

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, April 19, 2022

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**Urban County Council
Schedule of Meetings
April 18, 2022 – April 25, 2022**

Monday, April 18

No Meetings

Tuesday, April 19

Planning & Public Safety Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Meeting: Mayor’s Budget Address.....3:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....immediately following Budget Address
Council Chamber – 2nd Floor Government Center

Wednesday, April 20

No Meetings

Thursday, April 21

Corridors Commission.....12:00 pm
Senior Center – 195 Life Lane

Friday, April 22

No Meetings

Monday, April 25

No Meetings

**Lexington-Fayette Urban County Council
Work Session Agenda
April 19, 2022**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – No**
- III. Approval of Summary – Yes, p. 1-2**
 - a** Table of Motions: Council Work Session, April 12, 2022
- IV. Budget Amendments – No**
- V. New Business – Yes, p. 3-31**
- VI. Continuing Business/ Presentations**
 - a** Neighborhood Development Funds: April 19, 2022, p. 32-33
 - b** Summary: Planning & Public Safety Committee, February 15, 2022, p. 34-38
 - c** Presentation: ARPA Funded Nonprofit Capital Grants Program, p. 39-57
- VII. Council Reports**
- VIII. Mayor's Report – No**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a** **0309-22** Authorization to execute an Agreement with the Ky. Transportation Cabinet (KYTC), to delegate responsibility for the operation and maintenance of traffic signals and electrical traffic control devices on roadways included in the State Primary Road System and located in Lexington-Fayette County to the Urban County Government, at an estimated cost not to exceed \$396,000 to be reimbursed by KYTC, from July 1, 2022 to June 30, 2023. (0309-22) (Neal/Albright) p. 3
- b** **0316-22** Authorization to execute a Professional Services Agreement with Cities United, a project of the Tide Center, to serve in a consultation role to develop a long-term strategic plan for reducing violence and gun related homicides, at a cost not to exceed \$100,000. Funds are budgeted. (L0316-22) (Scott) p. 4
- c** **0322-22** Authorization to enter into a Purchase of Service Agreement with the Hope Center for the Detention Center Recovery Program to provide daily recovery services to inmates, in the amount of \$181,000.00 for FY2022. Funds are budgeted. (L0322-22) (Farmer/Armstrong) p. 5-6
- d** **0327-22** Authorization to execute an agreement with Honkamp Krueger for quality assessment services for the Office of Internal Audit at a cost of \$9,800. The quality assessment is required by the Institute of Internal Auditors to comply with the international standards for the professional practice of internal auditing. Funds requested in the FY2023 budget. (L0327-22) (Sahli/Hamilton) p. 7
- e** **0336-22** Authorization to renew a MOA with Bluegrass Community Technical College (BCTC) for Fire Personnel to earn credits toward an Associates of Science Degree at a cost not to exceed \$60,000.00. Funds have been requested in the FY 2023 budget. (L0336-22) (Wells/Armstrong) p. 8
- f** **0337-22** Authorization to execute Change Order No. 3 with ATS Construction for the Town Branch Trail Phase 6, increasing the contract price by the sum of \$290,318.01 from \$4,148,187.00 to \$4,438,505.01, for remediation of an underground storage tank, installation of fencing and bollards, and trail amenities. Funds are budgeted. (L0337-22) (Burton/Albright) p. 9-15
- g** **0342-22** Authorization to amend Resolution No. 72-2022 canceling the price contract with Schallner Lawn Care and Landscaping, LLC and establishing a price contract with Klausung Group as the second low bidder for Bid 132-2019 - Mowing for Parks and Recreation. (L0342-22) (Slatin/Hensley) p. 16
- h** **0343-22** Authorization to execute a Licensed or Certified Provider Agreement with Kentucky's Department for Community Based Services to certify the Division of Family Services as a vendor with the state-funded Child Care Assistance Program, for early child care services rendered to local eligible families at the Family Care Center. Estimated annual revenue impact of \$249,101. (L0343-22) (Rodes/Allen-Bryant) p. 17
- i** **0345-22** Authorization to execute a Letter of Understanding with The Center for Public Safety Excellence (CPSE) to conduct and complete the self-assessment process in the pursuit of accreditation through the Center for Public Safety Excellence, Inc. and the Commission on Fire Accreditation International (CFAI) at a cost not to exceed \$10,300. Funds are budgeted. (L0345-22) (Wells/Armstrong) p. 18

j	0346-22	Authorization to install six (6) speed tables on Mariemont Drive between Bryan Station Road and Brookmeade Drive once the neighborhood match is received at a cost not to exceed \$18,000. Funds are budgeted and include a neighborhood match. (L0346-22) (Neal/Albright) p. 19
k	0354-22	Authorization to execute Change Order No. 1 to the Grant Award Agreement with Lansdowne-Merrick Neighborhood Association, Inc., for a stormwater quality project, decreasing the grant award by the sum of \$50.00, from \$ 7,800.00 to \$7,750.00. (L0354-22) (Martin/Albright) p. 20-24
l	0365-22	Authorization for the renewal of a Memorandum of Understanding (MOU) and Cost Reimbursement Agreement with the Federal Bureau of Investigation, Joint Terrorism Task Force (JTTF) to maximize cooperation and create a cohesive unit capable of addressing the most complex terrorism investigations. No budgetary impact. (L0365-22) (Weathers/Armstrong) p. 25
m	0366-22	Authorization to accept an award of federal funds from USDA Natural Resource Conservation Services (NRCS) through American Farmland Trust (AFT) Soil Health Stewards Program Grant in the amount of \$10,000 for the Purchase of Development Rights (PDR) program to help farmers implement new and better soil conservation practices. No matching funds required. (L0366-22) (Overman/Hamilton) p. 26
n	0368-22	Authorization to a Test Security Agreement with ErgoMetrics, Inc. for testing applicants applying for the Division of Community Corrections Sergeant promotional processes, at a cost of \$1,650. Funds are budgeted. (L0368-22) (Maxwell/Hamilton) p. 27
o	0369-22	Authorization to accept \$3,000 from the National Recreation and Park Association for Supporting Healthy Aging for the Division of Parks and Recreation Fit and Strong Program. No matching funds required. (L0369-22) (Conrad/Ford) p. 28
p	0370-22	Authorization to execute an amendment to the agreement with Oasis at Kearney Creek, LLLP under the HOME Investment Partnerships Program to extend the period of performance through June 30, 2022. No budgetary impact. (L0370-22) (Lanter) p. 29
q	0371-22	Authorization to submit an application and accept award, if offered, to the Kentucky Justice and Public Safety Cabinet requesting federal funds of \$54,622 under the Victim Assistance Formula Grant funded by the Victims of Crime Act to serve victims of crime who are non-English speaking. A match of \$13,656 is required; funds are requested in the FY2023 budget. (L0371-22) (Weathers/Armstrong) p. 30
r	0372-22	Authorization to submit an application and accept award, if offered, to the Kentucky Justice and Public Safety Cabinet requesting federal funds of \$100,000 under the Victim Assistance Formula Grant funded by the Victims of Crime Act to support two positions and operating costs for the Underserved Minority Victims Advocacy Program. A match of \$57,644 is required; funds are request in the FY2023 budget. (L0372-22) (Theakston/Allen-Bryant) p. 31

**URBAN COUNTY COUNCIL
WORK SESSION
TABLE OF MOTIONS
April 12, 2022**

Mayor Gorton called the meeting to order at 3:04pm. Council Members Kay, Moloney, Ellinger, J. Brown, McCurn, LeGris, Lamb, Sheehan, Kloiber, F. Brown, Baxter, Bledsoe, Reynolds and Plomin were present. Council Member Worley was absent.

I. Public Comment – Issues on Agenda

Motion by Kay to place a proclamation for Emergency Telecommunicator Week on the agenda for today. Seconded by Ellinger. Motion passed without dissent.

II. Requested Rezonings/Docket Approval

Motion by Ellinger to approve the April 14, 2022 Council Meeting docket. Seconded by Plomin. Motion passed without dissent.

III. Approval of Summary

Motion by Kay to approve the March 15, 2022 Work Session summary. Seconded by Lamb. Motion passed without dissent.

IV. Budget Amendments

Motion by McCurn to approve budget amendments. Seconded by Lamb. Motion passed without dissent.

V. New Business

Motion by Ellinger to approve new business. Seconded by Plomin. Motion passed without dissent.

VI. Continuing Business/Presentations

Motion by Baxter to approve neighborhood development funds. Seconded by Plomin. Motion passed without dissent.

Council Member Lamb provided a summary of the March 6, 2022 General Government and Social Services Committee meeting. There were no motions to report from the meeting.

VII. Council Reports

Motion by Lamb to refer to the General Government and Social Services Committee a presentation on the Aging and Disability Services Annual report. Seconded by Baxter. Motion passed without dissent.

Motion by Lamb to refer to the General Government and Social Services Committee a presentation on proposed text amendments to Chapter 21 (Comprehensive Plan for Classified Civil Service System) and Chapter 22 (Unclassified Civil Service) of the Code of Ordinances. Seconded by McCurn. Motion passed without dissent.

Motion by LeGris to refer to the Planning and Public Safety Committee an amendment to the Residential Parking Permit Program for Bullock Place. Seconded by Plomin. Motion passed without dissent.

VIII. Mayor's Report

Motion by Kay to approve the Mayor's Report. Seconded by Lamb. Motion passed without dissent.

IX. Public Comment – Issues Not on Agenda

X. Adjournment

Motion by Lamb to adjourn at 4:02pm. Seconded by Baxter. Motion passed without dissent.

MAYOR LINDA GORTON



LEXINGTON

JEFFERY NEAL
DIRECTOR
TRAFFIC ENGINEERING

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jeffery Neal, Director
Division of Traffic Engineering

DATE: March 25, 2022

SUBJECT: Memorandum of Agreement for the Operations and Maintenance (MOA) of Traffic Signals and Electronic Traffic Control Devices on the State Primary Road System

Request

Authorization to renew the Annual MOA between the Kentucky Transportation Cabinet (KYTC) and the LFUCG Division of Traffic Engineering. The agreement spans from July 1st, 2022 to June 30th, 2023.

Why are you requesting?

LFUCG is responsible for certain operation and maintenance functions for all electronic traffic control devices within Fayette County, including those on State and US highways. This agreement lays out conditions and expectations allowing for reimbursement of maintenance costs from KYTC to LFUCG up to \$396,000 per year.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0.00 Reimbursement from KYTC to LFUCG up to \$396,000
The cost for future FY is: \$0.00

Are the funds budgeted?

Yes. 1114-303602-3601-#####

File Number:

Director/Commissioner: Neal/Albright



MAYOR LINDA GORTON

**LEXINGTON**

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING, ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: APRIL 4, 2022

SUBJECT: Professional Services Agreement with Cities United sponsored by the Tides Center

Request: Council authorization for the Mayor to execute a Professional Services Agreement with Cities United, a project of the Tide Center, at a cost not to exceed \$100,000. Funds are budgeted.

Purpose of Request: Lexington-Fayette Urban County Government partnership with Cities United to serve in a consultation role to One Lexington team to develop a long-term (3-5 year) strategic plan for reducing violence and gun related homicides. Strategies include building resiliency in young people ages 12-22; and supporting healthy communities by building stronger families, especially in homes where a parent has contact with the criminal justice system or history of domestic violence. Cities United will facilitate planning sessions, assist with the development of an action plan, and provide implementation support to recommendations of the Mayor's Commission for Racial Justice & Equality; share resource through their network of national partnerships; facilitate peer to peer connections through their over 100 cities membership network; and provide continuous improvement & evaluation support.

The Tide Center has been selected to perform services at a cost not to exceed \$100,000. The selection of Cities United to perform these services is an additional service purchased through our long-standing membership with Cities United.

What is the cost in this budget year and future budget years? The cost for Fiscal Year 2022 is \$100,000. All costs are supported by grant funds from the Kenan Trust a partner of Cities United.

Are the funds budgeted? Yes, 3300-133006-3121-71299

File Number: 0316-22

Director/Commissioner: Scott



MAYOR LINDA GORTON



LEXINGTON

SALLY HAMILTON
CHIEF ADMINISTRATIVE OFFICER

TO: Mayor & the Urban County Council
FROM: Division of Community Corrections
CC: Director Lisa Farmer
DATE: April 1, 2022
SUBJECT: Request Approval of a Purchase of Service Agreement with Hope Center for Detention Center Recovery Program

Request

Authorization to: Request Approval of a Purchase of Service Agreement with Hope Center for Detention Center Recovery Program

Why are you requesting?

Department needs this action completed because: Request Approval of a Purchase of Service Agreement with Hope Center for Detention Center Recovery Program to provide daily recovery services to the inmates of the Fayette County Detention Center. Program capacity is 15 women and 30 men. The cost of the contract is \$181,000.00

What is the cost in this budget year and future budget years?

The cost for this FY is: \$181,000.00

The cost for future FY is \$181,000.00

Are the funds budgeted? Yes.

The funds are budgeted or a budget amendment is in process:

Account number: 1101-505403-5434-71299

File Number: 0322-22



Director/Commissioner:



MAYOR LINDA GORTON



LEXINGTON

BRUCE SAHLI
DIRECTOR
OFFICE OF INTERNAL AUDIT

TO: Mayor Linda Gorton
Urban County Council

FROM: Bruce Sahli, Director of Internal Audit

CC: Sally Hamilton, CAO

DATE: April 4, 2022

SUBJECT: Agreement with Honkamp Krueger to Perform QA Services

Request:

Authorization is requested to execute an Agreement with Honkamp Krueger for Quality Assessment (QA) services for the Office of Internal Audit.

Why are you requesting?

The Quality Assessment is required by the Institute of Internal Auditors in order to comply with the International Standards for the Professional Practice of Internal Auditing.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$0

The cost for future FY is: \$9,800 estimated.

Are the funds budgeted?

Funding is being sought in the FY 2023 Budget Request.

Account number: 1101-160601-0001-71299 (Professional Services-Other)

File Number: 0327-22

Chief Administrative Officer: Sally Hamilton



MAYOR LINDA GORTON



LEXINGTON

Jason G. Wells
Fire Chief

TO: Mayor Linda Gorton
Urban County Council

FROM: Chief Jason Wells Lexington
Fire Department

DATE: April 4, 2022

SUBJECT: Memorandum of Agreement – Bluegrass Community and Technical College 2022-2023

Request authorization to:

Accept a new Memorandum of Agreement with Bluegrass Community and Technical College(BCTC), a college of the Kentucky Community and Technical College System (KCTCS) for 2022-2023. Funds have been requested in the FY 2023 budget.

Why are you requesting?

The purpose of this MOA is to enter into this Agreement to set forth and ensure compliance with any and all terms and conditions of the participation of fire personnel in college courses associated with the Fire Academy, with the opportunity for these personnel to earn BCTC credits that apply toward an Associate of Fire Science Degree. The fire department and KCTCS/BCTC agree that the participation of fire personnel as proposed, described, and agreed upon within this Agreement provides mutual and valuable benefit to both parties. The attached Agreement contains the pertinent details and requires Mayor Gorton's signature.

Department needs this action completed because:

This Agreement provides a benefit to the members of the Division of Fire and the community that we serve.

What is the cost in this budget year and future budget years?

The cost for this FY is:

FY 2023 - Estimated cost will be based on a per student standard fee, not to exceed \$60,000.

The cost for future FY is:

Estimated cost will be based on a per student standard fee, not to exceed \$60,000.

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes

Account number: 1101-505701-5701-78110

File Number:

Director/Commissioner: Wells/Armstrong



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING, ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: APRIL 4, 2022

**SUBJECT: Authorization to execute Change Order No. 3 with ATS Construction for the
Town Branch Trail Phase 6**

Request: Authorization to execute Change Order No. 3 with ATS Construction for the Town Branch Trail Phase 6, increasing the contract price by the sum of \$290,318.01 from \$4,148,187.00 to \$4,438,505.01.

Purpose of Request: On February 6, 2020 (Ordinance 045-2020) Council approved awarding L-M Asphalt Partners Ltd. d/b/a ATS Construction the contract for construction of the Town Branch Trail Phase 6. On July 6, 2021 (Resolution 365-2021), Council approved Change Order No. 1 to increase contract \$54,311.29 to increase the size of the trailhead parking lot. On October 14, 2021 (Resolution 570-2021) Council approved Change Order No. 2 to increase the contract in the amount of \$239,388.75 for safety improvements along the property line with RJ Corman Railroad from Forbes Road to Thompson Road. The Division of Engineering needs the following:

- Remediation of an underground storage tank that was uncovered during construction.
- Fencing and bollards to prevent parking and driving along the trail.
- Trail amenities (benches, trash cans, lighting, and a bike repair station).

Details of the changes are shown in the attached Change Order forms.

What is the cost in this budget year and future budget years? ? The cost for FY22 is \$290.318.01. No costs are anticipated in future budget years.

Are the funds budgeted? Yes, 3160 303202 3225 90313 TOWN_TGER_2017 CONST and BA 11627.

File Number: 0337-22

Director/Commissioner: Burton/Albright



LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1		Date:	November 18, 2021
		Project:	Town Branch Trail 6 / Manchester & Forbes Turn Lanes
		Location:	Manchester St.
		Contract No.	003-2020
To (Contractor):		Original Contract Amt.	\$3,854,486.96
L-M Asphalt Partners (dba ATS Construction)		Cumulative Amount of Previous Change Orders	\$293,700.04
3009 Atkinson Ave.		Percent Change - Previous Change Orders	7.62%
Lexington KY 40509		Total Contract Amount Prior to this Change Order	\$4,148,187.00
		Change Order No.	3
You are hereby requested to comply with the following changes from the contract plans and specification;			
Current Change Order			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
	See Attached Sheet		
	Total decrease	\$29,835.00	
	Total increase		\$320,153.01
	Net Amount of this Change Order	\$290,318.01	
	New Contract Amount Including this Change Order	\$4,438,505.01	
	Percent Change - This Change Order		7.53%
	Percent Change - All Change Orders		15.15%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by <u>[Signature]</u> (Proj. Engr.) Date <u>12/3/21</u>			
Accepted by <u>[Signature]</u> (Contractor) Date <u>12/10/21</u>			
Approved by <u>[Signature]</u> (Director) Date <u>3/15/22</u>			
Approved by <u>[Signature]</u> (Commissioner) Date <u>3/16/22</u>			
Approved by _____ (Mayor or CAO) Date _____			

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT				DATE:		November 18, 2021	
CHANGE ORDER				Change Order #:		3	
Page 2				CONTRACT #:		003-2020	
Project:				Town Branch Trail 6 / Manchester & Forbes Turn Lanes			
You are hereby requested to comply with the following changes from the contract plans and specifications;							
Item No.	ADD / DEL	Description of changes	Units	Quantity	Unit Price	Decrease in contract price	Increase in contract price
N/A	ADD	UNDERGROUND STORAGE TANK REMEDIATIO	LS	1.00	\$109,469.52	\$ -	\$ 109,469.52
N/A	ADD	4-PLANK WOOD FENCE	LF	1375.00	\$57.75	\$ -	\$ 79,406.25
68	DEL	FENCE 3.5 FT CHAIN LINK	LF	351.00	\$85.00	29,835.00	\$ -
N/A	ADD	PARK BENCHES	EA	2.00	\$3,000.00	\$ -	\$ 6,000.00
N/A	ADD	TRASH & RECYCLING CANS	EA	5.00	\$1,000.00	\$ -	\$ 5,000.00
N/A	ADD	BIKE REPAIR STATION	EA	1.00	\$7,000.00	\$ -	\$ 7,000.00
N/A	ADD	SOLAR LIGHTING ASSEMBLY	EA	12.00	\$9,039.77	\$ -	\$ 108,477.24
N/A	ADD	BOLLARDS	EA	3.00	\$1,600.00	\$ -	\$ 4,800.00
						\$ -	\$ -
Total decrease						\$ 29,835.00	
Total increase							\$ 320,153.01
Net (increase) in contract price							\$ 290,318.01

Page 3 of 3		
JUSTIFICATION FOR CHANGE	PROJECT: Town Branch Trail 6 / Manchester & Forbes Turn Lanes	
	CONTRACT NO. 003-2020	
	CHANGE ORDER: 3	
1. Necessity for change: -Remediate an underground storage tank that was uncovered during construction. -Add in additional fencing and bollards to prevent parking and driving along trail. Replace fencing type due to product availability. -Add in trail amenities (benches, trash cans, lighting, and a bike repair station). 2. Is proposed change an alternate bid? Yes ☒ No ☐ 3. Will proposed change alter the physical size of the project? Yes ☐ No ☒ If "Yes", explain. 4. Effect of this change on other prime contractors: N/A 5. Has consent of surety been obtained? Yes ☒ Not Necessary ☐ 6. Will this change affect expiration or extent of insurance coverage? Yes ☐ No ☒ If "Yes", will the policies be extended? Yes ☐ No ☐ 7. Effect on operation and maintenance costs: N/A 8. Effect on contract completion date: N/A _____ Mayor _____ Date		

CONTRACT HISTORY FORM

CO #1

Project Name: Town Branch Trail Phase 6 / Manchester & Forbes Turn Lanes
Contractor: L-M Asphalt Partners (dba ATS Construction)
Contract Number and Date: 003-2020 2/6/2020
Responsible LFUCG Division: Engineering

CONTRACT AND CHANGE ORDER DETAILS

A. Original Contract Amount:	\$	<u>3,854,486.96</u>	
Next Lowest Bid Amount:			
<u>\$4,396,138.40</u>			
B. Amount of Selected Alternate or Phase:	\$	<u></u>	
C. Cumulative Amount of All Previous Alternates or Phases:	\$	<u></u>	
D. Amended Contract Amount:	\$	<u>3,854,486.96</u>	
E. Cumulative Amount of All Previous Change Orders:	\$	<u>293,700.04</u>	<u>7.6%</u> (Line E / Line D)
F. Amount of This Change Order:	\$	<u>290,318.01</u>	<u>7.5%</u> (Line F / Line D)
G. Total Contract Amount:	\$	<u>4,438,505.01</u>	

SIGNATURES

Project Manager:



Date: 12-3-21

Reviewed by:



Date: 03/15/22

Division Director:



Date: 3/15/22

KENTUCKY TRANSPORTATION CABINET
Local Public Agency (Department of Highways Funding)
CHANGE ORDER

lpa-DOH-chgord
Mod 07/2/10

Page

Contract ID

Change Order No

Contractor L-M Asphalt Partners (dba ATS Construction)

Contractor

Address 3009 Atkinson Ave. Lexington Ky 40509

Project Sponsor

County

Project Number

Project Name

LFUCG

Fayette

TGR 3003 (341)

Town Branch Trail Phase 6

Proposed Changes in Connection with Contract Items:

Item No.	Bid Item #	Description	Quantity	Unit	Unit Price	Amount
68		FENCE 3.5 FT CHAIN LINK	-351.000	LF	85.00	-29,835.00
Total for this Page						-29,835.00
Total for Continuation Page(s)						320,153.01
Total Contract Items						290,318.01

Proposed Items of Supplemental Agreement:

Ref. No.	Bid Item #	Description	Quantity	Unit	Unit Price	Amount
		See page 2.				
Total for this Page						
Total for Continuation Page(s)						
Total Supplemental Agreement						
Total Increase Amount						\$ 290,318.01

Time Extension/Explanation:

No additional days

Reasons for Proposed Changes:

The change order is for the following:

- Remediate an underground storage tank that was uncovered during construction.
- Add in additional fencing and bollards to prevent parking and driving along trail. Replace fencing type due to product availability.
- Add in trail amenities (benches, trash cans, lighting, and a bike repair station).

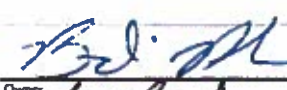
If approved by Transportation Cabinet, the undersigned contractor agrees to do the work outlined herein and to accept as payment in full the basis of payment as set forth herein.

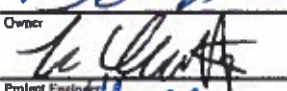

Contractor

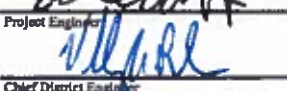
By: Rodney Martin

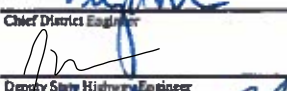
12/10/21

Date

Requested  1/31/22
Owner DATE

Requested  12-3-21
Project Engineer DATE

Recommended  2/14/22
Chief District Engineer DATE

Recommended  2-17-22
Deputy State Highway Engineer DATE

Approved  1/31/22
LPA Signature Authority DATE

Director of Project Management
Title DATE

Approved James Ballinger 2/17/22
State Highway Engineer DATE

Existing Trail
Proposed Trail



MAYOR LINDA GORTON



LEXINGTON

TODD SLATIN
DIRECTOR
CENTRAL PURCHASING

**TO: LINDA GORTON,
MAYOR URBAN
COUNTY COUNCIL**

**FROM: TODD SLATIN, DIRECTOR
DIVISION OF CENTRAL PURCHASING**

DATE: APRIL 5, 2022

SUBJECT: Amendment to Resolution No. 72-2022

Request:

Request Council authorization to amend Resolution No. 72-2022 canceling the price contract with Schallner Lawn Care and Landscaping, LLC and establishing a price contract with Klausing Group as the second low bidder for Bid 132-2019 – Mowing for Parks and Recreation.

Why are you requesting?

Schallner Lawn Care and Landscaping, LLC has requested that they be removed from the contract because they can no longer honor their bid pricing due to inflationary increases.

What is the cost in this budget year and future budget years?

The estimated cost increase for Fiscal Year 2022 is an additional \$22,506.12

Are the funds budgeted? Yes, funds are fully budgeted in 1101-707603-7231-71212

File Number:

Director/Commissioner: Slatin/Hensley



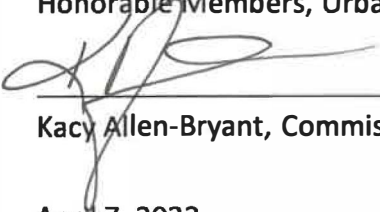
MAYOR LINDA GORTON



LEXINGTON

KACY ALLEN-BRYANT
COMMISSIONER
SOCIAL SERVICES

TO: Mayor Linda Gorton
Honorable Members, Urban County Council

FROM: 
Kacy Allen-Bryant, Commissioner of Social Services

DATE: April 7, 2022

SUBJECT: Child Care Assistance Program Licensed Provider Agreement at the Family Care Center

Request:

Request Council authorization for the Mayor to execute a Licensed or Certified Provider Agreement with Kentucky's Department for Community Based Services.

Purpose:

This agreement certifies the Division of Family Services as a vendor with the state funded Child Care Assistance Program, for early child care services rendered to local eligible families at the Family Care Center.

Budgetary Implication:

Starting August 1, 2022, Family Care Center's daily child care rate will increase from \$41 to \$47 for infants and toddlers (birth-2 years old); and will increase from \$38 to \$41 for pre-school children (3 & 4 year old). Program capacity is up to 100 children.

Are the funds budgeted?

Yes, estimated annual revenue from Child Care Assistance Program is \$249,101 (account #1101-606404-0001-44040).

File Number: 0343-22

Director/Commissioner: Joanna Rodes / Kacy Allen-Bryant



MAYOR LINDA GORTON



LEXINGTON

SALLY HAMILTON
CHIEF ADMINISTRATIVE OFFICER

TO: Mayor Linda Gorton

FROM: Fire Chief Jason Wells

DATE: April 6, 2022

SUBJECT: Accreditation Application for the Division of Fire and Emergency Services

Request authorization to: execute a Letter of Understanding with The Center for Public Safety Excellence (CPSE) to conduct and complete the self-assessment process in the pursuit of accreditation through the Center for Public Safety Excellence, Inc. and the Commission on Fire Accreditation International (CFAI) at a cost not to exceed \$10,300. Funds are budgeted. (L0345-22) (Wells/Armstrong)

Why are you requesting? The Division of Fire and Emergency Services is seeking to attain international accredited status.

Department needs this action completed because: It is required that an application fee be paid to move forward in the accreditation process along with hosting a site visit for certified assessors.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$ 10,300

The cost for future FY is: \$ 2,060

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process:

Account number: 1101-505705-5753-76102

1101-505705-5754-76102

File Number:

Director/Commissioner:



MAYOR LINDA GORTON



LEXINGTON

JEFFERY NEAL
DIRECTOR
TRAFFIC ENGINEERING

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jeffery Neal, Director
Division of Traffic Engineering

DATE: April 6, 2022

SUBJECT: Speed Tables – Mariemont Drive (Bryan Station Road to Brookmeade Drive)

Request

Authorization to install six (6) speed tables on Mariemont Drive between Bryan Station Road and Brookmeade Drive.

Why are you requesting?

Mariemont Drive was evaluated through the Neighborhood Traffic Management Program (NTMP) and met or exceeded criteria for consideration of Type II traffic calming treatments. A petition confirmed a majority of the owners are in favor of installing speed table(s) in an effort to slow down drivers and to discourage cut-through traffic.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$18,000 (\$10,800 NTMP funds plus \$7,200 neighborhood match)
The cost for future FY is: \$0.00

Are the funds budgeted?

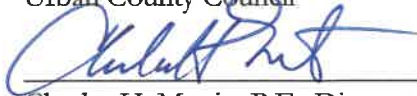
Yes. 1105-303602-3606-91614 Traffic Devices (NTMP) and 1101-303602-3602-91614 Traffic Devices (for match funds to be received).

File Number:

Director/Commissioner: Neal/Albright



MAYOR LINDA GORTON

**LEXINGTON**CHARLES MARTIN
DIRECTOR
WATER QUALITYTO: Mayor Linda Gorton
Urban County CouncilFROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: April 5, 2022

SUBJECT: Change Order for Stormwater Quality Projects Incentive Grant Contract #112-2018

Request

Requesting approval of a decreasing change order of \$50.00 to the Stormwater Quality Projects Incentive Grant with Lansdowne-Merrick Neighborhood Association, Inc., Contract #112-2018.

Purpose of Request

The original grant award to Lansdowne-Merrick Neighborhood Association, Inc., was for \$7,800.00; however, the grant-funded project came in under budget. The final grant award totaled \$7,750.00.

The \$50.00 from this decreasing change order request will be returned to the Stormwater Quality Projects Incentive Grant Program for award in FY23.

Project Cost in FY22 and in Future Budget Years

The decreasing change order savings of \$50.00 will be returned to fund 4052 for FY23 grant awards.

Are Funds Budgeted

Savings from this decreasing change order are budgeted in:

4052 – 303204 – 3373 – 78112 – WQINCENTIVE_18 – WQ_GRANT

However, once the change order is approved, there will be a budget amendment to move the funds into:

4052 – 303204 – 3373 – 78112 – WQINCENTIVE_22 – WQ_GRANT

Albright/Martin

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER		Drawn:	March 11, 2022
		Contract Modification:	
		CONTRACT #:	C-112-2018
PROJECT: Lansdowne-Merrick Neighborhood Association, Inc.			
TO: Lansdowne-Merrick Neighborhood Association, Inc.			
Original Contract Amount		\$7,800.00	
Cumulative Amount of Previous Contract Modifications		\$0.00	
Percent Change of Previous Contract Modifications		0%	
Existing Contract Amount		\$7,800.00	
Net (increase/decrease) in Contract Amount - (From following pages)		-\$50.00	
Percent Change of This Contract Modification		-1%	
Original Contract Amount		\$7,800.00	
Cumulative Amount of all Contract Modifications		-\$50.00	
Percent Change of all Contract Modifications		-1%	
New Contract Amount Including this Change Order		\$7,750.00	
Recommended by	<u>Frank H. Miller</u>	(Proj. Engr.)	Date <u>4/5/2022</u>
Accepted by		(Consultant)	Date _____
Accepted by	<u>Barbara J. Priest</u>	(Contractor)	Date <u>3-30-22</u>
Approved by	<u>Chad R. St.</u>	(Director)	Date <u>4-6-22</u>
Approved by		(Commissioner)	Date _____
Approved by		(Mayor or CAO)	Date _____

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT				DATE:		March 11, 2022	
CONTRACT MODIFICATION				Contract Mod #:		1	
				CONTRACT #:		#112-2018	
Project: Lansdowne-Merrick Neighborhood Association, Riparian and Wetland Zone Project							
TO:							
You are hereby requested to comply with the following changes from the contract plans and specifications;							
Item No.	ADD / DEL	Description of changes	Units	Quantity	Unit Price	Decrease in contract price	Increase in contract price
1	DEL		LS	1	\$ 50.00	\$ 50.00	\$ -
2						\$ -	\$ -
3						\$ -	\$ -
4						\$ -	\$ -
5						\$ -	\$ -
6						\$ -	\$ -
7						\$ -	\$ -
8						\$ -	\$ -
9						\$ -	\$ -
10						\$ -	\$ -
11						\$ -	\$ -
12						\$ -	\$ -
13						\$ -	\$ -
14						\$ -	\$ -
Total decrease						\$ 50.00	
Total increase							\$ -
Net (increase) in contract price							\$ (50.00)

JUSTIFICATION FOR CHANGE

PROJECT: Lansdowne-Merrick Neighborhood Association, Inc.

CONTRACT NO. #112-2018

CHANGE ORDER: 1

1. Necessity for change: Stormwater Quality Projects Incentive Grant completed under budget
2. Is proposed change an alternate bid? ___Yes ___X___ No
3. Will proposed change alter the physical size of the project? ___Yes ___X___ No
If "Yes", explain.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? ___Yes ___X___ Not Necessary
6. Will this change affect expiration or extent of insurance coverage? ___Yes ___X___ No
If "Yes", will the policies be extended? ___Yes ___No
7. Effect on operation and maintenance costs: N/A
8. Effect on contract completion date: N/A

Mayor

Date

Stormwater Quality Projects Incentive Grant Program



LANSDOWNE-MERRICK NEIGHBORHOOD
ASSOCIATION, CORPORATION



Lexington-Fayette Urban County Government
DEPARTMENT OF PUBLIC SAFETY

Linda Gorton
Mayor

Kenneth Armstrong
Commissioner

TO: Mayor Linda Gorton
Urban County Council

Lawrence B. Weathers

FROM: Chief Lawrence B. Weathers
Lexington Police Department

CC: Commissioner Kenneth Armstrong
Department of Public Safety

DATE: April 11, 2022

SUBJECT: Federal Bureau of Investigation, Joint Terrorism Task Force (JTTF) –
Memorandum of Understanding & Cost Reimbursement Agreement

Request

Authorization to enter into a Memorandum of Understanding (MOU) and Cost Reimbursement Agreement between the Federal Bureau of Investigation, Joint Terrorism Task Force (JTTF) and the Lexington-Fayette Urban County Government. This is a renewal.

Why are you requesting?

This MOU and Agreement is to formalize the relationship between the FBI and the Lexington Police Department (LPD) in order to maximize cooperation and to create a cohesive unit capable of addressing the most complex terrorism investigations. This MOU and Agreement also delineates the responsibilities and commitments of the FBI JTTF and LPD. We are requesting Council Approval for Mayor Gorton to sign the documents. Upon approval and signing, please forward original agreement to the Chief's Office to acquire additional signature. If you have any questions or require additional information, please contact my office.

What is the cost in this budget year and future budget years? No budgetary impact

Are the funds budgeted? N/A

File Number: 0365-22

Director/Commissioner: Lawrence B. Weathers, Chief
Lexington Police Department

LBW/rmh

MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: APRIL 8, 2022

**SUBJECT: Accept American Farmland Trust (AFT) Soil Health Stewards Program Grant
for the Purchase of Development Rights (PDR) program**

Request: Council authorization to accept an award of federal funds from USDA Natural Resource Conservation Services (NRCS) through the American Farmland Trust (AFT) Soil Health Stewards Program Grant for \$10,000 for the Purchase of Development Rights (PDR) program. No matching funds are required

Purpose of Request: The American Farmland Trust (AFT) has awarded a \$10,000 Soil Health Stewards Program Grant to the LFUCG's PDR program. These grant funds will be used to help farmers in the PDR Program implement new and better soil conservation practices. Two members of the Rural Land Management Board and the professional contracted to conduct the majority of the PDR easement monitoring will attend a training held by the American Farmland Trust in late April, then will work with the PDR Manager to create an action plan due to the AFT in late May.

What is the cost in this budget year and future budget years? Federal funding of \$10,000 for FY 2022. No match is required. Funds for future budget years are dependent upon availability of grant funds.

Are the funds budgeted? Budget amendment 11629 is in process.

File Number: 0366-22

Director/Commissioner: Beth Overman/Sally Hamilton



MAYOR LINDA GORTON

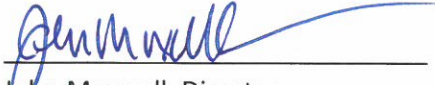


LEXINGTON

JOHN MAXWELL
DIRECTOR
HUMAN RESOURCES

M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: April 11, 2022

SUBJECT: Test Security Agreement – ErgoMetrics

Request:

The attached action authorizes a Test Security Agreement between ErgoMetrics, Inc. and the Lexington-Fayette Urban County Government for testing applicants applying for Community Corrections Sergeant promotional processes.

What is the cost in this budget year and future budget year?

The cost is not to exceed \$1,650 and will be funded from the division's Professional Services/Corrections account (1101-160502-1824-71299).

File Number:

0368-22

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have any questions, or additional information is warranted, please contact Alisha Lyle at (859) 258-3957.



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING, ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: APRIL 8, 2022

SUBJECT: Accept \$3,000 Grant Award from National Recreation and Park Association for Supporting Healthy Aging through Parks and Recreation Fit & Strong Program

Request: Council authorization to accept \$3,000 National Recreation and Park Association for Supporting Healthy Aging for Division of Parks and Recreation Fit and Strong Program. No matching funds required.

Purpose of Request: The Division Parks and Recreation has been awarded \$3,000 from National Recreation and Park Association for Supporting Healthy Aging for Division of Parks and Recreation Fit and Strong Program. The funds will be used for two (2) instructor-training classes to support agencies in delivering arthritic appropriate evidence-based programs. The program is a multi-component physical activity and behavior-change program that teaches sedentary adults with joint pain and stiffness and/or lower extremity pain and mobility issues how to engage in safe and effective exercise.

What is the cost in this budget year and future budget years? \$3,000 has been awarded for FY2022. No match required. Funds for future budget years are dependent upon availability of grant funds.

Are the funds budgeted? Budget amendment 11630 is in process.

File Number: 0369-22

Director/Commissioner: Conrad/Ford



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING, ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: APRIL 8, 2022

SUBJECT: Amendment to Agreement with the Oasis at Kearney Creek, LLLP

Request:

Council authorization to execute an amendment to the agreement with Oasis at Kearney Creek, LLLP under the HOME Investment Partnerships Program to extend the period of performance through June 30, 2022.

Purpose of Request:

On June 6, 2019, (Resolution No.295-2019) Council authorized execution of an agreement with Oasis at Kearney Creek, LLLP awarding \$475,705 of HOME Investment Partnerships Program funds provided by the 2019 Consolidated Plan for development of rental housing for low-income HOME-eligible persons and/or households. This project has experienced delays due to coronavirus and final closeout paperwork.

The amendment would extend the period of performance through June 30, 2022.

What is the cost in this budget year and future budget years? No budgetary impact.

Are the funds budgeted? N/A

File Number: 0370-22

Director/Commissioner: Lanter



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING, ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: April 11, 2022

SUBJECT: Victims of Crime Act Grant for the Division of Police

Request:

Council authorization to submit an application and accept award, if offered, to the Kentucky Justice and Public Safety Cabinet requesting federal funds of \$54,622 under the Victim Assistance Formula Grant funded by the Victims of Crime Act. The acceptance obligates the government to provide match of \$13,656.

Purpose of Request:

The Division of Police has prepared a grant application for submission to the Kentucky Justice and Public Safety Cabinet requesting federal funding of \$54,622 for the support of a bilingual victims advocate in Division of Police to serve victims of crime who are non-English speaking, particularly those in the Hispanic community. If approved, these funds will be used to support this position (salary and fringe benefits), allow staff to become a certified translator through Kentucky Interpreter and Translator Association and to attend a national conference in 2022.

What is the cost in this budget year and future budget years?

The cost in FY 2023 is estimated to be \$68,278. Match of \$13,646 is required and has been requested in the FY23 General Fund Budget. Funding in future budget years is dependent upon availability of grant funding.

Are the funds budgeted? A budget amendment will be completed if awarded.

File Number: 0371-22

Director/Commissioner: Weathers/Armstrong



MAYOR LINDA GORTON



LEXINGTON

CHARLIE LANTER
COMMISSIONER
HOUSING, ADVOCACY
& COMMUNITY DEVELOPMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, COMMISSIONER
HOUSING, ADVOCACY & COMMUNITY DEVELOPMENT**

DATE: APRIL 11, 2022

SUBJECT: Victims of Crime Act Grant for the Department of Social Services

Request:

Council authorization to submit an application and accept award, if offered, to the Kentucky Justice and Public Safety Cabinet requesting federal funds of \$100,000 under the Victim Assistance Formula Grant funded by the Victims of Crime Act. The acceptance obligates the government to provide match of \$57,644.

Purpose of Request:

The Department of Social Services has prepared a grant application for submission to the Kentucky Justice and Public Safety Cabinet requesting federal funding of \$100,000 for the implementation of the Underserved Minority Victims Advocacy Program in the Department of Social Services. Funds will be used to support salary and fringe benefits for two positions and to support the costs of operating the program. Match of \$57,644 is required.

What is the cost in this budget year and future budget years? Estimated Cost in FY 2023 is estimated to be \$157,644. Federal share is \$100,000 and a 20% local match of \$57,644 is required and has been requested in the FY23 General Fund Budget. In-kind match of \$500 will be provided through volunteer time. Funding in future budget years is dependent upon availability of grant funding.

Are the funds budgeted? A budget amendment will be completed if awarded.

File Number: 0372-22

Director/Commissioner: Theakston/Allen-Bryant



**Neighborhood Development Funds
April 19, 2022
Work Session**

Amount	Recipient	Purpose
\$ 1,200.00	Lexington Ravens Youth Football Terry Hicks 556 North Broadway Lexington, KY 40508	To assist with ongoing expenses.
\$ 2,000.00	ArtsConnect c/o LexArts Red Medley 161 North Mill Street Lexington, KY 40507	To assist with the downtown plein air painting event.
\$ 2,450.00	Friends of the Lexington Senior Center Kristy Stambaugh 195 Life Lane Lexington, KY 40502	To support the 2022 gala.
\$ 1,900.00	Lafayette High School Track & Field Booster Club Aida Mokhtar PO Box 4072 Lexington, KY 40544	To assist with expenses for Senior Night and other upcoming events.
\$ 500.00	Trees Lexington! Stacy Borden PO Box 1046 Lexington, KY 40588	To assist with the tree canopy program.
\$ 1,000.00	Castlegate Home Owners Assoc. Laura Pace 3616 Hidden Pond Road Lexington, KY 40502	To assist with beautification and plantings.
\$ 1,000.00	Chenault Road Neighborhood Assoc. Baron Wolf 229 Chenault Road Lexington, KY 40502	To assist with beautification and plantings.
\$ 1,000.00	Fairway Neighborhood Assoc. PO Box 55346 Lexington, KY 40555-5346 Ronald Vissing	To assist with beautification and plantings.
\$ 500.00	Idle Hour Neighbors Alliance 205 St. Ann Drive Lexington, KY 40502 Marie Bradshaw	To assist with printed newsletters.

\$ 1,000.00	Lakeshore Village 543 Laketower Drive Lexington, KY 40502 Sean Smith	To assist with beautification and plantings.
\$ 1,000.00	Lakeview Islands Security and Maintenance Assoc. PO Box 22195 Lexington, KY 40502 Roni Scott	To assist with beautification and plantings.



Planning and Public Safety Committee Meeting

February 15, 2022

Summary and Motions

Chair J. Brown called the meeting to order at 1:05 p.m. Committee Members Ellinger, McCurn, Lamb, Kloiber, Baxter, Bledsoe, Reynolds, and Plomin were in attendance. Committee Member Worley was absent. Vice Mayor Kay, Council Members Moloney, LeGris, Sheehan, and F. Brown were also present as non-voting members.

I. Approval of January 18, 2022 Committee Summary

Motion by McCurn to approve the January 18, 2022 Committee Summary. Seconded by Ellinger. Motion passed without dissent.

II. On the Table – CivicLex and Commerce Lexington

J. Brown began by explaining that *On the Table* is a city-wide public engagement process used to inform the Comprehensive Plan. He introduced Richard Young, Executive Director of CivicLex, who explained that the *On the Table* conversations take place in-person and virtually and are designed to facilitate relationships and discuss city issues. *On the Table* began in Chicago in 2014 and became the model to serve as the public engagement process for the 2018 Comprehensive Plan. The Comprehensive Plan is required by state statute to be updated every five years and public engagement is a crucial piece of the process. He spoke about the 36 person Advisory Group created by CivicLex which helped design program structure, solicit support, analyze surveys, recruit hosts, leverage relationships, etc. In 2020, changes were made to the model, including extending to a week-long conversation; revision of the survey and data collection process; providing digital and hybrid options; conversation designs; language accessibility; and areas of focus. The conversation process has been restructured to have the survey first to serve as a point of reflection before the conversation. Survey questions are oriented around the five themes of the Comprehensive Plan. Data will be anonymized and open sourced after *On the Table* to enhance research and provide transparency. People will be able to participate virtually, in-person, or through a hybrid model and hosts will have a guide to help facilitate good conversation after completing the survey. To increase accessibility, CivicLex is focusing on making all materials distributed in English, Swahili, Arabic, Spanish, and French. Registration is now live and can be communicated through newsletters and social media.

Plomin asked if Commerce Lexington is coming under CivicLex's organization and Young explained that Commerce Lexington is organizing an additional input process that is in tandem with *On the Table*. Plomin requested background on why they came forward and if the same process would be used. Kevin Atkins, Chief Development Officer in the Mayor's Office, clarified that in looking at what the community engagement has been in previous plan with *On the Table*, they realized the neighborhood component worked well, but the business community input was missing. Commerce Lexington offered to gather input and ensure there was a concerted effort to have a focus on getting the business community input into what makes Lexington attractive and what issues need to be looked at from a business perspective. He added that Planning is putting together a video to explain more about the Comprehensive Plan.

McCurn and Young discussed the format of the conversations and Young explained that CivicLex will publish a number of resources online regarding best practices for virtual, in-person, and hybrid

conversations and hosts can choose any of these options. He pointed out that virtual conversations will not be centralized through a particular meeting account, such as Zoom. Those conversations will be managed by the host and the conversations can be recorded for future reference if the host chooses to do so. Young confirmed that after the data is received and anonymized, the entire data set will be published on the CivicLex website.

Baxter asked if there is a plan to compare the data being collected this year to the data collected from the last *On the Table*. Young explained the difficulty in comparing the data because there are different questions and different topics, there may be different opportunities to compare summaries of the data.

Kloiber and Young confirmed that survey questions would be standardized and Young stated that the intent is for each participant to have a similar experience. Kloiber asked if there was a plan to include comparative questions. Young explained that the challenge is that the information collected must be accessible across the spectrum of awareness of civic issues. They start the process by asking a general question as to what the most useful data would be and from there, the initial draft of questions were formed. The quantitative question is very broad and is not meant to be specific or to get into policies or individual issues. The qualitative questions are broad and open-response questions and test runs have proven these to produce robust conversations. Kloiber reiterated that we may want to work information into the questions so the data received is useful.

Lamb asked what the intention is behind using the words “unlisted” and “private” conversations. Young explained that *On the Table* has always allowed private, household conversations and he emphasized the importance for families to have these conversations so they like to provide that option. He said they don't see people register to attend a table that is private; it is more for hosts to be able to sign up so they can be provided with the resources and materials to be able to participate. He said a number of hosts sign up for an unlisted conversation so the meeting is only public for the group participating. Lamb encouraged a welcoming and inclusive environment.

LeGris asked if there will be host guides and packets that would help manage difficult or contentious moments during conversations. Young said a host guide will be provided and will also be available on the website. There will also be host trainings provided for those who want to attend to help navigate the conversations. LeGris asked what the next steps are for those who are excited about the Comprehensive Plan after having the conversations. Young said there are opportunities for civic education and there are a number of opportunities for people to get involved through CivicLex.

Kay spoke about how *On the Table* was originally a way for people to gather and talk more generally about concerns, then it got tied to an aspect of the planning process, and now it is closely linked to the planning process. While there are advantages to this, he is concerned about the downside. He mentioned that surveys are limited because there is a limited amount of time with a universe of information to cover so you choose things that can be easily answered. This structure encourages certain kinds of information and discourages other kinds of information. He expressed concern that this is not a random sample, but it is a sample of convenience and it lacks a certain kind of validity in terms of gathering information. Kay and Young discussed having language in the description referencing the five areas that reflect the structure of the Comprehensive Plan. Young added that there will be an additional page included with the participant surveys and host guides to explain the Comprehensive Plan. Kay commented on the line, “the City of Lexington will use this information to set goals for how the city grows” and he suggested using language that would clarify and lower the expectations so that the public understands the scope of their input.

Reynolds and Young discussed guides and Young clarified that there will be host guides available which walks through how to host a conversation. There will also be a script the host could follow or they can take the conversation in the direction they choose. Reynolds asked what strategy would be used to communicate language accessibility and Young said there are English and Spanish posters going up currently which are available today and the next phase will include marketing materials in all five languages. He said there are also a number of folks from non-English speaking communities engaged with us. Young added that the host guide and participant survey will be translated into all five languages as well and the data collected will be translated back into English to be coded.

Bledsoe and Young discussed how the process has changed from being a broad, unscripted process where data was collected and presented in different ways and Young said *On the Table* now takes more of a bend toward policy. This year it is focused on the Comprehensive Plan, but there will be a different focus each year depending on what is happening. He said the shift in how they think about the data in *On the Table* and the reason why the survey was built the way it was is in response to criticism because this is something they have heard. He said the hope is to collect a good sample and make this as statistically significant and relevant as possible. He clarified that CivicLex only collects data and the City decides how to use it.

Sheehan spoke about the importance of the demographic section of the survey which a researcher would take to compare to the larger population. She said this will determine whether a sample is representative of the community. She mentioned that the Comprehensive Plan is about planning for the future, not only for us, but for the youth as well. She asked if opportunities will be provided for youth and young adults to provide input. Kit Anderson, with CivicLex, said she is leading a youth working group with FCPS to get tables in the schools, with a focus on middle and high schools and eventually they will look into elementary schools. Sheehan and Anderson discussed having tables at colleges and Anderson mentioned that Transylvania, UK and BCTC are "super-hosts" and are planning their own student engagement efforts, but they are very much involved.

Ellinger spoke about how this process is different from how it began when it was open dialogue and conversations could be about anything. He said a major issue being discussed right now is youth violence/gun violence and asked if that would be part of these conversations. Young said that youth violence came up frequently in neighborhood conversations because it is something that is impacting neighborhoods. Ellinger and Young discussed whether there would be enough information about the Comprehensive Plan to educate the public and Young said there will be a one page document that explains the Comprehensive Plan as well as a video which will be available to all hosts.

Brown welcomed Carla Blanton from Commerce Lexington, who explained she has worked with Division of Planning, the Mayor's Office and CivicLex to have a parallel track that would augment *On the Table*, specifically targeting the business sector. Blanton noted that the meetings will coincide with CivicLex's *On the Table* during the week of April 6-12. She explained that she will be facilitating these and they will take place at Commerce Lexington. They see this as a qualitative exercise to understand what is and isn't working and what could be done better to grow jobs in Lexington. They will use various social media networks and communication channels to promote this and information collected will be shared with Division of Planning, Council, and the Planning Commission. Meetings will begin with a Comprehensive Plan overview and an explanation of how this impacts business.

Plomin and Blanton clarified there is a survey, but it is not the same survey CivicLex is using and there will be different questions. Plomin asked how the data is processed and Blanton said they would talk through the questions with city partners and CivicLex. They will use more of a focus-group approach to take more of a qualitative dive into people's perspectives and experiences. She added that there will be an online

survey people can complete if they are unable to participate in-person. Plomin asked how the data would intermingle with data from CivicLex and Blanton explained that it will be separate data because they are not asking the same questions. By talking with business leaders, they will focus on jobs and economic development. Plomin asked what the intent is and Blanton said it is to have something that will provide more detail to help shape public policy. Plomin spoke about the business feedback page and asked if there would be a report-out to the community and Blanton said the results will be made public.

Kay expressed concern about an effort underway by Commerce Lexington called *Lexington for Everyone*, of which Blanton is a board member. He expressed concern that from certain perspectives, information included there is one-sided and he is concerned these conversations could be framed in the same way. Blanton spoke about *Lexington for Everyone* and said Commerce Lexington is involved, but it has broader base which includes equity partners, people impacted by affordable housing, and small business owners. It is a variety of people who have come together who want to provide an additional perspective to the one that most people might be familiar with. Kay asked for clarification that this is not an initiative of Commerce Lexington primarily and Blanton said Commerce Lexington is involved in it, but it is not solely Commerce Lexington. Kay restated that his perspective, based on what is posted online, is that *Lexington for Everyone* takes a one-sided view of a set of issues and he questions the data and the argumentation. Blanton noted that their goal with this is to provide a perspective from the business community to help the city make more informed public policy decisions.

Sheehan asked about design of the data collection and who has been involved in designing the survey. Blanton noted that they are in the beginning stages of designing, but the survey has not been finalized. She explained that the quantitative data would show percentages and would pertain to demographic information. Sheehan and Blanton confirmed that Council would see the finalized survey before it is implemented and hear more about who has been involved in designing the survey. Sheehan noted the importance of different voices in this process which has been the intent of *On the Table*, but she would like to see more collaboration and consistency across the data sets and maybe a combined survey that includes questions from both groups so that data is more holistic for comparisons.

Reynolds agreed that there should be collaboration and more consistent questions. Some of the questions should be directly toward businesses in regard to the Comprehensive Plan, but also overlap with what CivicLex is doing to create more of a holistic picture. She recalled the first *On the Table* and said it was complicated to get people engaged in the process and it is still difficult for people to wrap their mind around what is happening at *On the Table* because there is so much involved in these conversations. She also stressed the importance of reporting the data in a way that it is not slanted so she would like to see more cohesion between the surveys.

LeGris asked if there would be any harm using the *On the Table* survey that touches on the Comprehensive Plan while also having other survey questions as a way to standardize the data being collected and quantify the conversations. Blanton said they would be open to that but the challenge will be managing these goals while maintaining fidelity to the original intent which was to take a deeper dive on business issues. LeGris and Blanton discussed that the intent behind this is to get input on the Comprehensive Plan which Blanton clarified it is taking a deeper dive and getting a little more into the business perspective and the “jobs” pillar rather than focusing more broadly on all of the pillars. For the sake of transparency, Blanton and LeGris confirmed the conversation guides and questions would be shared once they are finalized. LeGris and Blanton discussed having the *On the Table* survey available to those who take part in the business portion and Blanton added that they will also be encouraged to take part in the *On the Table* conversations.

Kloiber noted this is a self-selecting process and people who have the time and the desire are participating. He also mentioned that because this survey will have qualitative approach as opposed to quantitative, it should be separate from the other data we are getting. He asked if comparative or informative statements would be added as an education piece as well as asking people to make decisions for one thing over another. Blanton said they hope the video sets the stage for some of this, but it is something we can do. Kloiber welcomed any other groups who want to talk about a specific aspect in this multi-faceted growth model for the city to participate in the process.

Regarding the survey, Lamb asked who Commerce Lexington would be working with from the city. Blanton said they are working with the Mayor's Office, CivicLex, and Division of Planning. Lamb echoed concerns about using the same survey questions, but she would like this to be more of a collaborative effort for the Advisory Group. Blanton said they will work closely with CivicLex for communication to the Advisory Group.

Baxter mentioned that there might be confusion from everyone by using *On the Table* verbiage. While it's important to have business community input, she questioned why they chose this time because it is a conversation that can be had at any time. Blanton said they were asked to come forward and augment what was going on and they were happy to offer their services. Baxter noted that this is important, but if we aren't using the same questions across the board, it is kind of a misnomer. She looks forward to the results that come out of the survey and the conversations, but there may be some confusion across the community.

J. Brown expressed similar concerns regarding the questions and the input we will receive from the questions. He said when it comes to the Comprehensive Planning process, the information we get from public input gets a lot of credence in the decisions that are being made about goals and objectives so it is important that we get information we can use from the survey questions. He feels the questions from *On the Table* and Commerce Lexington can be different because it is two different audiences. He has confidence that the Planning staff will distill the information in a way that is going to be functional in our process when it comes to goals and objectives. He and Director Duncan discussed how the information will be used in the process and Duncan said they are looking forward to getting the information from Commerce Lexington and *On the Table*. He noted this is "an" input, but it is not "the" input. It will be public, shared, and used to inform decisions - along with data, population, and demographics, and best practices from other communities. J. Brown asked if *Imagine Lexington* (the input tool) was a thing of the past. Duncan said that is just the name of the 2018 Comprehensive Plan and it is the plan they are building on. In addition to information that will be collected from *On the Table* and Commerce Lexington, J. Brown asked what other opportunities will be available for people to provide input for the Comprehensive Plan. Duncan said they will schedule times for individuals and other interested parties to talk directly with Planning staff. J. Brown requested *On the Table* distill the questions for more useful information, such as how to protect the environment.

III. Items Referred to Committee

No comment or action was taken on this item.

Motion by Bledsoe to adjourn at 2:43 p.m. Seconded by Baxter. Motion passed without dissent.

ARPA FUNDED NONPROFIT CAPITAL GRANTS PROGRAM

April 19, 2022
LFUCG Council Work Session



LEXINGTON

NCG Working Group

Thanks to:

CAO Sally Hamilton
Deputy CAO Glenn Brown
American Rescue Plan Project Manager Jenifer Wuorenmaa
Senior Administrative Officer Hilary Angelucci
Council Research Analyst Jennifer Sutton
Commissioner Chris Ford
Commissioner Charlie Lanter
Commissioner Kacy Allen-Bryant
Senior Administrative Officer Theresa Maynard

The Nonprofit Capital Project Grants Program

- A new initiative designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents.
- These grants are funded by federal **American Rescue Plan Act (ARPA) dollars** and are subject to federal reporting and spending requirements.
- Agencies with established proven track records of performance that are located in and service residents of Lexington-Fayette County are invited to apply for this competitive grant program.

Purpose

- To provide a ***one-time grant*** to local 501(c)(3) agencies for major capital projects in two categories:

1) **Facility Improvements**

(such as the purchase, construction, expansion, repair of a building, or installation or major overhaul of HVAC systems, etc.)

2) **Operational Investments**

(the purchase of major equipment, such as a generator or vehicle)

Process

- A Request for Proposals will be issued by the Division of Purchasing. (*Draft RFP has been provided.*)
- Proposal Evaluation Committee will review and score the proposals, and recommend awards to the Administration and Council.
- Agencies will be bound by agreements to the ARPA Regulations as Subrecipients, required to make regular reports and be subject to site visits and other necessary oversight.

Who is Eligible?

- Community nonprofit partners with established proven track records of performance.
- Grant funds must be invested in facilities located in and agencies serving residents of Lexington-Fayette County.
- Agencies must be recognized by Internal Revenue Service as a 501(c)(3) nonprofit organization.
- Agencies must either own the facility or have a current long-term lease (*with at least 3 years remaining on the terms of the lease*) with a private landlord for which improvements are being requested.
- **All funds awarded must be spent by Subrecipient grantees before April 30, 2024.**

Eligible Cost Activities

(including, but not limited to)

Facility Improvements

- **Systems**
Mechanical, Electrical and Plumbing
- **Exterior**
Roofing, Windows, Gutters, Masonry, Siding
- **Interior**
Flooring, Walls, Ceilings, Lighting
- **Property Site**
Acquisition of Property, Parking, Sidewalks, Lighting, Utilities, Signage
- **Environmental Remediation**
Asbestos, Lead Paint, Air Quality

Eligible Cost Activities

(including, but not limited to)

Operational Investments

- **Information Technology & Telecommunication**
(Servers, Computer Systems, Database Systems, etc.)
- **Fleet and Mobile Service Units**
- **Generators, Alternative Power Supply**
- **Security Cameras, Safety Controls**
- **Other Major Operational Equipment**

Grant Award Allocation

	Facility Improvements	Operational Investments
Funding Pool*	\$4,000,000	\$2,000,000
Minimum Request per agency**	\$100,000**	\$50,000**
Maximum Request per agency	\$500,000	\$250,000

*Agencies may apply for either Facility Improvements or Operational Investments or both.

**Agencies may bundle projects in either Facility Improvements or Operational Investments to meet the minimums (not across the two types of investments in order to meet minimums).

Proposal Evaluation Criteria

Factor	Points
Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents	20
Demonstrated Need	20
Applicant Capacity for Project and Meeting ARPA Requirements	20
Operational Feasibility	20
Cost Analysis	20
Total Points	100

Questions?





Lexington-Fayette Urban County Government
Request for Proposals

Nonprofit Capital Grant Program
Scope of Work

Description: The Nonprofit Capital Project Grants Program is a new initiative designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents. These grants are funded by federal American Rescue Plan Act (ARPA) dollars and are subject to federal reporting and spending requirements.

Agencies with established proven track records of performance that are located in and/or service residents of Lexington-Fayette County are invited to apply for this competitive grant program.

Purpose: To provide a **one-time grant** to local 501(c)(3) agencies for major capital projects in two categories: 1) Facility Improvements (such as the purchase, construction, expansion, repair of a building, or installation or major overhaul of HVAC systems, etc.), and 2) Operational Investments (e.g. purchase of major equipment, such as a generator or vehicle).

Instructions

Please submit all required proposal submittal forms and attachments no later than the deadline indicated below:

Proposal Deadline – 2 P.M. OF DATE

Proposals received after this deadline or incomplete proposals will not be considered.

For More Information:

Lexington-Fayette Urban County Government
Division of Central Purchasing Todd Slatin, Director
200 E. Main Street
Lexington, KY 40507
Office: (859) 258-3320
E-mail: tslatin@lexingtonky.gov

1.0 GENERAL PROVISIONS

1.1 Funding

The funding is a **ONE TIME** grant. LFUCG will conduct ongoing evaluation of the project to determine effectiveness. Funds must be expended **April 30, 2024**.

LFUCG intends to award multiple proposals with funding via the American Rescue Plan Act. **Organizations receiving grants shall be known as Subrecipients for the purposes of this program.**

PLEASE NOTE: All grant funds are reimbursed funds only, no funds will be dispersed to Subrecipients in advance. Reimbursements may occur periodically during the project. Subrecipients shall invoice the Lexington-Fayette Urban County Government, Department of Grants and Special Programs, upon completion of Subrecipient spend for reimbursement.

The Subrecipient agrees that it shall spend the entire amount of funds provided under this Agreement before April 30, 2024.

The Subrecipient shall invoice LFUCG upon spend for the reimbursement of actual expenditures incurred. The Subrecipient's invoice must be for eligible expenses.

See the Request for Proposals beginning on page 31 for details of the Certification of Compliance for American Rescue Plan Act Expenditures.

If it becomes apparent to the Subrecipient that it will be unable to complete the Project either in the manner or for the amount described in this Agreement, then the Subrecipient must immediately provide written notice to the LFUCG with a complete and detailed explanation of its inability to comply with the terms of the Agreement, any proposed changes, and the reasons for those changes. If the Subrecipient fails to use any amount of funds provided under the Agreement within the time of performance (by April 30, 2024), Subrecipient forfeits those funds.

1.2 Proposal Submission

In order to be considered, proposals must be received by **DATE**. The proposal must contain the required documents and respond to each of the required narrative/application questions to be complete.

Proposals containing significant omissions of required information will be considered non-responsive and will be removed from the funding process. Significant missing responses to narrative/questionnaire questions constitute an incomplete proposal.

If the Agency is submitting a bundled proposal for the funding of more than one project, please note that they must be included in a single completed Proposal Submittal form. Only one Proposal Submittal per agency will be accepted, per Division of Purchasing regulations. Projects being bundled must have separate Project Budgets submitted as attachments.

Submitted Proposal shall be comprised of the attached PDF formatted Proposal Submittal form. This form must be submitted in the original PDF form, and NOT be a scanned version of the original form.

The final decision regarding proposal completeness and penalties will be determined by the Commissioner of Social Services.

1.3 Acceptance/Rejection of Applications

The LFUCG reserves the right to reject any proposals which may be considered irregular, show serious omission, contain unauthorized alteration of form, or are incomplete.

The LFUCG reserves the right to accept or reject any or all applications in whole or in part, with or without cause, to waive technicalities, to implement scoring penalties, or to accept applications or portions thereof which, in the Urban County Government's judgement, best serve the interests of Urban County Government.

Inquiries/Questions

After thoroughly reading this Request for Proposals, Applicants must direct any questions to:

Todd Slatin, Director
Division of Central Purchasing 200 E. Main Street, Lexington, KY 40507
E-mail: tslatin@lexingtonky.gov Phone: (859) 258-3320
Deadline for questions is DATE, 2022 at 2:00 PM EST

1.4 Requests for Clarification

The LFUCG reserves the right to request clarification of information submitted and to request additional information (to clarify the information submitted) of the applicant either orally or in writing. This may include negotiation of funding amounts, outcomes, and other adjustments prior to the execution of a funding award.

1.5 Timeline

This Request for Proposals is being released on DATE, and is made available to the public and all potentially eligible applicants.

Completed proposals are due no later than 2 p.m. on DATE. Late or incomplete proposals will not be accepted or evaluated.

The LFUCG intends to conduct proposal evaluation immediately following the proposal due date and intends to make funding announcements no later than **DATE**. This timeline is subject to change without notice.

No funds may be expended prior to the execution of a funding agreement and grantees will not be reimbursed for pre-award costs.

1.6 Evaluation

Proposals will be evaluated by a neutral panel selected by the Commissioner of Social Services, all of whom have no affiliation with any applicant.

Scoring criteria are outlined in Section 4.0 Evaluation.

1.7 Selection

The highest scoring proposals as determined by the panel will be recommended for funding and contacted to negotiate a funding agreement.

1.8 Reporting

These grants are funded by federal American Rescue Plan Act (ARPA) dollars and are subject to federal reporting and spending requirements. Agencies will manage and comply with ARPA Requirements as detailed in this Request for Proposal beginning on page 31 in the Certification of Compliance for American Rescue Plan Act Expenditures.

The funded projects will be required to submit regular financial and progress reports. Failure to submit complete reports on time will delay processing of invoices submitted for grant reimbursements and affect the grantee's competitiveness for any future funding opportunities with LFUCG. This includes, but is not limited to, timesheets for staff; bids, quotes, invoices and receipts for purchases; copies of any contracts for services; and additional information as required by LFUCG for compliance with federal regulations.

All payments are based on submitted invoices for reimbursements, no payments shall be made in advance.

2.0 PROPOSAL FORMAT

The Proposer must submit the proposal via the LFUCG's Procurement Software at <https://lexingtonky.ionwave.net/Login.aspx>. Adherence to the proposal format by all proposers will ensure a fair evaluation. Proposers not following the prescribed format will be deemed non-responsive.

A complete proposal contains each of the following components:

- Fully completed application submittal
- Attached project(s) and agency budgets
- Other Attachments

3.0 SCOPE

Agencies may apply for a grant to assist with a capital project of a **minimum of \$100,000 of Facility Improvements and/or \$50,000 in Operational Investments** (*Agencies may bundle projects to meet the minimums*).

Maximum award in Facility Improvements is \$500,000, and \$250,000 in Operational Investments. An agency may receive up to a total of \$750,000 if projects are awarded the maximum in each category.

Who is Eligible?

Community nonprofit partners with established proven track records of performance are invited to apply for this competitive grant program for capital projects.

- Grant funds must be invested in facilities located in and serving residents of Lexington-Fayette County.
- Agencies must be recognized by Internal Revenue Service as a 501(c)(3) nonprofit organization.
- Agencies must either own the facility or have a current long-term lease (*with at least 3 years remaining on the terms of the lease*) with a private landlord for which improvements are being requested.
- **All funds awarded must be spent by grantees before April 30, 2024.**

Eligible Cost Activities (*including, but not limited to*):

Facility Improvements

- | | |
|------------------------------|--|
| A. Systems | <i>Mechanical, Electrical and Plumbing</i> |
| B. Exterior | <i>Roofing, Windows, Gutters, Masonry, Siding</i> |
| C. Interior | <i>Flooring, Walls, Ceilings, Lighting</i> |
| D. Property Site | <i>Acquisition of Property, Parking, Sidewalks, Lighting, Utilities, Signage</i> |
| E. Environmental Remediation | <i>Asbestos, Lead Paint, Air Quality</i> |

Operational Investments

- F. Information Technology & Telecommunication (*Servers, Computer Systems, Database Systems, etc.*)
- G. Fleet and Mobile Service Units
- H. Generators, Alternative Power Supply
- I. Security Cameras, Safety Controls
- J. Other Major Operational Equipment

Grant Award Allocation

Funding Pool*	Facility Improvements	Operational Investments
	\$4,000,000	\$2,000,000
Minimum Request per agency**	\$100,000**	\$50,000**
Maximum Request per agency	\$500,000	\$250,000

**Agencies may apply for either Facility Improvements or Operational Investments or both.*

***Agencies may bundle projects in either Facility Improvements or Operational Investments to meet the minimums (not across the two types of investments in order to meet minimums).*

4.0 EVALUATION & CRITERIA

Factor	Points
4.1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents	20
4.2 Demonstrated Need	20
4.3 Applicant Capacity for Project and Meeting ARPA Requirements	20
4.4 Operational Feasibility	20
4.5 Cost Analysis	20
Total Points	100

4.1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents

Please provide a brief description of your agency's mission and objectives. Applying agencies must meet the criteria below:

1. Facility Improvement location is located in Fayette County and Operational Investments must be for the purpose of serving Fayette County residents with these grant funds
2. Be in good standing with the Kentucky Secretary of State
3. Responders shall be registered and have a current, complete Gold Seal of Transparency or higher level agency portrait on [GuideStar.org](https://www.guidestar.org/)
4. Funds for the projects cannot be used to teach, advance, advocate or promote any religion
5. Applying organization agrees to comply with all applicable local, state, and federal laws

4.2 Demonstrated Need

Demonstrate how the proposed capital project is needed for the agency to provide their services. Applications must describe the need for the specific project in regards to the agency's ability to meet its mission and objectives. Criteria to be considered include:

1. The type and scale of the project proposed clearly enables the capacity of the agency's mission
2. Provide data to document project need
3. If applicable, the facility proposed for use meets local codes, health, or safety standards, or the proposed project would remedy any code infractions or notices

4.3 Applicant Capacity for Project and Meeting ARPA Requirements

The application must demonstrate that the agency staff has adequate credentials and experience to carry out the proposed project. This means that the organization carrying out the project, its employees, or its partners, must have the necessary experience and qualifications to execute the project and adhere to the requirements of this grant program.

Factors to be considered will include: prior agency experience with capital projects and grants; suitable agency fiscal capacity and organizational infrastructure to implement the project; and employee experience in grant management. The LFUCG's monitoring records of previously funded projects will also be considered in determining applicant capacity. The LFUCG will pay special attention to previously awarded projects and an agency's track record for timely implementation and spending of awarded funds.

Describe how the Agency will manage and comply with ARPA Requirements as stated previously. *(Details in the Request for Proposal beginning on page 31 in the Certification of Compliance for American Rescue Plan Act Expenditures.)*

4.4 Operational Feasibility

The application must include:

1. Clear and complete plans and timeline for implementing and completing the project
2. An adequate strategy for securing additional support and commitment if needed. If applicable, include letters of commitment for other funding that will be used to implement the project
3. Adequate number of qualified staff to carry out the proposed project
4. Indicators that demonstrate that the project can be completed by April 30, 2024

4.5 Cost Analysis – and attachments

1. Cost proposals and budget narrative
2. This section shall provide the total costs of the capital project, including all expenses to be incurred
3. Project is cost-effective and all costs are reasonable, and do not deviate substantially from

the norm in Lexington

4. Line item Budgets for each Grant Project requested and the Agency Budget

LFUCG reserves the right to adjust funding amounts.