

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, September 20, 2022

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**Urban County Council
Schedule of Meetings
September 19, 2022 – September 26, 2022**

Monday, September 19

No Meetings

Tuesday, September 20

Goal 4 Workgroup.....10:00 am
Conference Room – 5th Floor Government Center

Budget, Finance & Economic Development Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Wednesday, September 21

No Meetings

Thursday, September 22

Council Meeting.....6:00 pm
Council Chamber – 2nd Floor Government Center

Friday, September 23

No Meetings

Monday, September 26

No Meetings

**Lexington-Fayette Urban County Council
Work Session Agenda
September 20, 2022**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – Yes**
- III. Approval of Summary – Yes, p. 1-2**
 - a** Table of Motions: Council Work Session, September 13, 2022
- IV. Budget Amendments – Yes, p. 3-5**
- V. New Business – Yes, p. 6-33**
- VI. Continuing Business/ Presentations**
 - a** Summary: Budget, Finance & Economic Development Committee, August 30, 2022, p. 34-38
- VII. Council Reports**
- VIII. Mayor's Report – No**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a** **0928-22** Authorization to execute Design Change Order No.1 to the agreement with Strand Associates, Inc. (Strand) for the investigation/design services for West Hickman WWTP RAS/WAS improvements, at a cost of \$53,870.00. Funds are budgeted. (L0928-22) (Martin/Albright) p. 6-9
- b** **0931-22** Authorization to establish Burdine Security Group as a sole source vendor for maintenance and repair services for electronic access and security systems for the majority of LFUCG's buildings. (L0931-22) (Baradaran/Ford) p. 10
- c** **0934-22** Authorization to abolish one (1) vacant unclassified position of Life Skills Program Instructor (Grade 512N) in the Division of Youth Services, create one (1) classified position of Recreation Supervisor (Grade 514E) in the Division of Parks and Recreation and transfer two (2) vacant unclassified positions of Educational Program Aide PT from the Division of Youth Services to Division of Parks and Recreation. Funds associated with this position will also transfer. The remaining action will have a 12-month future impact of a cost of \$5,462.25. Funds are budgeted. (L0934-22) (Walters/Hamilton) p. 11-12
- d** **0937-22** Authorization to establish Grayshift LLC as a sole source vendor for the renewal of GrayKey License - Premier, Unlimited iOS and Android Extractions at a cost of \$46,570.00. Funds are budgeted. (L0937-22) (Weathers/Armstrong) p. 13
- e** **0942-22** Authorization to execute a vendor agreement with Environmental Enterprises, Inc. in order to apply grant funds of \$102,000 received from Kentucky Energy and Environment Cabinet for FY 2023 for the disposal cost associated with the Fall 2022 Household Hazardous Waste Collection event. (L0942-22) (Thurman/Albright) p. 14
- f** **0943-22** Authorization to accept award of \$10,000 in state funds from the Kentucky Board of Emergency Medical Services for EMS training equipment for the Division of Fire and Emergency Services for FY 2022. No matching funds required. (L0943-22) (Wells/Armstrong) p. 15
- g** **0944-22** Authorization to execute amendment #4 of the TIGER agreement with the U.S. Department of Transportation for the Town Branch Commons Project that recognizes and accepts modifications to update the budget to reflect actual project costs, move remaining funds from the base phase to the option phase for construction, clarifies use of funds in All Zones, and extends the budget period end date. Federal funds and grant match are budgeted. (L0944-22) (Peacher/Scott) p. 16
- h** **0946-22** Authorization to execute Amendment No. 2 to the agreement with the Bluegrass Area Development District to include the budget and breakdown of eligible reimbursable expenses for operation of the Senior Citizens Center in FY 2023, increasing the federal award by \$91,341.60 for a total award of \$161,884.10. (L0946-22) (Stambaugh/Allen-Bryant) p. 17

- i** **0947-22** Authorization to submit an application, and accept award if offered in the amount of \$79,000, to the Kentucky Department of Education/Division of School and Community Nutrition for participation in the U.S. Department of Agriculture's Child Care Food Program for provision of breakfast, lunch, and supplements at free and reduced rates to infants and toddlers attending the Family Care Center's child care and pre-school programs. While no match is required, an additional \$96,000 is budgeted to cover catering costs that exceed actual reimbursement. (L0947-22) (Horton-Holt/Allen-Bryant) p. 18
- j** **0948-22** Authorization to execute FY 2023 Neighborhood Action Match Program contracts with the following: Cardinal Valley Neighborhood Association (\$320), Eastland Parkway Neighborhood Association (\$1,800), Garden Meadows Homeowners Association (\$8,000), Griffin Gate Community Association (\$8,000), Heatherwood Homeowner Association (\$7,500), Home Place - The Savanna HOA, Inc. (\$4,886), Kenwick Neighborhood Association (\$5,651), McConnells Trace Homeowners Association (\$5,190), Palomar Hills Community Association, Inc. (\$4,000), Picadome Neighborhood Association (\$600), St. Martin Village Neighborhood Association (\$7,500), Bates Creek Mansionettes, Inc. (\$8,000), The Fairways at Lakeside Community Association (\$8,000), The Gardens of Hartland HOA (\$7,500), The Oaks Condominiums of Lexington Kentucky (\$8,000), Walnut Hill Club at Chilesburg Owners Association, Inc. (\$5,311), West Wind Homeowners Association (\$7,095), Willow Oak Homeowners Association (\$3,042), and Wyndham Meadows Homeowners Association (\$583). Total cost to LFUCG not to exceed \$100,978. Funds are budgeted. (L0948-22) (Reynolds/Lanter) p. 19
- k** **0949-22** Authorization to execute and submit four (4) grant applications to the Kentucky Transportation Cabinet requesting federal funds in the amount of \$2,175,200 from the Congestion Mitigation and Air Quality (CMAQ) Program. A match of \$543,800 is required. If federal funding is approved, match funds will be budgeted in FY 2024. (L0949-22) (Burton/Neal/Albright) p. 20-21
- l** **0950-22** Authorization to establish Everbridge, Inc., as a sole source provider for the Alert Notification System for the Division of Emergency Management and to execute an agreement with Everbridge, Inc. related to the procurement of these goods and services, at a cost not to exceed \$114,978.44. Funds are budgeted. (L0950-22) (Dugger/Armstrong) p. 22-23
- m** **0952-22** Authorization to amend the Code of Ordinances of the Lexington-Fayette Urban County Government to authorize up to four (4) hours of leave with pay for eligible classified and unclassified civil service employees for the purpose of voting on Election Day. Full-time classified and unclassified civil service employees who are scheduled to work while the polls are open on Election Day and who are eligible to vote would be eligible to receive up to four (4) hours of leave with pay to vote. (L0952-22)(Maynard) p. 24-26

- n** **0953-22** Authorization to amend Section 2.102 of Appendix A, Rules and Procedures of the Lexington-Fayette Urban County Council, to realign standing committees of the Urban County Council by creating the following standing committees: Social Services and Public Safety Committee, General Government and Planning Committee, Environmental Quality and Public Works Committee, and Budget, Finance and Economic Development Committee, all effective January 1, 2023. (L0953-22)(Maynard) p. 27-29
- o** **0954-22** Authorization to submit a grant application and accept award if offered to the Kentucky Justice and Public Safety for the 2020 Project Safe Neighborhood (PSN) grant in the amount of \$96,994. No matching funds required. (L0954-22)(Weathers/Armstrong) p. 30
- p** **0955-22** Authorization to abolish one (1) vacant unclassified position of Information Security Engineer Sr. (Grade 532E) in the Department of Information Technology due to the recent vacancy. This is budget neutral. Funds will go back into the CIO's operating budget under professional services to add capabilities to security operations in order to provide 24/7 coverage for LFUCG. (L0955-22) (Cottle/Valicenti) p. 31-32
- q** **0956-22** Authorization to transfer three (3) classified positions of GIS Analyst (Grade 516N), one (1) classified position of GIS Developer (Grade 522E) and all incumbents, from the Division of Computer Services to the Division of Enterprise Solutions. The divisions have requested this restructure in order to create a proper reporting structure for the positions within the Division of Enterprise Solutions. There is no fiscal impact associated with this action. (L0956-22) (Walters/Hamilton) p. 33

**URBAN COUNTY COUNCIL
WORK SESSION SUMMARY
& TABLE OF MOTIONS
September 13, 2022**

Mayor Gorton called the meeting to order at 3pm. Council Members Kay, Moloney, Ellinger, J. Brown, McCurn, LeGris, Lamb, Sheehan, Kloiber, Worley, F. Brown, Baxter, Bledsoe and Reynolds were present. Council Member Plomin was absent.

- I. Public Comment – Issues on Agenda
- II. Requested Rezonings/Docket Approval
- III. Approval of Summary

Motion by Ellinger to approve the September 6, 2022 Work Session summary. Seconded by Kay. Motion passed without dissent.

- IV. Budget Amendments
- V. New Business

Motion by Lamb to approve new business. Seconded by Baxter. Motion passed without dissent.

- VI. Continuing Business/Presentations

Council Member F. Brown provided a summary of the July 5, 2022 EQPW Committee meeting. There were no motions to report from the meeting.

Council Member F. Brown provided a partial summary of the September 13, 2022 EQPW Committee meeting.

Motion by F. Brown directing the administration to continue to develop a leaf collection program without using the vacuums in consideration of what that means to the rest of our departments and with respect to Republic Services (as approved in the September 13, 2022 Environmental Quality & Public Works Committee meeting). Seconded by Bledsoe. Motion passed 10-4. Kay, McCurn, LeGris, Lamb, Kloiber, Worley, F. Brown, Baxter, Bledsoe and Reynolds voted yes. Moloney, Ellinger, J. Brown and Sheehan voted no.

There were no other motions to bring forward at this time.

- VII. Council Reports

Motion by F. Brown to remove the Percent for Arts resolution from General Government & Social Services Committee and place it in the Budget, Finance and Economic Development Committee. Seconded by Ellinger. Motion passed 13-1. Kay, Moloney, Ellinger, J. Brown,

McCurn, LeGris, Lamb, Sheehan, Kloiber, Worley, F. Brown, Baxter and Bledsoe voted yes. Reynolds voted no.

Motion by Moloney to refer the Lexington Tenant Bill of Rights to the General Government & Social Services Committee. Seconded by McCurn. Motion passed without dissent.

- VIII. Mayor's Report
- IX. Public Comment – Issues Not on Agenda
- X. Adjournment

Motion by Baxter to adjourn at 4:13pm. Seconded by Kay. Motion passed without dissent.

SAM, 9/14/22

BUDGET AMENDMENT REQUEST LIST

JOURNAL	136456-57	DIVISION	Fire and Emergency Services	Fund Name Fund Impact	General Fund 600.00 600.00CR .00
----------------	-----------	-----------------	-----------------------------------	--	---

To provide funds for Conference and Training by recognizing revenue received as a partial scholarship to offset travel expenses associated with attending the Fire Chief's Summit.

JOURNAL	136672	DIVISION	Office of Chief Information Officer	Fund Name Fund Impact	General Fund 55,000.00 .00CR 55,000.00
----------------	--------	-----------------	---	--	---

To provide funds for emergency procurement of enhanced cybersecurity software licenses.

JOURNAL	136684	DIVISION	Office of Chief Information Officer	Fund Name Fund Impact	General Fund 155,631.87 155,631.87CR .00
----------------	--------	-----------------	---	--	---

To reallocate funding to professional services from vacated position of Information Security Engineer Sr in the Department of Information Technology.

JOURNAL	136687	DIVISION	Computer Services/ Office of CIO	Fund Name Fund Impact	General Fund 136,153.06 136,153.06CR .00
----------------	--------	-----------------	--	--	---

To transfer the General Fund budget for three positions of GIS Analyst and one position of GIS Developer from the Division of Computer Services to the Division of Enterprise Solutions to match position transfers.

JOURNAL	136692	DIVISION	Youth Services/ Parks and Recreation	Fund Name Fund Impact	General Fund 100,129.76 100,129.76CR .00
----------------	--------	-----------------	--	--	---

To transfer budget for various positions in the Division of Youth Services to the Division of Parks and Recreation to streamline the daily operational programming for the community centers.

JOURNAL	136614	DIVISION	Finance	Fund Name Fund Impact	2023 Bond Projects 1,361.99 .00CR 1,361.99
----------------	--------	-----------------	---------	--	---

To budget additional funds for Cost of Issuance for the GO 2022B bond issue in order to accurately record payment of issuance fees. Revenues to cover this expense are already included in the bond budget.

JOURNAL	136678-79	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Agriculture 175,000.00 175,000.00CR .00
----------------	-----------	-----------------	-----------------------------------	--	---

To establish grant budget for Child Care Food FY 2023.

JOURNAL	136681-82	DIVISION	Grants and Special Programs	Fund Name	US Dept of Justice
				Fund Impact	96,994.00
					96,994.00CR
					.00

To establish grant budget for Project Safe Neighborhood 2020.

JOURNAL	136538-39	DIVISION	Grants and Special Programs	Fund Name	US Dept of Transportation
				Fund Impact	221,250.00
					221,250.00CR
					.00

To establish grant budget for design phase for the Alumni Drive Shared Use Path.

JOURNAL	136547-48	DIVISION	Grants and Special Programs	Fund Name	US Dept of Transportation
				Fund Impact	28,500.00
					28,500.00CR
					.00

To adjust grant budget to reflect actual grant award on Traffic Safety FY 2023.

JOURNAL	136549-50	DIVISION	Grants and Special Programs	Fund Name	US Dept of Transportation
				Fund Impact	45,000.00
					45,000.00CR
					.00

To adjust budget to reflect actual grant award on Kentucky Transportation Cabinet's Office of Highway Safety Impaired Driving Program FY 2023.

JOURNAL	136612	DIVISION	Grants and Special Programs	Fund Name	US Dept of Treasury
				Fund Impact	330.60
					330.60CR
					.00

To move funds from American Rescue Plan Act (ARPA) State and Local Recovery Funds/Pine Meadows project to ARPA Administrative Budget/Contingency. Pine Meadows project is complete.

JOURNAL	136613	DIVISION	Grants and Special Programs	Fund Name	US Dept of Treasury
				Fund Impact	20,700.00
					20,700.00CR
					.00

To move funds from American Rescue Plan Act (ARPA) State and Local Recovery Funds/construction contingency budget to ARPA Whitney Young Trails project to meet current project costs.

JOURNAL	136674-75	DIVISION	Grants and Special Programs	Fund Name	Grants - State
				Fund Impact	10,000.00
					10,000.00CR
					.00

To establish grant budget for Kentucky Board of Emergency Medical Services for EMS training equipment - FY 2023.

JOURNAL	136690	DIVISION	Computer Services/ Office of CIO	Fund Name	Sanitary Sewer Fund
				Fund Impact	91,501.47
					91,501.47CR
					.00

To transfer the Sanitary Sewer Fund budget for three positions of GIS Analyst and one position of GIS Developer from the Division of Computer Services to the Division of Enterprise Solutions to match position transfers.

JOURNAL	136691	DIVISION	Computer Services/ Office of CIO	Fund Name	Water Quality Mgmt Fund
				Fund Impact	39,214.93
					39,214.93CR
					.00

To transfer the Water Quality Fund budget for three positions of GIS Analyst and one position of GIS Developer from the Division of Computer Services to the Division of Enterprise Solutions to match position transfers.

BUDGET AMENDMENT REQUEST SUMMARY

1101	General Services District Fund	55,000.00
2613	2023 Bond Projects	1,361.99
3100	US Department of Agriculture	.00
3140	US Department of Justice	.00
3160	US Department of Transportation	.00
3230	US Department of Treasury	.00
3400	Grants - State	.00
4002	Sanitary Sewer Revenue and Operating Fund	.00
4051	Water Quality Management Fund	.00

MAYOR LINDA GORTON



LEXINGTON

CHARLES H. MARTIN, P.E.
DIRECTOR
WATER QUALITY

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: August 31, 2022

SUBJECT: Design Change Order No. 1
Investigation/Design Services for West Hickman WWTP RAS/WAS Improvements
(Contract 224-2021)

Request

The Division of Water Quality is requesting approval of Design Change Order No. 1 to the agreement with Strand Associates, Inc (Strand) for the Investigation/Design Services for West Hickman WWTP RAS/WAS Improvements.

Purpose of Request

The purpose of this request is to authorize Strand to hire an independent pipe inspection contractor for the investigation and evaluation of conveyance piping serving the RAS/WAS process. After this contract was awarded to Strand, a leak was reported in the large diameter welded steel return activated sludge (RAS) piping that was installed in the 1980s. This leak has caused concerns about the overall integrity of the RAS piping system. The division recommends a more thorough investigation of the RAS piping system before proceeding with a construction contract intended to rehabilitate the overall RAS/WAS process.

Project Cost in FY23 Budget and Future Budget Years

The total cost of this change order is \$53,870. Strand's findings and recommendations may have a financial impact to the future RAS/WAS construction cost.

Are Funds Budgeted

Funds are Budgeted in: 4003 303401 3401 92711 WHWWTP_RMP/CONSENT_DE

Martin/Albright



LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER		DATE:	August 31, 2022
		Contract Modification:	1
		CONTRACT #:	224-2021
PROJECT: Investigation/Design Services for West Hickman WWTP RAS/WAS Improvements			
TO: Strand Associates, Inc, 651 Perimeter Drive, Suite 220, Lexington, KY 40517			
Original Contract Amount		\$179,000.00	
Cumulative Amount of Previous Contract Modifications		\$0.00	
Percent Change of Previous Contract Modifications		0%	
Existing Contract Amount		\$179,000.00	
Net (increase/decrease) in Contract Amount - (From following pages)		\$53,870.00	
Percent Change of This Contract Modification		30%	
Original Contract Amount		\$179,000.00	
Cumulative Amount of all Contract Modifications		\$53,870.00	
Percent Change of all Contract Modifications		30%	
New Contract Amount Including this Change Order		\$232,870.00	
Recommended by <u>Emily Epperson</u>		(Proj. Engr.)	Date <u>08/31/22</u>
Accepted by <u>Michael W. Davis</u>		(Consultant)	Date <u>08/31/22</u>
Accepted by _____		(Contractor)	Date _____
Approved by <u>[Signature]</u>		(Director)	Date _____
Approved by <u>Nancy Albright</u>		(Commissioner)	Date <u>9/6/22</u>
Approved by _____		(Mayor or CAO)	Date _____

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT MODIFICATION					DATE: August 31, 2022		
					Contract Mod #: 1		
					CONTRACT #: 224-2021		
Project: Investigation/Design Services for West Hickman WWTP RAS/WAS Improvements							
TO: Strand Associates, Inc, 651 Perimeter Drive, Suite 220, Lexington, KY 40517							
You are hereby requested to comply with the following changes from the contract plans and specifications;							
Item No.	ADD / DEL	Description of changes	Units	Quantity	Unit Price	Decrease in contract price	Increase in contract price
1	ADD	Pipe inspection	LS	1	\$ 48,070.00	\$ -	\$ 48,070.00
2	ADD	Strand's additional effort	LS	1	\$ 5,800.00	\$ -	\$ 5,800.00
3						\$ -	
4						\$ -	
5						\$ -	
6						\$ -	
7						\$ -	
8						\$ -	
7						\$ -	\$ -
8						\$ -	\$ -
9						\$ -	\$ -
Total decrease						\$ -	
Total increase							\$ 53,870.00
Net (increase) in contract price							\$ 53,870.00

Page 3 of 3	
JUSTIFICATION FOR CHANGE	Investigation/Design Services for West Hickman WWTP RAS/WAS Improvements
	PROJECT:
	CONTRACT NO. 224-2021
	CHANGE ORDER: 1
1. Necessity for change: Complete a pipe inspection of large diameter RAS pipe to determine necessary pipe repairs and/or areas requiring replacement. 2. Is proposed change an alternate bid? ___Yes ___X___ No 3. Will proposed change alter the physical size of the project? ___Yes ___X___ No If "Yes", explain. 4. Effect of this change on other prime contractors: N/A 5. Has consent of surety been obtained? ___Yes ___X___ Not Necessary 6. Will this change affect expiration or extent of insurance coverage? ___Yes ___X___ No If "Yes", will the policies be extended? ___Yes ___No 7. Effect on operation and maintenance costs: N/A 8. Effect on contract completion date: N/A	
Mayor Date	

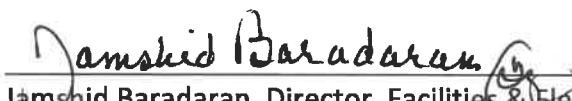
MAYOR LINDA GORTON



LEXINGTON

CHRIS FORD
COMMISSIONER
GENERAL SERVICES

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jamshid Baradaran, Director, Facilities & Fleet Management

DATE: September 8, 2022

SUBJECT: Sole Source Burdine Security Group

Request:

Request Council Authorization to approve Burdine Security Group as a sole source vendor.

Purpose:

Burdine Security Group has installed electronic access systems in the majority of LFUCG owned buildings. They are this area's authorized dealer and service provider for security systems. Other vendors providing this type of maintenance and repair service would have to acquire parts from Burdine.

Budgetary Implication:

The cost for Fiscal Year 2023 is dependent on services provided.

Are the funds budgeted?

Yes. Expenses will be paid from 1101-707201-0001-76101.

File Number: 0931-22

Director/Commissioner: Jamshid Baradaran / Chris Ford



MAYOR JIM GRAY



LEXINGTON

TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Tamara Walters, Director
Division of Human Resources

DATE: August 8, 2022

SUBJECT: Transfer Positions – Division of Youth Services/Division of Parks and Recreation

Request:

The attached action is requesting authorization to abolish one (1) vacant unclassified position of Life Skills Program Instructor (Grade 512N) in the Division of Youth Services, create one (1) classified position of Recreation Supervisor (Grade 514E) in the Division of Parks and Recreation and transfer two (2) vacant unclassified positions of Educational Program Aide PT from the Division of Youth Services to Division of Parks and Recreation. Funds associated with this position will also transfer all effective upon passage of Council.

Why are you requesting:

This organizational realignment is designed to streamline the daily operational programming for the parks centers.

What is the cost in this budget year and future budget year?

This has a 12-month future impact of a cost of \$5,462.25.



Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Life Skills Program Instructor	(\$39,617.76)	\$0	(\$39,617.76)
Recreation Supervisor	\$43,680.00	\$0	\$43,680.00
Total Annual Impact/ Salary and Benefits \$5,462.25			

File Number:

0934-22

Director/Commissioner: Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.





Lexington-Fayette Urban County Government
DEPARTMENT OF PUBLIC SAFETY

Linda Gorton
Mayor

Kenneth Armstrong
Commissioner

TO: Mayor Linda Gorton
Urban County Council

Lawrence B. Weathers

FROM: Chief Lawrence B. Weathers
Lexington Police Department

CC: Commissioner Kenneth Armstrong
Department of Public Safety

DATE: September 9, 2022

SUBJECT: Grayshift LLC - GrayKey License–Premier & Sole Source Certification

Request

Authorization to establish Grayshift LLC as a sole source vendor and accept the attached quote for GrayKey License–Premier.

Why are you requesting?

This is for the renewal of GrayKey License–Premier, Unlimited iOS and Android Extractions. This is also to establish Grayshift LLC as a sole source vendor. The attached quote requires Council and Mayor Gorton's approval and signature.

What is the cost in this budget year and future budget years?

Funds are budgeted - \$46,570

Are the funds budgeted? Yes – 1101-505506-5561-76102

File Number: 0937-22

Director/Commissioner: Lawrence B. Weathers, Chief
Lexington Police Department

LBW/rmh

MAYOR LINDA GORTON

**LEXINGTON**THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 9, 2022

**SUBJECT: Use of Grant Funds for Fall 2022 Household Hazardous Waste Collection
Event—Price Contract with Environmental Enterprises, Inc.—RFP #44-2022**

Request: Council to authorize the mayor to execute a vendor agreement with Environmental Enterprises, Inc. in order to apply grant funds of \$102,000 received from Kentucky Energy and Environment Cabinet for FY2023 for the disposal cost associated with the Fall 2022 Household Hazardous Waste collection.

Why are you requesting?

On March 17, 2022 (Resolution 158-2022), Council authorized acceptance of state funds from the Kentucky Energy and Environment Cabinet for the Fayette County Household Hazardous Waste Recycling Event. The Division of Central Purchasing issued Request for Proposals #44-2022 and Environmental Enterprises, Inc. was selected to perform these services with an established price contract. The Division of Waste Management event is scheduled for October 22, 2022 and requests Council authorization to apply the awarded grant funds to the disposal cost. Total disposal cost will not exceed total grant funds of \$102,000.

What is the cost in this budget year and future budget years? Cost in FY23 is \$102,000. No additional costs are anticipated in future years.

Are the funds budgeted? Funds are budgeted in the following account:

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF
3400	303501	0001	71299	KYHOHAZWA_2023	STA_GRANT	2023

File Number: 0942-22

Director/Commissioner: Thurman/Albright



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 9, 2022

**SUBJECT: Grant Award from Kentucky Board of Emergency Medical Services for
Division of Fire and Emergency Services**

Request: Council Authorization to accept award of \$10,000 in state funds from the Kentucky Board of Emergency Medical Services for the Division of Fire and Emergency Services for Fiscal Year 2023.

Why are you requesting? The Division of Fire and Emergency Services submitted application requesting \$10,000 from the Kentucky Board of Emergency Medical Services for Fiscal Year 2023. The Kentucky Board of Emergency Medical Services (KBEMS) has awarded \$10,000 for Fiscal Year 2023. Funds will purchase EMS training equipment for the training of EMT and Paramedic personnel within the division. This equipment will teach continuing education to all firefighters.

These are state funds pursuant to KRS 311A.155. No matching funds are required.

What is the cost in this budget year and future budget years? \$10,000 in state funds has been awarded for Fiscal Year 2023. There are no anticipated costs in future years.

Are the funds budgeted: Budget amendment is in process

File Number: 0943-22

Director/Commissioner: Wells/Armstrong



MAYOR LINDA GORTON



THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: SEPTEMBER 9, 2022

SUBJECT: Authorization to execute amendment #4 of the TIGER agreement for Town Branch Commons

Request: Council authorization to direct the Mayor to execute amendment #4 of the TIGER agreement with the U.S. Department of Transportation for the Town Branch Commons Project that recognizes and accepts modifications to update the budget to reflect actual project costs, move remaining funds from the base phase to the option phase for construction, clarifies use of funds in All Zones, and extends the budget period end date.

Purpose of Request: On April 21, 2016 (Resolution No. 230-2016), Council approved submission of an application to the U.S. Department of Transportation requesting federal funds for the construction of sections of the Town Branch Commons Project. The U.S. Department of Transportation offered LFUCG an award in the amount of \$14,095,887 for right-of-way acquisition, utility relocation, infrastructure, streetscape, drainage, signals and signage. On December 6, 2016 (Resolution 730-2016), Council approved the acceptance of federal funds and authorized the expenditure of \$3,523,972 as match. On December 14, 2017 (Resolution No. 763-2017), Council approved the execution of the grant agreement between the city and the U.S. Department of Transportation. Amendment #1 was approved August 29, 2019 (Resolution No. 475-2019), amendment #2 was approved on July 7, 2020 (Resolution No. 296-2020), and amendment #3 was approved on September 30, 2021 (Resolution No. 536-2021).

The fourth amendment to this agreement amends the budget by rolling any remaining base phase funds from Right-of-way to the Option Phase 1 Contingency so that funds may be used for construction activities. These funds are the balance of ROW funds following a final condemnation settlement. The amendment also clarifies the use of TIGER funds in All Zones, and updates the budget period end date to March 1, 2024 to align with the completion date found in FMIS – USDOT's financial management information system.

Cost in this Budget year and future budget years: The federal award amount is \$14,095,887. The grant requires a 20% local match in the amount of \$3,523,972. Federal funds and grant match have been budgeted.

Are the funds budgeted? Yes

File Number: 0944-22

Director/Commissioner: Peacher/Scott



MAYOR LINDA GORTON



THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 9, 2022

SUBJECT: Amendment No. 2 to Senior Citizens Agreement for Fiscal Year 2023

Request: Council Authorization to Amendment No. 2 to the grant agreement with the Bluegrass Area Development District to include the budget and breakdown of eligible reimbursable expenses for operation of the Senior Citizens Center in FY 2023.

Purpose of Request: On February 17, 2022 (Resolution 072-2022), Council approved to submit grant application and acceptance of federal funds in the amount of \$175,160 from the Bluegrass Area Development District. On September 8, 2022 (Resolution 507-2022), Council approved Amendment No. 1 to actual grant award to reduce awarded amount. Amendment No. 2 has been requested by the Bluegrass Area Development District to incorporate the budget and breakdown of eligible costs into the agreement for FY23.

Amendment No. 2 is requested that will incorporate a \$91,341.60 increase in federal funding.

What is the cost in this budget year and future budget years? The federal award increased by \$91,341.60 for a total federal award of \$161,884.10 for FY23. Federal funding and local match commitment remain the same.

Are the funds budgeted? Budget amendment is in process.

File Number: 0946-22

Director/Commissioner: Stambaugh/Allen-Bryant



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 8, 2022

SUBJECT: Child Care Food Program application for the Family Care Center – FY23

Request: Council authorization to submit an application, and accept award in the amount of \$79,000, to the Kentucky Department of Education/Division of School and Community Nutrition for participation in the U.S. Department of Agriculture's Child Care Food Program for provision of breakfast, lunch, and supplements at free and reduced rates to infants and toddlers attending the Family Care Center's child care and pre-school programs, subject to the availability of sufficient funds in FY 2023.

Purpose of the Request: It is estimated that 59,000 meals will be served during the twelve-month period, beginning October 1, 2022. As of July 1, 2022, the Federal reimbursement rates for free meals are as follows: \$2.11 for breakfast, \$3.93 for lunch, and \$1.08 for a supplement. Approximately 80% of the children enrolled in Family Care Center programs qualify for free or reduced meals.

What is the cost in this budget year and future budget years?

Based upon current enrollment, an estimated \$79,000 in federal funds will be collected. While no match is required, an additional \$96,000 in 2023 General Fund dollars has been budgeted to cover catering costs that exceed actual reimbursement.

Are the funds budgeted? Budget amendment is in process

File Number: 0947-22

Director/Commissioner: Horton-Holt/Allen-Bryant





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 9, 2022

SUBJECT: Neighborhood Action Match Program Contracts - Fiscal Year 2023

Request:

Request Council authorization to execute FY23 Neighborhood Action Match Program contracts with the following: Cardinal Valley Neighborhood Association (\$320), Eastland Parkway Neighborhood Association (\$1,800), Garden Meadows Homeowners Association (\$8,000), Griffin Gate Community Association (\$8,000), Heatherwood Homeowner Association (\$7,500), Home Place – The Savanna HOA, Inc. (\$4,886), Kenwick Neighborhood Association (\$5,651), McConnells Trace Homeowners Association (\$5,190), Palomar Hills Community Association, Inc. (\$4,000), Picadome Neighborhood Association (\$600), St. Martin Village Neighborhood Association (\$7,500), Tate Creek Mansionettes, Inc. (\$8,000), The Fairways at Lakeside Community Association (\$8,000), The Gardens of Hartland HOA (\$7,500), The Oaks Condominiums of Lexington Kentucky (\$8,000), Walnut Hill Club at Chilesburg Owners Association, Inc. (\$5,311), West Wind Homeowners Association (\$7,095), Willow Oak Homeowners Association (\$3,042), Wyndham Meadows Homeowners Association (\$583).

Why are you requesting?

In response to a Request for Applications, Grants and Special Programs received 19 applications requesting funds under the Fiscal Year 2023 Neighborhood Action Match Program. The Neighborhood Action Match Program Review Board met and reviewed requests for funding. Listed above are the recommendations for funding of various neighborhood activities and improvements.

What is the cost in this budget year and future budget years? The cost in this budget year is not to exceed \$100,978. No additional costs in future budget years are anticipated.

Are the funds budgeted? \$100,978 is currently budgeted in account # 1101-160202-1427-71299.

File Number: 0948-22

Director/Commissioner: Reynolds/Lanter



MAYOR LINDA GORTON

**LEXINGTON**THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 9, 2022

**SUBJECT: CONGESTION MITIGATION AND AIR QUALITY PROGRAM
APPLICATIONS**

Request: Council authorization to execute and submit four (4) grant applications to the Kentucky Transportation Cabinet requesting federal funds in the amount of \$2,175,200 from the Congestion Mitigation and Air Quality (CMAQ) Program.

Purpose of the Request: The Divisions of Engineering and Traffic Engineering are preparing various grant applications requesting federal funds from the Congestion Mitigation Air Quality program. The deadline for submitting the applications to the Kentucky Transportation Cabinet (KYTC) is September 30, 2022. Applications will be submitted concurrently to the Lexington Area Metropolitan Planning Organization (MPO) and the KYTC for consideration. The MPO Transportation Policy Committee will review and rank the applications; however, final funding selection will be determined by KYTC.

The following table summarizes all projects and project phases for which applications are being prepared. The Town Branch Crossing project and Mt. Tabor Road Improvement project have been awarded CMAQ funds in prior years, however, due to unanticipated increases in the cost of labor and materials costs have escalated beyond awarded amounts. These two applications are for supplemental CMAQ funding. All CMAQ applications are 80% federal funds and 20% local match.

Division	Projects	Phase	Federal Amount	Local Match	Total
Engineering	Town Branch Trail Midblock Crossing (supplemental funding)	Construction	\$376,000	\$94,000	\$470,000
Engineering	Mt. Tabor Road Improvements (supplemental funding)	Construction	\$904,000	\$226,000	\$1,130,000
Engineering	Mason Headley Multimodal Improvements	Right of Way	\$295,200	\$73,800	\$369,000
Traffic Engineering	Fiber Optic Cable along Man O' War and Versailles Road	Construction	\$600,000	\$150,000	\$750,000
	TOTALS		\$2,175,200	\$543,800	\$2,719,000



- 1) **Town Branch Trail Midblock Crossing** - Reduce vertical curve in the roadway to improve safety and allow for installation of a mid-block crossing to connect Town Branch Trail to McConnell Springs Park. Funds requested will supplement prior CMAQ funding award.
- 2) **Mt. Tabor Road Widening Project** - Widen pavement, improve vertical alignment, construct curb, gutter, sidewalk, bike lanes and storm-water collection system on Mt. Tabor Road from the Richmond Rd service road to Patchen Drive (100 Block of Mt. Tabor Road).
- 3) **Mason Headley Multimodal Improvements** – Acquire right-of-way for left and right turn lanes to access proposed Fayette County School facility. Includes curb & gutter, drainage, and bicycle/pedestrian facilities on Mason Headley Road from Versailles Road to The Lane.
- 4) **Fiber Optic Cable.** Install fiber optic cable along Man O War Blvd (Ft Harrods Drive to Versailles Road) and along Versailles Rd (Man O' War Blvd to Parkers Mill Rd) to enhance traffic signal and video monitoring capabilities of the advanced traffic management system (ATMS) network.

The cost in this budget year and future budget years: Total federal funding being requested is \$2,175,200. LFUCG is required to provide a 20% match of \$543,800 which will be requested in the FY 2024 General Fund budget if the funding request is approved by KYTC.

Are the funds budgeted? If federal funding is approved, match funds will be budgeted in FY24.

File Number: 0949-22

Director/Commissioner: Burton/Neal/Albright





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 9, 2022

**SUBJECT: Sole Source Provider Contract with Everbridge, Inc., for Alert Notification
System for Emergency Management**

Request: Council authorization to approve Everbridge, Inc., as a sole source provider for the Alert Notification System for Emergency Management and authorizing the Mayor to execute an agreement with Everbridge, Inc. related to the procurement of these goods and services, at a cost not to exceed \$114,978.44.

Purpose of Request: The Division of Emergency is requesting to establish Everbridge Inc., as a sole source provider. The Everbridge system has three primary functions: alert and notification to the public of emergency information through phone, text and email; internal notification of incidents to employees; and integration of the Alert and Notification system into one interface. Everbridge interfaces with the outdoor warning sirens, AM radio, Integrated Public Alert and Warning System (IPAWS), and Alertus.

The sources of funds includes the Department of Homeland Security/Federal Emergency Management Agency, FY23 general funds, E911, and Environmental Quality & Public Works. An Alert and Notification System for first responders and citizens across multiple communication devices is an approved activity of these funds.

What is the cost in this budget year and future budget years? Estimated cost is \$114,978.44. No future cost are anticipated.

Are the funds budgeted?

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF	AMOUNT
3200	505201	0001	76102	CSEPP_2022	KY-FAY-454	2022	\$49,958.09
3200	505204	5291	76102	EMRG_MGMT_2022	FED_GRANT	2022	\$21,343.94



1101	505204	5242	76102	General Fund		2023	\$30,261.38
4204	505602	5622	76102	E-911		2023	\$12,015.03
1115	313201	3095	71299				\$1,000.00
4051	313201	3095	71299				200.00
4002	313201	3095	71299				200.00
							\$114,978.44

File Number: 0950-22

Director/Commissioner: Dugger/Armstrong



MAYOR LINDA GORTON



LEXINGTON

STACEY MAYNARD
COUNCIL ADMINISTRATOR

TO: Mayor Linda Gorton
Urban County Council

FROM: Stacey Maynard, Council Administrator
Office of the Urban County Council

DATE: September 12, 2022

SUBJECT: Requesting an amendment to the Code of Ordinances to authorize up to four (4) hours of leave with pay for eligible classified and unclassified civil service employees for the purpose of voting on Election Day.

Request

Requesting Council approval to amend the Code of Ordinances of the Lexington-Fayette Urban County Government to authorize up to four (4) hours of leave with pay for eligible classified and unclassified civil service employees for the purpose of voting on Election Day. Full-time classified and unclassified civil service employees who are scheduled to work while the polls are open on Election Day and who are eligible to vote would be eligible to receive up to four (4) hours of leave with pay to vote.

Why are you requesting?

At present, full-time classified and unclassified civil service employees are eligible to receive one (1) hour of paid leave to vote on Election Day. The proposed amendment to the Code of Ordinances would authorize eligible employees to receive up to four (4) hours of paid leave on Election Day, in order to enable full-time classified and unclassified civil service employees to exercise their right to vote.

What is the cost in this budget year and future budget years?

No budgetary impact

Are the funds budgeted?

NA

Director Commissioner: Stacey Maynard



ORDINANCE NO. _____ - 2022

AN ORDINANCE AMENDING SECTION 21-37 OF THE CODE OF ORDINANCES OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT TO AUTHORIZE UP TO FOUR (4) HOURS OF LEAVE WITH PAY FOR ELIGIBLE EMPLOYEES FOR THE PURPOSE OF VOTING.

BE IT ORDAINED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT:

Section 1 – That Section 21-37 of Code of Ordinances of the Lexington-Fayette Urban County Government be and hereby is amended to create a new subsection to read as follows:

(h)(1) A classified civil service employee who is eligible to vote and who is registered to vote may, upon prior request and approval, receive up to four (4) hours of leave with pay for the purpose of voting on Election Day. In order to be eligible for voting leave under this subsection, an employee shall meet the following requirements:

- (a) The employee shall be registered to vote in the county holding the election;
- (b) The employee shall be scheduled to work on Election Day during the hours of 6:00am to 6:00pm local time; and
- (c) The employee shall request voting leave in advance and shall be required to receive approval for the use of voting leave.

In addition to being eligible to vote in the county holding the election, the employee shall be required to vote in order to receive voting leave under this subsection. In order to ensure that services are not impaired, the employee's supervisor or the division director may specify the hours an employee may be absent to vote.

(2) Nothing herein is intended to modify, repeal, or otherwise affect any collective bargaining agreement between the Urban County Government and any collective bargaining unit as authorized by state law.

Section 2 – That this Ordinance shall become effective on the date of its passage.

PASSED URBAN COUNTY COUNCIL:

MAYOR

ATTEST:

CLERK OF URBAN COUNTY COUNCIL
PUBLISHED:

XXX:MSC:X:\Cases\HR\22-MS0001\LEG\00764820.DOCX

MAYOR LINDA GORTON



LEXINGTON

STACEY MAYNARD
COUNCIL ADMINISTRATOR

TO: Mayor Linda Gorton
Urban County Council

FROM: Stacey Maynard, Council Administrator
Office of the Urban County Council

DATE: September 12, 2022

SUBJECT: Resolution to amend Section 2.102 of Appendix A, Rules and Procedures of the Lexington-Fayette Urban County Council, to realign standing committees of the Urban County Council, effective January 1, 2023.

Request

Requesting Council authorization to amend Section 2.102 of Appendix A, Rules and Procedures of the Lexington-Fayette Urban County Council, to realign standing committees of the Urban County Council by creating the following standing committees: Social Services and Public Safety Committee, General Government and Planning Committee, Environmental Quality and Public Works Committee, and Budget, Finance and Economic Development Committee, all effective January 1, 2023.

Why are you requesting?

The proposed revision to the Council Rules and Procedures better aligns the standing committee structure with the priorities of Council.

What is the cost in this budget year and future budget years?

No budgetary impact

Are the funds budgeted?

NA

Director Commissioner: Stacey Maynard



RESOLUTION NO. _____ - 2022

A RESOLUTION AMENDING SECTION 2.102 OF APPENDIX A, RULES AND PROCEDURES OF THE LEXINGTON-FAYETTE URBAN COUNTY COUNCIL, TO RE-ALIGN THE STANDING COMMITTEES OF THE URBAN COUNTY COUNCIL BY CREATING THE FOLLOWING STANDING COMMITTEES: SOCIAL SERVICES AND PUBLIC SAFETY COMMITTEE, GENERAL GOVERNMENT AND PLANNING COMMITTEE, ENVIRONMENTAL QUALITY AND PUBLIC WORKS COMMITTEE, AND BUDGET, FINANCE, AND ECONOMIC DEVELOPMENT COMMITTEE, ALL EFFECTIVE JANUARY 1, 2023.

WHEREAS, the Urban County Council, by Resolution No. 55-79, as amended, has adopted “Rules and Procedures of the Lexington-Fayette Urban County Council” (hereinafter, “Rules”); and

WHEREAS, Section 5.104 of the Rules provides that “[n]o permanent change shall be made to these rules without notice specifying the purpose and wording of the change given prior to the consideration of the change and the adoption of the permanent change by a majority of all councilmembers through an amending resolution”; and

WHEREAS, notice of proposed changes to the Rules to re-align the standing committees of the Urban County Council by creating the Social Services and Public Safety Committee, General Government and Planning Committee, Environmental Quality and Public Works Committee, and Budget, Finance, and Economic Development Committee was given to all Councilmembers at its Committee of the Whole meeting on August 18, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE LEXINGTON-FAYETTE COUNTY GOVERNMENT:

Section 1 – That Section 2.102 of the Council Rules be and hereby is amended to read as follows:

Sec. 2.102 – Standing committees.

As soon as possible after the election of councilmembers, the vice-mayor shall make appointments to the standing committees, as required by these rules. If necessary after committee chairs have been selected, the vice-mayor shall adjust appointments only as needed to comply with this rule.

The standing committees shall be as follows:

- (1) ~~Planning~~ **Social services** and public safety committee, to which shall be referred matters relating to the department of **social services** ~~planning, preservation and development~~ and its divisions, the department of public safety and its divisions, any

DRAFT – 9/9/22

related partner agencies, and matters relating to capital improvement projects.

- (2) General government and ~~social services~~planning committee, to which shall be referred matters relating to the department of general services and its divisions, ~~the division of planning~~department of social services and its divisions, the department of law, any matter relating to the general administration of government and the divisions under the chief administrative officer, any related partner agencies, and any other matters relating to capital improvement projects.
- (3) Environmental quality and public works committee to which shall be referred matters relating to the department of environmental quality and public works and its divisions, including capital improvement projects and any related partner agencies.
- (4) Budget, finance and economic development committee, to which shall be referred matters relating to the department of finance and its divisions, and any related partner agencies, including capital projects, the urban county courts and constitutional officers, fiscal operations of the government, revenues and expenditures of the government, and organization changes which affect the fiscal operations of the government (consideration limited to operational aspects only) and to which shall be referred matters relating to economic development and related partner agencies. Additionally, this committee shall review the final audit report and management letter of the accounting firm recommended by the mayor and selected by the council to conduct the annual financial audit of the urban county government and shall report its findings concerning the same to the mayor and council for appropriate action.

The ~~planning~~social services and public safety committee, general government and ~~social services~~planning committee, environmental quality and public works committee, and budget, finance and economic development committees shall each consist of ten (10) councilmembers and each councilmember shall serve on two (2) of these four (4) committees. The budget, finance and economic development committee shall be comprised of the vice-mayor, two (2) additional at-large councilmembers, chairpersons of the remaining standing committees, and four (4) additional councilmembers.

The chair and vice-chair of each standing committee shall attend parliamentary training, as organized by the Council Office, within a year of being selected.

Section 2 – That this Resolution shall become effective January 1, 2023.

PASSED URBAN COUNTY COUNCIL:

MAYOR

ATTEST:

CLERK OF URBAN COUNTY COUNCIL

MSC:X:\Cases\CO\22-LE0003\LEG\00764870.DOCX

MAYOR LINDA GORTON



THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 12, 2022

**SUBJECT: Grant Application for 2020 Project Safe Neighborhood (PSN) to Kentucky
Justice and Public Safety**

Request: Council authorization to submit a grant application and accept award if offered to the Kentucky Justice and Public Safety for the 2020 Project Safe Neighborhood (PSN) grant in the amount of \$96,994. There are no matching funds required.

Purpose of Request: The Lexington Police will be part of the Project Safe Neighborhoods Task Force, which includes US Attorney's Office, ATF, DEA, FBI, ICE, Marshal's Service, Federal Probation & Parole, the KY State Police, State Probation and Parole, the Commonwealth's Attorney, County Attorney, Fayette County Sheriff's Office and Fayette County School Police. The PSN Task Force will increase information sharing and collaboration to identify the violent offenders most likely to continue to engage in violent crime, and then develop proactive investigations and post-arrest coordination to prevent further acts of violence and maximize investigative outcomes.

Lexington Police will use funds for equipment and overtime for targeted enforcement and surveillance on gun, drug, gangs and assaultive related crime in prioritized areas.

What is the cost in this budget year and future budget years? \$96,994 in 2020 PSN grant funds will be available in Fiscal Year 2023. No matching funds are required. Total project cost is \$96,994. Future years funding is dependent upon availability of grant funding.

Are the funds budgeted? Budget Amendment is in process.

File Number: 0954-22

Director/Commissioner: Weathers/Armstrong



MAYOR LINDA GORTON



LEXINGTON

TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: *Tamara Walters by Edmond*
Tamara Walters, Director
Division of Human Resources

DATE: September 12, 2022

SUBJECT: Abolish position – Department of Information Technology

Request:

The attached action is requesting authorization to abolish one (1) vacant unclassified position of Information Security Engineer Sr. (Grade 532E) in the Department of Information Technology, effective upon passage of Council.

Why are you requesting:

The division is requesting to abolish this position due to the recent vacancy. The funds will go back into the CIO's operating budget. This will add capabilities to the Security Operations in order to provide 24/7 coverage for LFUCG.

What is the cost in this budget year and future budget year?

This action is budget neutral.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Information Security Engineer Sr.	\$130,000.00	\$0	(\$130,000.00)



**Total Annual Impact/
Salary and Benefits**
(\$180,659.67)

File Number:

0955-22

Director/Commissioner: Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.



MAYOR LINDA GORTON



LEXINGTON

TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: Tamara Walters by E. Hamilton
Tamara Walters, Director
Division of Human Resources

DATE: September 12, 2022

SUBJECT: Transfer positions – Computer Services/Enterprise Solutions

Request:

The attached action is requesting authorization to transfer three (3) classified positions of GIS Analyst (Grade 516N), one (1) classified position of GIS Developer (Grade 522E) and all incumbents, from the Division of Computer Services to the Division of Enterprise Solutions, effective upon passage of Council.

Why are you requesting:

The divisions have requested this restructure in order to create a proper reporting structure for the positions within the Division of Enterprise Solutions.

What is the cost in this budget year and future budget year?

There is no fiscal impact associated with this action.

File Number:

0956-22

Director/Commissioner: Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.





Budget, Finance & Economic Development Committee

August 30, 2022

Summary and Motions

Committee chair, Council Member Amanda Bledsoe, called the meeting to order at 1:01 p.m. Committee members Vice Mayor Steve Kay and Council Members Richard Moloney, Chuck Ellinger, Josh McCurn, James Brown, Fred Brown, Preston Worley, and Kathy Plomin were present. Council Member Susan Lamb was absent.

I. Approval of February 8, 2022 Committee Summary

Motion by Ellinger to approve the February 8, 2022, Budget, Finance, and Economic Development Committee summary; seconded by Plomin. The motion passed without dissent.

II. Monthly Financial Update – July 2022

Bledsoe directed the Committee to the Monthly Financial Update in the packet for information only. There were no questions from the Committee on this item.

III. Adoption Assistance Program

Human Resources Director, Tammy Walters, presented on the enhancements and additions to the Adoption Assistance Program. Walters shared updates to be made to CAO Policy 60 to increase reimbursement benefits for adoption assistance. The FY2022 budget for this program was \$6,000 and was dispersed in \$2,000 increments. This allowed for up to three employees to access this benefit annually.

Last year, one employee was unable to access this benefit due to the budget being expended before their application submission. Walters proposed increasing the FY2023 adoption assistance annual budget to \$8,000 and increase the benefit per eligible child to \$5,000 and up to \$7,000 for children with special needs which better aligns with the state adoption benefit program.

Employees can apply for reimbursement through Human Resources within 6 months of adoption being finalized. LFUCG may allocate additional funds in the event funds are insufficient for reimbursement. There is no change to employee classification or to the adoption assistance eligible expenses. There was no action taken or questions from the Committee for this item.

IV. Price Contract Approval Process

Plomin introduced the item and the presenter, Director of Central Purchasing, Todd Slatin. Slatin explained that bids to establish price contracts are typically issued for items or repetitive services (janitorial supplies, office supplies, etc). Fixed bids are for a large ticket items or construction project and are listed as separate line items in the annual budget.

The current price contract approval process is similar to the fixed bid process. Price contract bids are entered into Legistar, placed on the docket under Resolutions, require two readings, and then a resolution is created for each bid. Central Purchasing processes 80 – 120 price contract bids annually.

The proposed process is to remove the price contract approvals from the resolution section of the docket. Instead, acceptance, approval, and establishment of each price contract will be placed under the Mayor's Report for Council approval. This would eliminate the requirement for two readings, shorten the overall bid process by one to two weeks, and does not impact the bid appeal process. Slatin shared a sample of what this would look like on a docket and a draft ordinance that would establish this alternative process for price contracts.

F. Brown asked if there will be any restrictions on dollar amounts for price contracts and if this will impact financial controls. Slatin said there is not a cap on price contracts because needs are different between divisions and that this will not impact financial controls. F. Brown also asked if Law had been involved in the process. Dave Barberie commented, stating Law has been involved and this would have been one of the items previously discussed as part of a consent agenda. Barberie added that the Law Department felt this was a very clean item to move in this direction and that if there were any issues with the price contracts it could be removed from the Mayor's Report by Council.

J. Brown asked if the disparity study was referenced and if any minority or small business contracts would be impacted. Slatin clarified that there are several small and minority owned businesses currently participating and these changes will not impact the bid process only the approval process.

A motion by Kathy Plomin to Approve Price Contract Approval Process and report out at the September 20th work session, seconded by Steve Kay, the motion passed without dissent.

V. Exactions Program Update

Michael Cravens, from the Department of Law, presented on the Exaction Program background, dissolution update, and next steps. In 1996 the Urban Services Boundary was expanded and it opened up 3 areas for development. Expansion area 1 remains 100% undeveloped and area 3 has 86% of undeveloped acres remaining. Expansion area 2 is divided into sections 2-A, 2-B, and 2-C and has 46%, 59%, and 10% of undeveloped acres remaining.

The goal of the Exactions Program is to provide equitable means to allocate a fair share of infrastructure costs (system improvements) needed to serve new growth and development in the expansion areas. Exactions must be proportional to the cost of capital facilities and assessed at the time of plat or development plan on a per-acre basis. Rates are set by the Urban County Council and updated to reflect actual project costs.

Exactable infrastructure includes: sanitary sewer capacity and transmission, collector roads, multi-neighborhood parks, non-flood plain greenways, rural open space, and stormwater management facilities. Total Exaction Program costs are estimated at \$108.75 million. Collections are calculated by plat and are paid at the time of building permit. Total collections on platted land are estimated to be \$55.82 million (51%). Total remaining exaction collections are \$54.27 million (49%).

The Expansion Area Master Plan lists three main goals: new development should be served by adequate facilities, new development should bear a proportionate share of infrastructure costs, allocation of a fair share of the capital costs of infrastructure needed to serve new growth and development between stakeholders. In lieu of comprehensive development exactions, stakeholder infrastructure agreements could be used to accomplish these objectives.

The goal is to dissolve the exactions program by engaging with expansion area stakeholders. Cravens said they would like to move forward with the dissolution of exactions in area 1 and 3 because they are the least complex, undeveloped, and have fewer stakeholders. Expansion area 2 is more complex due to development activity.

Next steps include gathering information, negotiating with stakeholders, executing agreements with stakeholders, cleaning up zoning ordinance text amendments, cleaning up amendments to the Code of Ordinances, and implementation in administrative databases. They are in the information gathering stage of the dissolution process and have created a detailed checklist to assist with goal-setting. As an alternative cost recovery mechanism for exaction fees, tap-on fees are being considered.

A drafted timeline was shared for expansion areas 1 and 3 with intent to bring final stakeholder agreements back to Council in November or December of this year. There is also a drafted timeline for expansion area 2 but is not expected to be completed by the end of this year. The ultimate goal is to dissolve the exaction program by Fall 2023.

F. Brown asked where the money is being kept from cash collections and for future stakeholders agreements. Ashley Simpson shared that the funds are kept in a restricted account and totals just over \$10 million.

Kay asked about the \$55.82 million in program costs and if the money has been collected. Cravens said they will have to investigate and reconcile the total amount collected and credited on platted land in the coming months. Kay went on to ask if land already platted and assessed an exaction fee would be subject to these negotiations. Cravens responded affirmatively and commented that future negotiations could change plat plans.

Kay also asked if the intent of the program is to collect the \$108.75 million or to prevent General Government from paying for the development fees in these exaction areas. Cravens said that the intent is to develop these areas and to fairly allocate costs of development. By making the agreements with expansion area stakeholders, there will not be a need for the exaction program because the agreements will cover previous requirements.

J. Brown asked about the components of a stakeholder agreement and if the City will have the responsibility to attract stakeholders to the expansion area for development. Cravens said that the City has an interest in making sure these areas are developed and resources are adequately shared.

Kay asked how many potential agreements will come out of the expansion areas. Cravens believes that there would be less than a dozen stakeholder agreements that would need to be executed and approved by Council in expansion areas 1 and 3. He clarified that 51% of the expansion area has been platted, not developed in the expansion areas. Council involvement is needed for upcoming actions regarding stakeholder agreements and cleaning up the zoning ordinance text amendments and Code or Ordinances.

Bledsoe commented on the calendar and said she would like to see this completed in this calendar year. She then opened the floor to members of the audience to speak. Nick Nicholsons spoke in support of the change and made it clear that no private responsibility to develop is being shifted to the public. Darby Turner commented that stakeholders are in support of this resolution and that the exaction program was meant to be a zero-sum solution. Dick Murphy, representing the Clark Family in expansion area 2,

commented that public funds were not spent to develop the exaction areas and that the program succeeded in making that possible.

No action was taken on this item.

VI. Items Referred to Committee

A motion by Steve Kay to remove adoption assistance, seconded by Chuck Ellinger II, the motion passed without dissent.

A motion by Steve Kay to remove FY21 Economic Development funding, seconded by Chuck Ellinger II, the motion passed without dissent.

VII. Adjournment

A motion by Kathy Plomin to Adjourn at 1:56pm, seconded by Chuck Ellinger II, the motion passed without dissent.

July 2022 Financial Information Provided for Summary Only

July 2022 YTD Actual Compared to Adopted Budget

<u>Revenue Category</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
<u>OLT- Employee Withholding</u>	13,130,008	14,000,000	(869,992)	-6.2%
<u>OLT - Net Profit</u>	1,442,380	750,000	692,380	92.3%
<u>Insurance</u>	1,854,383	2,550,000	(695,617)	-27.3%
<u>Franchise Fees</u>	2,376,097	2,400,000	(23,903)	-1.0%
<u>TOTALS</u>	<u>18,802,868</u>	<u>19,700,000</u>	<u>(897,132)</u>	<u>-4.6%</u>

July 2022 YTD/July 2021 YTD Current Year Compared to Prior Year

<u>Revenue Category</u>	<u>Jul-22</u>	<u>Jul-21</u>	<u>Variance</u>	<u>% Var</u>
<u>OLT- Employee Withholding</u>	13,130,008	14,376,233	(1,246,225)	-8.7%
<u>OLT - Net Profit</u>	1,442,380	1,468,398	(26,018)	-1.8%
<u>Insurance</u>	1,854,383	2,450,488	(596,105)	-24.3%
<u>Franchise Fees</u>	2,376,097	2,376,097	0	0.0%
<u>TOTALS</u>	<u>18,802,868</u>	<u>20,671,216</u>	<u>(1,868,348)</u>	<u>-9.0%</u>

FY2023 – Cash Flow Variance Revenue (Actual to Budget)

<i>For the one month ended July 31, 2022</i>				
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
<u>Revenue</u>	-	-	-	-
Payroll Withholding	13,130,008	14,000,000	(869,992)	-6.2%
Net Profit	1,442,380	750,000	692,380	92.3%
Insurance	1,854,383	2,550,000	(695,617)	-27.3%
Franchise Fees	2,376,097	2,400,000	(23,903)	-1.0%
Other Licenses & Permits	474,799	325,810	148,989	45.7%
Property Tax Accounts	43,193	167,333	(124,140)	-74.2%
Services	2,296,333	2,239,291	57,042	2.5%
Fines and Forfeitures	11,380	16,000	(4,620)	-28.9%
Intergovernmental Revenue	18,591	38,668	(20,077)	-51.9%
Property Sales	14,276	8,333	5,943	71.3%
Investment Income	18,841	8,659	10,182	117.6%
Other Financing Sources	-	40,000	(40,000)	-100.0%
Other Income	1,535,086	191,215	1,343,871	702.8%
Total Revenues	\$23,215,367	\$22,735,309	\$480,058	2.1%

FY2023 – Cash Flow Variance Expense (Actual to Budget)

<i>For the one month ended July 31, 2022</i>				
	<u>Actuals</u>	<u>Budget</u>	<u>Variance</u>	<u>% Var</u>
<u>Expense</u>	-	-	-	-
Personnel	10,597,479	10,384,556	(212,923)	-2.1%
Operating	4,660,591	6,630,521	1,969,930	29.7%
Insurance Expense	226	226	0	0.0%
Debt Service	3,486,416	3,486,416	0	0.0%
Partner Agencies	2,186,198	2,100,254	(85,944)	-4.1%
Capital	36,136	237,746	201,610	84.8%
Total Expenses	\$20,967,046	\$22,839,719	\$1,872,673	8.2%
<u>Transfers</u>	495,385	544,044	48,659	8.9%
Change in Fund Balance	\$1,752,936	(\$648,454)	\$2,401,390	

Video recording of the meeting:

<https://lfucg.granicus.com/player/clip/5634?&redirect=true&h=f701e0f75812c1a8b5ed7faa7a519ba7>