

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, June 7, 2016

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**Urban County Council
Schedule of Meetings
June 6 – June 13, 2016**

Monday, June 6

No Meetings

Tuesday, June 7

Budget COW – CANCELLED.....9:00 am
Council Chamber – 2nd Floor Government Center

General Government & Social Services Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Wednesday, June 8

Traffic Safety Coalition.....10:30 am
Conference Room – 3rd Floor Phoenix Building

Tree Board.....10:30 am
Conference Room – 5th Floor Government Center

Congestion Management Committee.....1:30 pm
Conference Room – 7th Floor Phoenix Building

Thursday, June 9

No Meetings

Friday, June 10

No Meetings

Monday, June 13

No Meetings

**Lexington-Fayette Urban County Council
Work Session Agenda
June 7, 2016**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – No**
- III. Approval of Summary – Yes, p. 1-3**
- IV. Budget Amendments – No**
- V. New Business – Yes, 4-36**
- VI. Continuing Business/ Presentations**
 - a** Committee Summary: General Government & Social Services, May 3, 2016,
p. 37-40
- VII. Council Reports**
- VIII. Mayor's Report – No**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a** **0543-16** Authorization to amend lease agreement R 578-2012 with West End Community Empowerment Project (WECEP) for usage of approximately 4,416 sf of space within Black & Williams gymnasium located at 498 Georgetown Street. The agreement will allow continued occupancy on a month-to-month basis until such time a new lease agreement has been negotiated. This agreement will create annual revenue of \$12,795.48. (L0543-16) (Baradaran/Reed) p. 4
- b** **0549-16** Authorization to amend lease agreement R 269-2012 with NAMI Lexington (KY), Inc. for usage of approximately 813 sf of space within Black & Williams Neighborhood Center located at 498 Georgetown Street. The agreement will allow continued occupancy on a month-to-month basis until such time a new lease agreement has been negotiated. This agreement will create annual revenue of \$3,768.00. (L0549-16) (Ford) p. 5
- c** **0596-16** Authorization to enter into a lease agreement with Blue Grass Community Action Partnership's Elder Nutrition Program for usage of approximately 916 sf of space within the new Senior Citizen's Center located at 195 Life Lane. No budgetary impact. (L0596-16) (Baradaran/Reed) p. 6-7
- d** **0600-16** Authorization to accept Thoroughbred Aviation, Bell Helicopter Service, as a sole source vendor. In order for the Lexington Police Department helicopter to operate safely, effectively and at the lowest possible cost, a sole source vendor must be established. Thoroughbred Aviation has recently purchased R. J. Corman (current Sole Source Vendor). There is no budgetary impact. (L0600-16) (Barnard/Bastin) p. 8
- e** **0601-16** Authorization to approve change Order No. 1 (Final) to contract with E.C. Mathews Company, Inc., decreasing total amount by \$8,624.00 for a new total of \$36,158.00 for the Rose Street Steam Vault Relocation Project. (L0601-16) (Burton/Paulsen) p. 9-13
- f** **0602-16** Authorization to enter into a lease agreement with Central Business Systems for a term of sixty (60) months. The agreement will allow Parks and Recreation to lease a Hasler IH600AF Mailing system and Hasler 70 lb weigh platform. The cost for this Fiscal Year is \$164.97. The cost for future Fiscal Years is \$1,979.64. Funds are budgeted. (L0602-16) (Conrad/Reed) p. 14-15
- g** **0603-16** Authorization to execute Memorandum of Agreement with the Commonwealth of Kentucky State Board of Elections renewing the agreement for the acceptance of \$1,125,000 for the purchase of voting equipment. Funds are budgeted. (L0603-16) (Gooding/Hamilton) p. 16

- h** **0606-16** Authorization to accept award from the Lexington-Fayette County Health Department in the amount of \$485,742.00 to continue the Home Network Project also known as the Kentucky Health Access Nurturing Development Services (HANDS) at the Family Care Center-FY 2017. Budget amendment for Fiscal Year 2017 is in process. (L0606-16) (Rodes/Ford) p. 17
- i** **0613-16** Authorization to execute an amendment to the agreement with Granicus, Inc., to enable the Boards and Commissions Application in FY 17. The cost of our monthly managed services will increase from \$4,343.92 to \$5,343.92. There is an additional one-time cost of \$450.00 for services to transfer the data from the current database. Funds are pending approval of Proposed FY17 Budget. (L0613-16) (McCartt-Smyth/Reed) p. 18
- j** **0615-16** Authorization to execute an agreement between the Lexington-Fayette Urban County Government (LFUCG) and Strand Associates, Inc. to provide design, construction and resident inspection services for the Town Branch WWTP Primary Digester Complex Improvements at a cost of \$474,522.00. Funds are budgeted. (L0615-16) (Martin/Hoskins-Squier) p. 19
- k** **0618-16** Authorization for approval of an agreement between the Lexington-Fayette urban County Government and the United States Geological Survey (USGS) for the continued operation and maintenance of existing stream flow and rain gauges. The data collected is used by LFUCG for Stormwater program activities. Funds of \$116,800.00 are budgeted. (L0618-16) (Martin/Hoskins-Squier) p. 20
- l** **0619-16** Authorization to enter into a Memorandum of Understanding to order fiber for the use of LFUCG as KY Wired builds out its infrastructure in Lexington. The cost for this FY is \$270,000.00. Funds are budgeted. (L0619-16) (Nugent/Valicenti) p. 21
- m** **0620-16** Authorization to accept award of federal funds in the amount of \$367,912.00 from U.S. Department of Homeland Security under the 2015 Assistance to Firefighters Grant Program for exhaust extraction system upgrades or replacements for 16 Lexington fire stations. Local match of \$36,791.00 is required. Budget amendments in process. (L0620-16) (Chilton/Bastin) p. 22
- n** **0624-16** Authorization to accept fee simple title of two properties on Bryan Avenue and permanent drainage easements and temporary construction easements on Oak Hill Drive for a maximum amount of \$210,000.00 for the Meadows Northland Arlington public improvements project Phases 5E and 5F. Funds are budgeted. (L0624-16) (Burton/Paulsen) p. 23-24

- o** **0625-16** Authorization to approve change in use of a portion of the property located at 913 Georgetown Street, and to donate portion of this property to the Commonwealth of Kentucky for use and benefit of the Transportation Cabinet, Department of Highways-Requires Public Hearing scheduled for June 16, 2016. (L0625-16) (Baradaran/Reed) p. 25-28
- p** **0641-16** Authorization to Renew LFUCG Excess Property & Casualty Insurance Policies for FY 2017. The cost for this FY is \$1,291,963.26. Funds are budgeted. (L641-16) (Johnston/Hamilton) p. 29-31
- q** **0642-16** Authorization to execute a subscription agreement with the International Code Council to provide access to electronic versions of the building codes at the cost of \$5,500.00. Funds are budgeted. (L0642-16) (Crowe/Paulsen) p. 32
- r** **0644-16** Authorization to abolish one (1)) classified position of Electronic/Computer Controls Manager (Grade 523E) and create one (1) classified positions of Facilities Manager (Grade 523E); reclassifying the incumbent within the Division of Community Corrections, effective upon passage of Council. There is no fiscal impact associated with this action. (L0644-16) (Maxwell/Hamilton) p. 33
- s** **0645-16** Authorization to abolish one (1) vacant unclassified position of Communications Specialist (Grade 515N) and one (1) vacant unclassified position of Program Specialist (Grade 513N) in the Office of the Mayor and create one (1) unclassified positions of Workforce Development Manager (Grade 520N) in the Office of Chief Development Officer, effective upon passage of Council. This has a 12-month future impact of a \$37,646.89 savings. (L0645-16) (Maxwell/Hamilton) p. 34-35
- t** **0646-16** Authorization to accept award of federal funds in the amount of \$5,000 from the Commonwealth of Kentucky Office of Highway Safety for the Drive Sober or Get Pulled Over Enforcement Campaign. FY2017 Budget Amendment is in process. (L0646-16) (Barnard/Bastin) p. 36

**URBAN COUNTY COUNCIL
WORK SESSION SUMMARY
& TABLE OF MOTIONS**

May 24, 2016

Mayor Gray called the meeting to order at 3:01pm. Council Members Kay, Stinnett, Moloney, J. Brown, Akers, Gibbs, Lamb, Farmer, Evans, Scutchfield, F. Brown, Mossotti, Bledsoe and Hensley were present. Council Member Henson was absent.

Mayor Gray opened a public hearing on the FY17 Mayor's Proposed Budget at 3:01pm. The hearing was closed at 3:02pm with no comments from the public.

Mayor Gray opened a public hearing on the FY17 Municipal Aid Program budget at 3:03pm. The hearing was closed at 3:03pm with no comments from the public.

- I. Public Comment – Issues on Agenda
- II. Requested Rezoning/Docket Approval

Motion by Farmer to approve the docket for the May 26, 2016 Council Meeting. Seconded by Kay. Motion passed without dissent.

Motion by Scutchfield to place ordinance #25 on the May 26, 2016 docket without a public hearing. Seconded by Stinnett. Motion passed without dissent.

Motion by Scutchfield to place ordinance #22 on the May 26, 2016 docket with a public hearing to be held on July 7, 2016 at 7pm. Seconded by Farmer. Motion passed without dissent.

Motion by Mossotti to place ordinance #23 on the May 26, 2016 docket without a public hearing. Seconded by F. Brown. Motion passed without dissent.

Motion by Moloney to place ordinance #24 on the May 26, 2016 docket without a public hearing. Seconded by Stinnett. Motion passed without dissent.

Motion by Mossotti to place on the docket for the May 26, 2016 Council meeting, a resolution authorizing the Mayor, on behalf of the Urban County Government, to execute change order no. 14 to the contract with Churchill McGee, LLC, for the Public Safety Operations Center Renovation Project-Phase 1B, increasing the contract price by the sum of \$15,089.15 from \$6,649,661.24 to \$6,664,750.39 and adding forty-four (44) work days to the construction schedule. Seconded by Farmer. Motion passed without dissent.

Motion by Mossotti to place on the docket for the May 26, 2016 Council meeting, a resolution authorizing the Mayor, on behalf of the Urban County Government, to

execute change order no. 2 to the contract with Churchill McGee, LLC, for the Public Safety Operations Center Renovation Project-Phase 2, increasing the contract price by the sum of \$14,000.00 from \$873,953.35 to \$887,953.35 and adding seventy (70) work days to the construction schedule. Seconded by Farmer. Motion passed without dissent.

Motion by Mossotti to place on the Docket for the Thursday, May 26, 2016, Council Meeting, under first reading resolutions, a resolution to authorize installation of a telecommunication system for the Public Safety Operations Center. Seconded by Farmer. Motion passed without dissent.

Motion by Mossotti to place on the docket for the May 26, 2016 Council Meeting, an ordinance amending sections 13A-4 and 2-30 of the Code of Ordinances to allot the Lexington-Fayette Urban County Human Rights Commission to receive and investigate complaints from employees claiming they were paid less than the local minimum wage, and authorizing the Commission to bring a civil action, with an employee's consent, to recover unpaid wages for an employee. Seconded by Kay. Motion passed without dissent.

III. Approval of Summary

Motion by Farmer to approve the May 12, 2016 work session summary. Seconded by Mossotti. Motion passed without dissent.

IV. Budget Amendments

Motion by Kay to approve budget amendments. Seconded by Farmer. Motion passed without dissent.

V. New Business

Motion by Scutchfield to approve new business. Seconded by Farmer. Motion passed without dissent.

VI. Continuing Business/Presentations

Motion by Mossotti to approve neighborhood development funds. Seconded by Kay. Motion passed without dissent.

Motion by Farmer to approve the proposed revisions to the Neighborhood Traffic Management Program and resolution as presented to the Environmental Quality and Public Works Committee. Seconded by J. Brown. Motion passed without dissent.

Motion by Farmer to approve increasing the affiliate processing fees from \$35 per ton to \$50 per ton as presented to the Environmental Quality and Public Works Committee. Seconded by Hensley. Motion passed without dissent.

Motion by Farmer to accept the recommendation to group Consent Decree projects by watershed to minimize risks and maximize the overall impact to a common watershed area. Seconded by Bledsoe. Motion passed without dissent.

VII. Council Reports

Motion by Gibbs to place an ordinance changing the zone from a high density apartment (R-4) zone to a high rise apartment (R-5) zone for 0.59 net (0.69 gross) acre, for property located at 256 & 260 Lexington Avenue (Burlington Heights Condominiums, LLC abd Wynndale Development, LLC; council district 3) without hearing. Seconded by Bledsoe. Motion passed without dissent.

Motion by Lamb to refer an update on the Adult and Tenant Services audit to the General Government & Social Services Committee. Seconded by Gibbs. Motion passed without dissent.

Motion by Lamb to refer a presentation on the recent FLSA changes to the General Government & Social Services Committee. Seconded by Gibbs. Motion passed without dissent.

VIII. Mayor's Report

Motion by Bledsoe to approve the Mayor's Report. Seconded by Gibbs. Motion passed without dissent.

IX. Public Comment – Issues Not on Agenda

X. Adjournment

Motion by Bledsoe to adjourn at 4:45pm. Seconded by Scutchfield. Motion passed without dissent.

MAYOR JIM GRAY



LEXINGTON

CHRIS FORD
COMMISSIONER
SOCIAL SERVICES

MEMORANDUM

TO: Mayor Jim Gray
Urban County Council
Sally Hamilton, CAO

FROM: 
Chris Ford, Commissioner

CC: Geoff Reed, Commissioner General Services

DATE: 18 May 2016

SUBJECT: Amendment to Lease Agreement with West End Community Empowerment Project of Lexington, Inc. (WECEP)

Request: Council authorization to amend the lease agreement (R 578-2012) with WECEP for approximately 4,416 sf of space within the Black & Williams Gymnasium located at 498 Georgetown Street.

Why are you requesting? Amendment #1 (R 373-2015) to the lease agreement is set to expire on June 30, 2016. This amendment allows for continued month-to-month occupancy at the same terms and conditions while the facility usage plan continues development. Once completed, negotiations for a new agreement will take place.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0.00 (Revenue)

The cost for future FY is: \$12,795.48 (Revenue)

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes

Account number: 1101-011001-0001-42181

File Number: 0543-16

Director/Commissioner: Jamshid Baradaran, Director Facilities & Fleet



MAYOR JIM GRAY



LEXINGTON

CHRIS FORD
COMMISSIONER
SOCIAL SERVICES

MEMORANDUM

TO: Mayor Jim Gray
Urban County Council
Sally Hamilton, CAO

FROM: 
Chris Ford, Commissioner

CC: Geoff Reed, Commissioner General Services

DATE: 18 May 2016

SUBJECT: Amendment to Lease Agreement with NAMI Lexington (KY), Inc.

Request: Council authorization to amend the lease agreement (R 269-2012) with NAMI Lexington (KY), Inc. for approximately 813 sf of space within the Black & Williams Neighborhood Center located at 498 Georgetown Street.

Why are you requesting? Amendment #1 (R 375-2015) to the lease agreement is set to expire June 30, 2016. This amendment allows for continued month-to-month occupancy at the same terms and conditions while the facility usage plan continues development. Once completed, negotiations for a new agreement will take place.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0.00 (Revenue)

The cost for future FY is: \$3,768.00 (Revenue)

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes

Account number: 1101-011001-0001-42181

File Number: 0549-16

Director/Commissioner: Jamshid Baradaran, Director Facilities & Fleet



MAYOR JIM GRAY



LEXINGTON

CHRIS FORD
COMMISSIONER
SOCIAL SERVICES

MEMORANDUM

TO: Mayor Jim Gray
Urban County Council
Sally Hamilton, CAO

FROM: 
Chris Ford, Commissioner

CC: Geoff Reed, Commissioner General Services

DATE: 18 May 2016

SUBJECT: Lease Agreement with Blue Grass Community Action Partnership's Elder Nutrition Program.

Request: Council authorization to enter into a lease agreement with Blue Grass Community Action Partnership's Elder Nutrition Program for approximately 916 sf of space within the new Senior Citizen's Center located at 195 Life Lane.

Why are you requesting? The mission of this agency is to deliver quality meals that meet at least 1/3rd of the daily dietary allowance to the nutrition site's homebound clients that are sixty (60) years of age and older at no cost to LFUCG. In exchange, the lease agreement allows at no cost to the Tenant use of kitchen space, general office space, and storage space at the new Senior Citizen's Center. LFUCG pays for meals at other sites and would need to do the same here without this integral service that is required by the Title III grant funding for the center.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0.00

The cost for future FY is: \$0.00

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: NA

Account number: NA

File Number: 0596-16

Director/Commissioner: Jamshid Baradaran, Director Facilities & Fleet



LEASE AGREEMENT OVERVIEW

Occupant: Blue Grass Community Action Partnership

Location: Senior Citizen's Center

Address: 195 Life Lane

OVERVIEW	
S/ft of space occupied (rooms 122 and 123)	167
S/ft of kitchen space (room 134)	703
S/ft of storage space (room 134a)	46
Total S/ft	916
Annual pro-rata share of utilities, O&M and CIP (approx.\$2.61 s/ft)	\$2,390.76
Annual base (approx. \$10.32 S/ft)	\$9,453.12
Established Annual Fair Market Value (\$/ft)	\$12.93
Annual Fair Market Value (FMV) of Space	\$11,843.88
Recommended Annual Adjustment to FMV	-\$11,843.88
RECOMMENDED ANNUAL RENTAL RATE	\$0.00
Current annual rental rate	\$0.00
Difference	\$0.00

JUSTIFICATION FOR WAIVER

Commissioner Chris Ford recommends that Blue Grass Community Action Partnership pays no rent at this facility.

- The agency meets Urban County need and provides an integral community service
- Meals are provided by the agency at no charge to LFUCG at this site
- LFUCG pays for meals at Family Care Center and would be required to do the same here without this service
- The service provided is required by Title III grant for the Senior Citizen's Center



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Mayor Jim Gray
Urban County Council

FROM: Chief Mark Barnard
Lexington Police Department
CC: Commissioner Ronnie Bastin
Department of Public Safety
DATE: May 17, 2016
SUBJECT: Thoroughbred Aviation - Bell Helicopter Service Center - Sole Source Vendor

Request

Authorization to accept Thoroughbred Aviation, Bell Helicopter Service, as a sole source vendor. In order for the Lexington Police Department helicopter to operate safely, effectively and at the lowest possible cost, a sole source vendor must be established.

Why are you requesting?

Thoroughbred Aviation has recently purchased R. J. Corman (current Sole Source Vendor). Thoroughbred Aviation will be located in Nicholasville, KY and provides the Police Department service in a rapid manner within minutes of being called. The nearest helicopter service center is located in Bristol, TN.

A savings will be recognized by using Thoroughbred Aviation due to being local and avoiding additional cost of flying the helicopter a long distance to be serviced.

The Police Department is requesting approval from the Urban County Council and Mayor Jim Gray in regards to making Thoroughbred Aviation, Bell Helicopter Service Center a sole source vendor for our Department helicopter.

What is the cost in this budget year and future budget years?

There is no budgetary impact.

Are the funds budgeted? N/A

File Number: - 0600-16

**Director/Commissioner: Mark Barnard, Chief
Lexington Police Department**

MB/rmh

MAYOR JIM GRAY

**LEXINGTON**

IRENE GOODING

DIRECTOR

GRANTS & SPECIAL PROGRAMS

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: MAY 17, 2016

SUBJECT: Rose Street Steam Vault Relocation Project
Change Order No. 1-Final

Request:

Request Council authorization to approve change Order No. 1 (Final) to contract with E.C. Mathews Company, Inc., decreasing total amount by \$8,624 for a new total of \$36,158 for the Rose Street Steam Vault Relocation Project.

Purpose of Request:

On December 8, 2015 (Resolution 556-2014), Council approved acceptance of bid in the amount of \$44,800 submitted by E.C. Matthews Company, Inc., in response to Bid # 142-2015. Project has now been completed. Division of Engineering has negotiated Change Order No. 1 (Final), reducing the total by \$8,642.00 to a new total of \$36,158.

Cost in this Budget year and future budget years:

The action will reduce costs in Fiscal Year 2016 by \$8,642.00. No costs in future budget years.

Are the funds budgeted? Not applicable.

File Number: 0601-16

Director/Commissioner: Burton/Paulsen

Irene Gooding, Director



LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 4		Date: May 4, 2016	
		Project: Rose Street Stream Vault Relocation Project	
		Location: Rose Street	
To (Contractor):		Contract No. 142-2015	
E. C. Mathews Company, Inc.		Original Contract Amt. \$44,800.00	
2265 Harrodsburg Road Suit 400		Cumulative Amount of Previous Change Orders \$0.00	
Lexington, Kentucky 40504		Percent Change - Previous Change Orders	0.00%
		Total Contract Amount Prior to this Change Order \$44,800.00	
		Change Order No. 1-Final	
You are hereby requested to comply with the following changes from the contract plans and specification;			
Current Change Order			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
	See Attached Sheet		
	Total decrease	\$8,642.00	
	Total increase		\$0.00
	Net Amount of this Change Order	-\$8,642.00	
	New Contract Amount Including this Change Order	\$36,158.00	
	Percent Change - This Change Order		-19.29%
	Percent Change - All Change Orders		-19.29%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by <u>[Signature]</u> (Proj. Engr.) Date <u>5/4/16</u>			
Accepted by <u>[Signature]</u> (Contractor) Date <u>5-10-16</u>			
Approved by <u>[Signature]</u> (Director) Date <u>5/12/16</u>			
Approved by <u>[Signature]</u> (Commissioner) Date <u>5/16/16</u>			
Approved by _____ (Mayor or CAO) Date _____			

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CHANGE ORDER				DATE: May 4, 2016			
				Change Order # 1-Final			
				CONTRACT #: 142-2015			
Project: Rose Street Stream Vault Relocation Project							
You are hereby requested to comply with the following changes from the contract plans and specifications;							
Item No.	ADD / DEL	Description of changes	Units	Quantity	Unit Price	Decrease in contract price	Increase in contract price
2	DEL	Remove Existing Concrete Sidewalk and Curb	SY	50	\$ 52.00	\$ 2,600.00	\$ -
3	DEL	4 1/2" Concrete Sidewalk (LFUCG STD. DWG. NO.303)	SY	50	\$ 96.00	\$ 4,800.00	\$ -
4	DEL	Seeding and Protection	SY	128	\$ 1.50	\$ 192.00	\$ -
5	DEL	Sodding	SY	100	\$ 4.50	\$ 450.00	\$ -
7	DEL	Public Improvement Sign (LFUCG STD. DWG. NO. 323)	EA	1	\$ 600.00	\$ 600.00	\$ -
						\$ -	\$ -
Total decrease						\$ 8,642.00	
Total increase							\$ -
Net (increase) in contract price						\$	(8,642.00)

CONTRACT HISTORY FORM

Project Name Rose Street Stream Vault Relocation Project
 Contractor: E. C. Mathews Company Inc.
 Contract Number and Date: 142-2015 12/08/2015
 Responsible LFUCG Division: Engineering

CONTRACT AND CHANGE ORDER DETAILS

A. Original Contract Amount:	\$	<u>44,800.00</u>	
Next Lowest Bid Amount:		<u>none</u>	
B. Amount of Selected Alternate or Phase:	\$	<u>0.00</u>	
C. Cumulative Amount of All Previous Alternates or Phases:	\$	<u>44,800.00</u>	
D. Amended Contract Amount:	\$	<u>44,800.00</u>	
E. Cumulative Amount of All Previous Change Orders:	\$	<u>0.00</u>	<u>0.0%</u> (Line E / Line D)
F. Amount of This Change Order:	\$	<u>-8,642.00</u>	<u>-19.3%</u> (Line F / Line D)
G. Total Contract Amount:	\$	<u>36,158.00</u>	

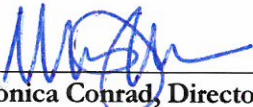
SIGNATURES

Project Manager:	<u></u>	Date: <u>5/4/16</u>
Reviewed by:	<u></u>	Date: <u>5/12/16</u>
Division Director:	<u></u>	Date: <u>5/12/16</u>

MAYOR JIM GRAY

**LEXINGTON**MONICA CONRAD
DIRECTOR
PARKS & RECREATION**MEMORANDUM**

TO: Jim Gray, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: Acceptance of Proposal RFP 1-2016

DATE: May 19, 2016

Request

This is a request for Council approval to enter into a lease agreement with Central Business Systems for a term of sixty (60) months.

Why are you requesting?

Department needs this action completed because:

The Division of Parks and Recreation needs this lease agreement in order to lease a Hasler IH600AF Mailing system and Hasler 70 lb weigh platform. Parks and Recreation currently owns a mail machine (10+ years) that is going out of production and supplies are no longer available for this machine. This lease would allow us to continue to upgrade equipment as new processes and technologies are introduced by USPS. We process approximately \$10,000 worth of mail a year.

The division processes an estimate of

What is the cost in this budget year and future budget years?

The cost for this FY is: \$164.97

The cost for future FY is: \$1,979.64



Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 1101 707601 7211 71399

File Number: 602-16

Director/Commissioner: Conrad/Reed



MAYOR JIM GRAY



LEXINGTON

IRENE GOODING
DIRECTOR
GRANTS & SPECIAL PROGRAMS

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: MAY 19, 2016

SUBJECT: Memorandum of Agreement with the Commonwealth of Kentucky State Board of Elections providing for purchase of voting equipment

Request:

Council authorization to execute Memorandum of Agreement with the Commonwealth of Kentucky State Board of Elections renewing the agreement for the acceptance of \$1,125,000 for the purchase of voting equipment.

Purpose of Request:

On June 21, 2012 (Resolution No. 342-2012), Council approved acceptance of federal funds in the amount of \$1,125,000 from the Commonwealth of Kentucky State Board of Elections for the purchase of voting equipment. The agreement was for fiscal years 2013 and 2014 and expired on June 30, 2014.

On June 5, 2014 (Resolution No. 291-2014), Council approved execution of the Memorandum of Agreement renewing the agreement for purpose of voting equipment through June 30, 2016

The State Board of Elections has offered the LFUCG a Memorandum of Agreement for fiscal years 2017 and 2018, providing for the renewal of agreement through June 30, 2018..

The source of federal funds is the U.S. Election Assistance Commission under the Help America Vote Act Title II.

What is the cost in this budget year and future budget years?

Available funding for fiscal years 2017 and 2018 is \$965,600.

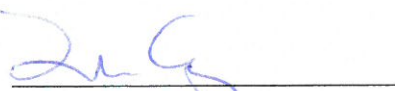
Are the funds budgeted?

Funds are budgeted as:

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF
3220	112001	0001	96468	HAVA_2014	FED_GRANT	2014

File Number: 1603-16

Director/Commissioner: Gooding/Hamilton


Irene Gooding, Director



MAYOR JIM GRAY



LEXINGTON

IRENE GOODING
DIRECTOR
GRANTS & SPECIAL PROGRAMS

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: MAY 19, 2016

SUBJECT: Home Network Program at the Family Care Center

Request:

Council authorization to accept award from the Lexington-Fayette County Health Department in the amount of \$485,742 to continue the Home Network Project also known as the Kentucky Health Access Nurturing Development Services (HANDS) at the Family Care Center—FY 2017

Purpose of Request:

In Fiscal Year 1998, the Lexington-Fayette Urban County Government's Family Care Center began a home visitation program for the purpose of addressing many of the limitations observed among existing prevention efforts aimed at low-income families, and to create a system of support more responsive to emerging social and familial realities. The Home Network provides home visitation services for high risk families from birth of the first child up to age two. This program is based upon evidence that home visitation programs are effective in reducing child abuse and neglect. In 2016, the LFUCG began receiving funds to serve multigravida families, those with more than one child.

The Home Network program is supported by the Kentucky Cabinet for Health and Family Services in a "pass-through" arrangement with the Lexington-Fayette County Health Department as the granting agency. The source of federal funds is the Kentucky Medical Assistance Program (Medicaid). A portion of Kentucky's tobacco settlement dollars has been earmarked for support of this program. State General fund dollars also provide funding to support multigravida services.

What is the cost is this budget year and future budget years?

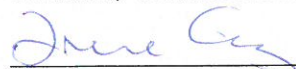
The Home Network program is a "fee for service" program, in that the LFUCG only receives funding for services that it delivers. For 2017, the Kentucky Cabinet for Health and Family Services has estimated the following allocations: Medicaid funds--\$376,288, non-Medicaid funds--\$56,254, and funds for multigravida families in the amount of \$53,200 for a total of \$485,742. Since its inception, the program has demonstrated that it can sustain operations with the revenue it generates from federal and state resources as long as it is appropriately staffed. No match is required. Funding for future budget years is dependent upon availability of federal and state funding.

Are the funds budgeted?

Budget amendment for Fiscal Year 2017 is in process.

File Number: 0606-16

Director/Commissioner: Rodes/Ford


Irene Gooding, Director



200 East Main St., Lexington, KY 40507 / 859.258.3070 Phone / 859.258.3081 Fax / lexingtonky.gov



Lexington-Fayette Urban County Government
OFFICE OF THE MAYOR

Jim Gray
Mayor

To: Mayor Jim Gray
Sally Hamilton, Chief Administrative Officer
Urban County Council members

A handwritten signature in black ink, appearing to read "Melissa McCartt-Smyth", written over a horizontal line.

From: Melissa McCartt-Smyth, Administrative Specialist Senior

Date: May 24, 2016

Re: Amendment to Agreement with Granicus, Inc.

The Mayor's office requests Council authorization of an Amendment to Agreement with Granicus, Inc. to be implemented in July, 2017.

This amendment will authorize the addition of a Boards and Commissions application to the current Granicus platform, allowing better access and transparency for both internal and external inquiries about vacancies, membership requirements, general information, meeting notes, and the application/appointment processes.

The cost of our monthly managed services will increase from \$4,343.92 to \$5,343.92. There is an additional one-time cost of \$450.00 for services to transfer the data from our current database. Funds are budgeted by the Mayor's office pending approval by Council of the FY 2017 Proposed Budget.

If you have any questions or comments, please contact me at 859-258-3155. Thank you for your consideration in this matter.

FOLLOW MAYOR GRAY:

www.facebook.com/MayorJimGray

www.twitter.com/JimGrayLexKY

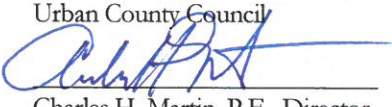
MAYOR JIM GRAY



LEXINGTON

CHARLES H. MARTIN, P.E.
DIRECTOR
WATER QUALITY

TO: Mayor Jim Gray
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: May 20, 2016

SUBJECT: Contract for Investigation/Design Services for Town Branch WWTP Primary Digester Complex Improvements; RFP #58-2015
Consent Decree Remedial Measures Plan Project TB WWTP-10

Request

The purpose of this memorandum is to request a resolution authorizing an agreement between the Lexington-Fayette Urban County Government (LFUCG) and Strand Associates Inc. to provide design, construction and resident inspection services for the Town Branch WWTP Primary Digester Complex Improvements at a contractual cost of \$474,522.00.

Purpose of Request

The purpose of the Town Branch WWTP Primary Digester Complex Improvements, as defined by the Sanitary Sewer System and WWTP Remedial Measures Plan, is to replace equipment that has surpassed its useful life therefore increasing the reliability and lowering operating costs by improving efficiency. An additive alternative recommended with this project is the development of a Digester Gas Master Plan/Combined Heat and Power concept to be funded by Energy Management Group Funds.

Project Cost in FY16 and in Future Budget Years

Investigation, design services, construction administration and 800 hours of resident inspection services for the base Primary Digester Complex Improvements project is \$395,522.00.

The Digester Gas Master Plan/Combined Heat and Power additive alternative (investigation and concept development only) cost is \$79,000.00.

Are Funds Budgeted

Base Project Funding- \$395,522.00: 4003 303401 3401 92711 TBWWTP_RMP/CONSENT_DE

Additive Alternative Funding - \$ 79,000.00: 4003 313201 3099 71299 CHP_2016

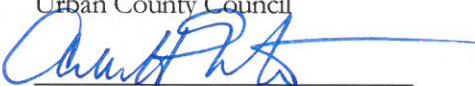
Martin/Hoskins-Squier



MAYOR JIM GRAY

**LEXINGTON**CHARLES H. MARTIN, P.E.
DIRECTOR
WATER QUALITY

TO: Mayor Jim Gray
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: May 23, 2016

SUBJECT: USGS Gauge Network Agreement

Request

The purpose of this memorandum is to request approval of an agreement between the Lexington-Fayette Urban County Government (LFUCG) and the United States Geological Survey (USGS) for the continued operation and maintenance of existing stream flow and rain gauges. The eleven gauges were first installed in 1997 by the USGS, and this agreement will assure necessary maintenance for the period of July 1, 2016 through June 30, 2017.

The USGS will provide complete maintenance and collect all the data. Any station that fails to operate or is damaged will be repaired by the USGS at no cost to LFUCG. Each station will be checked and calibrated monthly by the USGS. All data is retrieved via satellite and is made available to LFUCG.

Purpose of Request

The data collected by the gauge network is used by LFUCG for stormwater program activities. The water quality data will be collected in the Wolf Run Watershed in FY 2017.

Project Cost in FY 2016 and in Future Budget Years

Funding for this year's agreement for \$116,800 is fully budgeted, and funds have also been requested in the FY 2017 budget to continue this on-going initiative.

Are Funds Budgeted

Funds are budgeted and available in the following account:
4052-303204-3363-71205 USGS_GAGE CONSENT_DECREE

Martin/Hoskins-Squier

MAYOR JIM GRAY

**LEXINGTON**ALDONA VALICENTI
CHIEF INFORMATION OFFICER

TO: Mayor Jim Gray

Urban County Council

FROM: Aldona Valicenti

Chief Information Officer

CC: Chad Cottle

DATE: May 23, 2016

SUBJECT: Commonwealth-LFUCG Fiber MOU

Request Authorization to: enter into a Memorandum of Understanding to order fiber for the use of LFUCG as KY Wired builds out its infrastructure in Lexington.

Why are you requesting? Department needs this action completed because: there is an opportunity to provide fiber for the city's needs which will include fire stations, police locations, traffic lights, etc. for the cost of the fiber itself. No construction costs will be incurred by the city. It is dark fiber that will have the capability to provide 1GB of services for the city's needs.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$270,000

The cost for future FY is: \$100,000 (FY17), \$20,000 thereafter

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Funds are budgeted.

Account number: 1101-210101-0001-96207 \$210,000 / 1101-210101-0001-76101 \$10,000

2603-303602-3603-91611 2014 LFUCG TRAFSIG_UP_2014 TRAFFICSIG \$50,000

File Number: 0619-16

Director/Commissioner: Michael Nugent/Aldona Valicenti



MAYOR JIM GRAY

**LEXINGTON**

IRENE GOODING
DIRECTOR
GRANTS & SPECIAL PROGRAMS

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: MAY 20, 2016

SUBJECT: 2015 Assistance to Firefighters Grant Program for Division of Fire and Emergency Services

Request:

Request Council authorization to accept award of federal funds in the amount of \$367,912 from U.S. Department of Homeland Security under the 2015 Assistance to Firefighters Grant Program for exhaust extraction system upgrades or replacements for 16 Lexington fire stations.

Why are you requesting?

On December 8, 2015 (Resolution No. 770-2015), Council approved submission of grant application requesting federal funds under the 2015 Assistance to Firefighters Grant Program for this project. LFUCG has been offered federal funds in the amount of \$367,912 for upgrades or replacements of the exhaust extraction systems for 16 fire stations with the objective of removing highly toxic carcinogenic pollutants from the bays of the fire stations by capturing diesel exhaust at the source, eliminating exhaust pollutants from the bays and the living and sleeping quarters of the fire stations. Reducing the exposure of firefighters to diesel exhaust is one of the national fire service's highest priorities with the goal of reducing short-term and long-term disabilities and shortened life spans caused by respiratory illnesses.

What is the cost in this budget year and future budget years?

The cost for FY 2016 is \$404,703 (\$367,912 in federal funds and \$36,791 in local match) .
There are no anticipated costs in future fiscal years.

Are the funds budgeted?

Budget amendments 7572 and 7573 are in process

File Number: 0620-16**Director/Commissioner:** Chilton/Bastin

MAYOR JIM GRAY

**LEXINGTON**

IRENE GOODING

DIRECTOR

GRANTS & SPECIAL PROGRAMS

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: MAY 24, 2016

SUBJECT: Purchase of properties and temporary/permanent easements for Meadows Northland Arlington Phases 5E and 5F

Request:

Council authorization to accept fee simple title of two properties on Bryan Avenue and permanent drainage easements and temporary construction easements on Oak Hill Drive for a maximum amount of \$210,000 for the Meadows Northland Arlington public improvements project Phases 5E and 5F.

Purpose of Request:

The Division of Engineering has completed preliminary design work for Phases 5E and 5F of the Meadows Northland Arlington public improvements project and has determined that it needs to purchase two properties on Bryan Avenue in order to complete the sidewalk improvements and to realign the intersection of Bryan Avenue with Morgan Avenue. Also needed are permanent drainage easements and temporary construction easements on Oak Hill Drive.

What is the cost in this budget year and future budget years?

The estimated cost of the properties, permanent easements, and construction easements is \$210,000. There are no anticipated additional properties and easements needed for Phases 5E and 5F.

Are the funds budgeted?

Funds are budgeted as follows:

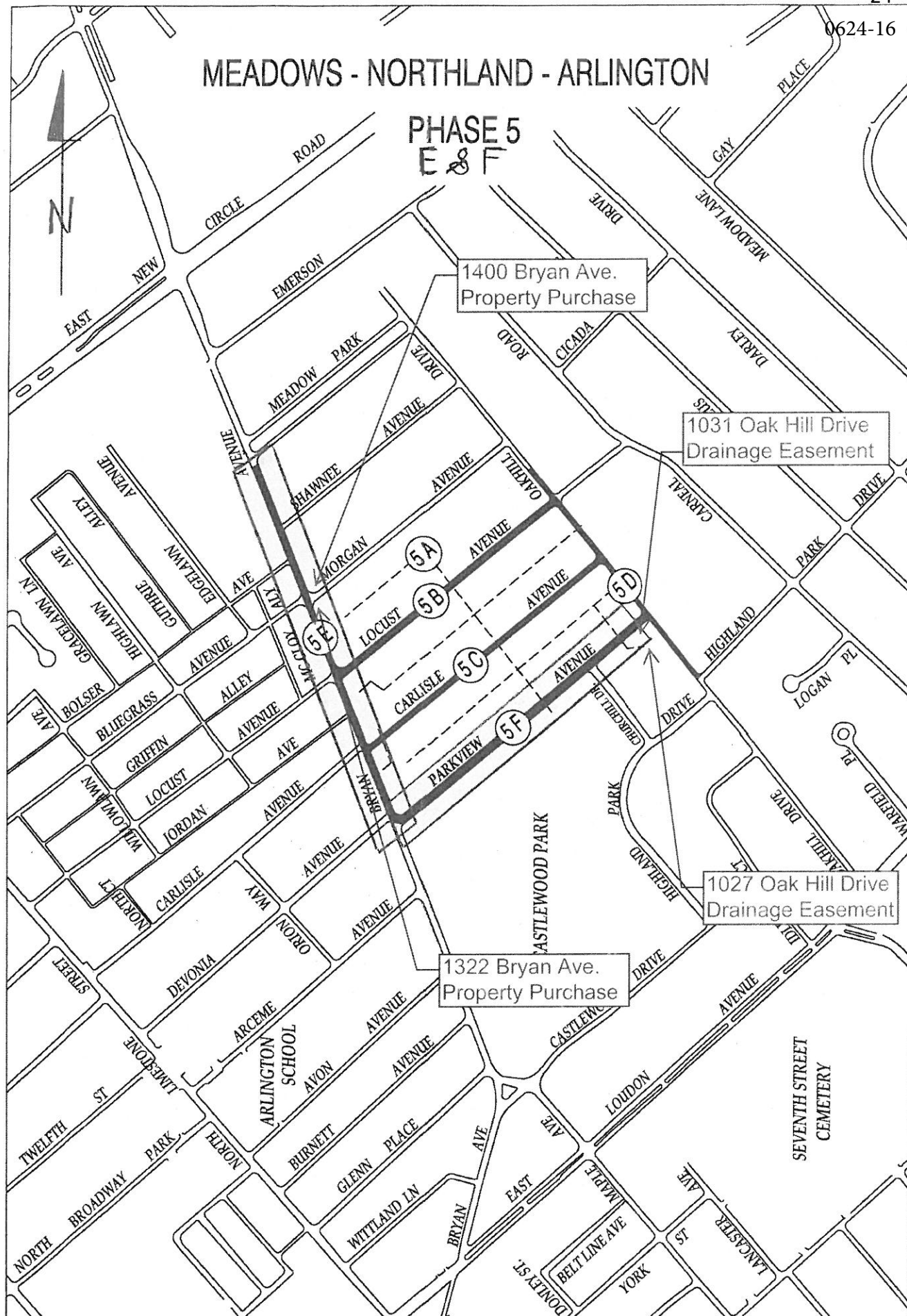
FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF
3120	303202	3211	91713	CDBG_2016	C03	2016

File Number: 0624-16**Director/Commissioner:** Burton/Paulsen

Irene Gooding, Director



MEADOWS - NORTHLAND - ARLINGTON

PHASE 5
E & F

MAYOR JIM GRAY

**LEXINGTON**

IRENE GOODING
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: MAY 24, 2016

**SUBJECT: Donation of a portion of property located at 913 Georgetown Street to
Kentucky Transportation Cabinet--Requires Public Hearing scheduled
for June 16, 2016**

Request:

Request Council authorization to approve change in use of a portion of the property located at 913 Georgetown Street, and to donate portion of this property to the Commonwealth of Kentucky for use and benefit of the Transportation Cabinet, Department of Highways--**Requires Public Hearing scheduled for June 16, 2016**

Purpose of Request:

On September 23, 1980 (Resolution #277-80), Lexington-Fayette Urban County Council approved use of Community Development Block Grant funds, from the U.S. Department of Housing and Urban Development for the purchase of property at 913 Georgetown Street, in the amount of \$400,00 for use as administrative headquarters for Community Action of Lexington-Fayette County. The Kentucky Transportation Cabinet has determined that it needs a permanent easement of 9,964 square feet and a temporary easement of 16,264 square feet for the planned improvements on New Circle Road. A result of this construction will be improvements to the storm water drainage on this property.

The regulation at 24 CFR 570.505 requires that the government provide affected citizens with reasonable notice of, and opportunity to comment on any proposed change in use of real property acquired or improved in whole or in part using CDBG funds in excess of \$25,000. If the changed use of the property qualifies as meeting a national objective under 24 CFR 570.208 (low income benefit, urgent need, and prevention/elimination of slums or blight), the government may proceed to change the use of the property after citizens have been given reasonable notice of, and opportunity to comment on the proposed change.

Current census data show that the property is in Census Tract #11 with a population that is 68.15% at or below 80% of area median income and with a poverty rate of 21.5%. The proposed use is for public infrastructure and is therefore an eligible use of the property. No changes are anticipated in Community Action Council operations as a result of this donation of right of way.

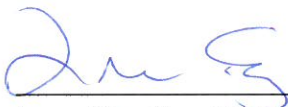


What is the cost in this budget year and future budget years? There is no cost to the LFUCG for this fiscal year and future fiscal years.

Are the funds budgeted? N/A

File Number: 0625-16

Director/Commissioner: Baradaran/Reed

A handwritten signature in blue ink, appearing to read 'Irene Gooding', is written over a horizontal line.

Irene Gooding, Director

COUNTY OF	ITEM NO.	SHEET NO.
FAYETTE	7-366.00	R45A

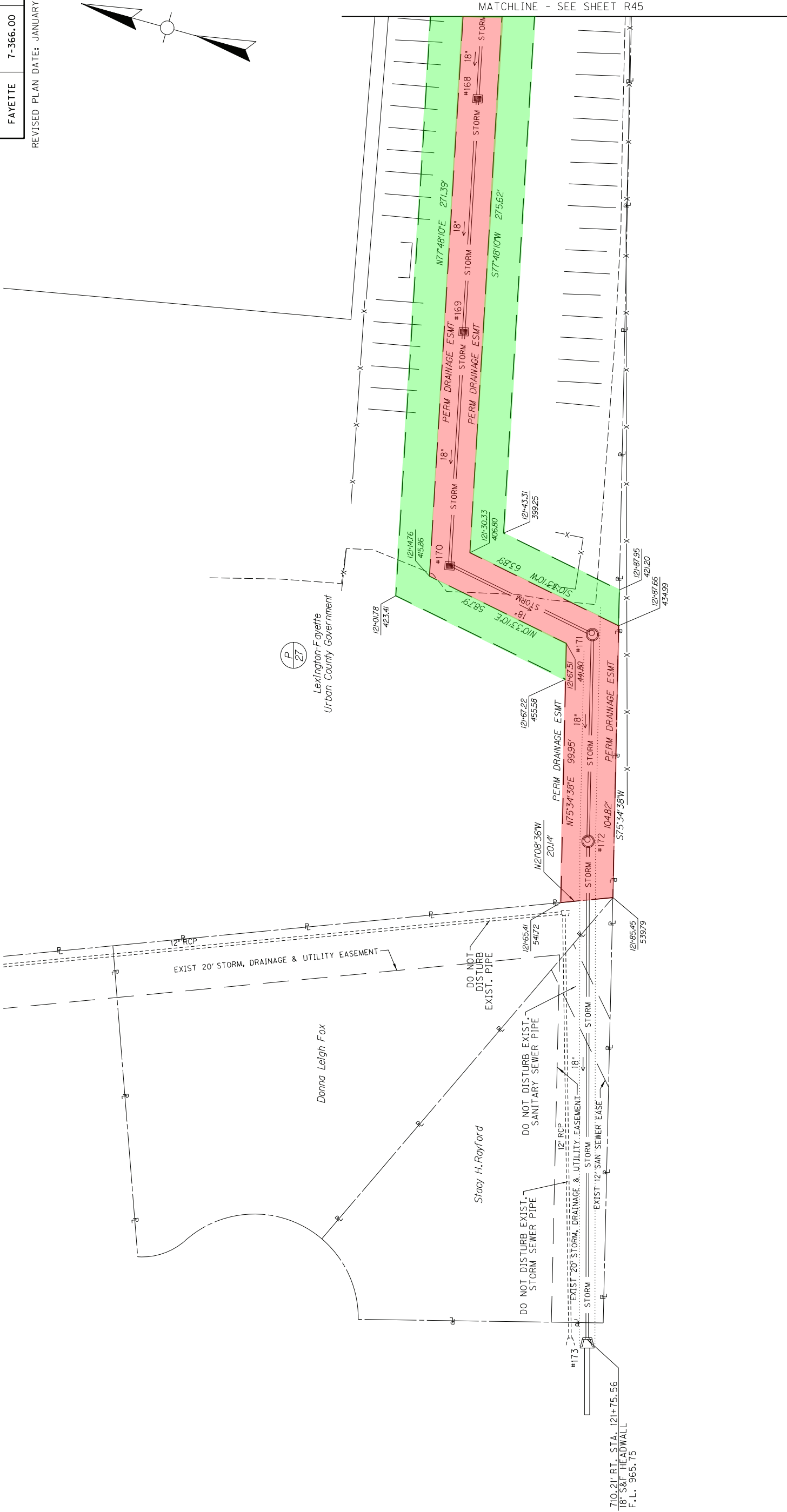
REVISED PLAN DATE: JANUARY 11, 2016

FILE NAME: V:\1785\ACTIVE\178562020\TRANSPORTATION\DESIGN\DRAWING\ROADWAY PLANS\PLAN.US 25.11800-A.DGN

USER: gshorp
DATE PLOTTED: January 11, 2016

E-SHEET NAME:

MicroStation v8.11.7.443



RIGHT OF WAY PLANS

28
0625-16



U.S. 25 - GEORGETOWN ROAD
PLAN SHEET
RT. STA. 118+00 TO RT. STA. 123+00

MAYOR JIM GRAY

**LEXINGTON**
 PATRICK R. JOHNSTON
 DIRECTOR
 RISK MANAGEMENT

TO: Jim Gray, Mayor
 Members, Urban County Council
 Sally Hamilton, CAO

FROM: ***Patrick R. Johnston***
 Patrick R. Johnston, Director
 Division of Risk Management

DATE: May 20, 2016

RE: **FY 2017 Excess Property & Casualty Insurance Renewals**
 Aviation, Excess Retained Limit Liability (AL/GL/POL), Excess Property, Cyber Liability,
 Pollution Liability, and Excess Workers' Compensation

The current excess insurance policies listed in the "Policy" Column in Table I below will expire at midnight on June 30, 2016.

The policies listed in Table 1 have been recommended for renewal by LFUCG's broker J SMITH LANIER & CO- LEXINGTON/Powell Walton Milward.

Table 1

FY 2017 - LFUCG Excess Property & Casualty Proposals					
Policy	FY 2016 Recommended Broker/Carrier	FY 2016 Premium + Surcharges	FY 2017 Recommended Broker/Carrier	FY 2017 Premium + Surcharges	Increase/ Decrease + / (-)
Aviation Liability & Hull Damage (Police Helicopters)	J SMITH LANIER & CO LEXINGTON/Powell Walton Milward/ Old Republic Insurance Company	\$30,231.00	J SMITH LANIER & CO LEXINGTON/Powell Walton Milward/ Old Republic Insurance Company	\$29,162.00	(3.5%)
Retained Limit Liability – GL/POL/AL/LE	J SMITH LANIER & CO LEXINGTON/Powell Walton Milward/ American Alternative Insurance - Munich Re	\$526,951.00	J SMITH LANIER & CO LEXINGTON/Powell Walton Milward/ American Alternative Insurance - Munich Re	\$542,544.00	2.95%
Property	J SMITH LANIER & CO LEXINGTON/Powell Walton Milward/ Affiliated Factory Mutual (FM)	\$323,658.83	J SMITH LANIER & CO LEXINGTON/Powell Walton Milward/ Affiliated Factory Mutual (FM)	\$328,600.00	1.5%



Cyber Liability	J SMITH LANIER & CO LEXINGTON/ Powell Walton Milward/ National Union Fire Insurance Company of Pittsburg, PA	\$28,530.00	J SMITH LANIER & CO LEXINGTON/ Powell Walton Milward/ National Union Fire Insurance Company of Pittsburg, PA	\$28,684.00	.5%
Pollution Legal Liability	J SMITH LANIER & CO LEXINGTON/ Powell Walton Milward/ AIG Specialty Insurance Company	\$20,341.00	J SMITH LANIER & CO LEXINGTON/ Powell Walton Milward/ AIG Specialty Insurance Company	\$18,035.13	(1.1%)
Workers' Compensation	J SMITH LANIER & CO LEXINGTON/ Powell Walton Milward/ Safety National Casualty Corporation	\$325,628.00	J SMITH LANIER & CO LEXINGTON/ Powell Walton Milward/ Safety National Casualty Corporation	\$344,938.00	5.9%
Totals		\$1,255,339.83		\$1,291,963.26	2.9%

The recommended Insurance Policies represent **\$1,291,963.26** in premiums for FY 2017. This is an increase of **\$36,623.43** or **2.9 (%)** compared to FY 2016 premiums. The majority of the increase is due to increased General Liability exposures, open Workers' Compensation claim development and property value increases.

The following Self-Insured Retentions, Deductibles, and Limits apply as noted in **Table 2**.

Table 2

Policy	Self-Insured Retention/Deductibles/Limits
Aviation Liability	\$20,000,000 Combined Single Liability Limit for two Police helicopters with single and aggregate medical limits of \$10,000 and \$40,000 respectively.
Aviation Hull Damage	\$0.00 Not in Motion; 1% (\$8760.00) of hull/equipment value (\$876,000)
Liability (Auto/General/Public Officials/Law Enforcement)	\$2,000,000 Self-Insured Retention (SIR) per occurrence, \$5 million limits
Cyber Liability	\$100k deductible with \$2million Limits
Pollution Liability	\$75k deductible with \$1million Limits
Property (Buildings, Contents, Boiler & Machinery, Property in the Open, Vehicles, Animals)	\$250,000 Deductible per occurrence with various sub-limits for flood, earthquakes and auto property damage with a \$500,000,000 all perils limit per occurrence.
Workers' Compensation (LFUCG Employees)	\$1,000,000 Self-Insured Retention (SIR) per occurrence.

The funds for insurance premiums are included in the proposed FY 2017 budget – Property & Casualty Insurance Premiums Account, **Table 3** as estimated by the Division of Accounting.

Table 3

Fund	Cost Allocation	Premium	Allocation By Fund
1101-XXXXXX-XXXX-73101	75.33%	\$1,291,963.26	\$973,235.92

1115-XXXXXX-XXXX-73101	6.05%	\$1,291,963.26	\$78,163.78
4002-XXXXXX-XXXX-73101	18.37%	\$1,291,963.26	\$237,333.65
4051-XXXXXX-XXXX-73101	.25%	\$1,291,963.26	\$3,229.91

Your approval is respectfully requested for authorization to bind coverage with the recommended insurance carriers.

Cc: Glenn Brown, Deputy CAO

Janet Graham, Commissioner – Department of Law

Todd Slatin, Director – Division of Purchasing

Cecily Chan, Accountant Senior – Division of Accounting

Faye Clark, Risk Management Accountant – Division of Accounting

Lutcher Sinclair, Risk Management Analyst – Division of Risk Management – Department CAO

ATTACHMENTS (7) – Listed Policies from Table 1

I:\ADMIN\INSURANCE\FY2017\BLU.ESHEET.DOC

MAYOR JIM GRAY

**LEXINGTON**

DEWEY CROWE

DIRECTOR

BUILDING INSPECTION

TO: Mayor Jim Gray
Urban County Council

FROM: Dewey Crowe, Director
Division of Building Inspection

CC: Derek Paulsen, Commissioner

DATE: May 26, 2016

SUBJECT: Building Code Subscription Agreement

Request

Urban County Council authorization is requested for the Mayor to sign a subscription agreement with the International Code Council to provide access to electronic versions of the building codes.

Why are you requesting?

As part of the Accela software implementation project we will be transitioning to electronic document/plan review and inspection reporting. Access to electronic versions of the building codes is needed to effectively implement these new services.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$5500.00

The cost for future FY is: \$0

Are the funds budgeted? Yes

Account number: 1101-505901-0001-77802

File Number: 0642-16

Director/Commissioner: Crowe/Paulsen



MAYOR JIM GRAY

**LEXINGTON**JOHN MAXWELL
DIRECTOR
HUMAN RESOURCES**MEMORANDUM**

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: May 24, 2016

SUBJECT: Abolish/Create — Community Corrections

Request:

The attached is requesting authorization to abolish one (1) classified position of Electronic/Computer Controls Manager (Grade 523E) and create one (1) classified positions of Facilities Manager (Grade 523E); reclassifying the incumbent within the Division of Community Corrections, effective upon passage of Council.

Why are you requesting:

The Division of Human Resources conducted a classification study on a requested position for another division. The study was conducted according to standard procedures using the Job Analysis Questionnaire (JAQ) and position audit. The position was analyzed by staff using the whole job rank and factor comparison methods. The findings necessitated a review of a position in the Division of Community Corrections. As a result, the recommendation as described in this action.

What is the cost in this budget year and future budget year?

There is no fiscal impact associated with this action.

File Number:

0644-16

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at (859)258-3957.



MAYOR JIM GRAY

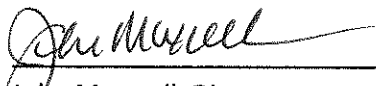


LEXINGTON

JOHN MAXWELL
DIRECTOR
HUMAN RESOURCES

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: May 24, 2016

SUBJECT: Abolish/Create — Office of Chief Development Officer

Request:

The attached is requesting authorization to abolish one (1) vacant unclassified position of Communications Specialist (Grade 515N) and one (1) vacant unclassified position of Program Specialist (Grade 513N) in the Office of the Mayor and create one (1) unclassified positions of Workforce Development Manager (Grade 520N) in the Office of Chief Development Officer, effective upon passage of Council.

Why are you requesting:

Upon the request of the division, the Division of Human Resources conducted a classification study on the requested position. The study was conducted according to standard procedures using the Job Analysis Questionnaire (JAQ) and position audit. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested position as described in this action.

What is the cost in this budget year and future budget year?

This has a 12-month future impact of a \$37,646.89 savings.



Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Communications Specialist	(\$41,337.50)	\$0	(\$41,337.50)
Program Specialist	(\$37,493.66)	\$0	(\$37,493.66)
Workforce Development Manager	\$0	\$52,758.78	\$52,758.78
Total Annual Impact/ Salary and Benefits (\$37,646.89)			

File Number:

OL45-14

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at (859)258-3957.



MAYOR JIM GRAY



LEXINGTON

IRENE GOODING
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: MAY 27, 2016

**SUBJECT: Commonwealth of Kentucky Office of Highway Safety award for Drive Sober or
Get Pulled Over Enforcement Campaign**

Request:

Council authorization to accept award of federal funds in the amount of \$5,000 from the Commonwealth of Kentucky Office of Highway Safety for the Drive Sober or Get Pulled Over Enforcement Campaign

Purpose of Request:

The Lexington-Fayette Urban County Government Division of Police has been invited to participate in the Kentucky Transportation Cabinet, Kentucky Office of Highway Safety's August-September Drive Sober or Get Pulled Over Enforcement Campaign. Federal funding originates from the U.S. Department of Transportation's National Highway Traffic Safety Administration. Funds will be used to support the cost of officer overtime for a period of concentrated enforcement of impaired driving for the period of August 19, 2016 through September 5, 2016.

Cost in this Budget Year and future budget years:

The cost in Fiscal Year 2017 is \$5,000 in federal funds. No matching funds are required. Funding for future budget years is contingent upon approval of federal funds.

Are the funds budgeted? FY 2017 Budget Amendment is in process.

File Number: 0646-16

Director/Commissioner: Barnard/Bastin

Irene Gooding
Director





General Government & Social Services

May 3rd, 2016

Summary and Motions

Chair Lamb called the meeting to order at 1:02 p.m. All Committee Members were in attendance. Vice Mayor Kay was also in attendance.

I. Approval of Committee Summary

A motion was made by Scutchfield to approve the April 5, 2016 General Government & Social Services Committee Summary, seconded by Henson. The motion passed without dissent.

II. Domestic Violence Prevention Board – Update

Commissioner Ford provided background information, and introduced Stephanie Theakston, Domestic Violence Prevention Coordinator. Theakston reviewed the history and structure of the Domestic Violence Prevention Board, and provided domestic violence data and statistics. She presented the accomplishments of the Board, as well as ongoing efforts.

Henson asked if studies have been completed to identify causality regarding Kentucky's domestic violence statistics. Theakston responded that no specific study has been completed for Kentucky, and explained the importance of future prevention efforts.

In response to a question from Bledsoe, Theakston stated that the statistics do not include online and social media bullying and stalking. Bledsoe asked for further definition of "vulnerable adults", and Theakston responded that the senior population and those with special needs are included in the definition.

Gibbs discussed the Green Dot program that is being administered by GreenHouse17.

Lamb thanked Theakston for her work, and for the presentation.

III. Revision of Procurement Regulations

Todd Slatin, Director of Purchasing, presented background information regarding the LFUCG's procurement regulations, and reviewed current procurement dollar amount thresholds. He stated that the proposed procurement regulation language adjusts dollar amount thresholds, modernizes language, and incorporates the process for procurement of professional services.

Dollar amount threshold changes include: Increasing ProCard limits from \$1,000 to \$2,500; and Requisitions under \$10,000 will require Divisions to submit three quotes.

In response to question from Henson, Slatin stated that there is a ProCard manual that each division follows, and purchases must be made within approved categories. He described the approval process for ProCard purchases.

Moloney asked if divisions had requested an increase to the ProCard purchasing threshold, and Slatin confirmed that he has received requests for the increase.

J. Brown asked for information regarding bank rebates for ProCard purchases. Slatin responded, and noted that rebates are deposited into the General Fund.

Lamb asked if the benchmark organizations that Slatin studied use procurement cards. Slatin stated that three of the four organizations use procurement cards, and stated that each division within the LFUCG has at least one ProCard holder.

Lamb asked that a reference to State Statute be included in Section 4.2 of the proposed language. She also asked for clarification regarding proposed Section 4.11(h) related to “catch all” language. Slatin stated that the document is a working copy, and revisions will be made to that section. Lamb noted an error in Section 5.6(c).

Lamb asked Law how Council should move forward with adopting the proposed language. David Barbarie responded that the Committee may vote to move the item forward to Council, subject to drafting the appropriate legislation.

A motion was made by Moloney to approve the proposed language as revised and forward the appropriate legislation to Council for consideration, seconded by Bledsoe. The motion passed without dissent.

IV. CNG Fueling Station

Moloney introduced the item, and Commissioner Hoskins-Squier provided an update and stated that the fueling station will not be open to the public, and will be located on Waste Management’s property.

In response to a question from J. Brown, Commissioner Hoskins-Squier stated that Lextran has issued their own RFP, and is moving forward independent of this effort. J. Brown asked if the station should be located closer to the Interstate, and Commissioner Hoskins-Squier responded that the station will not be open to the public. J. Brown asked for additional information regarding the types of pumps being installed.

Akers asked for information regarding the location of the station, and Commissioner Hoskins-Squier stated that the location will be unchanged from the current location, but the LFUCG will own the equipment, which is currently leased.

V. Items in Committee

There was discussion regarding potential conflicts between the June 7, 2016 meeting time and the Committee of the Whole meeting.

A motion was made by Moloney to remove the CNG Fueling Station referral item from Committee, seconded by F. Brown. The motion passed without dissent.

A motion was made by Akers to remove the Update – Domestic Violence Prevention Board referral item from Committee, seconded by J. Brown. The motion passed without dissent.

A motion was made by Akers to remove the Revision of Procurement Regulations referral item from Committee, seconded by Bledsoe. The motion passed without dissent.

A motion was made by F. Brown to adjourn, seconded by Akers. The motion passed without dissent.

The meeting was adjourned at 1:58 p.m.

DRAFT 05-03-16

RESOLUTION NO. ____-2016

A RESOLUTION APPROVING, ADOPTING AND RESTATING THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT PROCUREMENT REGULATIONS, EFFECTIVE JULY 1, 2016.

WHEREAS, the Lexington-Fayette Urban County Government Procurement Regulations have not been materially updated in a number of years; and

WHEREAS, the amendment of these the regulations will address several issues which will be beneficial to the Urban County Government in its procurement of goods and services; and

WHEREAS, it is appropriate to adopt and restate the entirety of the regulations due to the number and scope of changes to the existing regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT:

Section 1 - That the Lexington-Fayette Urban County Government hereby approves, adopts, and restates the "Lexington-Fayette Urban County Government Procurement Regulations" (29 pages), which are attached hereto and incorporated herein by reference as if fully stated, to govern all procurement activities of the Lexington-Fayette Urban County Government.

Section 2 - That the regulations approved, adopted and restated herein shall become effective on July 1, 2016.

PASSED URBAN COUNTY COUNCIL:

MAYOR

ATTEST:

CLERK OF URBAN COUNTY COUNCIL

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