

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

July 28, 2016

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the June 23, 2016, meeting will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, June 2, 2016, at 8:30 a.m. The meeting was attended by Commission members: Frank Penn, Karen Mundy, Mike Owens and Joe Smith. Committee members in attendance were: Hillard Newman, Division of Engineering; and Casey Kaucher, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee; Tom Martin; Cheryl Galt; Denise Bullock; Kelly Hunter; Dave Jarman; Captain Greg Lengal and Lieutenant Joshua Thiel, Division of Fire & Emergency Services; and Andrea Brown, Department of Law. The Committee made recommendations on plans as noted.

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.
2. All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.

- A. **DISCUSSION ITEMS** – Following requests for postponement, withdrawal and no discussion items, the remaining items will be considered.

The procedure for these hearings is as follows:

- Staff Report(s), including subcommittee reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum OR 3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Commission discusses and/or votes on the plan.

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the meeting. The Chair will announce his/her decision at the outset of the hearing.

1. PRELIMINARY SUBDIVISION PLANS

- a. **PLAN 2016-47P: HILLENMEYER & SFH PROPERTIES (AMD) (7/31/16)*** - located at 2373 and 2405 Sandersville Road. (Council District 2) **(EA Partners)**

Note: The Planning Commission postponed this item at their June 9, 2016, meeting and continued at their July 14, 2016 meeting. The purpose of this amendment is to combine three previously adjacent preliminary subdivision plans and to revise the street alignment and lots.

The Subdivision Committee Recommended: Approval, subject to the following conditions:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan and required street tree information.
6. Department of Environmental Quality's approval of environmentally sensitive areas.
7. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
8. Greenspace Planner's approval of the treatment of greenways and greenspace.
9. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
10. Clarify cross-sections for cul-de-sac streets (Corsage, Calista, Cravat, etc.)
11. Addition of required landscape buffers adjacent to railroad and A-U zones.

* - Denotes date by which Commission must either approve or disapprove request, unless agreed to a longer time by the applicant.

12. Clarify note #13.
13. Addition of tree protection area along north property line (detention basin).
14. Resolve Sandersville Road improvements.
15. Resolve access to Lot 387 (1.04 ac. detention lot), and side yard setbacks on adjacent lots (66 & 67).
16. Resolve tree protection areas along property boundaries.
17. Resolve sinkhole note from PLAN 2006-250P.
18. Resolve note #17 from PLAN 2012-99P.

2. **FINAL SUBDIVISION PLANS**

- a. **PLAN 2016-68F: VIRGINIA SUBDIVISION, LOT 1 & HALF OF LOT 2 (AMD) (9/4/16)* - located at 1701 Clays Spring Lane. (Council District 5)** **(Vision Engineering)**

Note: The Planning Commission postponed this item at their July 14, 2016 meeting. The purpose of this amendment is to subdivide one lot into four lots.

The Subdivision Committee Recommended: **Postponement.** There were some questions regarding the proposed access easement and sanitary sewer service.

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree protection area(s) and required street tree information.
6. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
7. Addition of utility and street light easements as required by the utility companies and the Urban County Traffic Engineer.
8. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
9. Delete note #3.
10. Denote all control monuments on plan, per Art. 6 requirements.
11. Discuss adequacy of the proposed access easement and the required finding by the Planning Commission.
12. Discuss the available public sanitary sewer service to the lots, and the possible need for a Preliminary Subdivision Plan.

3. **DEVELOPMENT PLANS**

- a. **DP 2016-65: KALUSKI PROPERTY (LEXAVE APARTMENTS) (9/4/16)* - located at 260 Lexington Avenue. (Council District 3)** **(EA Partners)**

Note: The Planning Commission postponed this item at their July 14, 2016 meeting.

The Subdivision Committee Recommended: **Postponement.** There are concerns about Fire and Solid Waste access.

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of street cross-sections and access.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Addressing Office's approval of street names and addresses.
5. Urban Forester's approval of tree preservation plan.
6. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
7. Division of Fire, Water Control Office's approval of the locations of fire hydrants, fire department connections and fire service features.
8. Division of Waste Management's approval of refuse collection locations.
9. Documentation of Division of Water Quality's approval of the Capacity Assurance Program requirements, prior to plan certification.
10. Dimension proposed building and delete building envelope dimensions.
11. Identify tree preservation areas on plan.
12. Dimension landscape buffer width along northern property line.
13. Discuss water quality measures (for redevelopment), per the Engineering Manuals.

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- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, June 2, 2016, at 1:30 p.m. to review zoning map amendments and Zoning Ordinance text amendments. The meeting was attended by Commission members Patrick Brewer, Mike Cravens, Carolyn Richardson, and Bill Wilson. The Committee members reviewed applications and made recommendations as noted.

- A. **NO DISCUSSION ITEMS** – Following requests for postponement or withdrawal, items requiring no discussion will be considered.

Criteria: (1) the Subdivision Committee recommendation is for approval, as listed on this agenda, and
 (2) the Petitioner agrees with the Subdivision Committee recommendation and conditions listed on the agenda, and
 (3) no discussion of the item is desired by the Commission, and
 (4) no person present at this meeting objects to the Commission acting on the matter without discussion, and
 (5) the matter does not involve a waiver of the Land Subdivision Regulations.

- B. **FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS** – Following abbreviated hearings, the remaining petitions will be considered.

The procedure for these hearings is as follows:

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. **ATLAS I, LLC, ZONING MAP AMENDMENT & SPRINGHURST SUBDIVISION, UNIT 2, LOTS 1 – 5 ZONING DEVELOPMENT PLAN**

- a. **MAR 2016-10: ATLAS I, LLC (AMD) (7/28/16)*** – petition for a zone map amendment from a Planned Neighborhood Residential (R-3) zone to a Neighborhood Business (B-1) zone, for 0.62 net (0.92 gross) acre, for property located at 2090, 2094, and 2098 Harrodsburg Road.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World.

The petitioner proposes rezoning the subject properties in order to build a series of commercial retail, restaurant, and other uses, and their associated off-street parking lots.

The Zoning Committee Recommended: **Postponement.**

The Staff Recommends: **Disapproval**, for the following reasons:

1. The requested rezoning to a Neighborhood Business (B-1) zone is not in agreement with the 2013 Comprehensive Plan, for the following reasons:
 - a. Theme A of the Plan: "Growing Successful Neighborhoods" emphasizes the infill, redevelopment and adaptive reuse of the urban area that respects the area's context and design features (Goal #2a.), and encourages striving for positive and safe social interactions in neighborhoods (Goal #3b.). In addition, the Goals and Objectives suggest that the community should "enable infill and redevelopment that creates jobs where people live" (Theme C, Goal #1d.); attract and retain high-paying jobs (Theme C, Goal #2c.); and to uphold the Urban Service Area concept by encouraging "compact, contiguous, and/or mixed-use sustainable development within the Urban Service Area, as guided by market demand, to accommodate future growth needs" (Theme E, Goal #1b.).

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- b. The Plan encourages the consideration of how proposals relate to existing development in the immediate vicinity, as well as protecting neighborhoods and residential areas from incompatible land uses. Policy statements in the Plan focus on the need for the development of land in the most appropriate relationships, and compatibility of land uses. The proposed development is not compatible with these specific recommendations, which are overarching ideas of the Plan.
 - c. While promoting business expansion, improving quality of life and providing services to the community are generally important priorities, they must be balanced with the community's need for this type of highway-oriented development and its impact on nearby residential areas. In this case, the petitioner is requesting several auto-centric business uses at the entrance to a well-established neighborhood.
 - d. There is not a demonstrated need for additional retail zoning in this vicinity, as there are over 70 acres of contiguous B-1, B-3 & B-6P zones that can provide for the commercial needs of the surrounding properties. The Turfland Mall site, in particular, is a 44-acre B-6P site approved with over 500,000 square feet of retail zoning, much of which is approved but not yet developed.
 2. As proposed, uses with an auto-centric commercial design may significantly impact the nearby neighborhoods within the area, especially those properties on Springhurst Drive and those immediately adjoining the subject properties, therefore making this B-1 zone inappropriate.
 3. The existing Single Family Residential (R-1C) and Planned Neighborhood Residential (R-3) zones remain appropriate for the subject properties because together they can more fully support the adopted 2013 Comprehensive Plan goals and policies.
 4. There have been no anticipated changes of a physical, social or economic nature within the immediate area since the Comprehensive Plan was adopted in 2013 that would support the proposed development or requested B-1 zoning for the subject properties.
- b. ZDP 2016-49: SPRINGHURST SUBDIVISION UNIT 2, LOTS 1-5 (7/28/16)* - located at 2086, 2090, 2094, and 2098 Harrodsburg Road. **(Abacus Engineering)**

The Subdivision Committee Recommended: **Postponement**, until August 11, 2016, Subdivision Meeting. There were questions regarding compliance with Articles 8-16 and 18 of the Zoning Ordinance for this plan.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property B-1; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Urban Forester's approval of tree inventory map.
5. Addition of street cross-sections on plan.
6. Remove surface symbols and shading from plan to improve its clarity.
7. Provide exterior dimensions on all buildings shown on plan.
8. Denote pedestrian access from all buildings to sidewalks in public street rights-of-way.
9. Delete note #1.
10. Denote anticipated construction entrance locations on plan.
11. Delete legend information and Kentucky 811 information (Preliminary Plan).
12. Correct plan title.
13. Dimension drive aisles and provide typical parking space dimensions.
14. Remove plus/minus signs from site statistics.
15. Denote building coverage, floor area ratio and building heights on plan, per Article 21-6 of the Zoning Ordinance.
16. Addition of tree inventory.
17. Discuss proposed dumpster locations.
18. Discuss possible required improvements to Harrodsburg Road.
19. Discuss compliance with Article 18 landscaping requirements and the possible need for a variance, per the Zoning Ordinance.
20. Discuss compliance with B-1 setback requirements and need for a dimensional variance, per Article 8-16 of the Zoning Ordinance.

2. JAMES CLAY WALLER ZONING MAP AMENDMENT & BOBBIE & SYLVIA WALLER PROPERTY (SHADOWLAWN SUBDIVISION) ZONING DEVELOPMENT PLAN

- a. MAR 2016-18: JAMES CLAY WALLER (9/4/16)* – petition for a zone map amendment from a Single Family Residential (R-1C) zone to a Wholesale and Warehouse (B-4) zone, for 0.88 net (1.26 gross) acres, for property located at 1500 & 1502 N. Limestone and 101 Rosemary Avenue.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2013 Comprehensive Plan's mission statement is to "provide flexible planning guidance to ensure that development of our community's resources and infrastructure preserves our quality of life, and fosters regional planning and economic development." The mission statement notes that this will be accomplished while protecting the environment, promoting

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successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World.

The subject properties are located within the Central Sector Small Area Plan boundary, an adopted element of the Comprehensive Plan. More specifically, it is located within Sub-Area D, where the North Limestone corridor was designated a "focus area" and its intersection with New Circle Road was designated a major gateway into the Central Sector.

The petitioner proposes a Neighborhood Business (B-1) zone for the subject property in order to construct a small commercial building of approximately 6,000 square feet in size, and associated off-street parking.

The Zoning Committee Recommended: **Postponement**, for the reasons provided by the staff.

The Staff Recommends: **Approval of a B-4 zone for 1500 & 1502 N. Limestone**, for the following reasons:

1. The existing Single Family Residential (R-1C) zoning is inappropriate, and the proposed Warehouse and Wholesale Business (B-4) zoning is appropriate for the following reasons:
 - a. The property shares a boundary with the existing warehouse development to the immediate northeast, and the proposed rezoning will enable the façade improvements to continue along the North Limestone corridor to a more appropriate land use transition – the intersection of Rosemary Avenue.
 - b. The proposed warehouse structures with façade improvements will be compatible with the adjoining B-4 development, as well as the commercial development directly across North Limestone from the site. The existing single family residences are no longer as compatible along this portion of the North Limestone corridor.
 - c. The development of small warehouses with accessory offices will enhance the land use transition between the unrestricted B-3 properties to the north and the residential neighborhood to the south. The buffer will provide a less intensive land use in terms of uses, business hours, noise and traffic.
2. This recommendation is made subject to approval and certification of ZDP 2016-70: Bobbie & Sylvia Waller Property (Shadowlawn Subdivision) prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
3. Under the provisions of Article 6-7 of the Zoning Ordinance, the following use restriction(s) should be applied to the subject properties:

PRINCIPAL PERMITTED USES

- a. Wholesale establishments, wholesale establishments with warehouses, storage and warehousing.
- b. Shops of special trade and general contractors, such as plumbing; heating; carpentry; painting; plastering; printing; publishing; lithographing; engraving; electrical; sign painting; upholstering; tile, mosaic and terrazzo work; electroplating; and interior decorating.
- c. Parking lots and structures.
- d. Animal hospitals or clinics, provided that such structures or areas used, not including accessory parking areas, shall be at least one hundred (100) feet from any residential zone.
- e. Offices of purchasers, processors and handlers of agricultural products, limited to administrative uses only.
- f. Sales of feed, grain or other agricultural supplies.
- g. Garden centers.
- h. Establishments and lots for the sale of farm equipment, contractor equipment, automobiles, trucks, mobile homes, recreational vehicles, such as mini-bikes, motorcycles, boats or supplies for such items.
- i. Establishments for the sale of precut, prefabricated, or shell homes.
- j. Retail sale of building materials and lumber.
- k. Mail order business.
- l. Office uses, limited to a maximum square footage of 60% of the floor area in the building in which the use is located.
- m. Office/warehouse mixed-use project, as further regulated by Article 8-21(o)(3).
- n. Adaptive Reuse Projects, as further regulated in Article 8-21(o)(4).

OTHER RESTRICTIONS

1. Outdoor music or sound systems and call boxes shall be prohibited.
2. Lighting shall be shielded and directed downward and away from residentially zoned properties.
3. The following landscape and buffering restrictions shall apply:
 - a. There shall be a 20' open space and landscape buffer along property boundary where it adjoins any residential dwelling unit. An 8' tall solid wood fence shall be placed along the length of the open space/buffer area. Within this open space/buffer area, the developer shall plant and maintain 8' evergreen trees planted 15' on center.
 - b. There shall be a 50' setback along the front of the property which shall contain a landscape/open space buffer. Within the landscape/open space buffer, the developer shall plant and maintain 8' tall deciduous trees planted 15' on center, and 3' shrubs interspersed with the trees.

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These restrictions are necessary and appropriate to provide an aesthetically pleasing gateway feature to the North Limestone corridor, and to protect the adjoining residential neighborhood from the potential negative effects of more intensive uses that could occur in the B-4 zone without restriction.

The Staff Recommends: **Disapproval of a B-4 zone for 101 Rosemary Avenue**, for the following reasons:

1. The requested rezoning to a Wholesale and Warehouse Business (B-4) zone cannot be found to be in agreement with the 2013 Comprehensive Plan, or the Central Sector Small Area Plan (an adopted element of the 2013 Comprehensive Plan) for the following reasons:
 - a. The Goals and Objectives of the 2013 Comprehensive Plan recommend protection of existing neighborhoods (Theme D, Goal #3c.). The Plan also encourages the consideration of how proposals relate to existing development in the immediate vicinity, as well as protecting neighborhoods and residential areas from incompatible land uses. Policy statements in the Plan focus on the need for the development of land in the most appropriate relationships, and compatibility of land uses. The proposed rezoning along Rosemary Avenue is not compatible with these specific recommendations, which are overarching ideas of the Plan.
 - b. The Central Sector Small Area Plan recommends as one of its four guiding principles to "provide adequate and equitable housing" for the area. The Rosemary Avenue neighborhood should continue to provide convenient and affordable housing for residents, as it has done for decades.
 2. The proposed Wholesale and Warehouse Business (B-4) zone is inappropriate for 101 Rosemary Avenue because:
 - a. The type of truck traffic associated with warehouses and shops of special trade (i.e. general contractors, plumbers, painters, major auto and truck repair) is too intense for a local residential street.
 - b. Encroachment of B-4 zoning along Rosemary Avenue is not compatible with the existing single-family residential character of the area and could negatively impact the residents that live in the area, both along Rosemary Avenue and other local streets within the neighborhood.
 3. The existing Single Family Residential (R-1C) zone remains appropriate at this location, as the existing residence is located at the entrance to an affordable neighborhood and should not be unduly impacted.
 4. There have been no unanticipated changes of a physical, social or economic nature within the immediate area since the Comprehensive Plan was adopted in 2013 that would support an argument for B-4 zoning for property along Rosemary Avenue.
- b. ZDP 2016-70: BOBBIE & SYLVIA WALLER PROPERTY (SHADOWLAWN SUBDIVISION) (9/4/16)* - located at 1500 and 1502 North Limestone and 101 Rosemary Avenue.

(Midwest Engineering)

The Subdivision Committee Recommended: **Postponement**. There are questions regarding the impact of the existing conditional zoning restrictions on the proposed plan.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property B-4; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Urban Forester's approval of tree inventory map.
5. Denote: No building permit shall be issued unless and until a final development plan is approved by the Planning Commission.
6. Denote construction entrance location on plan.
7. Denote building coverage and floor area ratio site statistics, per Art. 21-6(a)(13) requirements.
8. Correct owner's certification.
9. Denote building height on plan, per Art. 21-6(a)(7) requirements.
10. Relocate graphic scale on plan.
11. Denote that all approved and certified information for 1532 N. Limestone shall be added at the time of the Final Development Plan.
12. Depict existing tree locations on plan (for subject property).
13. Discuss building conflict with conditional zoning limitations.
14. Discuss timing of street improvements proposed to N. Limestone.
15. Discuss alteration of existing detention areas.
16. Discuss whether existing trees along N. Limestone will be retained/preserved.
17. Discuss whether sidewalk in front of adjacent buildings will extend to Rosemary Avenue.
18. Discuss need for front building restrictions, per those approved on adjacent buildings.
19. Discuss status of conditional zoning relative to this proposed plan.

Note: This item is scheduled to be considered at the July 7th, Subdivision Committee Meeting, as well as the July 28th, Planning Commission meeting.

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VI. COMMISSION ITEMS**VII. STAFF ITEMS** – The staff will report at the meeting.**A. Long Range Planning Activity Report**

Winburn and Russell Cave Neighborhoods Small Area Plan – Staff and consultants presented the Winburn and Russell Cave Neighborhoods Small Area Plan to the Planning Commission with an accompanying public hearing. A motion was made and carried to approve the Winburn and Russell Cave Neighborhoods Small Area Plan to become an amendment to the 2013 Comprehensive Plan.

Oxford Circle Redevelopment Feasibility Study – Staff attended Cardinal Valley Neighborhood Association's meeting in order to present the study's findings.

Greenspace Commission – Staff and the Greenspace Commission had their monthly meeting and discussed several subjects. The main subject discussed was the upcoming update to the 1996 Greenspace Survey.

Southland Drive Association – Staff attended the Southland Drive Association Board meeting to meet members, hear about their current work, and inform the president of the upcoming study planned for the district.

Designing Urban Streets Workshop – Staff attended an all-day workshop sponsored by Gresham Smith Partners and learned about designing urban streets for all users.

General Work Activities – Using GIS, and Census data, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored trainings and Webinars.

B. Transportation Planning Activity Report**1.1 Inventory/Monitor; Title VI/ADA; Participation; Coordination/Consultation** –

- Attended Director-Manager meetings at LFUCG Division of Planning.
- Conducted MPO / Transportation Section staff meetings.
- Attended LFUCG Pedestrian Safety Work Group meeting.
- Attended Blue Grass Airport Board meeting.
- Attended Transportation Policy Committee Meeting in Jessamine County.
- Attended LAMPO, LFUCG and KYTC D7 Project Coordination Team meeting.
- Attended 4 Spring Paving Meetings with Streets and Roads, Traffic Engineering
- The MPO website had 675 visits from 369 users (77% new users) and 847 page views.
- Held meeting to discuss content and launch of LFUCG redesigned website.
- The MPO's Twitter site had 2,014 followers in June.
- The MPO's Facebook fan page had 676 likes in June. The page had 208 engaged users; and reached 1493 users in June.

1.4 Staff Development –

- Attended (8) hour class for CEU's entitled Designing Urban Streets for all Users.
- Attended seminar on Multi-Modal Street Design
- Attended Accela Training for technical committee plan review.
- Attended informational meeting with Accessology an ADA assessment firm.
- Attended FHWA webinar titled "Transportation Planning Final Rule."
- Attended FHWA webinar titled "Transportation Systems Management and Operations: What does it mean for Planners?"

2.1 Congestion Management Process (CMP) –

- Worked on spreadsheets to document monthly and annual congestion trends on selected routes in the CM network using BlueTOAD system Travel Time Index (TTI) data.
- Worked on the presentation for the 15th National "Tools of the Trade" Conference on transportation planning for small and medium-sized communities.
- Reviewed the Video Distribution Management System (VDMS) applications with the congestion management committee.
- Used live and typical Google Traffic maps to document monthly and annual congestion trends at most congested time-of-day in a week and most congested month in a year for recurring congestion, such as bottlenecks and poor signal timing.

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- Used live google traffic map to document congested road segments for non-recurring congestion, such as incidents, bad weather or special events.
- Coordinated with AECOM staff to schedule a project presentation for a CM committee meeting.

2.2 Transportation Plan Update & Implementation –

- No direct activity. Planners worked in other planning elements that helped to implement the existing MTP and that will inform the next MTP update.

2.3 Air Quality Activities –

- Continued to monitor air quality issues.
- Continued air quality forecasts and posting results to the website.

3.1 Transportation - Land Use Impact Analysis –

- Reviewed monthly submittals of Zoning and Subdivision Plans for traffic and impacts and participated in Zone Change Review, Technical Zoning and Subdivision Committees.
- Provided traffic counts to requested parties.
- Worked with several land use developer representatives for various developments for traffic impact study requirements and review.

3.2 Multimodal/Transportation Enhancement Planning –

- Responded to approx. 22 citizen/agency requests for information on bike and pedestrian issues.
- Worked on various intersections safety design projects and bike facilities maintenance projects funded by MAP money for FY 2016.
- Reviewed and submitted comments in plan tracker for 17 plans submitted to planning services for bike and pedestrian circulation requirements.
- Corresponded on 10 plans approved by the planning commission for compliance with conditional signoff requirements for approval.
- Prepared Meeting Agenda and Minutes for the Bicycle and Pedestrian Advisory Committee.
- Organized and developed reports from the Metro Count Data counters on the Arboretum Woods Trail and the Legacy Trail and reported to BPAC, UK and LFUCG Engineering.
- Attended Kentucky Hike, Bike, Horseback, Water Trail Alliance meeting in Sadieville coordinating efforts for regional connectivity of planned trail systems.
- Meeting with CM Fred Brown to discuss the Armstrong Mill corridor and how to move forward with a multi modal approach for the road.
- Attended Bike Lexington Debrief meeting to discuss successes and changes proposed for next year's event.
- Meeting with CM Bledsoe to discuss the trail connections from Beaumont YMCA to Harrods Hill Park and efforts to remove it from private property and complete an accessible connection.
- Participated in Adult Day Care bike Education Class as an Instructor for bike safety and how to ride safely on a tandem bike.
- Attended steering committee meeting for the NJCPBSCS review of the draft report, developed project scoring criteria and scored projects for final ranking.
- Reviewed collision data for the Chinoe and Alumni Dr intersection for reporting on sideswipe collisions as they relate to possible design guidelines for the Alumni Drive separated bike facility project.
- Conducted seven parking occupancy audits for the Chinoe/Greentree corridor. Saturday and Sunday mid-day and am/pm mid-day during 3 weekdays for reporting on design considerations for the bikelane striping for the corridor.
- Attended kick-off meeting for the Alumni Drive separated bike lane project.
- Organized and sent out prizes for the Bike Lexington Bike Challenge.
- Attended UK Bicycle advisory committee meeting.
- Managed Cycle Tracks smart phone application data.
- Met and coordinated weekly with Streets and Roads to discuss upcoming repaving projects and impacts.
- Worked on critical freight network and continued working on commercial vehicle crash data for the MPO area including development of a map to depict these locations/patterns/trends.

3.3 Transit Planning –

- Attended FTSB board meeting as chairman of board. Elected for another term.
- Attended meeting with Art in Motion board of directors to plan for future multi-modal art advocacy group.

- Attended several meetings to coordinate bus shelter dedication ceremony at Gardenside Pride Event..
- Worked at Gardenside Pride event hosting bus shelter dedication with GTV3 – Gardenside Bus Shelter Restoration Project.
- Met with Lextran and representatives of Marrillia Construction & Design to work out documentation issues concerning CMAQ grant provisions.
- Administered Industrial Oasis bus shelter dedication on Southland Dr at Good Foods Co-op site.

3.4 Mobility Coordination –

- Wrapped up FY 2015-2016 marketing campaign with pedestrian and bicycle safety focus ending in June.
- Move it People Facebook grew by 2 likes to 2,779; had 139 engaged users and reached 6,516 users in June.
- Continued promoting public survey targeting elderly, disabled and low income individuals and their transportation needs.

3.5 Travel Demand Modeling and Project Forecasting –

- No activity to report.

4.1 Program Administration –

- Committee meeting packets were drafted for Transportation Planning/MPO meetings held in the month: Bicycle Pedestrian Advisory Committee (BPAC), Congestion Management Committee (CMC), and Transportation Policy Committee (TPC) .

4.2 Transportation Improvement Programming (TIP) –

- Monitored TIP program projects for needed adjustments.
- Processed TIP Mod #18.
- Staff met with LFUCG Washington lobbyist to discuss transportation needs and funding possibilities.
- Began development of a new TIP. A draft was presented to the TPC.

4.3 Unified Planning Work Program (UPWP) –

- Utilized UPWP for program element tasks and reviewed comparison of hours/funding budgeted versus expended to date.

VIII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early re-hearing, map or **text amendments; subdivision or development plans, etc.** These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. MEETING DATES FOR August, 2016

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	August 4, 2016
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	August 4, 2016
Subdivision and ND-1 Items Public Meeting, Thursday, 1:30 p.m., 2nd Floor Council Chambers.....	August 11, 2016
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	August 24, 2016
Zoning Items Public Hearing, Thursday, 1:30 p.m., 2nd Floor Council Chambers.....	August 25, 2016
Unofficial Work Session, Thursday, 1:30 p.m., 2nd Floor Council Chambers.....	September 29, 2016

X. ADJOURNMENT

TLW/TM/BJR/WLS/dw

* - Denotes date by which Commission must either approve or disapprove request, unless agreed to a longer time by the applicant.