Lexington-Fayette Urban County Council

Budget Committee of the Whole (COW)

May 25, 2021
10:00 AM
Video Teleconference

Agenda

Lexington-Fayette Urban County Government

Fiscal Year 2022

Late Item Change Summary

May 25, 2021

Introduction

This package of late change items is submitted to the Urban County Council for consideration during the adoption of the Fiscal Year 2022 budget.

There are seven funds included in this package. The items are related to clerical errors found during the review of the proposed budget, additional grant information, legislative updates, and revised state revenue estimates.

It is the request of the administration that these changes be adopted for each fund as the first step for the changes made to the FY 2022 Proposed Budget.

General Services District Fund - 1101

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Revenue Increase	Revenue Decrease	Beginning Revenue
								Mayor's Proposed Budget (MPB) Total Revenue Estimate		**$380,707,020**
1	Fund Balance	Include an ending fund balance for FY 2021	Finance	1101				150,000		
2	EMS Revenue	Increase EMS revenue for House Bill 8	Finance	1101	505701	5701	41970	500,000		
								$650,000	**$0**	
								Mayor's Proposed Budget (MPB) Revised Total Revenue Estimate		**$381,357,020**

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Expense Increase	Expense Decrease	Fund Balance
								Mayor's Proposed Budget (MPB) Fund Balance		**$0**
								Mayor's Proposed Budget (MPB) Fund Balance Adjustment		**$650,000**
3	Grant Match	Adjustments to Grant Match as a result of updated grant information and/or implementation of proposed 3% raise	Grants	1101	505204	5291	78201	3,620		
				1101	505501	5511	78201	2,220		
				1101	606102	6081	78201	11,390		
				1101	606106	6011	78201		(9,640)	
				1101	606404	0001	78201	1,125		
				1101	606503	6521	78201	14,370		
4	Payroll Recovery from Grants	Adjustments to Payroll Recovery as a result of updated grant information and/or implementation of proposed 3% raise	Grants	1101	160201	0001	63964		(20,072)	
				1101	160701	0001	63964	16,106		
				1101	505201	0001	63964		(5,196)	
				1101	505204	5291	63964		(2,285)	
				1101	505501	5511	63964		(2,228)	
				1101	505701	5701	63964	9,485		
				1101	606102	6051	63964		(1,631)	
				1101	606102	6081	63964		(8,324)	
				1101	606106	6011	63964	4,805		
				1101	606401	6401	63964		(13,498)	
				1101	606404	0001	63964		(1,127)	
				1101	606503	6521	63964		(14,371)	
5	EMS Payment	Create budget related to EMS revenue for House Bill 8	Finance	1101	202601	0001	78114	500,000		
								$ 563,121	**$ (78,372)**	
								Mayor's Proposed Budget (MPB) Fund Balance after late item changes		**$165,251**
								Net Change to MPB Fund Balance		**$165,251**

Municipal Aid Program (MAP) Fund - 1136

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Revenue Increase	Revenue Decrease	Beginning Revenue
					Mayor's Proposed Budget (MPB) Total Revenue Estimate					**$7,566,360**
6	Municipal Aid Program	Revised revenue estimates from the state		1136	11001	0001	44040	257,357		
								$257,357	**$0**	
					Mayor's Proposed Budget (MPB) Revised Total Revenue Estimate					**$7,823,717**

County Aid Fund - 1137

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Revenue Increase	Revenue Decrease	Beginning Revenue
									Mayor's Proposed Budget (MPB) Total Revenue Estimate	$727,500
7	County Road Program	Revised revenue estimates from the state		1137	11001	0001	44040	33,640		
								$33,640	$0	
									Mayor's Proposed Budget (MPB) Revised Total Revenue Estimate	$761,140

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Expense Increase	Expense Decrease	Fund Balance
									Mayor's Proposed Budget (MPB) Fund Balance	$727,500
									Mayor's Proposed Budget Revenue Adjustment	$33,640
8	County Road Program	Provide funds for projects being considered by the Fayette County Fiscal Court	Streets and Roads	1137	303301	0001	91716	30,000		
				1137	303301	0001	93011	581,000		
				1137	303301	0001	91718	150,000		
								$ 761,000	$ -	
									Mayor's Proposed Budget (MPB) Fund Balance after late item changes	$140
									Net Change to MPB Fund Balance	($727,360)

Affordable Housing and Homelessness Fund - 1145

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Expense Increase	Expense Decrease	Fund Balance
					Mayor's Proposed Budget (MPB) Fund Balance					**$4**
9	Grant Match	Adjustments to Grant Match as a result of updated grant information and/or implementation of proposed 3% raise	Grants	1145	155003	0001	78201	1,995		
10	Payroll Recovery from Grants	Adjustments to Payroll Recovery as a result of updated grant information and/or implementation of proposed 3% raise	Grants	1145	155003	0001	63964		(1,995)	
								$ 1,995	**$ (1,995)**	
					Mayor's Proposed Budget (MPB) Fund Balance after late item changes					**$4**
					Net Change to MPB Fund Balance					**$0**

Sanitary Sewer Revenue and Operating Fund - 4002

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Expense Increase	Expense Decrease	Fund Balance
					Mayor's Proposed Budget (MPB) Fund Balance					$21,181,259
11	Personnel Changes	Reduce budget by abolishing Collection and Conveyance Manager and creating Engineering Section Manager	Water Quality	4002	303401	3401	6XXXX		(17,616)	
								$ -	$ (17,616)	
					Mayor's Proposed Budget (MPB) Fund Balance after late item changes					$21,198,875
					Net Change to MPB Fund Balance					$17,616

Sanitary Sewer Construction Fund - 4003

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Expense Increase	Expense Decrease	Fund Balance
					Mayor's Proposed Budget (MPB) Fund Balance					$850,000
12	Water Quality Clerical Correction	Correct section number for Neighborhood Sewer Projects	Water Quality	4003	303408	3466	92811		(500,000)	
				4003	303408	3468	92811	500,000		
								$ 500,000	$ (500,000)	
					Mayor's Proposed Budget (MPB) Fund Balance after late item changes					$850,000
					Net Change to MPB Fund Balance					$0

Enhanced 911 Fund - 4204

Item No.	Decision Item	Detail	Division or Activity	Fund	Dept	Section	Account	Expense Increase	Expense Decrease	Fund Balance
						Mayor's Proposed Budget (MPB) Fund Balance				$146,956
13	Grant Match Clerical Correction	Increase grant match amount for E911 to match request	Grants	4204	505602	5621	78201	12,980		
14	Enhanced 911 Capital Adjustment	Reduce budget for capital Solacom project which was partially grant funded	Enhanced 911	4204	505602	5622	96201		(86,069)	
								$ 12,980	$ (86,069)	
						Mayor's Proposed Budget (MPB) Fund Balance after late item changes				$220,045
						Net Change to MPB Fund Balance				$73,089

CAO and Public Safety FY22 Link Report Out

Budget Committee of the Whole (COW)

May 25, 2021

Office of the
Urban County Council

Link Agenda

- Chief Administrative Officer
- Government Communications
- Historic Preservation
- Human Resources
- Lexcall
- Purchase Development Rights (PDR)
- Commissioner of Public Safety
- Code Enforcement
- Community Corrections
- Enhanced 911 (E-911)
- Emergency Management
- Fire and Emergency Services
- Police

Chief Administrative Officer

BUDGET HIGHLIGHTS/NOTES:

Operating-

- Recommends funding for efforts towards minority recruitment in the Dept. of Public Safety and other divisions - $50,000

Government Communications

BUDGET HIGHLIGHTS/NOTES:

- Recommends funding Facebook expenses to post and promote job openings - $300 monthly / **$3,600 annually**
- Recommends funding LinkedIn expenses to post and promote job openings - $1000 monthly / **$12,000 annually**
- Recommends funding a professional video production for promotional campaign - $7,000

Historic Preservation

BUDGET HIGHLIGHTS/NOTES:

- Recommends funding one (1) position –
  - Historic Preservation Specialist - $66,733.64
  - The position will carry out the Federal 106 Review process.

Human Resources

BUDGET HIGHLIGHTS/NOTES:

- Recommends funding one (1) position –
  - Human Resources Analyst - $63,444.82
  - The position will serve in the Employee Relations/Training & Development Section.

Lexcall

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB

Purchase Development Rights (PDR)

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB
- Non-budgetary Recommendation-
  - Examine ways to make PDR Program more inclusive

Commissioner of Public Safety

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB

Code Enforcement

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB

Community Corrections

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB
- Non-budgetary Recommendation-
  - Request that contract with architect/engineer is detailed and contractor agrees to stay on-site through duration of roof replacement/repair

Enhanced 911 (E-911)

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB

Emergency Management

BUDGET HIGHLIGHTS/NOTES:

- Accept FY22 MPB

Fire and Emergency Services

BUDGET HIGHLIGHTS/NOTES:

Capital-

- Recommends bonding one (1) new Ladder Truck - $1.2M

Operating-

- Recommends funding the Cardiac Monitor Replacement Program - $20,000

Police

BUDGET HIGHLIGHTS/NOTES:

Capital-

- Recommends bonding new East Sector facility - $3M

Questions?

EQPW Budget Link Committee Members:
Councilmember Fred Brown *(chair)*
Councilmember Amanda Mays Bledsoe
Councilmember Hannah LeGris

ENVIRONMENTAL QUALITY & PUBLIC WORKS

FY22 Link Report Out

Budget Committee of the Whole
May 25, 2021

Link Agenda

- Environmental Quality and Public Works
    - EQPW Commissioner's Office
    - Building Inspection
    - Engineering
    - Environmental Services
    - Streets & Roads
    - Traffic Engineering
    - Waste Management
    - Water Quality

LEXINGTON

EQPW Commissioner’s Office

	FY21 Adopted	FY22 MPB
GENERAL SERVICES DISTRICT FUND 1101	$252,538	$248,759
FULL URBAN SERVICES DISTRICT FUND 1115	$844,326	$754,949
SANITARY SEWER REVENUE & OPERATING FUND 4002	$86,572	$87,431
WATER QUALITY MANAGEMENT FUND 4051	$56,393	$59,206
LANDFILL FUND 4121	$110,358	$117,252
TOTAL	$1,350,187	$1,267,597

Link Recommendation

- Accept Mayor’s Proposed Budget

Building Inspection

	FY21 Adopted	FY22 MPB
GENERALSERVICES DISTRICT FUND 1101	$2,780,068	$ 2,901,122
TOTAL	$2,780,068	$ 2,901,122

Link Recommendation

- Accept Mayor's Proposed Budget

LEXINGTON

Engineering

	FY21 Adopted	FY22 MPB
GENERAL SERVICES DISTRICT FUND 1101	$858,844	$904,507
MUNICIPAL AID PROGRAM FUND 1136	$1,198,750	$1,693,750
SANITARY SEWER REVENUE & OPERATING FUND 4002	$491,009	$521,209
WATER QUALITY MANAGEMENT FUND 4051	$496,504	$ 520,277
RIGHT OF WAY PROGRAM FUND 4201	$533,182	$482,363
TOTAL	$3,578,289	$4,122,106

Highlight:

- Budget includes funding to provide salary increases for hard to fill engineering positions.

Link Recommendation:

- Accept Mayor’s Proposed Budget

Environmental Services

	FY21 Adopted	FY22 MPB
GENERAL SERVICES DISTRICT FUND 1101	$1,716,362	$2,145,713
FULL URBAN SERVICES DISTRICT FUND 1115	$765,018	$906,865
SANITARY SEWER REVENUE & OPERATING FUND 4002	$396,373	$434,519
WATER QUALITY MANAGEMENT FUND 4051	$1,779,779	$2,003,108
LANDFILL FUND 4121	$208,355	$219,657
TOTAL	$4,865,887	$5,709,862

Highlights:

- Budget includes funding for new Corridors Commission projects.
- Street Tree Cost Share Program: $50,000
- Increased funding for mowing throughout city.
- Panhandler Van Litter Pickup Program: $120,000.

Link Recommendations:

- Tree canopy study, $75,000.

  Funding Source: Fund 4051 Water Quality Management Fund Balance.
- Refer Article 18 of the Zoning Ordinance (Landscape and Land Use Buffers) to the EQPW Committee for review of the Commercial Landscape Examiner position and ordinance enforcement.

Streets & Roads

	FY21 Adopted	FY22 MPB
GENERAL SERVICES DISTRICT FUND 1101	$2,143,773	$3,038,319
FULL URBAN SERVICES DISTRICT FUND 1115	$2,800,987	$3,321,559
MUNICIPAL AID PROGRAM FUND 1136	$2,110,360	$5,192,610
MINERAL SEVERANCE FUND 1138	$250,000	$250,000
SANITARY SEWER REVENUE & OPERATING FUND 4002	$75,000	$75,000
WATER QUALITY MANAGEMENT FUND 4051	$1,371,691	$1,376,749
FY21 BOND PROJECTS	5,000,000	-
FY22 BOND PROJECTS	-	$11,150,000
TOTAL	$13,751,811	$24,404,237

Highlights:

- Paving/ Maintenance/ Crack Seal/ Rejuvenation:
  Bond Fund- $10,000,000
  MAP Fund- $2,811,947
- Man O War Repaving:
  Bond Fund- $1,000,000
- Pavement Management Survey: **MAP Fund-** $271,178
- Catch Basins and Sidewalks:
  Bond Fund- $150,000
- Vacuum Leaf Collection: $898,907
- Salt: $700,000

Link Recommendation:

- Accept Mayor's Proposed Budget

Traffic Engineering

	FY21 Adopted	FY22 MPB
GENERAL SERVICES DISTRICT FUND 1101	$6,290,229	$4,543,430
FULL URBAN SERVICES DISTRICT FUND 1115	$5,247,968	$7,119,505
MUNICIPAL AID PROGRAM FUND 1136	$45,000	$680,000
MISCELLANEOUS SPECIAL REVENUE FUND 1141	$328,279	$360,000
FY21 BOND PROJECTS	$300,000	-
TOTAL	$12,211,476	$12,702,935

Highlights:

- Neighborhood Traffic Management Program: $100,000
- Budget includes funding to provide salary increases for hard to fill engineering positions.

Link Recommendation:

- Accept Mayor’s Proposed Budget

Waste Management

	FY21 Adopted	FY22 MPB
FULL URBAN SERVICES DISTRICT FUND 1115	$32,553,095	$28,664,745
LANDFILL FUND 4121	$3,408,017	$4,242,047
TOTAL	$35,961,112	$32,906,792

Highlights:

- Haley Pike Sewage Pipe Construction: $200,000

Link Recommendation:

- Accept Mayor's Proposed Budget

LEXINGTON

Water Quality

	FY21 Adopted	FY22 MPB
SANITARY SEWER REVENUE & OPERATING- FUND 4002	$27,762,010	$41,981,298
SANITARY SEWER CONSTRUCTION FUND 4003	$22,275,000	$25,150,000
WATER QUALITY MANAGEMENT FUND 4051	$3,380,096	$3,433,991
WATER QUALITY CONSTRUCION FUND 4052	$5,216,000	$5,661,000
TOTAL	$58,633,106	$76,226,289

Link Recommendation:

- Accept Mayor’s Proposed Budget

EQPW Bond Project Summary

FY22 MPB, Fund 2612

Division	Project Description	Amount
Streets and Roads	Paving/ Maintenance/ Crack Seal/ Rejuvenation	$10,000,000
Streets and Roads	Man O War Repaving	$1,000,000
Streets and Roads	Catch Basin and Sidewalks	$150,000
TOTAL		$11,150,000

Questions?

LEXINGTON

General Services and Social Services

FY22 Link Report Out

Budget Committee of the Whole (COW)

May 25, 2021

Councilmember at Large, Ellinger
6th District Councilmember, Kloiber
11th District Councilmember, Reynolds

Office of the
Urban County Council

Link Agenda

General Services

- General Services Commissioner
- Facilities and Fleet
- Parks & Recreation

Chief Administrative Officer (cont.)

- Grants & Special Programs
- Homelessness Prevention & Intervention

Social Services

- Social Services Commissioner
- Aging & Disability Services
- Community & Resident Services
- Family Services
- Youth Services

Partner Agencies

- Hope Center
- Carnegie Center
- The Explorium of Lexington

General Services

Highlights

- Transfer expenses for music licensing fees from the Division of Parks & Recreation to DGS Commissioner's office to cover fees across city Government, $13,000, General Fund, Commissioner’s Office.

- Funding gap of $652,000 exists between the MPB and third party estimates for CIP projects within Facilities & Fleet Services. An additional $700,000 of CIP funding is necessary to complete all the proposed projects.

- Funding provided for previously frozen General Services Commissioner position.

- Budget for Building Maintenance combined into one section for FY22 as opposed to being separated out by facility.

General Services

Personnel Changes

- Parks requests a Technical Specialist position to be funded in Parks and Recreation Administration budget in the amount of $63,818.
  - As all Parks activities pick up there is a need for continuous support for the infrastructure and better working of existing systems.
  - IT requested to abolish the IT Specialist Position to create another needed position, the funding is no longer in the IT budget.
  - The position would be funded in the Parks & Recreation Administration Budget.
  - IT and Parks would work together to hire and train the position.

Capital Projects

Capital Project	Cost	Funding Source	3rd Party Estimate	Mayor's Proposed Budget	Funding Gap
Family Care Center Roof – 10 year restoration	*Funding gap exists*		$1,136,000	$890,000	$246,000
Government Center Annex & Police HQ Roof – 10 year restoration	*Funding gap exists*		$678,000	$510,000	$168,000
Police West Roll Call - envelope project	*Funding gap exists*		$1,173,000	$935,000	$238,000
Fleet Management Heavy Lot Concrete Replacement	$277,750	$82,500 in Bond Fund; $165, in Urban Services Fund; $30,250 in Sanitary Sewer Fund			

Capital Projects

Capital Project	Cost	Funding Source
Fleet Management Bays Ventilation	$80,8000	Prefunded through an FY21 Reallocation
General Vehicle Replacement	$2,000,000	Bonding Fund
Street Sweeper	$300,000	Urban Services Fund
Refuse Truck Replacements	$3,500,000	Urban Services Fund
Various Non-General Truck and Equipment Replacements	$1,700,000	$1,000,000, Urban Services Fund; $700,000 Sanitary Sewer Fund
Waste Management Roof Replacement	$175,000	Urban Services Fund
Waste Management HVAC Replacement	$190,000	Urban Services Fund

Capital Projects

Capital Project	Cost	Funding Source
Waste Management Exterior Repairs	$60,000	Urban Services Fund
Recycling Center Roof Restoration	$300,000	Urban Services Fund
Bleacher Replacement	$110,000	Bond Fund
Woodland Restrooms	$375,000	ARPA Fund
Northeastern Playground	$250,000	ARPA Fund
ADA Improvements	$125,000	ARPA Fund
Gardenside Playground	$150,000	ARPA Fund
Raven Run Prather House Roof	$50,000	ARPA Fund
Mary Todd Basketball Court	$118,000	ARPA Fund
Southland Parking Lot Repair	$100,000	ARPA Fund

Capital Projects

Capital Project	Cost	Funding Source
River Hill Sports Courts	$165,000	ARPA Fund
Shillito Parking Lot Construction	$400,000	ARPA Fund
Lakeside Irrigation Replacement	$1,300,000	ARPA Fund
Douglass Pool Slide	$175,000	ARPA Fund
Ecton Concession/Restroom Building	$300,000	ARPA Fund
Meadowthorpe Park Roof	$80,000	ARPA Fund
Masterson Station Park Playground	$150,000	ARPA Fund
Buckhorn Park Phase II	$45,000	ARPA Fund
Berry Hill Park Basketball Court	$175,000	ARPA Fund
Dogwood Park Basketball Court	$95,000	ARPA Fund

Capital Projects

Capital Project	Cost	Funding Source
Pine Meadows Playground and Improvements	$150,000	ARPA Fund
Southend Park	$200,000	Allocated as grant match towards the full project cost
Jacobson Park Right-of-Way Barrier		Funded through an FY21 Reallocation

General Services

Link Recommendations

- The link recommends funding $63,818 for a Technical Specialist within General Services/Parks and Recreation from the General Fund.

- The link recommends funding $510,000 from the Bond Fund for from for the Family Care Center Roof and Police West Roll Call Envelope within General Services/Facilities and Fleet in order to fully fund those projects.

- The link recommends funding $678,000 from the ARPA Fund for the Government Center Annex & Police HQ within General Services/Facilities and Fleet.

- The link recommends $40,000,000 ($20,000,000 in FY22 and $20,000,000 in FY23) to be funded through the ARPA Fund for a Sports Complex Center within the Parks and Recreation Department.

Chief Administrative Officer (cont.)

Highlights

- Funding for a new Grants Manager Senior position, which 50% of the position cost will be grant funded.
- Funding for one new Affordable Housing Analyst position in the Affordable Housing Fund, which 50% of the positon cost will be grant funded.
- Increased the Affordable Housing contribution to $3M using the American Rescue Plan Act (ARPA) funds for FY22.
- The Neighborhood Action Match Grant program has been increased to $100,000 for FY22.
- Allocation of $750,000 for Homelessness initiatives has been funded through the American Rescue Plan Act (ARPA) Fund for FY22.

Chief Administrative Officer (cont.)

Link Recommendations

- The link recommends acceptance of the Mayor’s Proposed Budget for FY22.

Social Services

Highlights

- Placeholder in the MPB for the combined Community Based Initiatives and the Overnight Emergency Shelter components of ESR for $3,664,797 is prefunded for FY22 through the General Fund. 60% for Community Based Initiatives, to be administered by Social Services, and 40% for Overnight Emergency Shelter to be administered by OHPI.

- Funding provided through the American Rescue Plan Act (ARPA) to continue the Recovery Supportive Living Assistance program.

- Funding provided for site visit associated with reaccreditation of the Social Service Department.

- Funding provided for full senior center operations for FY22.

- Funding for the toddler playground repair is being provided through a reallocation of FY21 funds.

- Summer Youth Employment program is funded for the program to resume in the summer of calendar year 2022.

Social Services

Link Recommendations

- The link recommends acceptance of the Mayor's Proposed Budget for FY22.

Partner Agencies – Hope Center

Highlights

- The Hope Center has seen a reduction in persons served each year, with a 53% decrease in persons served since 2016, as reported to OHPI.

Calendar Year	Total Unique Persons Served
2016	2,209
2017	2,024
2018	1,825
2019	1,782
2020	1,035

Link Recommendations

- The Link recommends acceptance of the Mayor's Proposed Budget for FY22; $775,000 from the ARPA Fund.

Partner Agencies – Carnegie Center

Link Recommendations

- The Link recommends acceptance of the Mayor’s Proposed Budget for FY22.

Partner Agencies – Explorium

Link Recommendations

- The link recommends acceptance of the Mayor’s Proposed Budget for FY22 for The Explorium of Lexington; $125,000, from the ARPA Fund.
- After review of the Explorium’s financial model we have found our partnership not to be fiscally sustainable and propose ending it going forward and urge the Explorium, as they transition to new sources of revenue, to apply for funding through future avenues.
- The link recommends placing into the General Government & Social Services Committee the item of Children’s Educational Resources in Lexington.

Link Recommendations Recap

- The link recommends funding $510,000 from the Bond Fund for from for the Family Care Center Roof and Police West Roll Call Envelope within General Services/Facilities and Fleet in order to fully fund those projects.

- The link recommends funding $678,000 from the ARPA Fund for the Government Center Annex & Police HQ within General Services/Facilities and Fleet.

- The link recommends $40,000,000 ($20,000,000 in FY22 and $20,000,000 in FY23) to be funded through the ARPA Fund for a Sports Complex Center within the Parks and Recreation Department.

- The link recommends accepting the MPB for FY22 for The Explorium of Lexington; $125,000, from the ARPA Fund. After review of the Explorium's financial model we have found our partnership not to be fiscally sustainable and propose ending it going forward and urge the Explorium, as they transition to new sources of revenue, to apply for funding through future avenues. The link recommend placing into the General Government & Social Services Committee the item of Children's Educational Resources in Lexington.

- The link recommends funding $63,818 for a Technical Specialist within General Services/Parks and Recreation from the General Fund.

Questions?

General Government

FY22 Link Report Out

Budget Committee of the Whole (COW)

May 25, 2021

Councilmember Josh McCurn (Chair)

Councilmember Richard Moloney

Councilmember Liz Sheehan

Office of the
Urban County Council

Link Agenda

- **Constitutional Offices**
  - Circuit Judges/Friend of the Court
  - Commonwealth Attorney
  - Coroner
  - County Attorney
  - County Clerk
  - County Judge Executive
  - Property Valuation Administrator
- **Council Clerk**
- **Council Office**
  - Citizen's Advocate
- **Information Technology**
  - Chief Information Officer (CIO)
  - Computer Services
  - Enterprise Solutions
- **Internal Audit**
- **Law**
- **Mayor's Office**
- **Human Rights Commission**

General Fund Overview

Department/Division/Office	FY21 Amended	FY22 MPB	Variance
Constitutional Offices	$4,051,658	$4,095,888	1%
Council Clerk	$511,968	$519,775	2%
Council Office	$3,003,886	$3,112,889	4%
Information Technology	$9,590,225	$10,245,809	7%
Internal Audit	$638,216	$663,752	4%
Law	$2,429,312	$2,346,642	-3%
Mayor's Office	$2,014,951	$2,438,592	21%
Total	$22,240,216	$23,423,347	5%

Circuit Judges/Friend of the Court

	FY21 Amended	FY22 MPB	Variance
Personnel	$439,372	$462,763	5%
Operating	$13,111	$13,082	0%
Total	**$452,483**	**$475,845**	

Recommendation: Accept MPB

Commonwealth Attorney

	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$254,275	$261,928	3%
Total	**$254,275**	**$261,928**	

Recommendation:
Accept MPB

Highlights:

- Budget award has decreased over the years. Additional funding sought for Crime Victim Advocate (federal VOCA Grant). Parking, rent, and utilities were added to state Unified Prosecutorial System budget. Continual decreases will result in most likely the cutting a crime victim advocate. The loss will impact their ability to work with crime victims, and other community partners, including the Lexington Police Department. It will also result in increased case loads per advocate.

Coroner

	FY21 Amended	FY22 MPB	Variance
Personnel	$890,215	$960,714	8%
Operating	$287,644	$301,037	5%
Total	**$1,177,860**	**$1,261,751**	

Capital:

- **$50,000** for new truck/SUV

Recommendation:
Accept MPB

Highlights:

- Additional Deputy Coroner position allotted in FY19 was of great benefit during COVID
- Requested continuance from FY20 - FY21 hurt operations because caseload increased by 223 cases, from 759 in CY 2019 to 982 in CY 2020 (Increase attributed to COVID and overdoses)
- Additional Deputy will be requested next FY should the number of cases stay elevated

County Attorney

	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$1,041,881	$1,041,842	0%
Total	**$1,041,881**	**$1,041,842**	

Recommendation:
Accept MPB

Highlights:

- LFUCG-funded employees have never received a raise from the LFUCG. Would like to see this considered in future budgets.
- Tax appeal and victim advocacy became top priorities during COVID

County Clerk

	FY21 Amended	FY22 MPB	Variance
Personnel	$413,619	$353,823	-14%
Operating	$372,023	$360,564	-3%
Total	**$785,642**	**$714,387**	

Recommendation:
Accept MPB

Highlights:

- At the end of FY20, the Board of Election employee retired. Replaced with a County Clerk employee instead of a Board of Election hire. Position removed from budget.

County Judge Executive

	FY21 Amended	FY22 MPB	Variance
Personnel	$17,702	$18,320	3%
Operating	$1,100	$1,100	0%
Total	**$18,802**	**$19,420**	

Recommendation: Accept MPB

Property Value Administrator

1101 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$320,715	$320,715	
Total	**$320,715**	**$320,715**	

Urban Services	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$186.335	$186,335	
Total	**$189,335**	**$186,335**	

Recommendation: Accept MPB

Highlights:

- COVID Impact: Substantial amount of unbudgeted appropriations to facilitate staff working remotely. This includes additional laptop and tablet computers, VPN network functionality to allow remote access to the servers, a new telephone system to allow calls to be forwarded off site, and the software development necessary for the online protest portal.

Council Office

	FY21 Amended	FY22 MPB	Variance
Personnel	$2,664,681	$2,774,207	4%
Operating	$309,205	$338,682	10%
Transfers	$30,000	-	
Total	**$3,003,886**	**$3,112,889**	

Citizen's Advocate

	FY21 Amended	FY22 MPB	Variance
Personnel	$34,891	$35,070	.5%
Operating	$4,150	$2,000	-52%
Total	**$39,041**	**$37,070**	

Recommendation:

- Increase the Citizen's Advocate position from 20 hours to 25 hours resulting in an increase of $24,000 annually.
- Funding through NDF account ($1600 per Councilmember)

Council Clerk

	FY21 Amended	FY22 MPB	Variance
Personnel	$373,131	$391,689	5%
Operating	$138,837	$128,086	-8%
Total	**$511,968**	**$519,775**	

Recommendation:
Accept MPB

Highlights:

- Operating costs decreased - particularly for publishing. Recent bill passed allows for alternate form of public announcements and notices.
- As amounts of records are transitioned to online access in the future, this would eventually involve budgeting for such platforms.

Chief Information Officer (CIO)

1101 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	$528,778	$507,467	-4%
Operating	$560,324	$563,589	1%
Total	**$1,089,102**	**$1,071,056**	

Urban Services	FY21 Amended	FY22 MPB	Variance
Personnel			
Operating	$200,000	$200,000	0%
Total	**$200,000**	**$200,000**	

Personnel Changes:

- Administrative Officer - $91,513.63: General Fund
- Position replaces Administrative Officer Sr. position, currently unfunded.
- Manage, track and control spending for the department's budgets. Manage compliance for information security. Manage/ control IT spending and ensure that all IT projects/initiatives are compliant with state and local laws, audits, etc.

Recommendation: Accept MPB

CIO - continued

Highlights:

- IT managed to deploy a full work-from-home infrastructure within the first few weeks of the pandemic.

- Had to procure laptops, cameras, mobile hotspots, microphones and any other equipment needed. It also meant that we had to ensure that there was enough internet capacity for the remote staff to conduct their work.

Capital:

- Critical Phone Upgrades
  - $374,996 in Bond Fund

Recommendation: Accept MPB

Computer Services

1101 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	$3,098,190	$3,172,118	2%
Operating	$4,241,241	$4,800,172	13%
Total	**$7,339,430**	**$7,972,290**	

Urban Services	FY21 Amended	FY22 MPB	Variance
Personnel	$198,840	$211,050	6%
Operating	$819,848	$850,379	4%
Total	**$1,018,687**	**$1,061,429**	

Sanitary Sewer	FY21 Amended	FY22 MPB	Variance
Personnel	$202,560	$219,075	8%
Operating	$530,151	$576,279	9%
Total	**$732,711**	**$795,354**	

WQ Mngmt	FY21 Amended	FY22 MPB	Variance
Personnel	$76,015	$80,943	6.5%
Operating	$224,621	$248,741	11%
Total	**$300,636**	**$329,684**	

Computer Services - continued

Landfill Fund	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$102,165	$105,165	3%
Total	**$102,165**	**$105,165**	

ROW Fund	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$79,746	$85,441	7%
Total	**$79,746**	**$85,441**	

E-911 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	-	-	
Operating	$2,100	$2,100	0%
Total	**$2,100**	**$2,100**	

Highlights:

- Vacant position of Technical Specialist abolished to help offset the cost of funding of the Administrative Officer position in the CIO.

Recommendation: Accept MPB

Enterprise Solutions

1101 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	$1,104,694	$1,104,550	0%
Operating	$56,999	$97,913	72%
Total	**$1,161,693**	**$1,202,463**	

Urban Services	FY21 Amended	FY22 MPB	Variance
Personnel	-	$87,093	
Operating	$6,300	-	
Total	**$6,300**	**$87,093**	

Sanitary Sewer	FY21 Amended	FY22 MPB	Variance
Personnel	-	$62,209	
Operating	$4,500	-	
Total	**$4,500**	**$795,354**	

WQ Mngmt	FY21 Amended	FY22 MPB	Variance
Personnel	-	$37,326	
Operating	$2,700	-	
Total	**$300,636**	**$329,684**	

Enterprise Solutions - continued

Highlights:

- IT Business Relationship Manager position has been moved from the Office of Information Technology
- Personnel is now allocated across funds to match the PeopleSoft operating allocation
- Migrated the PeopleSoft application to an updated Oracle Cloud Infrastructure platform.

Recommendation: Accept MPB

Internal Audit

	FY21 Amended	FY22 MPB	Variance
Personnel	$591,191	$619,852	5%
Operating	$47,025	$43,900	-7%
Total	**$638,216**	**$663,752**	

Recommendation: Accept MPB

Law

1101 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	$1,920,528	$1,866,504	-3%
Operating	$508,783	$480,138	-6%
Total	**$2,429,312**	**$2,346,642**	

Urban Services	FY21 Amended	FY22 MPB	Variance
Personnel	$16,497	$86,964	427%
Operating	-	-	
Total	**$16,497**	**$86,964**	

Sanitary Sewer	FY21 Amended	FY22 MPB	Variance
Personnel	$98,415	$152,187	55%
Operating	$3,150	$3,150	0%
Total	**$101,565**	**$155,337**	

WQ Mngmt	FY21 Amended	FY22 MPB	Variance
Personnel	$123,396	$108,705	-12%
Operating	-	-	
Total	**$123,396**	**$108,705**	

Law - continued

Landfill Fund	FY21 Amended	FY22 MPB	Variance
Personnel	$26,008	$65,223	150%
Operating	$4,950	$4,950	0%
Total	**$30,958**	**$70,173**	

E-911 Fund	FY21 Amended	FY22 MPB	Variance
Personnel	-	$21,741	
Operating	-	-	
Total		**$21,741**	

Prop Casualty	FY21 Amended	FY22 MPB	Variance
Personnel	-	$115,148	
Operating	$13,517,209	$13,564,932	0%
Total	**$13,517,209**	**$13,680,080**	

Personnel Changes:

- Attorney Senior - $115, 177.76
- Funding Source: Property Casualty Claims (Self Insurance Fund) (Fund 6021)
- This position will allow the department to meet the increasing demands

Recommendation: Accept MPB

Mayor’s Office

	FY21 Amended	FY22 MPB	Variance
Personnel	$1,707,345	$2,067,452	21%
Operating	$307,606	$371,140	21%
Total	**$2,014,951**	**$2,438,592**	

Recommendation:
Accept MPB

Highlights:

- New position of Administrative Aide to Mayor Senior position funded to staff the Mayor's Commission on Racial Justice and Equality.
- Funding provided for the Veteran's Hall of Fame and also for the Pride Community Services Organization.
- Increased focused on the arts with funding for a public art master plan, lunch with the arts and programming of Town Branch Commons.

Human Right's Commission

1101 Fund	FY21 Amended
	$205,725
Total	**$205,725**

US Dept Treasury (ARP)	FY22 MPB
	$205,730
Total	**$205,730**

Highlights:

- Requested additional funding to budget link for Community Relations Coordinator, ADA violations, staff raises, Conversion Therapy investigations, and second investigator position.
- FY22 funding to come from ARP in FY22 MPB

Recommendations:

- Accept MPB
- Discuss additional one-time funds to HRC with ARP funds at Council Retreat

Recommendations

1. Adopt the FY22 MPB for Constitutional Offices
2. Adopt the FY22 MPB for Council Clerk
3. Council Office
   - Recommend increasing the Citizen's Advocate position from 20 hours to 25 hours resulting in an increase of $24,000 annually
   - Recommend funding from Council NDF account ($1600.00/CM)
4. Adopt the FY22 MPB for Information Technology
5. Adopt the Fy22 MPB for Internal Audit
6. Adopt the FY22 MPB for Law
7. Adopt the FY22 MPB for Mayor's Office
8. Human Right's Commission
   - Adopt the FY22 MPB
   - Recommend discussing additional one-time funding with ARP funds at Council Budget Retreat

Questions?

Finance, Economic Development, and Planning

FY22 Link Report Out

Budget Committee of the Whole (COW)

May 25, 2021

Vice Mayor Steve Kay
Councilmember Susan Lamb
Councilmember Preston Worley- Chair

Link Agenda

Chief Development Officer

- Economic Development Office
- Bluegrass Farm to Table
- Industrial Authority

Department of Finance

- Commissioner of Finance
- Accounting
- Budgeting
- Purchasing
- Revenue

Planning Division

Chief Development Office

Description

Management and oversight of the economic development and planning efforts for LFUCG.

Mission

Create economic growth for Lexington.

Significant Budget Changes/Highlights

- $500,000 for Jobs Fund Transfer prefunded by a reallocation of FY21 funds.
- $200,000 for Workforce Development Grants funded by the American Rescue Plan Act.
- Funding for a study on workforce sectors and workforce strategy development.

Capital Projects

n/a

Accomplishments

- Began the master planning for the Industrial Authority property at Coldstream Research Campus.

- Initial phase of Ag-Tech study was completed in partnership with the University of Kentucky, Alltech and Kentucky Department of Agriculture to develop a plan to recruit and retain more ag-tech business.

- Workforce grant program continued training efforts with partner organizations.

- Creation of the Lexington One-Stop Shop to assist with the job creation and development process. • Implemented the Council approved small business economic stimulus program for COVID impacted businesses

Chief Development Office Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 545,680	$ 543,222	$ 352,129	$ 554,482	$ 569,947
Operating	$ 50,043	$ 141,615	$ 7,946	$ 211,204	$ 205,252
Transfers	$ 130,000	$ 2,630,000	$ -	$ 630,000	$ (70,000)
Total	$ 725,723	$ 3,314,836	$ 360,076	$ 1,395,686	$ 705,199

Industrial Revenue Bond Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Transfers	$ 70,000	$ 70,000	$ -	$ 70,000	$ 70,000
Total	$ 70,000	$ 70,000	$ -	$ 70,000	$ 70,000

Lexington Economic Dev. Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Operating	$ 102,500	$ 2,700,000	$ 2,554,930	$ 700,000	$ 500,000
Total	$ 102,500	$ 2,700,000	$ 2,554,930	$ 700,000	$ 500,000

US Dept of Treasury Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Operating	$ -	$ -	$ -	$ -	$ 200,000
Total	$ -	$ -	$ -	$ -	$ 200,000

Budgeted Positions

Title	Grade	FY21	FY22	Difference
Administrative Officer Sr	526	2	2	0
Chief Development Officer	536	1	1	0
Workforce Development Mgr	520	1	1	0
Total Positions		4	4	0

Finance Administration

Description

The Finance Commissioner's Office leads the issuance of debt for capital projects, manages relationships with financial institutions, invests government funds, manages financial resources, produces timely and accurate financial reports, and houses and manages the financial components of economic development financing programs after their implementation. The division also leads all compliance requirements related to treasury management, financial transactions, economic development filings, and debt disclosures.

Mission

The Finance Commissioner's Office is dedicated to managing financial operations, recommending and implementing sound fiscal policies, safeguarding of funds and assets, and data forecasting to enhance decision-making.

Significant Budget Changes/Highlights

- Slight increase in operating to cover the increased costs associated with bank fees.

Capital Projects

n/a

Accomplishments

- Received LFUCG's first Award for Outstanding Achievement in Popular Financial Reporting from the Government Finance Officers Association.

- Issued a combined $6.8 million in debt for FY2021, including sewer revenue bonding.

- Refinanced $49.3 million in existing General Obligation debt to create overall savings for LFUCG's General Fund of an estimated $4.7 million over 15 years.

Finance Administration Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 592,419	$ 574,655	$ 351,898	$ 593,689	$ 609,766
Operating	$ 200,005	$ 230,303	$ 174,326	$ 261,468	$ 260,416
Transfers	$ 34,450	$ 38,400	$ 18,312	$ 30,000	$ 30,000
Total	$ 826,874	$ 843,358	$ 544,536	$ 885,157	$ 900,182

Budgeted Positions

Title	Grade	FY21	FY22	Difference
Administrative Officer Sr	526	1	1	0
Administrative Specialist Sr	516	3	3	0
Commissioner Of Finance	536	1	1	0
Finance & Investment Analyst	521	1	1	0
Financial Mgmt Administrator	525	1	1	0
Total Positions		7	7	0

Division of Budgeting

Description

The Division of Budgeting prepares annual operating and capital improvement budgets, provides periodic reviews of various budgets, conducts budget studies and prepares long-range budget forecasts. The division also prepares and administers all official forms for gathering budgetary data and funding requests during the annual budget preparation and through the final printing, as well as for subsequent amendments to any division's budget.

Mission

The Division of Budgeting strives to help decision makers make informed choices about the provision of services and capital assets; and to promote the cost-effective operation of all city programs.

Significant Budget Changes/Highlights

- Abolishing the previously frozen Administrative Specialist position and funding a new Senior Budget Analyst that is allocated accross funds.

Capital Projects

n/a

Accomplishments

- Successfully completed the Division Summary Budget Book.

- Managed budgets in order to stay in the black for FY20 despite the pandemic.

Division of Budgeting Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 487,530	$ 476,408	$ 302,894	$ 508,290	$ 521,710
Operating	$ 23,100	$ 25,031	$ (29)	$ 20,138	$ 17,322
Total	$ 510,630	$ 501,439	$ 302,865	$ 528,428	$ 539,032

Urban Services Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ -	$ -	$ -	$ 15,248	$ 15,248
Total	$ -	$ -	$ -	$ 15,248	$ 15,248

Sanitary Sewer Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ -	$ -	$ -	$ 22,872	$ 22,872
Total	$ -	$ -	$ -	$ 22,872	$ 22,872

Water Quality Management Fu	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ -	$ -	$ -	$ 15,248	$ 15,248
Total	$ -	$ -	$ -	$ 15,248	$ 15,248

Budgeted Positions

Title	Grade	FY21	FY22	Difference
Budget Analyst	519	2	2	0
Budget Officer Senior	527	1	1	0
Director Budgeting	532	1	1	0
Senior Budget Analyst	522	1	2	1
Total Positions		**5**	**6**	**1**

Division of Accounting

Description
Division of Accounting - financial reporting, payroll processing, vendor payments, grants accounting, general accounting, bank reconciliation.

Mission
Accounting is responsible for the general accounting system, processing payroll, preparing budget reports, as well as paying all invoices.

Significant Budget Changes/Highlights
- Slight increase in professional services to cover implementation of new GASB lease standard.

Capital Projects
n/a

Accomplishments
UFIR, CAFR, SGL AUDITS completed and audit work scheduled even while in shutdown, carried out payrolls and vendor payments even while in shut down, grants billing complete, sick checks, worked with budgeting through out fiscal year to address challenges, risk master upgrade complete, excel add-in implemented, no delays in meeting deadlines even with pandemic.

Division of Accounting Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 1,512,413	$ 1,487,467	$ 929,898	$ 1,534,310	$ 1,556,321
Operating	$ 64,463	$ 62,220	$ 21,351	$ 67,495	$ 63,803
Total	$ 1,576,876	$ 1,549,686	$ 951,249	$ 1,601,805	$ 1,620,124

Police And Fire Retirement Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 58,476	$ -	$ -	$ -	$ -
Total	$ 58,476	$ -	$ -	$ -	$ -

Budgeted Positions

Title	Grade	FY21	FY22	Difference
Accountant	516	3	3	0
Accountant Sr	520	3	3	0
Accounts Payable Supervisor	525	1	1	0
Administrative Specialist	513	2	2	0
Administrative Specialist Sr	516	1	1	0
Clerical Assistant Sr	507	2	2	0
Director Accounting	532	1	1	0
Payroll Analyst	520	2	2	0
Payroll Manager	525	1	1	0
Risk Mgmt Accountant	518	1	1	0
Staff Assistant Sr	510	2	2	0
Total Positions		**19**	**19**	**0**

Division of Revenue

Description

The Division of Revenue is responsible for the preparing the annual revenue budget for multiple accounts and funds as well as recording of revenue and administering the occupational license fee program, performing the billing and collections for utility billing (LEXServ billing) and administering the EMS billing program. The revenues are: Occupational License fee program on wages and net profits, Landfill User Fees, Insurance Premiums Tax and Franchise Fees, LEXServ - Water Quality and Sanitary Sewer Fees, EMS fees and transient room tax collection.

Mission

The mission of the LFUCG Division of Revenue is to provide courteous, accurate, and efficient services for the benefit of LFUCG and its citizens by processing and depositing all revenues in a timely manner and administering the occupational license fee and LEXServ Programs fairly and impartially.

Significant Budget Changes/Highlights

• Slight increase in professional services to cover contractual increases.

• Previously frozen Staff Assistant Senior position is being filled in FY21 and is funded in FY22 also.

Capital Projects

Federal Tax Information Management System Software ($150,000 in Bond Fund)

Accomplishments

• Compliance has generated over $500,000 in occupational license fee collections in 6 months.

•The staff in that area completed 393 more account audits in 6 months than 12 months of the prior fiscal year.

• Lexserv is finalizing a payment processor transition to improve efficiency.

•Over 2,000 new accounts have been put on the system this fiscal year due to businesses opening and previously operating businesses being identified and registered.

Division of Revenue Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 1,392,841	$ 1,385,714	$ 901,331	$ 1,456,623	$ 1,494,758
Operating	$ 622,567	$ 680,782	$ 303,798	$ 681,271	$ 677,399
Total	$ 2,015,408	$ 2,066,496	$ 1,205,129	$ 2,137,894	$ 2,172,157

2022 Bond Projects	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Capital	$ -	$ -	$ -	$ 150,000	$ 150,000
Total	$ -	$ -	$ -	$ 150,000	$ 150,000

Sanitary Sewer Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 510,323	$ 499,121	$ 310,921	$ 503,111	$ 516,620
Operating	$ 1,091,355	$ 1,762,347	$ 576,461	$ 1,768,538	$ 1,765,394
Capital	$ 12,195	$ -	$ 5,827	$ -	$ -
Total	$ 1,613,874	$ 2,261,467	$ 893,210	$ 2,271,649	$ 2,282,014

Water Quality Management Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 225,633	$ 230,746	$ 136,798	$ 231,078	$ 237,395
Operating	$ 335,767	$ 511,723	$ (78,153)	$ 511,028	$ 510,564
Capital	$ 6,213	$ -	$ 2,969	$ -	$ -
Total	$ 567,613	$ 742,469	$ 61,614	$ 742,106	$ 747,959

Landfill Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 167,052	$ 171,380	$ 101,557	$ 171,283	$ 175,966
Operating	$ 266,042	$ 412,872	$ 177,902	$ 411,988	$ 411,988
Capital	$ 4,602	$ -	$ 2,199	$ -	$ -
Total	$ 437,696	$ 584,252	$ 281,658	$ 583,271	$ 587,954

Central Purchasing

Description
Central Purchasing procures goods and services for the City of Lexington while providing the best value for the citizens of our community.

• Preparation of request for bid, proposal and quote documents.

• Administration of bid, proposal and quote processes.

• Organization of selection committee meetings for proposals and coordinating the selection process.

• Assisting the requesting divisions or departments with contract negotiations.

• Assisting vendors with bid, proposal and quote submissions.

• Resolving problems relating to vendor performance and quality.

•Monitoring and approving purchase orders while adhering to LFUCG purchasing guidelines and regulations.

•Acting as the liaison for minority and women owned businesses to increase their participation level to at least 10% of LFUCG spend and to at least 3% for veteran owned small businesses.

• Manage divisional level payment issues.

Mission
Providing a competitive and inclusive procurement environment for all businesses in order to deliver goods and services to the divisions of government in a timely manner while striving for the highest level of customer satisfaction.

Significant Budget Changes/Highlights
• Abolishing vacant position of Staff Assistant Senior.

Capital Projects
n/a

Accomplishments
The Division successfully transitioned all of our bidding activities to 100% online on an extremely shortened timeline due to the pandemic. Despite the remote work environment and reduction of 1 staff member, reduced rebid number and maintained FY20 bid/RFP throughput. Released disparity study RFP to help guide future minority business program decisions.

Central Purchasing Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 538,971	$ 536,322	$ 335,567	$ 430,395	$ 441,897
Operating	$ 69,372	$ 85,506	$ 59,720	$ 90,537	$ 87,565
Capital	$ 547	$ -	$ -	$ -	$ -
Total	$ 608,890	$ 621,829	$ 395,287	$ 520,932	$ 529,462

Urban Services Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 23,627	$ 22,236	$ 14,753	$ 46,951	$ 48,276
Operating	$ -	$ 4,230	$ 2,791	$ 3,620	$ 3,620
Total	$ 23,627	$ 26,466	$ 17,544	$ 50,571	$ 51,896

Sanitary Sewer Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 115,856	$ 106,363	$ 70,346	$ 132,777	$ 136,510
Operating	$ 1,154	$ 3,444	$ 1,890	$ 3,164	$ 3,012
Total	$ 117,011	$ 109,807	$ 72,236	$ 135,941	$ 139,522

Water Quality Management Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 23,597	$ 22,236	$ 14,742	$ 46,951	$ 48,276
Operating	$ -	$ 1,820	$ 1,201	$ 1,550	$ 1,550
Total	$ 23,597	$ 24,056	$ 15,943	$ 48,501	$ 49,826

Division of Planning

Description

The Division of Planning is responsible for preparing, updating, and implementing the Comprehensive Plan and the Metropolitan Transportation Plan as well as review of development applications and field enforcement of the Zoning Ordinance. The Division of Planning provides professional land use and transportation planning and staff services to the Planning Commission, the Board of Adjustment, the Transportation Policy Committee of the Lexington Area MPO, and several other Boards and Commissions of the Urban County Government. Throughout all planning processes, the Division engages and responds to the residents and citizens of Fayette County and the region.

Mission

The Division of Planning's mission is to improve the quality of life for all residents by ensuring Lexington's growth is equitable and sustainable while providing strong stewardship of resources through rigorous community-based planning, public participation and education.

Significant Budget Changes/Highlights

No significant changes for FY22.

Capital Projects

n/a

Accomplishments

• Launch of comprehensive plan website ImagineLexington.com.

• Adoption of text amendment to increase housing options by increasing floor area ratio limits to address missing middle and affordable housing needs.

• Adoption of text amendment to reduce parking requirements as an incentive for affordable housing developments.

• Initiated text amendment to modernize all parking requirements in accordance with national trends and local needs.

Division of Planning Budget Summary

Budget Summary

General Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 2,315,566	$ 2,127,033	$ 1,289,787	$ 2,171,019	$ 2,158,356
Operating	$ 305,631	$ 297,177	$ 30,620	$ 362,058	$ 351,130
Total	$ 2,621,197	$ 2,424,210	$ 1,320,407	$ 2,533,077	$ 2,509,486

Miscellaneous Special Revenue Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Operating	$ 5,000	$ -	$ 7,500	$ 13,600	$ 13,600
Total	$ 5,000	$ -	$ 7,500	$ 13,600	$ 13,600

Sanitary Sewer Fund	FY20 Actual	FY21 Adopted	FY21 YTD Actual	FY22 Request	FY22 MPB
Personnel	$ 46,345	$ 45,928	$ 28,550	$ 46,858	$ 48,176
Total	$ 46,345	$ 45,928	$ 28,550	$ 46,858	$ 48,176

Budgeted Positions

Title	Grade	FY21	FY22	Difference
Administrative Officer	523	2	2	0
Administrative Specialist	513	5	5	0
Administrative Specialist Prpl	518	1	1	0
Director Planning	533	1	1	0
Planner	517	4	4	0
Planner Sr	521	11	11	0
Planning Manager	526	3	3	0
Planning Tech	514	1	1	0
Staff Assistant	508	1	1	0
Staff Assistant Sr	510	1	1	0
Zoning Enforcement Officer	516	3	3	0
Zoning Enforcement Officer Sr	519	1	1	0
Total Positions		**34**	**34**	**0**

Recommendations

1. This Link will make a motion to refer the issue of *how to best use work space in the Government Center, to make sure that those who must work on site can properly social distance due to COVID-19*, to the General Services Committee for review and further discussion.
2. This Link recommends the Council reestablish in the FY22 Budget an Administrative Officer Position in the Planning Services Section, by down-classifying an unfunded Planning Manager position in the Division of Planning, as described in Director Duncan's proposal (next slide)

Expanding Planning's Output through an Administrative Officer

Division of Planning Proposal for the FY 2022 Budget

April 28, 2021

The Division of Planning has lost two strategic leadership positions. In the absence of these two leadership positions, there is a shortage of higher-level skill and experience that is needed to further implement the Comprehensive Plan and address the myriad development applications that are processed by the Planning Services Section. We request that the longstanding Administrative Officer position in Planning Services that was eliminated in 2019 be reinstated by down-classifying the vacant Manager position that was not funded in 2020.

The Administrative Officer in the Planning Services Section will:

- Enable the Planning Services Manager to spend critical time working with officials and staff throughout the Government to implement the Comprehensive Plan for tasks that directly relate to the Zoning Ordinance and Subdivision Regulations. The Planning Services section will lead Plan implementation once the Long-Range section turns its full efforts to the 2023 Plan Update.
- Provide leadership in translating policy recommendations of current community planning efforts, such as Neighborhoods in Transition and the Strategic Growth Task Force, into regulation and action.
- Serve as a liaison between community work groups, task forces, and committees that make recommendations for Governmental action. This is an important relationship that expands the communication between staff and the community and enables citizen leaders to better understand the options for policy and regulation.
- Facilitate movement of applications through the development review process (zone changes, Development Plans, Conditional Uses, cell tower, Courthouse Area Design Review Board and Paris Pike Overlay applications, and BOAR appeals). Faster processing of applications enables developers to start on-the-ground work sooner.
- Lead the Subdivision and Development Plan review and coordination process, including overseeing Planning Commission and Board of Adjustment agendas, meeting minutes, and Plan certification.
- Advise and assist the Planning Services Manager in prioritizing tasks and developing work programs.
- Stand in for the Planning Services Manager in her absence and when she is needed in two places.

Restoring the Administrative Officer position to the Planning Services Section will expand the Government's ability to meet the Statutory and Ordinance requirements associated with Planning in Lexington. The AO will greatly enhance our ability to advance and deliver completed plans and projects, fulfilling the community's expectations related to implementing the Comprehensive Plan.

Questions?

Item #	Link/Council Member	Dept/Div	Dept ID	Sect	Acct	Description	General Fund 1101	FY2022 Bond Projects 2612	US Dept of Treasury/ARP 3230	Water Quality Management Fee 4051
1	Environmental Quality & Public Works	Urban Forestry	313201	3703	71299	Increase professional services for a Tree Canopy Study in FY22				75,000
						Decrease fund balance in Water Quality Management Fee				(75,000)
2	General Government	Citizen's Advocate	122001	0001	6xxxx	Increase the hours for the Citizen's Advocate position from 20 to 25 hours per week to be split equally across all 15 council members NDF accounts ($1,600 each)	24,000			
		Council Districts	121002	various	71214	Reduce each Council Member NDF funds budget by $1,600 to cover the increased funding needed for the Citizen's Advocate position	(24,000)			
3	General Government	Human Rights Commission	900402	0001	71101	Allocate $150,000 from American Rescue Plan funds to the Human Rights Commission			150,000	
4	CAO & Public Safety	Chief Administrative Officer	155001	0001	75106	Additional funding for efforts towards minority recruitment in the Dept. of Public Safety and other divisions	50,000			
5	CAO & Public Safety	Government Communications	160301	0001	75106	Funding Facebook expenses to post and promote job openings ($300/month)	3,600			
6	CAO & Public Safety	Government Communications	160301	0001	75106	Funding LinkedIn expenses to post and promote job openings ($1,000/month)	12,000			
7	CAO & Public Safety	Government Communications	160301	0001	75106	Funding a professional video production for promotional campaign	7,000			
8	CAO & Public Safety	Historic Preservation	160401	0001	6xxxx	Fund one position of Historic Preservation Specialist (will carry out the Federal 106 Review process)	66,734			
9	CAO & Public Safety	Human Resources	160503	1921	6xxxx	Fund one position of Human Resources Analyst (will serve in Employee Relations/training & Development Section)	63,445			
non-budgetary	CAO & Public Safety	Purchase Development Rights (PDR)				Examine ways to make the PDR Program more inclusive. **NO BUDGETARY IMPACT**				
non-budgetary	CAO & Public Safety	Community Corrections				request contract for roof replacement is detiled and contractor agrees to stay on-site through duration ofd roof replacement.repair. **NO BUDGETARY IMPACT**				
10	CAO & Public Safety	Fire & Emergency Services	505702	5712	95601	Fund the Cardiac Monitor Replacement Program	20,000			
11	CAO & Public Safety	Fire & Emergency Services	505702	5713	96957	Purchase one new ladder truck (increase bond package)		1,200,000		
						Debt service - ladder truck **(total for 6 months in FY2022, $135,600 annually starting FY2023)**	67,800			
12	CAO & Public Safety	Police	505501	5511	90511	New East Sector Facility (increase bond package)		3,000,000		
						Debt service - East Sector facility **(total for 6 months in FY2022, $339,000 annually starting FY2023)**	169,500			
13	General Services & Social Services	Facilities & Fleet	707201	0001	9xxxx	Allocate $250,000 for the Family Care center Roof to fully fund the project (increase bond package)		250,000		
						Debt service-Family Care Center Roof **(total for 6 months in FY2022, $28,250 annually starting in FY2023)**	14,125			

Item #	Link/Council Member	Dept/Div	Dept ID	Sect	Acct	Description	General Fund	FY2022 Bond Projects	US Dept of Treasury/ARP	Water Quality Management Fee
							1101	2612	3230	4051
14	General Services & Social Services	Facilities & Fleet	707201	0001	9xxxx	Allocate $260,000 for the Police West Roll Call Envelope to fully fund the project (increase bond package)		260,000		
						Debt service-Family Care Center Roof/Police West Roll Call Envelope **(total for 6 months in FY2022, $29,380 annually starting in FY2023)**	14,690			
15	General Services & Social Services	Facilities & Fleet	707201	0001	9xxxx	Allocate $678,000 from American Rescue Plan for the Government Center Annex & Police HQ			678,000	
16	General Services & Social Services	Parks & Recreation	707602	7221	71299	Allocate $40 million to Parks and Recreation for a sports complex (split between FY22 and FY23)			20,000,000	
17	General Services & Social Services	Parks & Recreation	707601	7211	6xxxx	Fund Technical Specialist position	63,818			
18	General Services & Social Services	Explorium	900607	0001	82101	Accept MPB for FY22 but end partnership going forward. After review of financial models, we found the partnership is not fiscally sustainable. **NO BUDGETARY IMPACT FOR FY2022**				
19	Budget, Finance & Economic Development	Planning	160701	0001	6xxxx	Reestablish Administrative Officer position in Planning Services.	91,490			
							644,201	4,710,000	20,828,000	-

Item #	Link/Council Member	Dept/Div	Dept ID	Sect	Acct	Description	General Fund 1101	Urban Services District Fund 1115	FY2022 Bond Projects 2612	US Dept of Treasury 3230
1	CM Kathy Plomin	Lex. History Museum	900703	0001	71101	To support the launch of their strategic plan and other initiatives				50,000
			141400	0001	44010	Reduce US Dept. of Treasury Grant Fund operating budget (these funds were set aside to purchase PPE equipment)				(50,000)
2	VM Steve Kay	Environmental Quality	313101	3101	6xxxx	Add a new position of Sustainability Coordinator, grade 523	91,500			
3	CM Whitney Baxter	Traffic Engineering	303602	3606	91614	To install 4 solar powered flashing pedestrian crossing signs to enhance pedestrian safety at Jessie Clark Middle School crosswalk on Clays Mill Road and Wellington Elementary crosswalk on Keithshire Way ($3,500 each)	14,000			
4	CM Whitney Baxter	Parks & Recreation	707602	7211	90319	To install 5 park benches for Shillito Park Walking Trail Enhancement ($2,000 each)	10,000			
5	CM James Brown	Chief Development Officer	136101	0001	75101	To pilot a more inclusive LFUCG CSA Program	30,000			
6	CM James Brown	Division of Engineering	303202	3223	91715	Fund a Shropshire Boulevard Infrastructure project by increasing the bond package			750,000	
			303202	3223	91715	Debt service - Shropshire Blvd. **(total for 6 months FY2022, $84,750 annually starting in FY2023)**	42,375			
7	CM Hannah LeGris	Environmental Services	313201	3095	71299	Allocate funding for a backyard composting pilot program (will cover 3 educational sessions, equipment and misc. expenses)		5,000		
			313201	3095	75101			4,000		
						Decrease proposed fund balance in fund 1115 (Urban Services District Fund) to cover backyard composting pilot program		(9,000)		
8	CM Hannah LeGris	Parks & Recreation	707602	7221	71299	To pre-fund a design study for Phoenix Park from budget stabilization or American Rescue Plan				150,000
							187,875	-	750,000	150,000

Item #	Link/Council Member	Description	Committee:
1	Environmental Quality & Public Works (F. Brown-chair)	Refer Article 18 of the Zoning Ordinance (Landscape and Land Use Buffers) for review of the Commercial Landscape Examiner position and ordinance enforcement	Environmental Quality & Public Works
2	General Services & Social Services (Ellinger-chair)	Refer the item of Children's Education Resources	General Government & Social Services
3	Budget, Finance & Economic Development (Worley-chair)	Refer the issue of how to best use work space in the Government Center, to mae sure those who must work on site can properly social distance due to COVID-19	General Government & Social Services