Mayor's report. Seconded by Scutchfield. Motion passed without dissent.

IX. Public Comment – Issues Not on Agenda

X. Adjournment

Motion by Stinnett to adjourn at 4:12pm. Seconded by Mossotti. Motion passed without dissent.

BUDGET AMENDMENT REQUEST LIST

JOURNAL	91869-70	DIVISION	Streets and Roads	Fund Name	General Fund
				Fund Impact	1,746.23
					1,746.23CR
					.00

To provide funds for overtime by recognizing reimbursement worked during the Race for the Cure special event.

JOURNAL	91871-72	DIVISION	Streets and Roads	Fund Name	General Fund
				Fund Impact	2,125.72
					2,125.72CR
					.00

To provide funds for overtime by recognizing reimbursement worked during the Bourbon Chase special event.

JOURNAL	91887-88	DIVISION	Parks and Recreation	Fund Name	General Fund
				Fund Impact	1,265.40
					1,265.40CR
					.00

To provide funds for repairs and maintenance by recognizing a rebate from purchase of chemicals used on Parks Golf Courses.

JOURNAL	91890-91	DIVISION	Parks and Recreation	Fund Name	General Fund
				Fund Impact	12,674.16
					12,674.16CR
					.00

To provide funds for overtime by recognizing a reimbursement from Blue Grass State Games.

JOURNAL	91892-93	DIVISION	Aging and Disability Services	Fund Name	General Fund
				Fund Impact	1,089.07
					1,089.07CR
					.00

To provide funds for operating by recognizing various revenues received at the Senior Center.

JOURNAL	91969	DIVISION	Emergency Management/E 911	Fund Name	General Fund
				Fund Impact	366.00
					366.00CR
					.00

To provide additional grant match for Versailles Road tornado shelter by decreasing funds for minor equipment.

JOURNAL	91985-86	DIVISION	Social Services Administration	Fund Name	General Fund
				Fund Impact	1,791.06
					1,791.06CR
					.00

To provide funds for Domestic Violence Prevention Board Director by recognizing donations from United Way.

JOURNAL	91922-23	DIVISION	Environmental Services	Fund Name	Donation Fund
				Fund Impact	5,125.00
					5,125.00CR
					.00

To provide funds for Keep Lexington Beautiful by recognizing donations received for this purpose.

JOURNAL	91981-82	DIVISION	Social Services Administration	Fund Name	Donation Fund
				Fund Impact	33.00
					33.00CR
					.00

To provide funds for operating supplies related to Domestic Violence Prevention Board by recognizing contributions from TRUIST.

JOURNAL	92239-40	DIVISION	Parks and Recreation	Fund Name	Donation Fund
				Fund Impact	1,050.00
					1,050.00CR
					.00

To provide funds for food and household items by recognizing a donation from Partners for Youth.

JOURNAL	92241-42	DIVISION	Parks and Recreation	Fund Name	Donation Fund
				Fund Impact	300.00
					300.00CR
					.00

To provide funds for trees by recognizing a donation for this purpose.

JOURNAL	92243-44	DIVISION	Family Services	Fund Name	Donation Fund
				Fund Impact	50.00
					50.00CR
					.00

To provide funds for repairs by recognizing a contribution from Clifford Denny.

JOURNAL	92162	DIVISION	Adult & Tenant Services	Fund Name	Tenant Relocation Fund
				Fund Impact	16,350.00
					16,350.00CR
					.00

To provide additional grant match for Emergency Solutions 2015 grant.

JOURNAL	92213	DIVISION	Traffic Engineering	Fund Name	Municipal Aid Program
				Fund Impact	2,400.00
					2,400.00CR
					.00

To establish grant match for Winchester Road Project by decreasing funds for pedestrian signals.

JOURNAL	92238	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of HUD 499,240.00 499,240.00CR .00
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To amend Home 2016 grant to provide funds for KCDAV Homes.

JOURNAL	91991-92	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Transportation 91,913.00 91,913.00CR .00
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To budget additional federal funds for Clays Mill Road 2005 project.

JOURNAL	92113	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Transportation 32,065.79 32,065.79CR .00
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To amend ITS - Congestion Management 2015 grant to provide for purchase of additional traffic signal equipment.

JOURNAL	92211-12	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Transportation 12,000.00 12,000.00CR .00
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To establish grant budget for Winchester Road Project.

JOURNAL	91781	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Env Protection Agency 187,572.44 187,572.44CR .00
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To amend Wolf Run 2010 grant to provide for construction of Picadome Golf Course Sinkhole Retrofit and Stream Restoration in the Wolf Run Watershed.

JOURNAL	92163-64	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Env Protection Agency 2,307.00 2,307.00CR .00
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To amend Kentucky Diesel FY 2010 grant to reflect actual expense and revenue.

JOURNAL	91970-71	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Homeland Sec 23,600.00 23,600.00CR .00
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To amend Versailles Road tornado shelter grant to provide for additional federal, state, and local funds.

JOURNAL	91983-84	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Homeland Sec 107,424.54 107,424.54CR .00
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To establish grant budget for Emergency Management 2016.

JOURNAL	91866-67	DIVISION	Grants and Special Projects	Fund Name Fund Impact	Grants - Other 480.00 480.00CR .00
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To establish grant budget for Division of Fire from Kentucky American Water.

JOURNAL	91779-80	DIVISION	Grants and Special Projects	Fund Name Fund Impact	Grants - State 10,000.00 10,000.00CR .00
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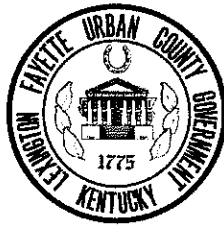
To establish grant budget for Share the Road - FY 2016.

JOURNAL	91950	DIVISION	Water Quality	Fund Name Fund Impact	Sanitary Sewer Construct 155,000.00 155,000.00CR .00
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To provide funds for improvements at West Hickman wastewater treatment plant administration building by decreasing funds from the SCADA project.

BUDGET AMENDMENT REQUEST SUMMARY

1101	General Service District Fund	.00
1103	Donations Fund	.00
1104	Tenant Relocation Fund	.00
1136	Municipal Aid Program Fund	.00
3120	US Department of Housing & Urban Development	.00
3160	US Department of Transportation	.00
3170	US Environmental Protection Agency	.00
3200	US Department of Homeland Security	.00
3300	Grants – Other	.00
3400	Grants – State	.00
4003	Sanitary Sewer Construction Fund	.00



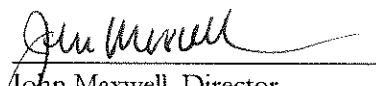
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: November 9, 2015

SUBJECT: Reclassification of Staff Assistant Sr., Division of Water Quality

Request:

The attached action is requesting authorization to abolish one (1) classified position of Staff Assistant Sr. (Grade 510N) and create one (1) classified position of Administrative Specialist (Grade 513N); reclassifying the incumbent within the Division of Water Quality, effective the first payroll Monday following passage of Council.

Why are you requesting:

Upon the request of the division, and in accordance with Section 21-2 (d) of the Code of Ordinances, the Division of Human Resources conducted a reclassification study on the requested position of Staff Assistant Sr. held by Toni Floyd within the Division of Water Quality. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the reclassification is described in this action.

What is the cost in the budget year and future budget year?

To illustrate, this has a 12-month future impact of a cost of \$5,720.97.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Staff Assistant Sr.	(\$38,192.96)	\$0	(\$38,192.96)
Administrative Specialist	\$0	\$42,775.20	\$42,775.20
Total Annual Impact/ Salary and Benefits \$5,720.97			

File Number

1421-15

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.



Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Chris Ford
Commissioner

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: November 30, 2015

SUBJECT: Purchase of ShoreTel IP Communications Solutions for the phone system at the New Senior Center from Unified Technologies

Request:

Request Council Authorization for the Mayor to execute a contract between the Division of Aging and Disability Services and Unified Technologies for the phone system at the new Lexington Senior Center.

Purpose:

This contract will provide for the purchase of ShoreTel IP Communications equipment and support for the phone system for the New Senior Center.

Budgetary Implication:

The cost to purchase the equipment is \$23,469.77 in FY16 and \$6,733.62 for Comprehensive Support billed annually at \$1,683.40 for 5 years.

Are the funds budgeted?

Yes. This contract with equipment and service will be paid from the following accounts.

2600-606101-6001-90511 LFUCG SR_CITZN2_2015 CONSTRUCT	2015	\$23,469.77
1101-606102-6081-71207		\$1,683.40

File Number: 1522-15

Director/Commissioner: Kristy Stambaugh/Chris Ford



Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Chris Ford
Commissioner

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: November 30, 2015

SUBJECT: Memorandum of Agreement with BCTC and Youth Services for the Path to Success Program

Request:

Request Council Authorization for the Mayor to execute a Memorandum of Agreement between the Division of Youth Services and Bluegrass Community and Technical College for the Path to Success Program

Purpose:

This Memorandum of Agreement outlines the relationship between the Division of Youth Services and Bluegrass Community and Technical College for the Path to Success Program, which leverages their resources to work together to provide the necessary assistance and training of participant youth, ages 18-24, who wish to successfully attain their GED and/or transition to college.

Budgetary Implication:

There is no fiscal impact associated with this MOU.

Are the funds budgeted?

There is no fiscal impact associated with this MOU.

File Number: 1523-15

Director/Commissioner: Stephanie Hong/Chris Ford



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

TO:

JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

Sally Hamilton
CAO

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: DECEMBER 1, 2015

SUBJECT: Amendment to Agreement with Human Rights Commission

Request: Request Council authorization to execute amendment to agreement with Human Rights Commission for use of Community Development Block Grant program funding to include additional fair housing activities.

Why are you requesting?

On April 24, 2014 (Ordinance # 205-2014), Council approved execution of an agreement with the Human Rights Commission., providing an allocation of \$50,000 in Community Development Block Grant program funding, in accordance with the 2014 Consolidated Plan for the support of a full-time Fair Housing Investigator and other fair housing related activities.

On April 16, 2015 (Ordinance # 177-2015), Council approved execution of an agreement with the Human Rights Commission., providing an allocation of \$50,000 in Community Development Block Grant program funding, in accordance with the 2015 Consolidated Plan for the support of a full-time Fair Housing Investigator and other fair housing related activities.

An amendment to both agreements providing additional fair housing activities is hereby proposed. No additional funds are needed.

What is the cost in this budget year and future budget years? None – these funds have already been allocated. **Are the funds budgeted?** Yes

File Number: 1529-15

Director/Commissioner: Gooding/Hamilton

Irene Gooding, Director



Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Chris Ford
Commissioner

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: December 15, 2015

SUBJECT: TWC Agreement for Managed Public WiFi Service for the new Lexington Senior Center

Request:

Request Council Authorization for the Mayor to execute a sixty(60) month agreement between the Lexington Senior Center and Time Warner Cable Business Class to provide Managed WiFi services for the public for the Division of Aging and Disability Services at the new Senior Center.

Purpose:

This agreement will provide the equipment and support for public WiFi access for the new Senior Center at Life Lane and includes a turn-key solution for 13 Static IP addresses with Managed WiFi and 30M dedicated Internet access for those addresses.

Budgetary Implication:

All equipment and services will be leased for a 60 month term at \$1630.00 per month beginning upon the move into the new Senior Center.

Are the funds budgeted?

The funds are fully budgeted in 1101-606102-6081-72204 for FY16, and subsequent costs shall be \$19,560 per year, provided available funds are budgeted.

File Number: 1530-15

Director/Commissioner: Kristy Stambaugh, Director/Chris Ford, Commissioner



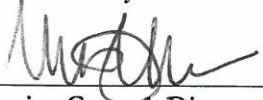
Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Geoff Reed
Commissioner, General Services

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: Facility Usage Contract

DATE: December 2, 2015

Request

This is a request for Council approval of a Facility Usage Contract between the Fayette County Board of Education and the LFUCG Parks and Recreation, Extended School Program (ESP) and Recreational Enrichment and Learning (REAL) program.

Why are you requesting?

Department needs this action completed because:

This Facility Usage Contract is for the purpose of using FCPS facilities for our ESP and REAL program. This contract covers the 2015-2016 school year and will expire June 30, 2016 or the last day of school for students. An honorarium is paid from the ESP fund in lieu of rental fees.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$93,500.00

The cost for future FY is: unknown

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Budgeted



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: DECEMBER 3, 2015

**SUBJECT: Contract Modification No. 1 for Design of Brighton Rail Trail Bridge
Amendment to Resolution No 352-2010**

Request:

Council authorization to approve Contract Modification No. 1 with J.M. Crawford and Associates, Inc., for design of the Brighton Rail Trail Bridge adding an additional \$19,500 to the contract for a new total of \$151,740 and to amend Resolution No. 352-2010 to provide for a change in the source of funds for the original contract.

Why are you requesting?

On June 24, 2014 (Resolution No 352-2010), Council approved contract with J.M. Crawford & Associates, Inc., in the amount of \$132,240 for design of proposed 184 feet span over Man O' War Boulevard connecting the existing Brighton East Rail Trail to the Brighton West Rail Trail now under development. Source of federal funds for design was the Congestion Mitigation/Air Quality Program from the Kentucky Transportation Cabinet. Due to insufficient funding, project activity was temporarily suspended. With recent approval of CMAQ funding to continue this project, Division of Engineering is requesting approval of Contract Modification No. 1 in the amount of \$19,500 for performance of services beyond the original scope of work to include reestablishing the alignment, updating the topography, and preparation of plats and easements. The new total will be \$151,740.

Due to project inactivity, previous CMAQ funding was withdrawn; therefore Engineering is requesting that Resolution No. 352-2010 be amended to provide for change in source of funds in the amount of \$42,316.80 from Fund 3160-303202-91712 to Fund 2606-162101-71299..

What is the cost in this budget year and future budget years?

The additional design cost for this fiscal year is \$19,500. There are no known design costs in future fiscal years. Construction is anticipated to begin in FY 2017 requiring local match in the amount of \$545,575.

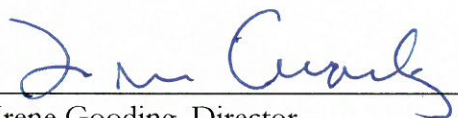
Are the funds budgeted?

Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF
2606	162101	1601	71299	BRIGHTON_2016	BRIDGETRL	2016

File Number: 1554-15

Director/Commissioner: Bayert/Paulsen


Irene Gooding, Director

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT MODIFICATION Page 1 of 3		Date:	November 2, 2015
To (Contractor):		Project:	Brighton Rail Trail Bridge
J.M. Crawford and Associates, Inc. 131 Prosperous Place, 18A Lexington, Kentucky 40509		Location:	over Man O' War Boulevard
		Contract No.	117-2010
		Original Contract Amt.	\$132,240.00
		Cumulative Amount of Previous Change Orders	\$0.00
		Percent Change - Previous Contract Mod	0.00%
		Total Contract Amount Prior to this Contract Mod	\$132,240.00
		Contract Mod No.	1
You are hereby requested to comply with the following changes from the contract plans and specification;			
Current Change Order			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
	See Attached Sheet		
		\$0.00	
	Total decrease		
	Total increase		\$19,500.00
	Net Amount of this Contract Mod	\$19,500.00	
	New Contract Amount Including this Contract Modification	\$151,740.00	
	Percent Change - This Contract Mod		14.75%
	Percent Change - All Contract Mod		14.75%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by <u>[Signature]</u> (Proj. Engr.) Date <u>11/18/15</u>			
Accepted by <u>[Signature]</u> (Contractor) Date <u>11-11-15</u>			
Approved by <u>[Signature]</u> (Director) Date <u>11/30/15</u>			
Approved by <u>[Signature]</u> (Commissioner) Date <u>11/30/15</u>			
Approved by _____ (Mayor or CAO) Date _____			

**LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
CONTRACT MODIFICATION**

DATE:

November 2, 2015

Contract Mod #:

1

CONTRACT #:

117-2010

Project:

Brighton Rail Trail Bridge

You are hereby requested to comply with the following changes from the contract plans and specifications;

[illegible]

CONTRACT HISTORY FORM

CM #1

Project Name Brighton Rail Trail Bridge
Contractor: J.M. Crawford & Associates, Inc.
Contract Number and Date: 117-2010
Responsible LFUCG Division: Engineering

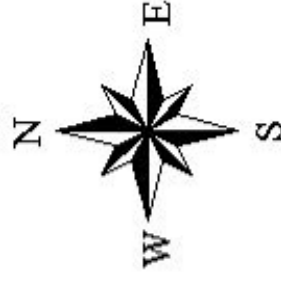
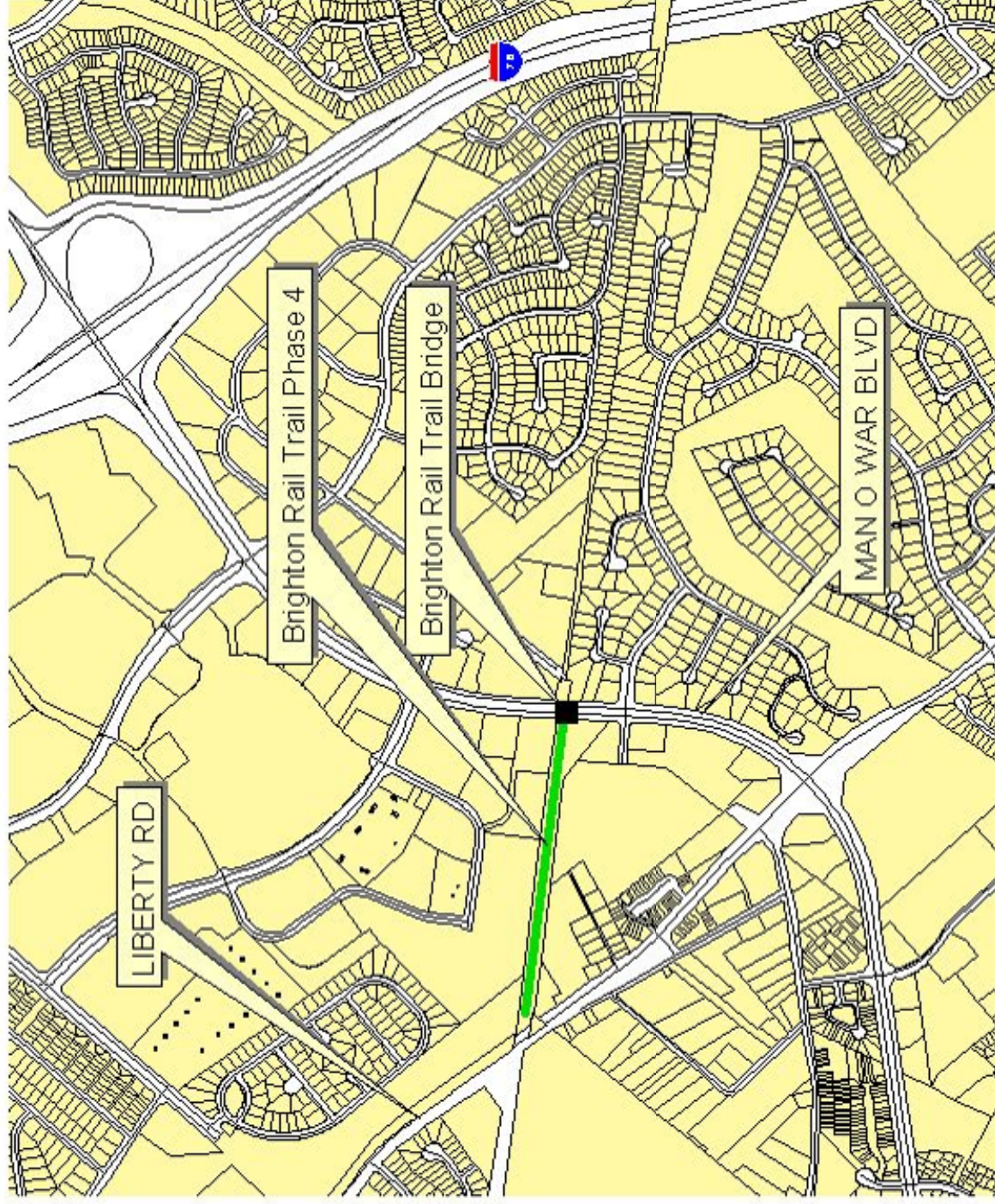
CONTRACT AND MODIFICATION DETAILS

A. Original Contract Amount:	\$	<u>132,240.00</u>	
Next Lowest Bid Amount:		<u>NA</u>	
B. Amount of Selected Alternate or Phase:	\$	<u> </u>	
C. Cumulative Amount of All Previous Alternates or Phases:	\$	<u>132,240.00</u>	
D. Amended Contract Amount:	\$	<u>132,240.00</u>	
E. Cumulative Amount of All Previous Change Orders:	\$	<u> </u>	<u>0.0%</u> (Line E / Line D)
F. Amount of This Change Order:	\$	<u>19,500.00</u>	<u>14.7%</u> (Line F / Line D)
G. Total Contract Amount:	\$	<u>151,740.00</u>	

SIGNATURES

Project Manager:	<u>Keith Roman</u>	Date: <u>11/11/15</u>
Reviewed by:	<u>2 RABayne</u>	Date: <u>11/30/15</u>
Division Director:	<u> </u>	Date: <u> </u>

Brighton Rail Trail and Bridge





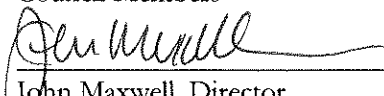
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: December 4, 2015

SUBJECT: Abolish/Create Position—Division of Family Services

Request:

The attached is requesting authorization to abolish one (1) unclassified vacant position of Family Support Worker Sr. (Grade 514N), and create one (1) classified position of Volunteer Coordinator (Grade 514N) in the Division of Family Services, effective upon passage of Council.

Why are you requesting:

This position will rejuvenate the Division's volunteer program for the Center and provide valuable internship experiences to unemployed parents of young children (0-5) desiring to gain work experience and enhance employability skills.

What is the cost in this budget year and future budget year?

This action is budget neutral.

Are funds budgeted?

There are no funds associated with this request.

File Number:
1556-15

Director/Commissioner:
John Maxwell/Sally Hamilton

If you have any questions or need additional information, please contact Alisha Lyle at 859-258-3957.



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: DECEMBER 7, 2015

SUBJECT: Kentucky American Water's 2015 Firefighting Support Grant

Request:

Request Council Authorization to accept Fire Fighting Support Grant from Kentucky American Water in the amount of \$480 to support training costs for the Division of Fire and Emergency Services Fire Prevention Office

Why are you requesting?

The Division of Fire and Emergency Services has been awarded funds in the amount of \$480 from Kentucky American Water for the provision of off-site training for four of the Division's Building Inspectors who have responsibility for inspection of all commercial and public use properties in Fayette County to insure they meet the variety of federal and state building codes required by law. No matching funds are required.

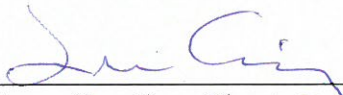
What is the cost in this budget year and future budget years?

\$480 is in process of being budgeted for Fiscal Year 2016. No funds are budgeted for future years.

Are the funds budgeted: BA 7053 has been initiated.

File Number: 1561-15

Director/Commissioner: Jackson/Bastin


Irene Gooding, Director



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Jim Gray, Mayor
Urban County Council

FROM: Paul Willard
Engineering Technician Principal

CC: Derek Paulsen, Robert Bayert

DATE: December 11, 2015

SUBJECT: Request for Resolution Authorizing Acceptance of Donated Parcel
Project 629 – Hope Center Trail

Request

Authorization to: Accept donated tract of land shown as Parcel 1-A on a submitted plat of 298 West Loudon Avenue.

Why are you requesting?

Department needs this action completed because: To secure area required to construct this project.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0.00

The cost for future FY is: \$0.00

Are the funds budgeted?

The funds are budgeted.:

Account number:

File Number: 15.P629.406.bluesheet.memo.request

Director/Commissioner: Derek J. Paulsen, Ph.D.



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Jim Gray, Mayor
Urban County Council

FROM: Paul Willard
Engineering Technician Principal

CC: Derek Paulsen, Robert Bayert

DATE: December 11, 2015

SUBJECT: Request for Resolution Authorizing Purchase of Real Estate Located at
270 West Loudon Avenue

Request

Authorization to: Purchase Real Estate Located at 270 West Loudon Avenue.

Why are you requesting?

Department needs this action completed because: To secure a permanent location for the Police Department to care for/exercise/train its horses.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$350,000.00

The cost for future FY is: \$0.00

Are the funds budgeted?

The funds are budgeted.:

Account number: 2606-505501-5511-90111

File Number: 15.406.bluesheet.memo.request

Director/Commissioner: Derek J. Paulsen, Ph.D.

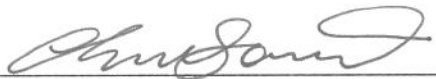


Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Chris Ford
Commissioner

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: December 15, 2015

SUBJECT: Purchase of advertisement from iHeartMEDIA for the New Senior Center

Request:

Request Council Authorization for the Mayor to execute a contract between the Lexington Senior Center and iHeartMEDIA.

Purpose:

This contract is for 200 spots on live radio and online streaming on WLAP, 98.1 The Bull, WWRW-Rewind 105.5 and a live onsite broadcast at the Grand Opening all for the New Senior Center.

Budgetary Implication:

The cost to purchase these advertisements is \$3,599.00.

Are the funds budgeted?

Yes. This contract for service will be paid from the following account.
1101-606102-6084-71299

File Number: 1574-15

Director/Commissioner: Kristy Stambaugh, Director/Chris Ford, Commissioner



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Mayor Jim Gray
Urban County Council



FROM: Chief Mark Barnard
Lexington Police Department

CC: Commissioner Ronnie Bastin
Department of Public Safety

DATE: December 15, 2015

SUBJECT: Toyota – Safety City Donation Agreement

Request

Authorization to establish an agreement with Toyota to accept a donation of ten (10) child size motor vehicles for Safety City that will be utilized for educational purposes. The LFUCG owns and maintains Safety City to teach children safety and traffic rules.

Why are you requesting?

To establish an agreement with Toyota in acceptance of the ten (10) donated Safety City vehicles.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$-0-

The cost for future FY is: -0-

Are the funds budgeted?

Funds are budgeted – N/A

File Number: - 1575-15

Director/Commissioner: Mark Barnard, Chief
Lexington Police Department

MB/rmh



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: DECEMBER 15, 2015

**SUBJECT: Supplemental Agreement No. 7 in the amount of \$91,913 for additional
construction of the Clays Mill Road Improvements Project**

Request:

Request Council authorization to execute Supplemental Agreement No. 7, accepting additional federal funding from the Kentucky Transportation Cabinet in the amount of \$91,913 for additional construction of the Clays Mill Road Improvements Project

Purpose of the Request:

On July 1, 2003 (Ordinance No. 174-2003), Council approved acceptance of award from Kentucky Transportation Cabinet in the amount of \$276,000 in federal funding [Surface Transportation Lexington (SLX)] for the design phase of the Clays Mill Road. Project required a 20% local match in the amount of \$69,000 for a total design cost of \$345,000. Project includes the area from the intersection with New Circle Road to the intersection with Man O War Boulevard.

On June 7, 2007 (Ordinance No. 120-2007), Council approved execution of Supplemental Agreement No. 1, accepting additional federal funds in the amount of \$487,760 for additional design costs and for the right-of-way acquisition phases of the project. These additional federal funds required \$121,940 in local match.

On September 18, 2008 (Ordinance # 213-2008), the LFUCG executed Supplemental Agreement No. 2 with the Kentucky Transportation Cabinet for the utilities phase of the Clays Mill Road Improvements Project from New Circle Road to Twain Ridge Drive. Supplemental Agreement No 2 provided \$760,000 in federal funds for this phase, requiring a local match in the amount of \$190,000.

On October 21, 2010 (Ordinance No. 188-2010), Council approved acceptance of federal funds in the amount of \$4,200,000 (Supplemental Agreement No. 3) for additional design and for improvements to Clays Mill Road from New Circle Road to Man O' War Boulevard. A match in the amount of \$15,000 for design phase was required.

On December 6, 2012 (Resolution No. 702-2012), Council approved acceptance of federal funds (Supplemental Agreement No. 4) in the amount of \$2,480,000 for additional design and for construction to Clays Mill Road Improvements Project for Sections 2B (from Higbee Mill Road to Twain Ridge Drive) and 2C (from Keithshire Way to Waco Drive).

On March 21, 2013 (Resolution No. 137-2013), Council approved acceptance of federal funds (Supplemental Agreement No. 5) in the amount of \$620,000 for the construction phase of this project.

On December 4, 2014 (Resolution No. 713-2014), Council approved acceptance of federal funds (Supplemental Agreement No. 6) in the amount of \$5,680,000 for additional design, utilities relocation, and construction for completion of Phases 2A, 2B, and 2C.

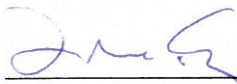
Kentucky Transportation Cabinet has now offered the LFUCG Supplemental Agreement No. 7 in the amount of \$91,913 for completion of construction for Phase 2B.

Cost in this Budget year: \$91,913 in federal funds. KYTC approved toll credits in lieu of local match for funds awarded in Supplemental Agreement No. 7.

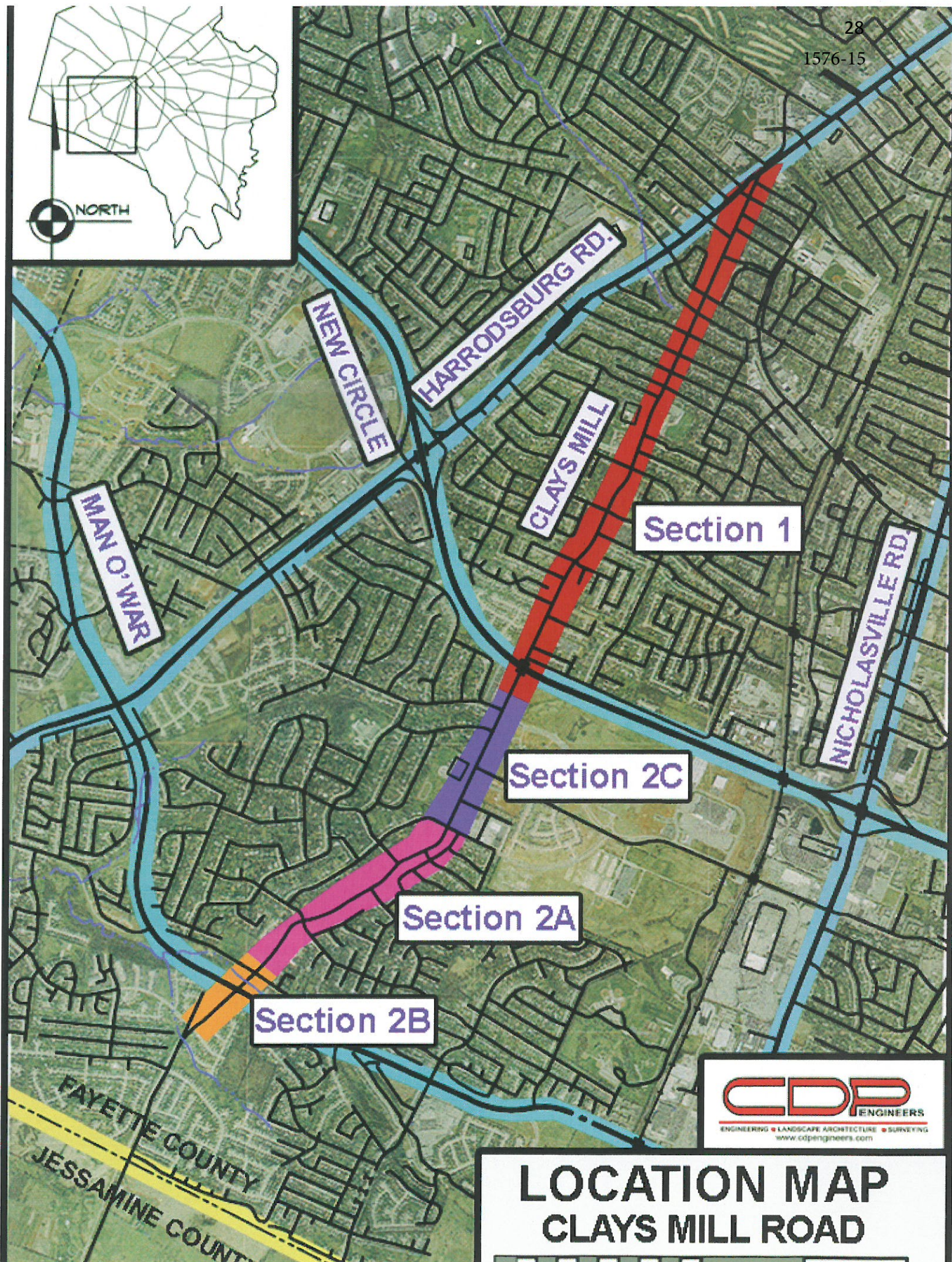
Are the funds budgeted? BA 7069 is in progress.

File Number: 1576-15

Director/Commissioner: Bob Bayert/Derek Paulsen



Irene Gooding, Director



LOCATION MAP CLAYS MILL ROAD



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: DECEMBER 16, 2015

SUBJECT: FY 2016 Emergency Management Assistance Project

Request: Request Council authorization to accept award in the amount of \$106,212.27 from Kentucky Department of Military Affairs, Division of Emergency Management for FY 2016 Emergency Management Assistance Project

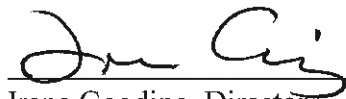
Purpose of Request: The purpose of this project is to support emergency preparedness activities in Fayette County. Funds are used to offset personnel and operating costs in the Division of Emergency Management/911. The source of federal funds is the Department of Homeland Security/Federal Emergency Management Agency.

What is the cost in this budget year and future budget years? Federal funds in the amount of \$106,212.27 have been awarded for this project. Match in the amount of \$106,212.27 has been budgeted in the 2016 general fund for Division of Emergency Management/911 for a total project cost of \$212,424.54. There is no effect on future budget years.

Are funds budgeted: Budget Amendment #7035 is in process.

File Number: 1577-15

Director/Commissioner: Dugger/Bastin


Irene Gooding, Director



Lexington-Fayette Urban County Council

30
1589-15

TO: Mayor Jim Gray
Urban County Council
Sally Hamilton

FROM: Paul Schoninger
Research Analyst

DATE: December 17, 2015

SUBJECT: Request Council Authorization to Convert Wickliffe Street to One-Way

Request

This is to request Council authorization to convert Wickliffe Street to one-way traffic. Wickliffe Street is located between North Martin Luther King Blvd and Spruce Street (map attached).

Why are you requesting?

In a December 2 memo Traffic Engineering indicated that the street is not safe for two-way traffic due to its width. The memo also stated that conversion to one-way does not negatively impact traffic patterns in the area (attached).

A private developer Urban 221 LLC proposed the one-way option to the Board of Adjustment BOA as part of a front and side yard variance request. The Urban 221 LLC project received the necessary variance from the Board at its November meeting (attached). As the BOA did not have any jurisdiction over the one-way proposal, Urban 221 LLC requested Council consider and approve their request.

What is the cost in this budget year and future budget years?

\$ 500 this budget year
\$ 0 in future years

1101-303602-3604-75101

If you have any questions please do not hesitate to contact this office.

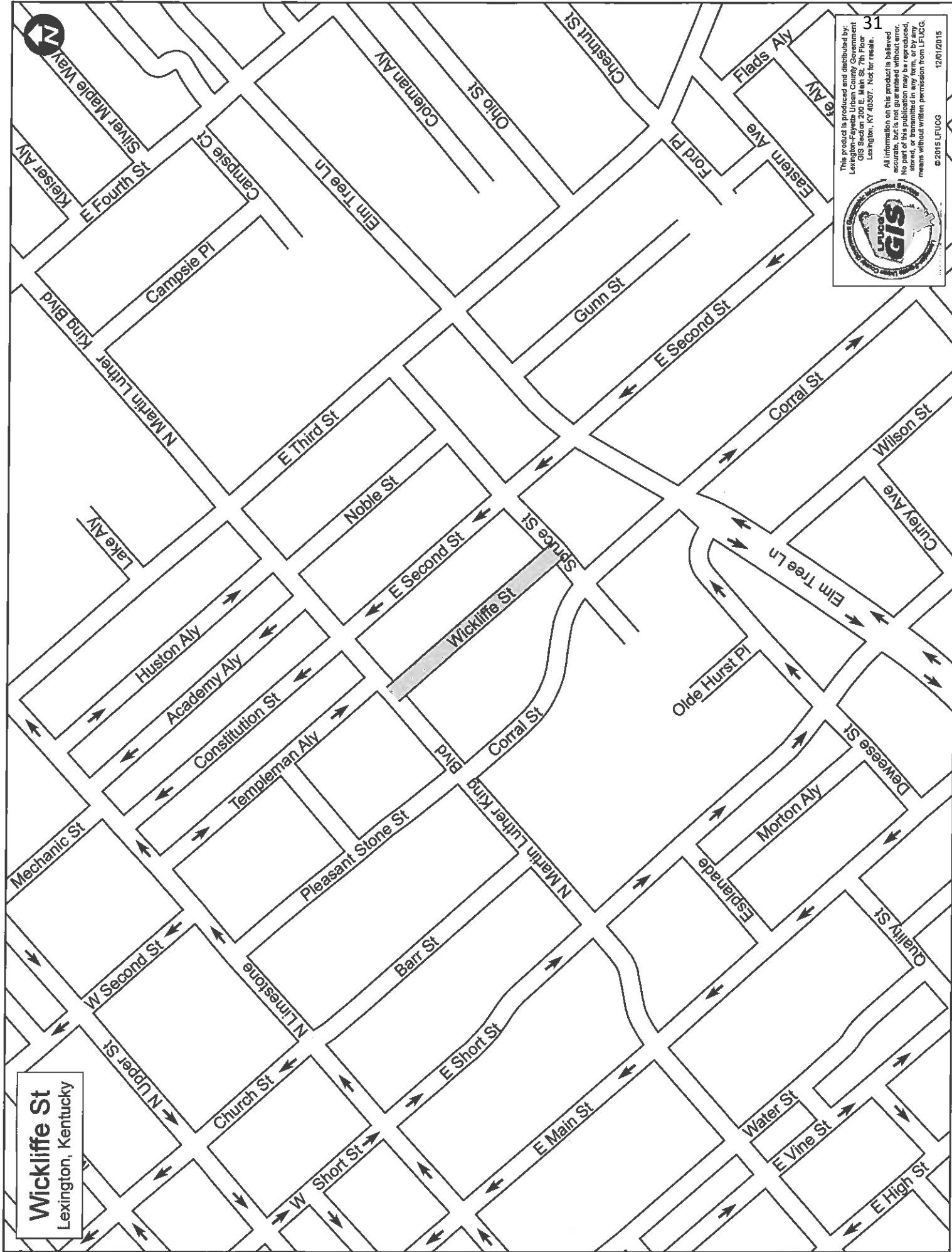
Paul Schoninger
Research Analyst

c: Dowell Hoskins-Squier
James Brown, Councilmember 1st District

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Wickliffe St
Lexington, Kentucky



Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY & PUBLIC WORKS

Jim Gray
Mayor

David Holmes
Commissioner

MEMORANDUM

TO: Dowell Hoskins-Squier, Director, Division of Traffic Engineering

FROM: Casey Kaucher, Traffic Engineer Sr., Division of Traffic Engineering *CMK*

DATE: December 2, 2015

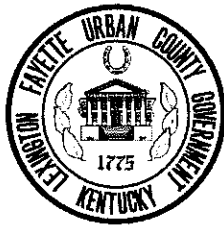
SUBJECT: Wickliffe Street One-Way Request

Traffic Engineering staff has reviewed the request from Urban 221, LLC to convert vehicular travel on Wickliffe Street from two-way to one-way operations. Wickliffe Street is located between North Martin Luther King Blvd and Spruce Street. The proposal is to designate one-way travel from west to east (or from MLK to Spruce St.).

Wickliffe Street is approximately 550 feet long and 16 feet wide. Although it is classified as a local street, it currently functions as an alley to serve the adjacent property owners. Due to limited width, it is not safe for two-way operations. Additionally, due to the short length of the street, conversion to one-way does not negatively impact traffic patterns in the area.

Traffic Engineering does not oppose the request convert Wickliffe Street to one-way operations.





Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: John Maxwell by Imrattars
John Maxwell, Director
Division of Human Resources

DATE: December 18, 2015

SUBJECT: Abolish/Create Position—Division of Family Services

Request:

The attached is requesting authorization to abolish one (1) unclassified position of HANDS Nurse (Grade 514E), and create one (1) unclassified position of HANDS Nurse (Grade 514N) in the Division of Family Services, effective upon passage of Council.

Why are you requesting:

After further review of the classification's duties according to the Department of Labor's FLSA regulations, the Division of Human Resources has determined that this position will be a non-exempt position.

What is the cost in this budget year and future budget year?

There is no fiscal impact for FY 2016 for this action.

File Number:

1590-15

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.



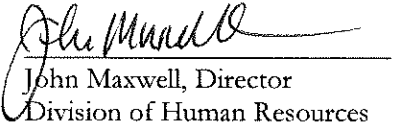
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: December 22, 2015

SUBJECT: Reallocation of Director of Revenue - Division of Revenue

Request:

The attached is requesting authorization to reallocate the position of Director of Revenue and the incumbent from Grade 531E to Grade 532E within the Division of Revenue, effective upon passage of Council.

Why are you requesting:

Upon the request of the division, and in accordance with Section 21-2 (d) of the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position of Director of Revenue held by Russell Cook within the division. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the reallocation is described in this action.

What is the cost in this budget year and future budget year?

There is no budgetary impact for this action.

File Number:
1591-15

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: DECEMBER 29, 2015

**SUBJECT: KYTC Agreement for Winchester Road Intersection Improvements at East
Seventh Street/Liberty Road**

Request:

Request Council authorization to execute Agreement with the Kentucky Transportation Cabinet for improvements to Winchester Road intersection at East Seventh/Liberty Road in the amount of \$9,600 for the Design and Right-of-Way phases under the Transportation Alternatives Program (TAP)

Purpose of Request:

On September 25, 2014 (Resolution 556-2014), Council approved submission of an application to the Kentucky Transportation Cabinet for improvements to the Winchester Road intersection with East Seventh Street and Liberty Road. This project includes improvements to the signalized intersections of both East Seventh Street and Liberty Road and will slightly modify the Liberty Road approach and provide a pedestrian bulb-out on the northeast and southeast corners, making these intersections into safer, more efficient, and more useful community assets for pedestrians, transit riders, and vehicles.

The Kentucky Transportation Cabinet has offered the LFUCG funds for design and right-of-way in the amount of \$9,600. A match in the amount of \$2,400 is required. Once design is completed, an amendment will be offered, providing construction funds in the amount of \$214,000.

Cost in this Budget year and future budget years: Design Cost: \$10,000

Right-of-way: \$2,000

Construction cost in FY 2017 will be \$214,400 in federal funds and \$53,600 in local match

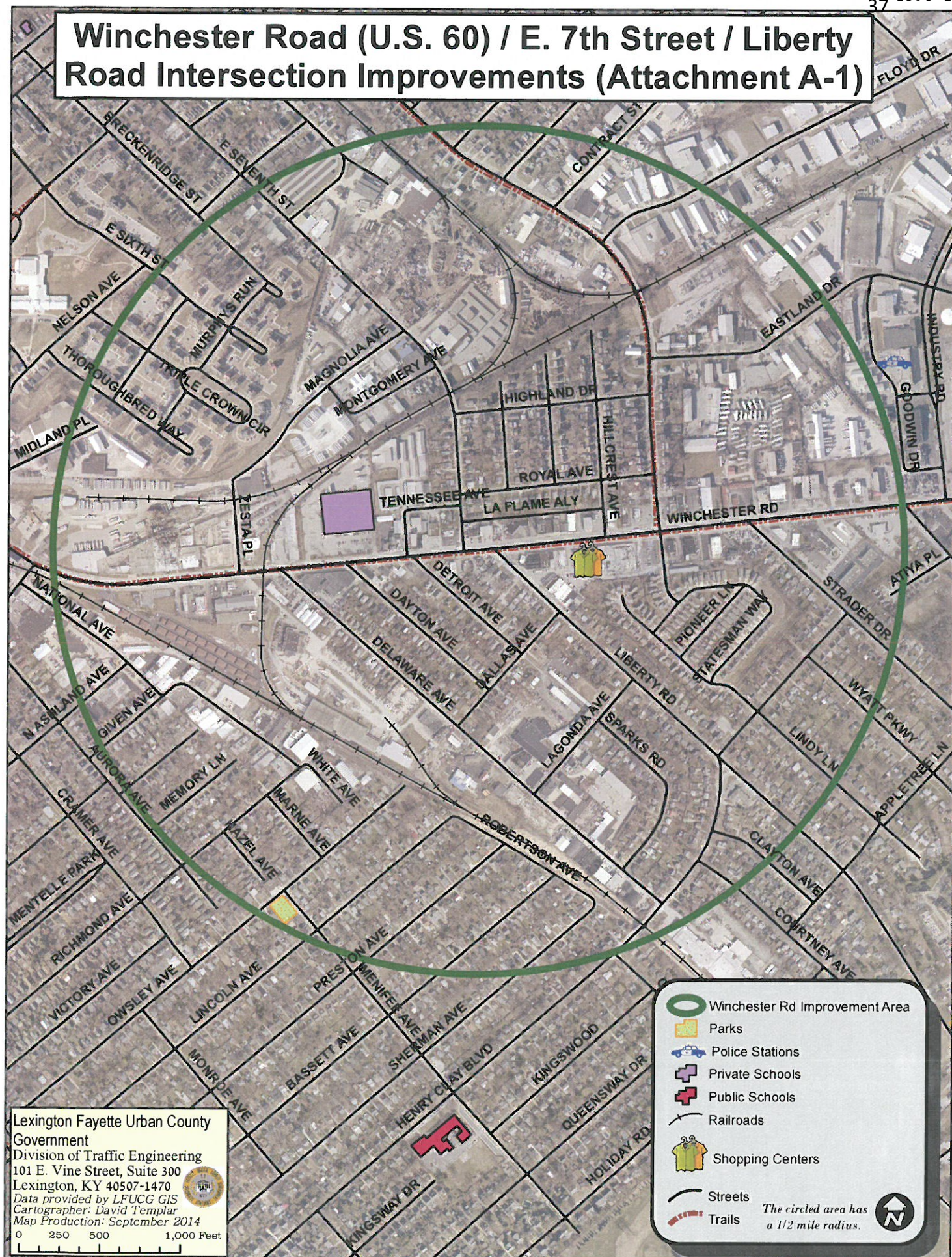
Are the funds budgeted? Budget Amendments #7090 and 7091 are pending.

File Number: 1593-15

Director/Commissioner: Dowell Hoskins-Squier


Irene Gooding, Director

Winchester Road (U.S. 60) / E. 7th Street / Liberty Road Intersection Improvements (Attachment A-1)





Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: December 30, 2015

**SUBJECT: Amendments to the Emergency Solutions Grants Program in the 2014
and 2015 Consolidated Plans reducing Homelessness Prevention**

Request:

Request Council authorization to approve amendments to the Emergency Solutions Grants Program in the 2014 and 2015 Consolidated Plans reducing Homelessness Prevention funding allocated to the Catholic Charities of the Diocese of Lexington, Inc., reducing Homelessness Prevention Funds allocated to Arbor Youth Services, Inc., and reallocating these funds to the LFUCG Division of Adult and Tenant Services for Rapid Rehousing and Homelessness Prevention

Purpose of the Request:

Amendments are proposed to the 2014 and 2015 Consolidated Plans. The 2014 Consolidated Plan was approved by the Urban County Council on April 24, 2014 (Resolution No. 205-2014), and the 2015 Consolidated Plan was approved by the Urban County Council on April 16, 2015 (Resolution No. 177-2015). Both plans included use of federal funds under the Emergency Solutions Grants Program for Rapid Rehousing for homeless households and Homelessness Prevention for households who are at risk of homelessness.

The 2014 Consolidated Plan provided for funding in the amount of \$13,500 to the Catholic Charities of the Diocese of Lexington, Inc., and \$9,109 to Arbor Youth Services, Inc., for operation of homelessness prevention services and rapid rehousing services. This amendment proposes that funds allocated to Catholic Charities of the Diocese of Lexington, Inc., be reduced to \$3,500 and that funds allocated to Arbor Youth Services, Inc., be reduced to \$2,767.22. Funds in the amount of \$16,341.78 will be reallocated to the LFUCG Division of Adult and Tenant Services for Rapid Rehousing and Homelessness Prevention. The 50% match required for this program is being budgeted in Fund 1104. \$2,000 will be used for homelessness prevention and \$30,683.56 will be used for rapid rehousing.

The 2015 Consolidated Plan provided for funding in the amount of \$13,500 to the Catholic Charities of the Diocese of Lexington, Inc. for operation of homelessness prevention

services. This amendment proposes that funds allocated to Catholic Charities of the Diocese of Lexington, Inc., be eliminated and be reallocated to the Division of Adult and Tenant Services for operation of a rapid rehousing program. Matching funds in the amount of \$13,500 will be requested in the 2017 General Fund budget.

Amendments are necessary due to end date of June 30, 2016 for Emergency Solutions Grants programs approved in the 2014 Consolidated Plan. Both Catholic Charities of the Diocese of Lexington, Inc., and Arbor Youth Services, Inc. have made insufficient progress toward project completion. Without an amendment to this plan, the LFUCG is subject to the loss of these funds. Catholic Charities of the Diocese of Lexington, Inc., has submitted a letter requesting a withdrawal of its request for funding under the 2015 Consolidated Plan.

Cost in this budget year and future budget years:

Local cost in the amount of \$16,341.78 in Fiscal Year 2016.

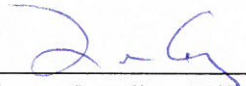
Local cost in the amount of \$13,500 anticipated in Fiscal Year 2017.

Are the funds budgeted?

BA 7080 and 7081 are in process

File Number: 1594-15

Director/Commissioner: Connie Godfrey/Chris Ford
Irene Gooding/Sally Hamilton



Irene Gooding, Director



Lexington-Fayette Urban County Government
DIVISION OF GOVERNMENT COMMUNICATIONS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: MAYOR JIM GRAY
URBAN COUNTY COUNCIL**

**FROM: CHRISTOPHER EDWARDS, VIDEO SPECIALIST
DIVISION OF GOVERNMENT COMMUNICATIONS**

DATE: DECEMBER 31, 2015

RE: Closed captioning agreement with Caption Advantage

Request:

Request Council authorization to execute an agreement with Caption Advantage to provide closed captioning services to the Urban County Government in response to RFP 45-2015.

Purpose of Request:

This service will provide closed captioning services for Council committee meetings, work sessions, formal Council meetings, public hearings, budgeting meetings and all other televised and web streamed Council meetings. A request in the FY 2017 budget will be made to provide closed captioning services for all meetings covered by GTV3.

Cost in this Budget Year: \$17,000 for FY16;

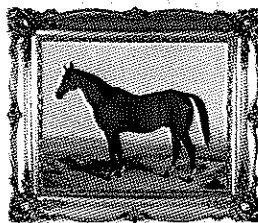
The Cost for future FY:

Are the Funds Budgeted: Yes - Budget Amendment 7016 on November 17, 2015 provided necessary funds

Account number: 1101-160301-0001-71299

File Number: 1598-15

Director/Commissioner: Sally Hamilton, Chief Administrative Officer



Lexington-Fayette Urban County Government
OFFICE OF THE MAYOR

Jim Gray
Mayor

TO: Jim Gray, Mayor

FROM: Will Fortune
Director of Project Management

DATE: January 04, 2016

SUBJECT: Authorization to enter into an agreement with AECOM Technical Services to provide professional program management services in support of the Town Branch Commons project

Request:

Authorization to: enter into an agreement with AECOM Technical Services, INC. (D.B.A. AECOM) to provide professional program management services in support of the Town Branch Commons project in the amount not to exceed of \$679,922

Why are you requesting?

AECOM was chosen as the most qualified candidate to provide professional program management services in support of the Town Branch Commons project. The required services were competitively competed for in Request For Proposal (RFP) 47-2015.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$679,922

The cost for future FY is: (There is an anticipated follow-on contract for a to-be-determined amount in future FY.)

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Funds are budgeted

Account number: 2606 133002 0001 90319

File Number: 1599-15

Director/Commissioner: Will Fortune

A handwritten signature in black ink, appearing to read 'Will Fortune', written over a horizontal line.

FOLLOW MAYOR GRAY:

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Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Chris Ford
Commissioner

TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: January 4, 2016

SUBJECT: Volunteer Income Tax Assistance/Tax Counseling for the Elderly (VITA/TCE) Partner
Sponsorship Agreement

Request:

Request Council approval to authorize the Mayor to sign agreements with the Department of the US Treasury, Internal Revenue Service, for the provision of Volunteer Income Tax Assistance/Tax Counseling for the Elderly (VITA/TCE) program. This program provides free tax preparation and filing to low to moderate income citizens in Fayette County. The United Way of the Bluegrass is the statewide administrator of the VITA/TCE program.

Purpose:

The LFUCG Department of Social Services will provide program space for VITA/TCE at the Black and Williams Neighborhood Center (498 Georgetown Street) and the Gainesway Community Center (1201 Centre Parkway). Program space will be available late January through mid-April. Services will be rendered by volunteers registered with the United Way.

Budgetary Implication:

There is no fiscal impact associated with these Agreements.

Are the funds budgeted?

There is no fiscal impact associated with these Agreements.

File Number: 1600-15

Director/Commissioner: Chris Ford



Mayor Jim Gray

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
Division of Grants and Special Programs

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: JANUARY 4, 2016

SUBJECT: HOME agreement with KDVA Homes 2, LLLP in the amount of \$499,240

Request:

Request Council authorization to execute HOME Agreement with KDVA HOMES 2, LLLP for use of federal HOME Investment Partnerships Program funds in the amount of \$499,240 for construction of twelve affordable rental housing units at 4400 Briar Hill Road for victims of domestic violence.

Purpose of the Request:

The Lexington-Fayette Urban County Government's approved 2015 Consolidated Plan provides for the use of federal HOME Investment Partnerships Program funds for the development of rental housing for low-income households. The Kentucky Domestic Violence Association project is specifically supported by the 2015 Consolidated Plan, approved by Council on April 16, 2015 (Resolution 177-2015). This project provides for new construction of 12 units at 4400 Briar Hill Road and for the acquisition and rehabilitation of 12 existing units at 2517-2525 MacKenzie Lane and 2001 Cambridge Drive. HOME funds will only be used on the Briar Hill Road construction.

The total estimated cost of the housing development is \$4,642,338. Sources of funds are: Low-Income Housing Tax Credit equity in the amount of \$3,356,412, Kentucky Affordable Housing Trust Fund deferred loan in the amount of \$226,000, LFUCG Affordable Housing Trust Fund loan (repayable) in the amount of \$415,686, LFUCG Affordable Housing Trust Fund deferred loan in the amount of \$145,000 and HOME deferred loan in the amount of \$499,240. Development shall consist of 24 residential units. HOME regulations require that units be rented to eligible low-income households for a 20-year period at or below rents published annually by the U.S. Department of Housing and Urban Development.

HOME funds will be loaned to KDVA HOMES 2, LLLP in the form of a Deferred Payment Loan for the term of thirty (30) years. The Deferred Payment Loan shall be at zero percent (0%) interest for the duration of the loan, with no repayment of principal, unless an event of

default occurs prior to the maturity date. During this term, the organization is required to rent to income eligible persons at affordable rents as determined by the U.S. Department of Housing and Urban Development.

Cost in this budget year and future budget years:

Federal funds in the amount of \$499,240 will be expended in Fiscal Years 2016-2017.

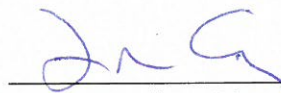
Are the funds budgeted?

Budget amendment 7096 is in process providing the following funds for the project:

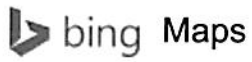
FUND	DEPT ID	SECT	ACCOUNT	ACTIVITY	PROJECT	BUD REF	AMOUNT
3120	900257	0001	71101	H03	HOME_2016	2014	\$499,240

File Number: 1605-16

Director/Commissioner: Irene Gooding/Sally Hamilton



Irene Gooding, Director

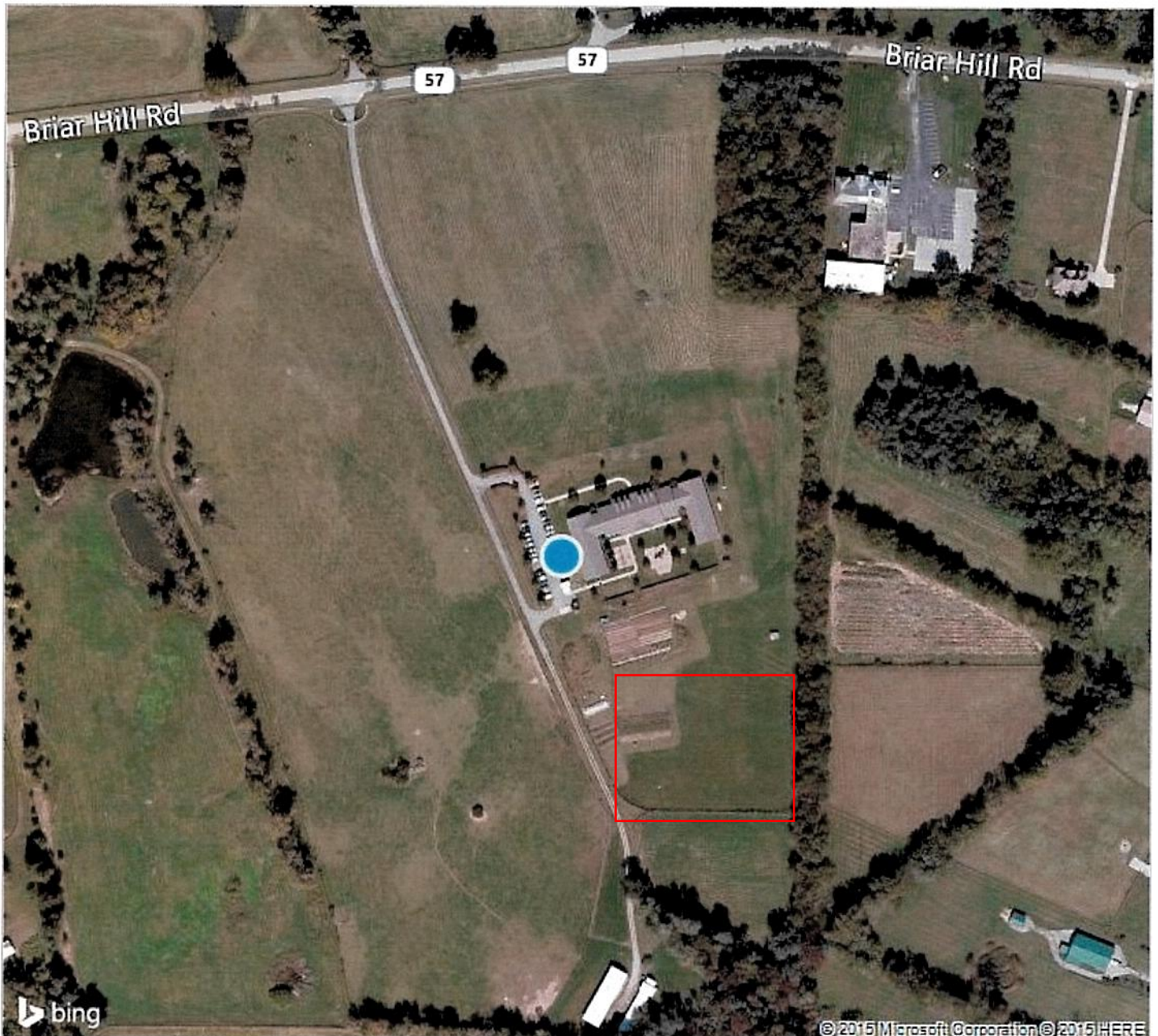
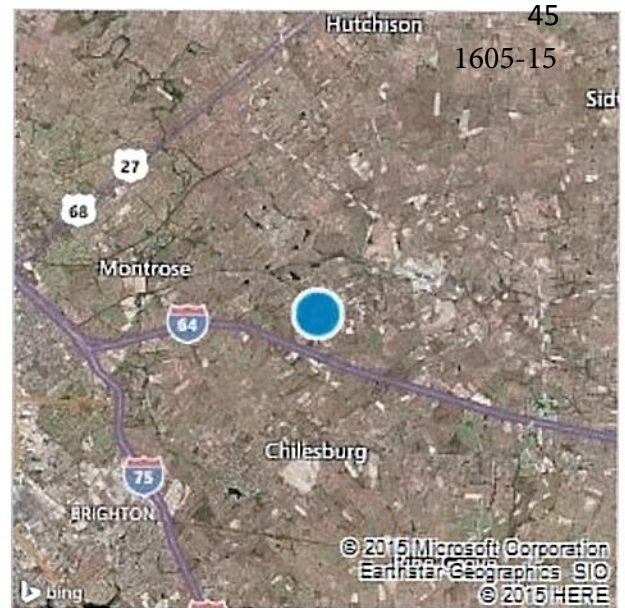


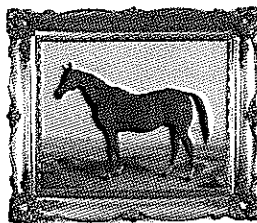
4400 Briar Hill Rd, Lexington, KY 40516

My Notes



On the go? Use **m.bing.com** to find maps, directions, businesses, and more





Lexington-Fayette Urban County Government
OFFICE OF THE MAYOR

Jim Gray
Mayor

TO: Jim Gray, Mayor

FROM: Wesley Holbrook
Office of the Mayor

DATE: January 7, 2016

SUBJECT: Resolution Creating the Douglass Park Centennial Commission

Request:

Authorization to appoint a Douglass Park Centennial Commission to plan and organize activities celebrating the 100th Anniversary of Douglass Park in 2016 and authorizing the Commission to accept donations.

Why are you requesting?

A commission has been planned to organize the activities related to the centennial and accept donations.

What is the cost in this budget year and future budget years?

The cost for this FY is: None.

The cost for future FY is: None.

Are the funds budgeted? N/A

The funds are budgeted or a budget amendment is in process: N/A

Account number: N/A

File Number: 1619-15

Director/Commissioner:

FOLLOW MAYOR GRAY:

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General Government & Social Services Committee

November 3, 2015

Summary and Motions

Chair Lamb called the meeting to order at 1:00 p.m. Committee Members Bledsoe, F. Brown, Evans, Gibbs, Henson, Lamb, Moloney, and Scutchfield were in attendance. Committee Members Akers and J. Brown were absent. Vice Mayor Kay was also in attendance.

I. Approval of Committee Summary

A motion was made by Bledsoe to approve the October 6, 2015 General Government & Social Services Committee summary as amended, seconded by Scutchfield. The motion passed without dissent.

I. Review of Ethics Ordinance – Update

Evans provided an update of the Ethics Ordinance Review Subcommittee. She reported that the Subcommittee met on October 27, 2015 to review changes. Evans informed that the Subcommittee has forwarded the proposed changes to the Ethics Commission for their input. Evans informed they expect to have a final report out in January.

There was no additional discussion on the item.

II. Lexington Global Engagement Center

Isabel Taylor, Multicultural Affairs Coordinator, presented an update on the Lexington Global Engagement Center. Taylor reviewed immediate and long-term goals for the Center; she stated that the long-term goals are to engage the local community and the immigrant community. She reviewed the challenges that the Center faces, including a need for interpreters, education and training, and workforce and entrepreneurial support.

Henson urged Council Members to visit the Center and inquired how interpreter services are provided. Taylor stated that staff is researching long-term, stable solutions to supply interpreters to the LFUCG and area hospitals. Taylor stated she is on the Board of the Southeastern Medical Interpreters Association which brings yearly training to Lexington for medical interpreters. Henson inquired if funding is budgeted for interpreters, to which Taylor replied the majority of the budget is for Professional Services, which includes interpreters.

In response to a question from Bledsoe, Taylor confirmed there are no Spanish-speaking interpreters at LexCall, but noted that Language Line is utilized as needed. Taylor informed that Social Services and 911 also use this resource. Bledsoe stated that additional internships could supplement language needs and that the Center should continue to be used as a language connector for the greater community.

Bledsoe further inquired if there are community ambassadors actively recruiting individuals. Taylor stated she has connections to the larger communities via interpreters, and that she passes along relevant information through them. Taylor stated driver's education classes are a primary reason for visits to the Center.

Moloney stated his support for the Center, and stated Kentucky has a high demand for trades. He recommended a program that provides training for in-demand trade careers with Home Builders of Lexington, and he provided a reference. Moloney stated the importance of relationships in assisting professional immigrants with transitioning into professions. Taylor stated that internships are one means to assist with those transitions. Taylor stated advocacy is needed at the state level to better meet these needs.

Lamb inquired how Council can support the work of Global Lex. Taylor stated the Commissioner and the Administration have identified focus areas, and workforce development is a high priority. Taylor stated needs for professional counseling, grant writing assistance, and Spanish translators to be utilized across all of the LFUCG. Lamb inquired of CAO Sally Hamilton if they have identified other areas of government where a multi-lingual staff would be of benefit. Hamilton stated that this needs to be evaluated in the near future. Hamilton stated their first goal was to get the Center opened, and the next budget request will address further priorities.

Taylor stated over the past several years she has met with the Secretary of Transportation and others to advocate for having the driver's manual translated, which would be a \$9,000 one-time expense. Taylor stated this will require further advocacy.

III. Items in Committee

Kay inquired about the ESR process timeline, and Commissioner Ford stated they have begun work on process improvements and anticipate completion and presentation to the Committee by March 2016, with the possibility of an earlier interim report.

A motion was made by Henson to adjourn, seconded by F. Brown. The motion passed without dissent.

The meeting was adjourned at 1:53 p.m.

D.S. 11.3.2015