

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, January 25, 2022

3:00 PM

Virtual Meeting Packet

Council Chamber

Urban County Council Work Session

**Urban County Council
Schedule of Meetings
January 24, 2022 – January 31, 2022**

Monday, January 24

No Meetings

Tuesday, January 25

Budget, Finance & Economic Development Committee.....1:00 pm
Video Teleconference

Council Work Session.....3:00 pm
Video Teleconference

Wednesday, January 26

Commission for People with Disabilities.....11:00 am
Video Teleconference

Animal Care & Control Advisory Board.....1:00 pm
Video Teleconference

Transportation Policy Committee.....1:30 pm
Video Teleconference

Parks & Recreation Advisory Board.....4:00 pm
Video Teleconference

Thursday, January 27

Council Retreat.....1:00 pm
Senior Center – 195 Life Lane

Council Meeting.....6:00 pm
Video Teleconference

Friday, January 28

No Meetings

Monday, January 31

No Meetings

Lexington-Fayette Urban County Council
Work Session Agenda
January 25, 2022

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – Yes**
- III. Approval of Summary – Yes, p. 1-2**
 - a** Table of Motions: Council Work Session, January 18, 2022
- IV. Budget Amendments – Yes, p. 3-4**
- V. New Business – Yes, p. 5-14**
- VI. Continuing Business/ Presentations**
 - a** Summary: Budget, Finance & Economic Development Committee, November 30, 2021, p. 15-19
 - b** Presentation: FY2023 Council Budget Process; By: Stacey Maynard, Council Administrator, p. 20-25
 - c** Presentation: Central Bank Center; By: Mary Quinn Ramer, VisitLex, p. 26-34
- VII. Council Reports**
- VIII. Mayor's Report – Yes**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a** **0029-22** Authorization to execute a Host Agency Agreement between the National Council on Aging's Senior Community Service Employment Program and the Department of Social Services. This agreement will allow the Department of Social Services to participate collaboratively in with the National Council on Aging through implementation of the Senior Community Service Employment Program, with the provision of work placements for Seniors at no cost to LFUCG. (L0029-22) (Allen-Bryant) p. 5
- b** **0066-22** Authorization to execute a contract with Populus Technologies, Inc. to gather and analyze data from use of shared mobility vehicles (scooters) for multiple vendors. Funding provided by vendor license fees. (L0066-22) (Duncan/Atkins) p. 6
- c** **0067-22** Authorization to amend Contract #234-2019 with Wiser Strategies for outreach services for the UK Trunks C, D, and E Remedial Measures Plan (RMP) Projects, as the projects are now complete. The cost of the outreach work was estimated to be \$119,200, but the final cost of services totaled \$79,006.20. Upon approval by the Council, the purchase order for the additional work will be closed and savings of \$40,193.80 will be moved to other RMP projects. (L0067-22) (Carey/Albright) p. 7-8
- d** **0082-22** Authorization to execute a Sub-recipient Agreement awarding \$750,000 of Local Recovery Funds from the American Rescue Plan Act to the Lexington Housing Authority for FY 2022 for road construction and related infrastructure to facilitate construction of a child development center and affordable housing along Shropshire Avenue. Funds are budgeted. (L0082-22) (Lanter/Hamilton) p. 9
- e** **0083-22** Authorization to accept an award from the Kentucky Bicycle and Bikeway Commission's Paula Nye Memorial Bicyclist and Pedestrian Education Program in the amount of \$13,500 for establishment and operation of a city-managed bike library for use with a youth bike outreach program. No grant match required. (L0083-22) (Carey/Albright) p.10
- f** **0088-22** Authorization to execute a second amendment to an agreement with GreenHouse17's Emergency Shelter and Rapid Rehousing Programs to move Emergency Solutions Grant CARES Act funds from Rapid Rehousing to Shelter in the amount of \$61,042 and extend the period of performance to August 31, 2022. (L0088-22) (Lanter/Hamilton) p. 11
- g** **0089-22** Authorization to execute an amendment to an agreement with Lexington Rescue Mission, Inc. to move Emergency Solutions Grant CARES Act funds from Rapid Rehousing to Street Outreach Programming in the amount \$224,439 and to extend the period of performance to August 31, 2022. (L0089-22) (Lanter/Hamilton) p. 12

- h** **0090-22** Authorization to establish TAC Air as a Sole Source Vendor for purchase of Jet A Aviation Fuel for the Police Helicopter. The Jet A Aviation Fuel is only available at TAC Air located at the Blue Grass Airport. Funds are budgeted. (L0090-22) (Weathers/Armstrong) p. 13
- i** **0091-22** Authorization to execute an agreement and accept award of federal funding from the Federal Emergency Management Agency (FEMA) in the amount of \$88,229.25 from the Hazard Mitigation Grant Program and \$14,116.68 from the state to purchase a generator for the Lexington-Fayette Animal Care and Control Facility. Match in the amount of \$15,293.07 is required. Budget amendment in process. (L0091-22) (Dugger/Armstrong) p. 14

**URBAN COUNTY COUNCIL
WORK SESSION SUMMARY
& TABLE OF MOTIONS
January 18, 2022**

Mayor Gorton called the meeting to order at 3pm. All Council Members were present.

- I. Public Comment – Issues on Agenda
- II. Requested Rezoning/Docket Approval
- III. Approval of Summary

Motion by Plomin to approve the January 11, 2022 Work Session summary. Seconded by Ellinger. Motion passed without dissent.

- IV. Budget Amendments

- V. New Business

Motion by Ellinger to approve new business. Seconded by Kay. Motion passed without dissent with one no vote on item A. Moloney voted no on A.

- VI. Continuing Business/Presentations

Council Member James Brown provided a summary of the November 2, 2022 Planning & Public Safety Committee meeting.

Motion by J. Brown to approve the amendments to Article 6, Section 6-8 for Street Patterns and Continuity as amended at the Planning & Public Safety Committee, November 2, 2021. Seconded by Ellinger. Motion passed without dissent.

Motion by Kay to amend and remove the last amendment proposed stating that the proposed amendments would not apply to any development plan that was approved prior to their enactment. Seconded by Lamb. Motion passed 9-5. Kay, J. Brown, LeGris, Lamb, Sheehan, Kloiber, Baxter, Reynolds and Plomin voted yes. Moloney, Ellinger, McCurn, Worley and F. Brown voted no.

Motion by Reynolds to amend to limit to plans approved in the last 5 years. Seconded by Ellinger. Motion failed 7-7. Moloney, Ellinger, McCurn, Worley, F. Brown, Baxter and Reynolds voted yes. Kay, J. Brown, LeGris, Lamb, Sheehan, Kloiber and Plomin voted no.

Motion by J. Brown to amend to delay implementation for one year (February 2023). Seconded by Lamb. Motion passed without dissent.

- VII. Council Reports
- VIII. Mayor's Report
- IX. Public Comment – Issues Not on Agenda
- X. Adjournment

Motion by Baxter to adjourn at 4:29pm. Seconded by Ellinger. Motion passed without dissent.

BUDGET AMENDMENT REQUEST LIST

JOURNAL	132733-34	DIVISION	Fire and Emergency Services	Fund Name Fund Impact	General Fund 3,245.00 3,245.00CR .00
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To reimburse funds for operating supplies by recognizing course fees received for Emergency Vehicle Technician training class.

JOURNAL	132798	DIVISION	Environmental Services	Fund Name Fund Impact	General Fund 38,500.00 38,500.00CR .00
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To provide funds for the final phase of fit-up of the Versailles Road Campus for the Environmental Services operations crews by decreasing savings from electric bills.

JOURNAL	132806-07	DIVISION	Revenue	Fund Name Fund Impact	General Fund 2,835,851.00 2,835,851.00CR .00
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To budget increased EMS billing revenue and related expenses from the implementation of House Bill 8. These revenues are net of expanded lockbox services and offset payroll commitments.

JOURNAL	BA 11477	DIVISION	Finance/ Streets and Roads	Fund Name Fund Impact	General Fund 161,230.00 161,230.00CR .00
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To adjust the FY 2022 Lexington Public Library appropriation based on the Fayette County Sheriff's Property Tax Settlement Audit which summarizes actual assessments and collections and reallocate the savings to additional road salt.

JOURNAL	132737-38	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Homeland Sec 212,900.00 212,900.00CR .00
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To establish grant budget for State Homeland Security Grant for Police Bomb Squad - FY 2022.

JOURNAL	132739-40	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Homeland Sec 111,700.00 111,700.00CR .00
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To establish grant budget for State Homeland Security Air Support Grant - FY 2022.

JOURNAL	132810-11	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Homeland Sec 117,639.00 117,639.00CR .00
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To establish grant budget for Hazard Mitigation Grant Program/Lexington Fayette Animal Control Generator - FY 2022.

JOURNAL	132735-36	DIVISION	Grants and Special Programs	Fund Name Fund Impact	Grants - State 3,200.00 3,200.00CR .00
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To establish grant budget for Kentucky Fire Commission/Thermal Imaging Camera FY 2022.

JOURNAL	132812-13	DIVISION	Grants and Special Programs	Fund Name Fund Impact	Grants - State 13,500.00 13,500.00CR .00
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To establish grant budget for Kentucky Bicycle and Bikeway Commission's Share the Road grant - FY 2022.

JOURNAL	132692	DIVISION	Water Quality	Fund Name Fund Impact	Sewer Construction 691,000.00 691,000.00CR .00
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To provide funds for Lakeshore Park Pump Station by decreasing funds for Sharon Village Force Main/Pump Station project which is completed. The Lakeshore project bid was higher than expected.

JOURNAL	132694	DIVISION	Water Quality	Fund Name Fund Impact	Sewer Construction 200,000.00 200,000.00CR .00
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To provide funds for SCADA servers and upgraded software for treatment plant control systems by decreasing funds for Town Branch digester project which is completed.

JOURNAL	132799	DIVISION	Parks and Recreation	Fund Name Fund Impact	PFC - Parks Projects Fund 131,554.62 131,554.62CR .00
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To provide funds for golf course mowers, aerification machine, and bunker raking machine by re-allocating golf course dedicated fees earned.

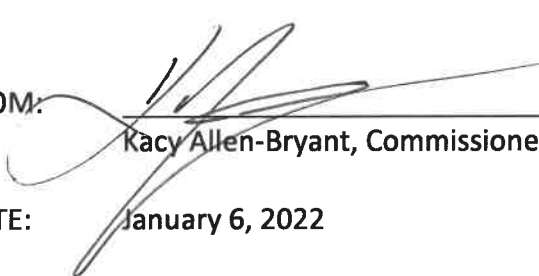
BUDGET AMENDMENT REQUEST SUMMARY

1101	General Services District Fund	.00
3200	US Department of Homeland Security	.00
3400	Grants - State	.00
4003	Sanitary Sewer Construction Fund	.00
4024	PFC - Parks Projects Fund	.00

MAYOR LINDA GORTON

**LEXINGTON**KACY ALLEN-BRYANT
COMMISSIONER
SOCIAL SERVICES

TO: Mayor Linda Gorton
Honorable Members, Urban County Council

FROM: 
Kacy Allen-Bryant, Commissioner of Social Services

DATE: January 6, 2022

SUBJECT: Host Agency Agreement between the Senior Community Service Employment Program and Department of Social Services

Request:

Request Council Authorization for the Mayor to execute a Host Agency Agreement between the National Council on Aging's Senior Community Service Employment Program and the Department of Social Services.

Purpose:

This agreement will allow the Department of Social Services to participate collaboratively in with the National Council on Aging through implementation of the Senior Community Service Employment Program, with the provision of work placements for Seniors at no cost to LFUCG.

Budgetary Implication:

There is no budgetary impact.

Are the funds budgeted?

There is no budgetary impact.

File Number: 029-22

Director/Commissioner: Kacy Allen-Bryant



MAYOR LINDA GORTON



LEXINGTON

JIM DUNCAN, DIRECTOR
DIVISION OF PLANNING

TO: Mayor Linda Gorton
Urban County Council

FROM: Jim Duncan, Director
Division of Planning

DATE: January 11, 2022

SUBJECT: Shared Mobility Data Management Contract

Request

The Division of Planning requests approval of a one-year contract with Populus to gather and analyze data from the use of shared mobility vehicles for multiple vendors.

Purpose

This contract is needed to gather trip and usage data and to help with enforcement of the shared mobility Ordinance and the billing and distribution of the monthly per trip fees. Populus is a data analysis tool to inform parking and billing, shared fees with the University of Kentucky, usage in Council Districts and other geographic areas, number of trips and routing information, daily rebalancing requirements, and utilization rates.

Project Cost in FY22 and Future Budget Years

\$8,000/Year + 15% of fees validated and invoiced through the Populus platform

Are the funds budgeted?

The funds are budgeted: Yes
Account number: 1141-160701-0001-72205

File Number: 0066-22

Duncan/Atkins



MAYOR LINDA GORTON

**LEXINGTON**JENNIFER M. CAREY, P.E.
DIRECTOR
ENVIRONMENTAL SERVICESTO: Mayor Linda Gorton
Urban County Council

FROM:


Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: January 6, 2022

SUBJECT: Fourth Amendment to the Contract #234-2019 with Wiser Strategies for Reduction in
Scope and Fee for Outreach Related to the UK Trunks C, D, and E Sanitary Sewer
Remedial Measures Plan Projects

Request

The purpose of this memorandum is to request approval of a reduction to Contract #234-2019 with Wiser Strategies for outreach services for the UK Trunks C, D, and E Remedial Measures Plan (RMP) Projects, as the projects are now complete. The cost of the outreach work was estimated to be \$119,200, but the final cost of services totaled \$79,006.20. Upon approval by the Council, the purchase order for the additional work will be closed and savings of \$40,193.80 will be moved to other RMP projects.

Why are you requesting?

Resolution #716-2019 amended the original contract (\$225,000) with Wiser Strategies to expand the scope of Contract #234-2019 to include outreach specifically for UK Trunk C, D, and E using \$119,200 funded from the Water Quality RMP program. The revised contract amount was \$344,200. Subsequent to the first amendment, a second amendment added \$50,000 to the contract for a safe streets program unrelated to Water Quality. A third amendment switched the funding source for outreach related to the leaf vacuum collection program and added \$60,000 to the contract. Therefore, this is the fourth amendment, but this amendment will reduce the contract by \$40,193.80. The amended contract amount after this reduction will be \$414,006.20.

What is the cost in this budget year and future budget years?

Not applicable, contract reduction.



Are the funds budgeted?

Savings in 4003-303408-3466-92811 UKTRUNKCD_2017 CONSENT_DE 2017 will be moved to other RMP projects.

File Number: 0067-2022 / RFP #29-2019 / Resolution #514-2019 / Contract #234-2019

Director / Commissioner: Carey / Albright

pc: Nancy Albright, Commissioner of Environmental Quality
Charles Martin, P.E., Director of Water Quality
Robert Peterson, P.E., Water Quality
Jody Scrivner, Water Quality





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: January 14, 2022

SUBJECT: Sub-recipient agreement awarding \$750,000 of federal American Rescue Plan Act funding to the Lexington Housing Authority

Request: Council authorization to execute a Sub-recipient Agreement awarding \$750,000 of Local Recovery Funds from the American Rescue Plan Act to the Lexington Housing Authority for FY 2022 for road construction and related infrastructure to facilitate construction of a child development center and affordable housing along Shropshire Avenue.

Purpose of Request:

The FY 2022 Approved Budget provides for \$750,000 of Local Recovery Funds from the American Rescue Plan Act (ARPA) to support road construction and related infrastructure allowing development of a child care center and affordable housing units along Shropshire Avenue. This project facilitates the planned construction of a child development center, 11 single family homes, and four townhomes. It includes construction of a new street, to be named Dr. Zirl Palmer Lane. This development will complete the final development of available land on what was formerly the Bluegrass Aspendale housing project previously demolished and redeveloped with HOPE VI grant funds.

What is the cost in this budget year and future budget years?

Available funding in Fiscal Year 2022 is \$750,000.

Are the funds budgeted?

Yes, funds are in the FY2022 Budget. BA 11472 is in process to correct accounting.

File Number: 0082-22

Director/Commissioner: Lanter/Hamilton





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JANUARY 14, 2022

SUBJECT: Paula Nye Memorial Bicyclist and Pedestrian Education Grant Award

Request: Council authorization to accept an award from the Kentucky Bicycle and Bikeway Commission's Paula Nye Memorial Bicyclist and Pedestrian Education Program in the amount of \$13,500 for establishment and operation of a city-managed bike library for use with a youth bike outreach program. No grant match required.

Why are you requesting: The Division of Environmental Services submitted a grant application to the Kentucky Bicycle and Bikeway Commission (KBBC) for a 2021 Paula Nye Memorial Educational Grant. The KBBC awarded \$13,500 for the Youth Bike Classroom and Community Education and Outreach Program. This program will provide opportunities for youth in Lexington to learn bicycle safety and repair skills and to gain experience riding bikes. The city's education and outreach team will purchase up to 32 bikes through one or several local bike shop(s) to create a city bike library for youth outreach programs, such as Safety City. The source of these funds is Kentucky's "Share the Road" specialty license plate program.

What is the cost in this budget year and future budget years? \$13,500 for Fiscal Years 2022 and 2023 with no match required. Future years funding is dependent upon availability of grant funds.

Are the funds budgeted? Budget amendment 11471 is in process.

File Number: 0083-22

Director/Commissioner: Jennifer Carey/Nancy Albright



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JANUARY 14, 2022

SUBJECT: Amendment No. 2 to Agreement with GreenHouse17

Request: Council authorization to execute a second amendment to an agreement with GreenHouse17's Emergency Shelter and Rapid Rehousing Programs to move Emergency Solutions Grant CARES Act funds from Rapid Rehousing to Shelter in the amount \$61,042 and extend period of performance to August 31, 2022.

Purpose of Request: On August 27, 2020 (Resolution 395-2020), Council authorized acceptance of federal Emergency Solutions Grant (ESG) funds from the U.S. Department of Housing and Urban Development under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for response to COVID-19. GreenHouse17 was awarded \$373,493 for Shelter operation and \$20,000 for a Rapid Rehousing Program. On July 8, 2021 (Resolution 410-2021) Council approved Amendment No. 1 for GreenHouse17 adjusting the grant by \$44,813. GreenHouse17 requests the Shelter award be increased by \$61,042 and reduce the Rapid Rehousing in order to purchase much needed equipment to prepare meals, purchase food, and disposable food service supplies to better serve families residing at the shelter.

The proposed amendment would extend the period of performance through August 31, 2022.

What is the cost in this budget year and future budget years? All funds were previously budgeted. Funds for future budget years are dependent upon availability of grant funds.

Are the funds budgeted? Grant funds are budgeted

File Number: 0088-22

Director/Commissioner: Lanter/Hamilton



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JANUARY 14, 2022

SUBJECT: Amendment to Agreement with Lexington Rescue Mission, Inc.

Request: Council authorization to execute amendment to an agreement with Lexington Rescue Mission, Inc. to move Emergency Solutions Grant CARES Act funds from Rapid Rehousing to Street Outreach Programming in the amount \$224,439 and to extend period of performance to August 31, 2022.

Purpose of Request: On August 27, 2020 (Resolution 395-2020), Council authorized acceptance of federal Emergency Solutions Grant (ESG) funds from the U.S. Department of Housing and Urban Development under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) for response to COVID-19. Lexington Rescue Mission, Inc. was awarded \$260,348 for a Rapid Rehousing Program. Lexington Rescue Mission requests a grant adjustment to reduce the Rapid Rehousing to \$35,909 and to increase funds in case management, security deposits, transportation supplies and equipment to \$224,439 to better serve clients through their Street Outreach Program.

The proposed amendment would extend the period of performance through August 31, 2022.

What is the cost in this budget year and future budget years? All funds were previously budgeted. Funds for future budget years are dependent upon availability of grant funds.

Are the funds budgeted? Grant funds are budgeted

File Number: 0089-22

Director/Commissioner: Lanter/Hamilton





Lexington-Fayette Urban County Government
DEPARTMENT OF PUBLIC SAFETY

Linda Gorton
Mayor

Kenneth Armstrong
Commissioner

TO: Mayor Linda Gorton
Urban County Council

Lawrence B. Weathers

FROM: Chief Lawrence B. Weathers
Lexington Police Department

CC: Commissioner Kenneth Armstrong
Department of Public Safety

DATE: January 14, 2022

SUBJECT: Renewal Sole Source Certification – TAC Air – Fuel for Police Helicopter

Request

Authorization to renew TAC Air as a Sole Source Vendor for purchase of Jet A Aviation Fuel for the Police Helicopter.

Why are you requesting?

The Jet A Aviation Fuel is only available at TAC Air located at the Blue Grass Airport. This is the only airport in this immediate area that provides this product. The aviation fuel is discounted \$1.00 per gallon. The Police Department is requesting approval from the Urban County Council and Mayor Gorton in regards to making TAC Air a sole source vendor for fuel for the Department helicopter.

What is the cost in this budget year and future budget years?

Cost per gallon - \$5.04 per gallon

Are the funds budgeted? Yes, Accounting – 1132-505501-5511-76101 – Asset Forfeiture

File Number: 0090-22

Director/Commissioner: Lawrence B. Weathers, Chief
Lexington Police Department

LBW/rmh



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JANUARY 14, 2022

SUBJECT: Accept Award from FEMA for the Lexington-Fayette Animal Care and Control Facility Generator

Request: Council authorization for the Mayor to execute an agreement and accept award of federal funding from the Federal Emergency Management Agency (FEMA) in the amount of \$88,229.25 from the Hazard Mitigation Grant Program and \$14,116.68 from the state to purchase a generator for the Lexington-Fayette Animal Care and Control Facility. Match in the amount of \$15,293.07 is required.

Purpose of Request: On February 6, 2020 (Resolution 55-2020), Council authorized the submission of an application to the Kentucky Emergency Management Agency requesting federal funding from FEMA's (Federal Emergency Management Agency) Hazard Mitigation Grant Program for the Lexington-Fayette Animal Care and Control Generator.

The Division of Emergency Management has been awarded \$88,229.25 in federal funds from FEMA and \$14,116.68 non-federal share from the state, local match of \$15,293.07 to purchase a 150 KW Natural Gas Generator at Lexington-Fayette Animal Care and Control Facility at 1600 Old Frankfort Pike. This includes installation of a concrete pad, natural gas plumbing and an electrical switch installation for total cost \$117,639.

Cost in this Budget year and future budget years: Total cost of the project is \$117,639. Federal amount (75%) is \$88,229.25. State agency's share (12%) is \$14,116.68. Local match of \$15,293.07 (13%) is required and funds are budgeted. No additional costs are anticipated.

Are the funds budgeted? A budget amendment 11473 is in process.

File Number: 0091-22

Director/Commissioner: Dugger/Armstrong



Budget, Finance & Economic Development Committee

November 30, 2021

Summary and Motions

Committee chair, Council Member Amanda Bledsoe, called the meeting to order at 1:05 p.m. Committee members Vice Mayor Steve Kay and Council Members Richard Moloney, Chuck Ellinger, James Brown, Josh McCurn, Susan Lamb, Preston Worley, Fred Brown, and Kathy Plomin were present. Council Member Jennifer Reynolds attended as a non-voting member.

Note: a partial report out of this meeting was made on November 30, 2021, at Work Session to report the action taken under agenda item V. Division & Program Review Process Subcommittee Report Out.

I. Approval of October 26, 2021 Committee Summary

Motion by Ellinger to approve the October 26, 2021, Budget, Finance, and Economic Development Committee summary; seconded by Plomin. The motion passed without dissent (J. Brown was absent for this vote).

II. Monthly Financial Update – October 2021

The monthly financials were provided for information only, reporting the first four months of the fiscal year as well as ARPA revenue and expenses to date. The property tax collection is included in the numbers. No action was taken on this item.

October YTD Actual Compared to Adopted YTD Budget

<u>Revenue Category</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
OLT- Employee Withholding	69,954,110	65,130,000	4,824,110	7.4%
OLT - Net Profit	10,095,352	9,220,000	875,352	9.5%
Insurance	10,523,279	11,770,000	(1,246,721)	-10.6%
Franchise Fees	8,895,707	8,800,000	95,707	1.1%
TOTALS	99,468,448	94,920,000	4,548,448	4.8%

October 2021 YTD/October 2020 YTD Current Year Compared to Prior Year

<u>Revenue Category</u>	<u>Oct '21 YTD</u>	<u>Oct '20 YTD</u>	<u>Variance</u>	<u>% Var</u>
OLT- Employee Withholding	69,954,110	61,922,965	8,031,145	13.0%
OLT - Net Profit	10,095,352	17,161,518	(7,066,166)	-41.2%
Insurance	10,523,279	10,862,753	(339,474)	-3.1%
Franchise Fees	8,895,707	8,634,038	261,669	3.0%
TOTALS	99,468,448	98,581,274	887,174	0.9%

FY2022 – Cash Flow Variance Revenue (Actual to Budget)

<i>For the four months ended October 31, 2021</i>				
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
<u>Revenue</u>	-	-	-	-
Payroll Withholding	69,954,110	65,130,000	4,824,110	7.4%
Net Profit	10,095,352	9,220,000	875,352	9.5%
Insurance	10,523,279	11,770,000	(1,246,721)	-10.6%
Franchise Fees	8,895,707	8,800,000	95,707	1.1%
Other Licenses & Permits	1,435,665	1,261,787	173,878	13.8%
Property Tax Accounts	714,460	838,802	(124,342)	-14.8%
Services	9,362,145	7,997,783	1,364,362	17.1%
Fines and Forfeitures	65,950	84,333	(18,383)	-21.8%
Intergovernmental Revenue	128,714	106,316	22,398	21.1%
Casualty Loss Recoveries	3,500	-	3,500	-
Property Sales	110,661	33,333	77,328	232.0%
Investment Income	45,701	63,883	(18,182)	-28.5%
Other Financing Sources	40,000	40,000	0	-
Other Income	1,056,444	719,617	336,827	46.8%
<u>Total Revenues</u>	<u>\$112,431,688</u>	<u>\$106,065,854</u>	<u>\$6,365,834</u>	<u>6.0%</u>

FY2022 – Cash Flow Variance Expense (Actual to Budget)

<i>For the four months ended October 31, 2021</i>				
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
<u>Expense</u>				
Personnel	72,369,035	74,575,853	2,206,818	3.0%
Operating	14,466,412	22,596,034	8,129,622	36.0%
Insurance Expense	1,264,962	1,236,866	(28,096)	-2.3%
Debt Service	27,946,941	27,946,941	0	-
Partner Agencies	7,588,384	7,532,493	(55,891)	-0.7%
Capital	452,534	805,596	353,062	43.8%
<u>Total Expenses</u>	<u>\$124,088,268</u>	<u>\$134,693,783</u>	<u>\$10,605,515</u>	<u>7.9%</u>
<u>Transfers</u>	<u>4,846,169</u>	<u>5,090,279</u>	<u>244,110</u>	<u>3.1%</u>
<u>Change in Fund Balance</u>	<u>(\$16,502,749)</u>	<u>(\$33,718,208)</u>	<u>\$17,215,459</u>	

III. Central Kentucky Job Club

Diana Doggett, County Extension Agent for Family and Consumer Sciences at the Fayette County Extension Office, first explained the Central Kentucky Job Club, which is a free resource designed to help

motivated job seekers find a pathway to getting employed. She explained how the pandemic shifted the entire program model, making it available online. Job Club, an award-winning program, equips participants with present-day job search strategies. Doggett provided some background on the program, which was created in the aftermath of the 2008 recession. This was the only free and available job resource at the time. The agenda always consists of a welcome, success stories, main speaker, sharing of active job leads, partner updates, and the next club meeting date. Job club is offered in a hybrid format, both in-person and with Zoom webinars and Facebook live (sessions are recorded to view later); they will not go back to in-person-only meetings.

Job leads are a direct benefit for attendees; they've connected with 371 employers who have given hundreds of job leads to date. Job Club provides a free resource packet, which is now shared online, as well as regular updates through LinkedIn. They have a regular schedule of credible speakers from a large variety of job sectors. Doggett reviewed the impact of COVID-19, highlighting growth in Job Club's participation by 363 percent. Their participants live in 66 Kentucky counties and 32 states; they have confirmed 247 job placements from 2013 to 2020 but they know that doesn't include all placements because it is up to job seekers to provide that information. The estimated economic impact is \$11.9M for this area. Doggett expressed her interest to partner with LFUCG to help spread the word about the program. Soon she will change jobs to lead Job Club statewide for the University of Kentucky. The spring agenda will be shared in January. That concluded the presentation.

Bledsoe said this is a great resource, citing one club session that specifically focused on how to interview on Zoom, which is completely different than interviewing in person. McCurn confirmed they teach people how to use LinkedIn. Doggett stressed the importance of LinkedIn and mentioned that the guidance changes often. Job Club sees a lot of people who are rethinking their career path, for example, people interested in remote work. She said the employment world has really changed.

Lamb asked about the participants in 32 other states, which Doggett explained is primarily due to their partnership with University of Kentucky alumni. The same job search principles apply, so they encourage anyone to join. The name of the program will become Job Club of Kentucky as the program becomes statewide. Many of their participants are probably mid-career and primarily attend because of job loss or downsizing. They have some college students attend. Plomin complemented their consistent weekly emails. They discussed graduating college students and how colleges often have career path employees who provide these services but Job Club continues to make them aware of the resource.

Moloney asked about people changing jobs and whether they have seen more nurses looking for job changes because of the pandemic. Doggett said that remains to be seen but she would probably predict some folks will consider something else. Bledsoe said 50 percent of our workforce comes from outside Fayette County so having a regional and statewide approach for Job Club is important. No action was taken on this item.

IV. Annual Report: 2021 Change Orders Pursuant to Resolution 630-2020

This is the first annual report for change orders, which is directed by Resolution 630-2020. Plomin was surprised there weren't as many changes orders that fell under the policy as predicted. Todd Slatin, Director of Purchasing, reviewed six changes orders that utilized the policy since January; all but one were construction projects. He explained some circumstances where certain grants could utilize this policy but are currently following the legislative process.

In response to Bledsoe, Slatin said the original intent was to steer clear of grants. He explained how there are a lot of things that could have used this process. Purchasing is going to try to get ahead of those to divert them to this process, which will help train employees, as well. Lamb and Slatin discussed the volume of projects in a typical year for compared to this year as a factor of the small number of change orders under this policy. They recalled the modification to budget amendments for grants, implemented earlier this year. Slatin wasn't sure how this will apply to ARPA projects yet. No action was taken on this item.

V. Division & Program Review Process Subcommittee Report Out

Hilary Angelucci, Research Analyst, first explained the subcommittee's background, purpose, and scope of work. She reviewed the list of subcommittee members and the timeline, which began in 2019 with a Committee of the Whole meeting, introducing the pilot program through today's report-out presentation. She explained the research that was behind the proposal; the subcommittee looked at comparable cities to see how they evaluate their programs and priorities. She reviewed the pilot project explaining the goals to showcase the work that is being done in these divisions. The pilot evaluation reviewed the Division of Streets and Roads in two phases. Phase 1 completed the *main form*, and Phase 2 completed a *program summary report*. She explained the takeaways from the pilot program, highlighting feedback from Rob Allen, Director of Streets and Roads. The proposed implementation for the review process would look at all divisions within the council's standing committees. The forms were modified from the pilot, reducing the number of fields. Phases 1 and 2 remain a part of the proposed process but Phase 2 would utilize two versions of the program summary reports depending on the level of detail to be shared about a program. In Phase 3, the standing committee would review the evaluation and determine if a financial analysis for specific programs is necessary. Angelucci concluded the presentation by reviewing strategies for implementation, including the commitment to the evaluation from council members and divisions.

J Brown said the information they received from the pilot evaluation was extensive, the challenge is how to digest it all. He asked when we would start the evaluations. Angelucci said the committee would decide which divisions to evaluate first and it would be based on the director's availability as well. J. Brown believes the committees have the bandwidth to do this and is in favor of moving forward.

Lamb spoke about understanding all the responsibilities of various parts of government and how this evaluation can play an important role. Directing her words to employees, directors, and commissioners, she explained how this evaluation is not trying to change or tell you how to do your job, it will make council members more educated and allow the council to be more supportive. Lamb asked for a list of divisions under each standing committee. She also asked to consider the timing for divisions and their other responsibilities.

Motion by Lamb to approve the program review process; seconded by J. Brown. The motion passed without dissent.

Motion by Lamb to report out [the approval of the program review process] at Work Session today (November 30, 2021); seconded by Plomin. The motion passed without dissent.

VI. Items Referred to Committee

No action was taken on this item.

Motion by Plomin to adjourn at 1:57 pm; seconded by Lamb. The motion passed without dissent.

Materials for the meeting:

<https://lexington.legistar.com/MeetingDetail.aspx?ID=903798&GUID=578428A2-5B7C-4ABD-A092-9BBF0A5FB207&Options=info|&Search>

Video recording of the meeting: https://lfucg.granicus.com/player/clip/5479?view_id=4&redirect=true

HBA 1/20/22

FY2023 COUNCIL BUDGET PROCESS

*Virtual Work Session Presentation
January 25, 2022*



LEXINGTON



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FY2022 TAKEAWAYS

FY2022 Budget Takeaways:

- Link Packets:
 - Wide range of comments
 - Majority liked getting the packets prior to the MPB
 - Some were confused that the packet didn't necessarily match the proposed budget (request vs. proposed)
 - This year we will create a better way to identify what was funded and the funding source
 - Newer Council Members expressed challenges with not knowing what to expect or understanding timeline
 - Due to COVID we did not have the typical training for new CMs
 - This could potentially be an item of discussion at the Budget Retreat
 - Will include upcoming meetings in Budget COW packets
 - Not all Council Members/Legislative Aides were aware of the general expectations
 - Council Administrator will schedule a meeting with all Council staff to review the process and expectations
 - Some found it difficult to work budget retreats into their schedules
 - These were added to the 2022 Council Calendar and will be included going forward

FY2022 Budget Takeaways:

- Link Meetings:
 - Several Council Members would like a printed copy of the Mayor's Proposed Budget
 - Will provide this as an option going forward
 - Majority of Council Members appreciated sitting in on the Mayor's Budget Hearings and found it helpful to the links process
 - Majority was in support of these meetings being held virtually going forward
 - Majority of Council Members liked the process of only meeting with divisions when they felt it was necessary
 - Meet with divisions that Council Members have questions for
 - Ask each division/office if they would like to meet with the link
 - A couple of Council Members were concerned that link recommendations were not adopted by the Council as a whole despite being made by the people assigned to review that area closely and make recommendations
 - Potentially review the links process in BFED Committee

FY2022 Budget Takeaways Continued:

- **Budget Meetings:**
 - Majority of Council Members would like to see more consistency in the report out process
 - o Core Staff provided a template for link groups to use
 - o Council should require the use of the template for consistency (possibly an update to the Council Rules)
 - Most Council Members would like to see separation in the Budget COW meetings in May
 - o First meeting for changes recommended by council links and individual Council Members
 - o Second meeting for voting to allow time to review and process the recommended changes
 - o Would like additional information for individual Council Member requests
 - o Financial updates typically shared at the BFED meeting can be sent for informational purposes but do not need a COW presentation
- **Notes for the Administration:**
 - Continue to host budget meetings virtually (they are doing this for FY23)
 - It was very helpful to have the costs and fund referenced together on the division summary book (Facilities and Fleet example)

Facilities & Fleet Example:

- **Significant Budget Changes/Highlights**
- **General Fund - 1101**
 - Access and Parking Garages, Dept ID 707104, has been rolled into the budgets of Facilities & Fleet Management Administration, Dept ID 707201.
 - All sections in Facilities Management, Dept ID 707501, have been rolled into Section 7041.
 - FY 2022 proposals in Dept IDs 707201 and 707501 are based on actuals for the last 3 years, averaged.
 - FY 2022 proposals for Dept IDs 707201, 707301 and 707501 reflect a \$14,695 total decrease within the controllable operating accounts of the General Fund versus the FY 2021 ratified budget.
- **Full Urban Service District - 1115**
 - Sections 7041 and 7050 in Dept ID 707501 have been combined and the budget is reflected in Section 7041.
 - FY 2022 proposals in Dept ID 707501 are based on actuals for the last 3 years, averaged.
 - FY 2022 proposals for Dept IDs 707301 and 707501 reflect a \$76,835 total decrease within the controllable operating accounts of the Full Urban Service District Fund versus the FY 2021 ratified budget.
- **Sanitary Sewer R & O - 4002**
 - FY 2022 proposals in Dept ID 707501 are based on actuals for the last 3 years, averaged.
 - FY 2022 proposals for Dept IDs 707301 and 707501 reflect a \$21,490 total decrease within the controllable operating accounts of the Sanitary Sewer R & O Fund versus the FY 2021 ratified budget.



FY2023 PROPOSED BUDGET PROCESS

FY2023 Council Budget Process



Link Committees:

- Council Members will be assigned to link committees by the Budget, Finance and Economic Development Committee chair by January 27, 2022
 - Finance, Economic Development and Planning
 - CAO and Public Safety
 - General Services and Social Services
 - Environmental Quality and Public Works
 - General Government
- Link members are encouraged to attend the Mayor's Budget Hearings for their committee
- Core staff will share budget request materials submitted to the Administration with the Council prior to their hearing
- Council Members are encouraged to send any notes or requests for additional information to the Council Administrator and Budget Analyst for inclusion in the link packet

Information Gathering – February-March:

- January - UK Presentation: Lexington Economic Outlook and Occupational License Tax Forecast FY2022 & FY2023, BFED Committee
- January – Council Retreat
- February – Council & Administration Budget Retreat
- February - link questions distributed to divisions (date TBD)
- March 8th - March 16th Mayor's Budget Hearings (via zoom)
 - Budget requests and supporting information submitted by Divisions to the Administration will be provided to Council based on the daily hearing schedule
- March - link responses due (date TBD)
- Core Staff will compile budget request documents, link responses and notes from meetings into a packet specific to each link
- Link packets will be distributed to Council prior to the Mayor's Budget Address

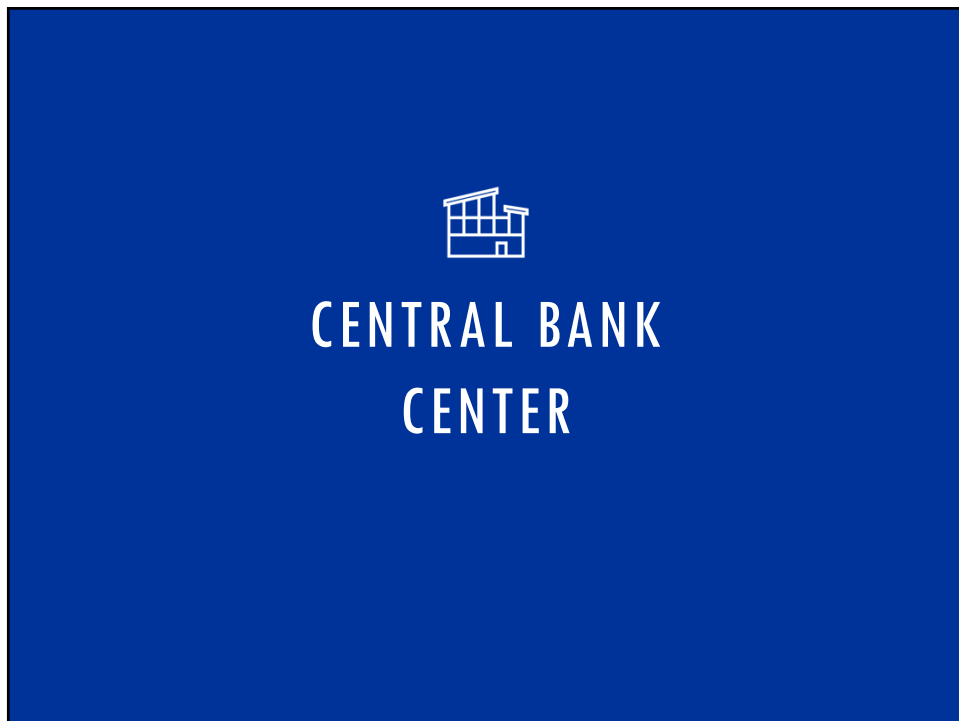
Review/Adoption of Mayor's Proposed Budget – April-June:

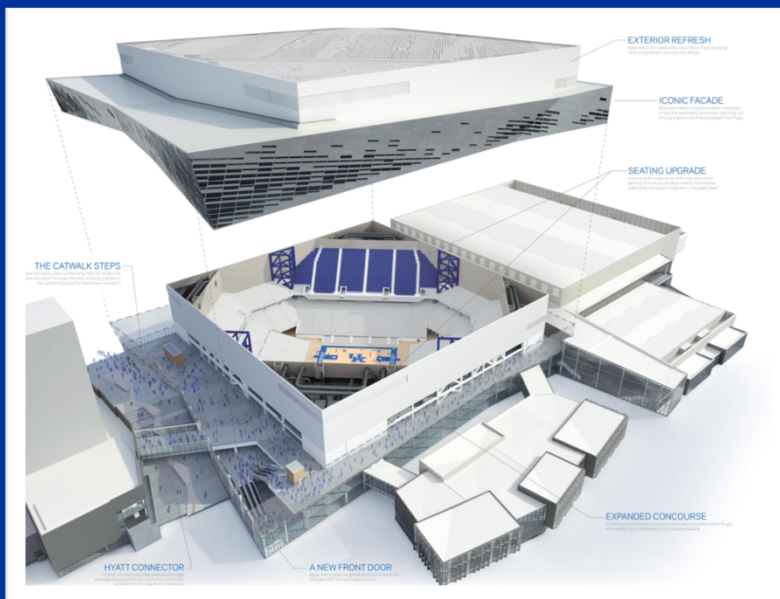
- Council Link Review (April 19th to May 20th)
 - Link review of MPB to start after April 19th Mayor's Budget Address
 - Legislative Aides/Council Budget Analyst determines what was approved in the budget as well as funding source
 - The spreadsheet provided for FY22 will be expanded to add this information
 - Link committees determine which meetings are necessary.
 - Contact Council Administrator for scheduling to avoid overlap of meetings and ensure proper notification
 - Encouraged to schedule blocks of time for potential meetings when links are assigned
 - Individual Council Member and Link Committee recommendations are due on May 20th
 - Include report out presentations and any relevant information to support the request
- Council Review (May 20th to June 2nd)
 - Council Budget COWs to review recommended changes and ratify budget

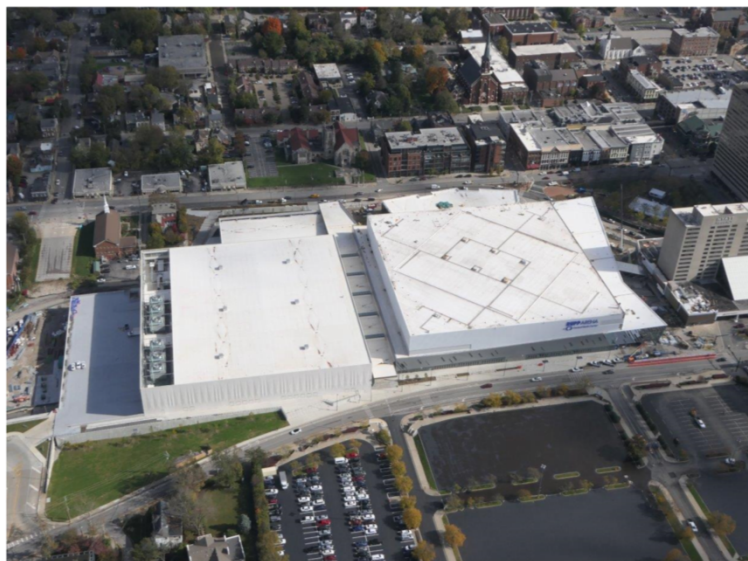
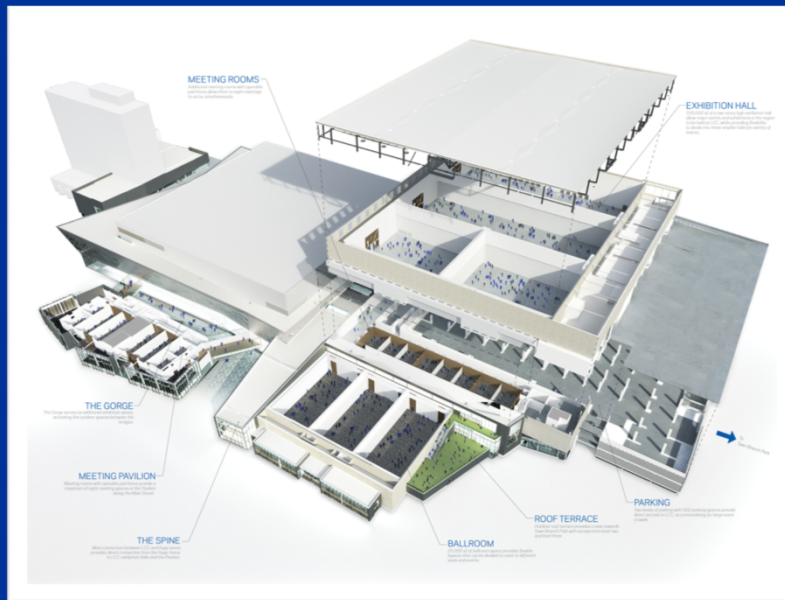
Important Dates:

- **Budget Committee of the Whole Meetings**
 - April 26th (1pm) – Budget COW: Revenue Projections, Debt, Capital and Bonding
 - May 5th (6pm) – Public Hearing (as part of Council meeting)
 - May 20th – Link and Council Member recommendations due
 - May 31st (10am) – Budget COW: Revenue Update, Late Items and Review of Link and Council Member Recommendations
 - June 2nd (10am) – Budget COW: Vote on recommended changes
 - June 7th (3pm) – Ratify FY23 Budget for the June 9th docket (at work session)
 - June 9th (6pm) – First Reading of FY23 Budget
 - June 14th (3pm) – Second Reading of FY23 Budget

Questions?













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6
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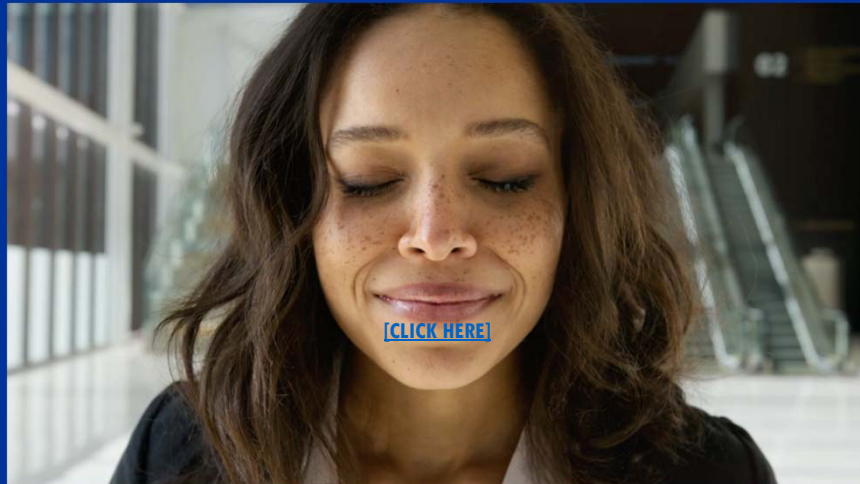
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THAT NEW CONVENTION CENTER SMELL

FOLLOW YOUR NOSE →



MEDIA BUYS

Cvent, RCMA, CONNECT MEETINGS

TRADESHOWS

KSAE | Connect Marketplace | Connect Diversity | US Sports Congress | ABA
EMERGE | AG Winter Event | Destination Showcase | Travel South Domestic
Sports ETA | UK Appreciation Day | Cvent Connect | Meetings Today Live!
Midwest/South Event | Sports ETA

HOSTED EVENTS

Local Experience for 60 local meeting planners
MPI/PCMA joint meeting
FAM trip for out-of-town meeting planners
Ongoing site visits

