

AGENDA
URBAN COUNTY PLANNING COMMISSION
SUBDIVISION AND ZONING ITEMS PUBLIC HEARING

July 27, 2023

- I. **CALL TO ORDER** - The meeting will be called to order at 1:30 p.m. in the Phoenix Building, 3rd Floor, 101 East Vine Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – The minutes of the June 22, 2023 meeting will be considered by the Planning Commission at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** - Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, July 6, 2023 at 8:30 a.m. The meeting was attended by Commission members Ivy Barksdale, Judy Worth, Janice Meyer, and Headley Bell. Other Committee members present were Vaughan Adkins, Division of Engineering; and Steven Parker, Division of Traffic Engineering. Staff members in attendance were: Traci Wade, Tom Martin, Cheryl Gallt, Autumn Goderwis, Daniel Crum, Boyd Sewe, Paula Schumacher, Greg Lengal, Division of Fire and Emergency Services; Brittany Smith, Department of Law; Doug Burton, Division of Engineering; and Jeff Neal, Division of Traffic Engineering. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission:

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- A. **NO DISCUSSION ITEMS** – Following requests for postponement or withdrawal, items requiring no discussion will be considered.

Criteria: (1) the Subdivision Committee recommendation is for approval, as listed on this agenda, and
(2) the Petitioner agrees with the Subdivision Committee recommendation and conditions listed on the agenda, and
(3) no discussion of the item is desired by the Commission, and
(4) no person present at this meeting objects to the Commission acting on the matter without discussion, and
(5) the matter does not involve a waiver of the Land Subdivision Regulations.

- B. **DISCUSSION ITEMS** – Following requests for postponement, withdrawal and no discussion items, the remaining items will be considered.

The procedure for these hearings is as follows:

- Staff Report(s), including subcommittee reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum OR 3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Commission discusses and/or votes on the plan.

- V. **ZONING ITEMS** - The Zoning Committee met on July 6, 2023, at 1:30 p.m. to review zoning map amendments and Zoning Ordinance text amendments. The meeting was attended by Commission members Bruce Nicol, Larry Forester, Robin Michler, Graham Pohl, and Zach Davis. Staff members present were; Traci Wade, Tom Martin, Daniel Crum, Boyd Sewe, Bill Sheehy; as well as Brittany Smith, Department of Law.

A. **ABBREVIATED PUBLIC HEARINGS ON ZONING MAP AMENDMENTS**

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

Abbreviated public hearings will be held on petitions meeting the following criteria:

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

B. **FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS** - Following abbreviated hearings, the remaining petitions will be considered.

The procedure for these hearings is as follows:

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) Proponents (10 minute maximum OR 3 minutes each)
 - (b) Objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) Petitioner's comments (5 minute maximum)
 - (b) Citizen objectors (5 minute maximum)
 - (c) Staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s).

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. **FLORA INVESTMENTS, LLC ZONING MAP AMENDMENT AND HAMBURG PLACE FARM (SIR BARTON WAY OFFICE PARK, LOT M DEVELOPMENT PLAN**

- a. **PLN-MAR-21-00018: FLORA INVESTMENTS, LLC (AMD)** – an amended petition for a zone map amendment from a Professional Office (P-1) zone to a Commercial Center (B-6P) Zone, for 1.04 net (1.04 gross) acres, for property located at 2717 Flora Fina Street (a portion of). A conditional use permit is also requested for a parking lot on the remaining P-1 zoned area of the property.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2018 Comprehensive Plan, Imagine Lexington, seeks to provide flexible yet focused planning guidance to ensure equitable development of our community's resources and infrastructure that enhances our quality of life, and fosters regional planning and economic development. This will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World.

The petitioner proposes the rezoning of a portion of the subject property to the Commercial Center (B-6P) zone to allow for the construction of a two-story 22,550 square-foot commercial structure containing first floor restaurant space and second floor office space. The use will be accompanied by 57 on-site parking spaces, and the applicant is seeking a conditional use permit to establish a 59 space parking lot in the Professional Office (P-1) zoned areas around the perimeter of the property.

The Zoning Committee Recommended: Approval.

The Staff Recommends: Approval, for the following reasons:

1. The proposed Commercial Center (B-6P) zone is in agreement with the 2018 Comprehensive Plan's Goals, Objectives, and Policies, for the following reasons:
 - a. The proposed development supports infill opportunities (Theme A, Goal #2) by developing a vacant tract within an existing development.

- b. The project will respect the context & design features of areas surrounding development projects by maintaining compatibility with height and density found in the adjoining office park (Theme A, Goal #2.b).
 - c. By configuring the parking areas to the side and rear, and implementing outdoor dining and seating, the proposed development provides adequate greenspace and open space to serve the needs of the intended population (Theme A, Goal #2.c).
 - d. The proposed development will create entertainment and other quality of life opportunities that attract young, and culturally diverse professionals, and a work force of all ages and talents to Lexington (Theme C, Goal #2.d).
 - e. The proposal creates more meaningful and direct pedestrian and multi-modal connections, which contributes to an effective and comprehensive transportation system in this area (Theme D, Goal #1.c).
2. The justification and corollary development plan are in agreement with the policies and development criteria of the 2018 Comprehensive Plan.
- a. The proposed rezoning meets the criteria for Site Design, Building Form and Location, as the proposal activates the Flora Fina Street frontage, connects to the existing pedestrian network, and locates parking to the side and rear of the development.
 - b. The proposed rezoning meets the criteria for Transportation and Pedestrian Connectivity, as the revised proposal simplifies the site's vehicular circulation, and provides for safer and more direct pedestrian connections both within the site and throughout the larger Hamburg development.
 - c. The proposed rezoning meets the criteria for Greenspace and Environmental Health as the proposed design works with the existing landscape, and does not impact any environmentally sensitive areas.
3. This recommendation is made subject to approval and certification of PLN-MJDP-21-00060: HAMBURG PLACE FARM SIR BARTON WAY OFFICE PARK, LOT M)(AMD), prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.

- b. **CONDITIONAL USE** – In association with the zone change request for the property, the applicant is seeking a conditional use permit within the Professional Office (P-1) zone to operate a parking lot.

The Zoning Committee Recommended: **Approval.**

The Staff Recommends: **Approval**, for the following reasons:

- 1. Granting the requested conditional use permit should not adversely affect the subject property or surrounding properties as the parking lot will be of a sufficient size to accommodate the parking demand for the proposed uses without spilling over into adjacent properties
- 2. The parking lot use is consistent with the style and character of the surrounding professional office park.
- 3. Adequate public facilities will be available in the area to support the proposed parking area.

This recommendation of **Approval** is made subject to the following conditions:

- a. Provided the Urban County Council approves the requested zone change to the B-6P zone, otherwise the requested conditional use shall be null and void.
- b. The development shall be constructed in accordance with the approved Final Development Plan, or as amended by the Planning Commission.
- c. All necessary permits and approvals shall be obtained from the KY Transportation Cabinet, and Divisions of Planning, Traffic Engineering, Engineering, and Building Inspection prior to construction and occupancy.
- d. Action of the Planning Commission shall be noted on the Development Plan for the subject property.

- c. PLN-MJDP-21-00060: HAMBURG PLACE FARM, SIR BARTON WAY OFFICE PARK, LOT M (AMD)
Council District: 6
Project Contact: Vision Engineering

Note: The purpose of this amendment is to depict revised development of the lot in support the requested zone change from a Professional Office (P-1) zone to a Commercial Center (B-6P) zone.

Note: The applicant requested and indefinite postponement on March 2, 2022, and submitted a revised plan on May 1, 2023, in support of their revised zone change application.

The Subdivision Committee Recommended **Approval**, subject to the following revised conditions:

1. Provided the Urban County Council approves the zone change to B-6P; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of street cross-sections and access.
4. Urban Forester's approval of tree preservation plan.
5. Greenspace planner's approval of the treatment of greenways and greenspace.
6. United States Postal Service Office's approval of kiosk locations or easement.
7. Denote pedestrian access to proposed building.
8. Clarify location of 15' storm easement on Lot M.
9. Provided the Planning Commission approves a conditional use for a parking lots for the remaining P-1 zone area.
10. Denote compliance with open space requirements for the B-6P zone.
11. Correct parking space number total to 114.
12. Denote multi-modal accommodation improvement plan per Article 12-8(h) of the Zoning Ordinance will be submitted at the time of Final Development Plan.
13. Discuss Placebuilder criteria.

2. ANDERSON COMMUNITIES, INC ZONING MAP AMENDMENT AND PHELPS PROPERTY DEVELOPMENT PLAN

- a. **PLN-MAR-23-00005: ANDERSON COMMUNITIES, INC** – a petition for a zone map amendment from a Highway Service Business (B-3) zone and Agricultural Rural (A-R) zone, to a Community Center (CC) zone, for 8.36 net (11.95 gross) acres, for property located at 4075 Old Richmond Road.

COMPREHENSIVE PLAN AND PROPOSED USE

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The applicant is rezoning the property to allow for the construction of a mixed-use development including an automobile service station, coffee shop, and eight multi-family apartment buildings. These apartments will be four stories tall, and include a total of 192 single-bedroom dwelling units, for a density of 40.67 units per net acre. The multi-family residential use will be accompanied by amenities including a dog park, fitness center, and pool. A total of 279 parking spaces are proposed between the commercial and residential components of the development.

The Zoning Committee Recommended: Postponement.

The Staff Recommends: Postponement, for the following reasons:

1. The applicant should provide further information on how the proposal is in line with the policies of the 2018 Comprehensive Plan.
2. The zone change application does not address the Community Design Element of the Expansion Area Master Plan, an adopted element of the 2018 Comprehensive Plan.
3. The zone change application for the subject property, as proposed, does not completely address the development criteria for a zone change within the Corridor Place Type, and the Medium Density Non-Residential/Mixed Use Development Type. The following criteria require further discussion by the applicant to address compliance with the Comprehensive Plan:
 - a. A-DS3-1 Multi-family residential developments should comply with the Multi-family Design Standards in Appendix 1.
 - b. A-DS7-1 Parking should be oriented to the rear of the property for non-residential or multi-family residential development.
 - c. A-DS5-3 Building Orientation should maximize connections with the surrounding area and create a pedestrian-friendly atmosphere.
 - d. A-DN2-2 Development should minimize contrasts in scale, massing, and design, particularly along the edges of historic areas and neighborhoods.

- e. D-CO2-2 Development should create and/or expand a safe, connected multi-modal transportation network that satisfies all users' needs, including those with disabilities.
- f. A-EQ7-3 Community open spaces should be easily accessible and clearly delineated from private open spaces.

- b. PLN-MJDP-23-00024: PHELPS PROPERTY (8/28/2023)* - located at 4075 OLD RICHMOND ROAD, LEXINGTON, KY
 Council District: 12
 Project Contact: Barrett Partners, Inc.
 Planning Contact: T. Martin

Note: The purpose of this plan is to depict the development of the property for commercial and residential, in support of the requested zone change from an Agricultural Rural (A-R) zone and a Highway Service Business (B-3) zone, to a Community Center (CC) zone.

The Subdivision Committee Recommended: **Approval**, subject to the following conditions:

1. Provided the Urban County Council approves the zone change to CC; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, and storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of street cross-sections and access.
4. Urban Forester's approval of tree preservation plan.
5. Greenspace planner's approval of the treatment of greenways and greenspace.
6. Department of Environmental Quality's approval if environmentally sensitive areas.
7. Denote: No building permits shall be issued unless and until a final development plan is approved by the Planning Division.
8. United States Postal Service Office's approval of kiosk locations or easement.
9. Discuss compliance with multi-family design standards.
10. Discuss open space area adjacent to buildings F, G, & H.
11. Discuss proposed right-in only and need for a waiver to the Land Subdivision Regulations.
12. Discuss pedestrian facility adjacent to Athens Boonesboro right-of-way.
13. Discuss off-site dog park.
14. Discuss proposed retention versus detention.
15. Discuss connection to existing Expansion Area development in the immediate vicinity.
16. Discuss proposed public street through site.
17. Discuss Placebuilder criteria.

3. SAYRE COLLEGE ZONING MAP AMENDMENT AND CANEBRAKE LOT 24 (SAYRE ATHLETIC COMPLEX) DEVELOPMENT PLAN

- a. **PLN-MAR-23-00008: SAYRE COLLEGE** – a petition for a zone map amendment from an Agricultural Rural (A-R) zone to an Agricultural Buffer (A-B) zone, for 50.10 net (50.68 gross) acres, for property located at 300 Canebrake Drive. A conditional use permit is also requested to expand the existing recreational facilities.

COMPREHENSIVE PLAN AND PROPOSED USE

The 2018 Comprehensive Plan, Imagine Lexington, seeks to provide flexible yet focused planning guidance to ensure equitable development of our community's resources and infrastructure that enhances our quality of life, and fosters regional planning and economic development. This will be accomplished while protecting the environment, promoting successful, accessible neighborhoods, and preserving the unique Bluegrass landscape that has made Lexington-Fayette County the Horse Capital of the World.

The applicant is seeking to rezone the subject property to the Agricultural Buffer (A-B) zone to allow for the construction of a 7,200 square-foot training room addition to the Sayre Athletic Complex. Existing facilities at this site include tennis courts, and baseball, softball, soccer, lacrosse, and football fields. The athletic functions on-site are supplemented by an existing athletic pavilion and several maintenance structures.

The applicant is also seeking a conditional use permit to allow for the existing Sayre Athletic Complex use and proposed expansion in the proposed Agricultural Buffer zone.

* - Denotes date by which Commission must either approve or disapprove request, unless agreed to a longer time by the applicant.

The Zoning Committee Recommended: **Approval.**

The Staff Recommends: **Approval**, for the following reasons:

1. The requested Agricultural Buffer (A-B) zone is in agreement with the 2018 Comprehensive Plan and the 2017 Rural Land Management Plan, for the following reasons:
 - a. The request will improve the community by providing accessible community facilities and services to meet the health, safety and quality of life needs of Lexington-Fayette County's residents and visitors (Theme D, Goal #2).
 - b. The proposed project will uphold the Urban Services Area concept (Theme E, Goal #1), by ensuring that all types of development are environmentally, economically and socially sustainable to accommodate the future growth needs of all residents while safeguarding rural land (Theme E, Goal #1.b).
 - c. The plans recommend a Buffer Area land use for the subject property. The petitioner proposes Agricultural Buffer (A-B) zoning for the property, which is the zoning category intended to establish the recommended buffer. The recreational use is an appropriate buffer between agricultural and industrial land uses.
2. This recommendation is made subject to approval and certification of PLN-MJDP-23-00038 Sayre Athletic Complex (Canebrake, Lot 24) prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.

- b. **CONDITIONAL USE** – In association with the zone change request for the property, the applicant is seeking a Conditional Use Permit within the Agricultural Buffer (A-B) zone to expand the existing recreational facilities at this location.

The Zoning Committee Recommended: **Approval.**

The Staff Recommends: **Approval**, for the following reasons:

1. The continued use of the Sayre Athletic Complex is suitable at its current location and does not have an adverse influence on existing or future development of the subject property or its surrounding area.
 2. The proposed indoor training facility will not negatively impact the adjoining residential uses, as it is located over 800 feet from the nearest residential use, and is screened by existing vegetation on adjoining properties.
 3. The allowance of loudspeaker systems will not negatively impact the adjoining uses as they are oriented away from adjoining properties.
 4. All necessary public facilities and services are available and adequate for the proposed use.
- This recommendation of **Approval** is subject to the following conditions:
1. Provided the Urban County Council approves the requested zone change to the A-B zone, otherwise the requested conditional use shall be null and void.
 2. The development shall be constructed in accordance with the approved Final Development Plan, or as amended by the Planning Commission.
 3. All necessary permits shall be obtained from the Divisions of Planning, Traffic Engineering, Engineering, and Building Inspection prior to construction and occupancy.
 4. Action of the Planning Commission shall be noted on the Development Plan for the subject property.
 5. All outdoor speakers shall be oriented away from surrounding properties.

- c. PLN- PLN-MJDP-23-00038: SAYRE ATHLETIC COMPLEX (CANEBRAKE, LOT 24) (AMD) (10/3/2023)* - located at 300 CANEBRAKE DRIVE, LEXINGTON, KY

Council District: 12

Project Contact: EA Partners

Note: The purpose of this development plan is to depict an expansion of an outdoor recreational (athletic) facility, in support if the requested zone change from an Agricultural Rural (A-R) Zone to an Agricultural Buffer (A-B) Zone.

The Technical Committee Recommends: **Approval**, subject to the following conditions:

1. Provided the Urban County Council approves the zone change to A-B; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm, sanitary sewers, and floodplain information

* - Denotes date by which Commission must either approve or disapprove request, unless agreed to a longer time by the applicant.

3. Urban County Traffic Engineer's approval of street cross-sections and access.
4. Landscape Examiner's approval of landscaping and landscaping buffers.
5. Addressing Office's approval of street names and addresses.
6. Urban Forester's approval of tree preservation plan.
7. Department of Environmental Quality's approval of environmentally sensitive areas.
8. Bike & Pedestrian Planner's approval of bike trails and pedestrian facilities.
9. Greenspace planner's approval of the treatment of greenways and greenspace.
10. Division of Fire, Water control Office's approval of the locations of fire hydrants, fire department connections, and fire service features.
11. Division of Waste Management's approval of refuse collection locations.
12. United States Postal Service Office's approval of kiosk locations or easement.
13. Denote floodplain and required setbacks.
14. Delete Note #12.
15. Delete "amended" from plan title.
16. Denote lot coverage and floor area ratio per Article 21.
17. Denote height of all buildings in feet in the site statistics.
18. Discuss Note #13 on off-site stormwater.
19. Discuss purpose of proposed field house.
20. Discuss Placebuilder criteria.

C. PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENTS

1. **PLN-ZOTA-23-00002: AMENDMENT TO ARTICLE 17 FOR ADDITIONAL ELECTRONIC MESSAGE DISPLAY SIGNAGE INCLUDING VIDEO IN THE LEXINGTON CENTER BUSINESS (B-2B) ZONE** - a petition for a Zoning Ordinance text amendment to allow additional electronic message display signage including video displays (dynamic content) in association with a civic center in the Lexington Center Business (B-2B) zone
INITIATED BY: LEXINGTON CENTER CORPORATION
PROPOSED TEXT: Copies are available from the staff.

The Zoning Committee Recommended: **Postponement**

The Staff Recommends: **Postponement**, for the following reasons.

1. The proposed text amendment allows for the expansion of the use of electronic message display systems within the Lexington Center Business (B-2B) zone in a manner not currently allowed in the Urban County. Additional research and analysis is necessary regarding the implications of introducing dynamic content to any sign. Any new signage should not have an adverse influence or negatively impact the overall health, safety, and welfare of the Lexington community and visitors to the Urban County.
2. Additional time is necessary to research best practices and other ordinances that regulate the proposed signage type, including size, location, timing/duration, lighting, and related definitions.
3. The applicant should provide justification for the proposed size of the sign and identify the legitimate need for dynamic content over static content.

VI. COMMISSION ITEMS - The Chair will announce that any item a Commission member would like to present will be heard at this time.

VII. STAFF ITEMS – The staff will report at the meeting.

LONG RANGE PLANNING ACTIVITY REPORT

June 2023

Planning Commission Work Session

The Planning Commission held a work session on June 15, 2023 where they were presented revisions for Imagine Lexington 2045, Theme B - Protecting the Environment. The Planning Commission was also presented Imagine Lexington 2045, Update to the Elements, Theme D – Improving a desirable community. During this presentation, the planning commission received copies of the updates to Theme B and Theme D.

* - Denotes date by which Commission must either approve or disapprove request, unless agreed to a longer time by the applicant.

Additionally, the Planning Commission held a work session on June 29, 2023 where they were presented with Imagine Lexington 2045, theme A: Building and Sustaining Successful Neighborhoods, with this presentation the Planning Commission received a copy of theme A. They were also presented with Drive-Through Facility Standards.

Accessory Dwelling Units

Staff had 0 new ADU pre-apps in June.

Imagine Lexington

Staff continued to implement items of the 2018 Comprehensive Plan and updated the Imagine Lexington Website to reflect these implementations.

Long-Range staff continued work on Imagine Lexington 2045 Goals & Objectives and began initial preparation for the elements and implementation phase.

Social Media

Staff continued to maintain the Imagine Lexington Facebook, Twitter, and Instagram social media accounts.

ZONING COMPLIANCE PLANNING ACTIVITY REPORT

Board of Adjustment

Two (2) applications were on the agenda for consideration by the Board of Adjustment at their regular meeting on July 10, 2023. One (1) of the applications was a request for variances; which were approved by the Board. There was one (1) application requesting a conditional use permit on the agenda. The request was approved by the Board.

The Board also hosted an election for Vice Chair; of which Harry Clarke was approved. Subsequently, the Board voted to approve Linda Tucker as the Secretary, replacing Mr. Clarke. The Board also appointed Mr. Joseph Browning to the Landscape Review Committee as the Landscape Architect representative.

TRANSPORTATION PLANNING / MPO ACTIVITY REPORT

1.0 Transportation System Data & Monitoring

- Continued to collect system data and conducting data analysis tasks for the 2050 Metropolitan Transportation Plan (MTP).
- Updated transportation-related GIS layers.
- Continued work on constructing and formatting GIS Story Map with Experience Builder for the MPO website to show transportation projects.

2.0 Identify & Prioritize Projects

- Attended 4 project team meetings and provided input and oversight for the Lexington Safety Action Plan.
- Assisted with developing public facing web content and public survey for the Empower Lexington Transportation and Land Use draft recommendations.
- Attended coordination meeting with KYTC regarding local and state plans and initiatives related to the Statewide Carbon Reduction Program Plan and funding program.
- Conducted public survey, held public meeting and held steering committee meeting for final input on the East Lex Trail Study recommendations. Reviewed final report and submitted final invoices to close out the project.
- Presented and received approval from the TPC for Resolution 2023-13: Adoption of Project Selection Process for MPO Sub-Allocated Funding

3.0 Program & Project Implementation

- Held 3 meetings with LFUCG Mayor's Office to coordinate work on the Complete Streets Action Plan.
- Received Council approval of the KYTC agreement for funding for the LFUCG Complete Street Design Standards project for FY 24.
- Conducted 4 meetings with HDR consultants to develop a competitive grant proposal for the FHWA discretionary Safe Streets for All program.
- Initiated and received Council approval for LFUCG to submit (in cooperation with KYTC) a Safe Streets for All (SS4A) grant application for safety improvements along New Circle Rd (Boardwalk to Bryan Station), to fund a Vision Zero Coordinator, and fund a multi-year safety education campaign.
- The TPC approved Resolution 2023-14: MPO Support for LFUCG Implementation Grant Application to the USDOT Safe Streets and Roads for All Program

- Coordinated with LFUCG Traffic Engineering and KYTC D7 staff on the ITS-CMS FY2024 Budget Request Proposal.
- Evaluated Shared Mobility Vehicle permits for compliance with the ordinance, managed current licensees and associated data, and completed daily enforcement activities regarding the rebalancing requirement.
- Reviewed 2023 repaving list for possible bike lane striping improvements as a part of routine maintenance.
- Coordinated with KYTC to improve bike lane markings/buffers, pedestrian crossings and lane configurations as part of a major resurfacing project along Winchester Rd from Midland Ave to Polo Club Blvd.
- Assembled jury for bus shelter art on 3rd and Elm Tree Ln and Newtown Pike via Corridors Commission grant.
- Held scoping meeting and negotiated contract with Clark Dietz for the Virginia/Red Mile/Forbes Trail Safety Study.
- Discussed potential LFUCG project applications for the KYTC Transportation Alternatives Program call for projects. Assisted with initiating LFUCG Council approval for submittal of two applications.
- Completed LFUCG Bike Map, printed and distributed them for public use.
- Attended 2-paving coordination meetings as an advisor for ADA sidewalk ramps and bike facilities design modifications.
- Coordinated with UK Occupational Vision Impaired program to do a field exercise for designers to improve crossings for the visually impaired at non-signal controlled intersections such as roundabouts and diverging diamond intersections.

4.0 Land Use & Transportation Impact

- Reviewed and submitted comments in Accela for bike/pedestrian circulation requirements associated with development plans.
- Corresponded on development plans approved by the Planning Commission for compliance with conditional signoff requirements.
- Responded to inquiries and conducted meetings with development groups to work through requirements for multi-modal compliance with the subdivision regulations.
- Attended 1 LFUCG pre-application meetings to provide transportation planning input on future land-use applications.
- Attended regular LFUCG Subdivision and Zoning Committee meetings.
- Attended LFUCG Board of Adjustment new case review meeting.
- Attended LFUCG ZOTA workgroup meeting.
- Held public hearing for the Imagine New Circle Rd plan. The Planning Commission adopted the plan as an element of LFUCG's Comprehensive Plan. Reviewed final report and submitted final invoice to close out the project. Assisted in developing transportation-related recommendations for Theme A of the LFUCG 2045 Comprehensive Plan

5.0 Participation & Outreach

- Participated in Fox56 television interview on safety initiatives and the New Circle Rd safety project
- Responded to WLEX media inquiry regarding bike/ped initiatives and the status of implementing the MPO's Regional Bicycle & Pedestrian Master Plan
- Continued seasonal Safety City school visits
- Reviewed "A Citizen's Guide for Participating in the Transportation Planning Process" published by Grand Forks – East Grand Forks MPO in North Dakota.
- Presented/led activity at Teacher's Environmental Academy (elementary/middle school)
- Continued discussing public outreach strategies for the 2050 MTP update
- Held Bike Camp with elementary and middle school students
- Started planning Cycle September
- Developed transportation and safety component of curriculum for school year programming
- Continued coordination with EQPW PIE team for social media outreach:
 - Promoted monthly BPAC meeting
 - Promoted bi-monthly TPC meeting
 - Promoted Federal Certification Review Listening Session opportunities
 - Shared updates on Summer Bike Camp
 - Shared LFUCG road construction updates (Rosemont Garden improvements and Squires Road trail closure)
 - Shared Parks & Rec July 4th events/road closure update
 - Shared survey opportunity and public hearing details for Imagine New Circle Road plan

- Shared survey opportunity for Connect East Lex Trail Study. Promoted public meeting
- Shared general info and behavior change posts on @LBW Instagram (e.g., "There's a Plan for That" and scooters as a resource)
- MPO Facebook has 3,683 followers (+14 followers); 10 posts; reached 1,902 users; and had 95 engagements in June.
- LexBikeWalk Facebook page had 4,666 followers (+10); 7 posts; reached 1,602 users; and had 64 engagements in June.
- LexBikeWalk Instagram page had 657 followers (+16 followers); 6 posts; reached 1,054 users; and had 73 engagements in June.

6.0 Program Administration

- Prepared meeting packets and minutes for the Bicycle Pedestrian Advisory Committee (BPAC), Congestion Management Air Quality (CMAQ) Committee, Transportation Technical Coordinating Committee (TTCC), and Transportation Policy Committee (TPC).
- Conducted a Site Visit / Audit with KYTC Central Office and LFUCG Divisions of Grants
- Prepared the MPO FY23 Title VI Program Plan. Submitted to KYTC for review and completed subsequent revisions.
- The TPC approved Resolution 2023-12: Adoption of Fiscal Year 2024 MPO Title VI Plan.
- Met with LFUCG Council Member Denise Gray regarding the New Circle Rd grant application.
- Met with UK Alternative Transportation Coordinator to discuss MPO and UK initiatives.
- Prepared for and conducted the MPO's Federal Certification Review. FHWA and FTA will issue the Certification Review Findings Report in August or September.
- Attended Lextran board meeting.
- Coordinated with FTSB Director to oversee financial matters.
- Attended Via Creative board meeting.
- Participated in a Community Leadership Committee Meeting for the Bluegrass Airport Master Plan
- Conducted weekly MPO Staff meetings.
- Attended Jessamine County Transportation Task Force meeting.
- Attended mid-year Kentuckians for Better Transportation luncheon.
- Attended AMPO Emerging Technologies leadership team meeting.
- Attended the following Webinars / Workshops / Conferences:
 - Greenhouse Gas (GHG) Inventory and Emission Projections for MSAs webinar.

VIII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will **NOT** be heard are those requiring the Commission's formal action, such as zoning items for early rehearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. MEETING DATES FOR August 2023

Subdivision Committee, Thursday, 8:30 a.m., in 3 rd Floor Conf Room, Phoenix Building	August 3, 2023
Zoning Committee, Thursday, 1:30 p.m., in 3 rd Floor Conf Room, Phoenix Building	August 3, 2023
Subdivision Items Public Hearing , Thursday, 1:30 p.m. in Council Chambers, 2 nd Floor, Gov't Center.....	August 10, 2023
Work Session, Thursday, 1:30 p.m., in 3 rd Floor Conf Room, Phoenix Building	August 17, 2023
Zoning Items Public Hearing, Thursday, 1:30 p.m. in Council Chambers, 2nd Floor, Gov't Center	August 24, 2023
Technical Committee, Wednesday, 8:30 a.m., in 3 rd Floor Conf Room, Phoenix Building	August 30, 2023
Work Session, Thursday, 1:30 p.m., in 3rd Floor Conf Room, Phoenix Building.....	August 31, 2023

X. ADJOURNMENT

AG/DC/RS-7/20/23