

MINUTES
WATER QUALITY FEES BOARD
August 8, 2023
Special Meeting

- I. **CALL TO ORDER** – George Woolwine, Chairman, called the August 8th Meeting of the Water Quality Fees Board (WQFB) to order at 9:01 a.m.

Water Quality Fees Board Members in Attendance: Harry Clarke, David Lowe, Aaron Vaught and George Woolwine. Donna Fogle was absent.

Staff Members in Attendance: Charles Martin, P.E., Director, DWQ; Greg Lubeck, P.E., Deputy Director; Lindsie Nicholas, P.E., DWQ; Frank Mabson, DWQ; Denice Bullock, DWQ; Erik Merlino, P.E.; Becky Irwin, DWQ; and Evan P. Thompson, Department of Law.

Guests in Attendance: Scott Southall, Earthcycle Design, LLC, and Leandro “Nachie” Braga, Geomancer Permaculture, LLC.

- II. **APPROVAL OF MINUTES** - Mr. Woolwine asked the WQFB to review the minutes of April 13, 2023, Water Quality Fees Board Meeting.

Mr. Clarke moved to accept the minutes as written. The motion was seconded by Mr. Vaught, and the motion passed unanimously. Ms. Fogle was absent.

- III. **POSTPONEMENTS/WITHDRAWALS** – There was none.

- IV. **OLD BUSINESS** – There was none.

- IV. **NEW BUSINESS**

A. **FY 2021 Hartland HOA Change Order Request**

Scott Southall, Earthcycle Design, LLC, directed the Boards attention to the overhead and briefly explained why they are requesting additional funds for the FY21 grant.

The PowerPoint presentation touched on the following:

Current conditions:

- stream bank erosion
- bank undercutting, and
- invasive vegetation

Proposed improvements:

- laying the stream slopes back,
- protecting the slopes with rock toe and long-term erosion control armoring,
- removing invasive plants and replanting with appropriate and functional native plants along the +/-250 linear foot tributary.

Mr. Southall oriented the Board to the corner of Abbeywood Road and Wyndhurst Road and pointed out that there is a drainage swale running behind 2249 and 2253 Abbeywood Road and through the side yard of 4893 and 4897 Wyndhurst Road. He presented several photographs of the drainage swale and briefly described how each property was being impacted. He added that a sidewalk running along Abbeywood Road is near an area with trees that are on a steep slope leading down to the drainage swale. He indicated that after speaking with an Urban Forester, the best way to manage this area is to move the sidewalk back a few feet and regrade the area.

Mr. Southall then presented the following plans and gave a brief description:

- grading plan
- landscape plan
- streambank cross-sections

Mr. Southall spoke about the project timeline:

- Grant Award Agreement - 04/22/2021
- Notice To Proceed - 05/04/2021
- Site Survey - 08/2021
- Kick-off Meeting - 09/2021
- Design/Permitting - 2022
- Nationwide Permit - 01/27/2023
- Bidding – Spring, 2023
- Construction – Summer/Fall, 2023
- Project Closeout - Fall, 2023

Mr. Southall talked about the project bidding:

- Solicit bids from three (3) Landscape Contractors:
 - Klausing Group
 - Green Solutions Landcare
 - EcoGro
- Due to the scope of work and/or lack of experience the following declined:
 - Klausing Group
 - Green Solutions Landcare

One (1) bid received from:

- EcoGro - \$84,750
 - Construction estimate - \$80,000
 - Difference - \$ 4,750 or 5.56%

Mr. Southall presented the Project Budget Breakdown:

Item	Estimate	Bid	Difference
Clearing/Grubbing	\$5,000	\$5,000	\$0
Bank/Slope	\$60,000	\$63,000	\$3,000 - 5% (labor)
Landscape	\$10,000	\$11,000	\$1,000 – 10% (labor & material)
Site Restoration	\$5,000	\$5,750	\$750 – 12% (material)
Total	\$80,000	\$84,750	\$4,750 – 5.56%

In conclusion, Mr. Southall explained the request for additional funds is as follows:

Hartland Homeowners Association match	$\$4,750 \times 0.2005 = \952.38
SQPIGP match	$\$4,750 \times 0.7995 = \$3,797.62$
Total	\$4,750.00

Staff Presentation: Mr. Mabson explained that Hartland HOA, Inc. has competitively bid the project. The new total project cost estimate is \$129,715.00. The Hartland HOA wishes to proceed with the project but cannot without additional funding. The Organization is requesting that their existing grant award be amended allowing them to access change order funds while not exceeding the maximum allowable grant award for Class A Neighborhood.

Table 1	
*Maximum LFUCG Award for Any Project	\$120,000
Design Fee plus Grant Administration (no change)	\$ 44,965.00
Bid Amount for grant project elements	\$ 84,750.00
Total Project Cost w/ Bid	\$129,715.00
less LFUCG Round 1 grant award	-\$ 99,915.00
less Hartland HOA Round 1 grant match	-\$ 25,050.00
Project Funding Gap	\$ 4,750.00
*Additional Funds - LFUCG (Not to exceed \$120,000 when added to Round 1 award)	\$ 3,797.62
Additional Funds – Hartland HOA	\$ 952.38

The Division of Water Quality recommends that the board consider approval of the Change Order request of \$3,797.62 based on the following:

1. The Board has approved to pilot a Change Order Program which currently has a total of \$161,500 available.
2. Hartland HOA sent out bid invitations and has only received a single bid back from EcoGro. The two other contractors invited to bid were Green Solutions and the Klausing Group both of which respectfully declined due to a lack of experience with stream restoration projects, and a lack of capacity to perform the work within a reasonable timeframe.
3. The request for additional funding is attributed to increases in labor and material costs which falls within the guidelines of the approved Change Order Program.
4. Approval of the amended grant award, as summarized in Table 2, still keeps the organization's total grant award (\$103,712.62) well within the Program's maximum amount allowable for Class A Neighborhood grants which currently is \$120,000. This increase represents less than 4% of the total project costs originally budgeted.
5. Applicant has agreed to provide an additional match to meet the contracted percentage (add. \$952.38)

Table 2	
Total Project Cost w/ Bid	\$129,715.00
LFUCG Share (79.95% of total)	\$103,712.62
Hartland HOA Share (20.05% of total)	\$26,002.38

Board comments and questions: There were no comments or questions.

Mr. Lowe moved to approve the Change Order Request for FY21 Hartland HOA, as recommended by the staff; seconded by Mr. Vaught. The motion passed unanimously. Ms. Fogle was absent.

Mr. Mabson requested that since there are only two Class B Education grant selections those be heard first. The Board agreed.

B. Incentive Grants

1. **FY 2024 Class B Education Grant Selection** – Funds available for allocation for the FY 2024 Class B Education Grants include:
 - \$40,000 maximum grant request
 - Target of \$12,500 for projects < \$3,000 (There were no applications submitted in this category.)
 - Innovation / Experimentation (IE) Pool: \$156,800.00 (available for use in any grant class)
 - Available in FY2024 Budget: \$90,000.57
 - Available from unused grant funds: \$13,349.94 (available from previous FYs' grants that were completed under budget or were cancelled or terminated)
 - Available from remaining FY2023 funds: \$0.00
 - Total available for FY2024 funding: \$103,357.51
 - Total amount requested from submitted applications: \$79,900.00

Mr. Mabson and Ms. Nicholas read the Director's Recommendations including the score, amount requested, and stipulations for each FY24 Class B grant application as follows:

Summary of Applications

Bluegrass Greensource, Inc., [Application number BE-APP1-2024] – Score 99, \$40,000.00 requested.

The Organization will host another year-long public education and involvement campaign designed to empower two primary audiences with the goal of helping students and parents understand the role they should play in stormwater quality. The project has two (2) main parts. The first part includes providing stormwater education to youth ages preK-12. The second part is to host a mini-grant program to provide financial assistance to homeowners and equip them with expertise to plant riparian buffers on backyard streams or install rain gardens on residential lots.

Director recommended full funding in the amount of \$40,000.00 requiring a minimum \$9,250.03 cost share with stipulations that Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Applicant shall provide a detailed plan for the mini-grant program regarding the installation of the rain garden and riparian buffer plantings to address the water quality impairments, such as E.coli pollution. Both electronic and hard copies of all materials are to be provided to LFUCG, for its use, as part of the grant deliverables including before, during, and after photos of the mini-grant activities. Applicant shall specify educational and promotional materials that are water quality related or that will include water quality messaging (i.e. brochures, bookmarks, cards and so forth). Applicant shall provide a rate of pay records for the personnel listed in the project budget to the Division of Water Quality prior to the drafting of the Grant Award Agreement. Applicant to provide a copy of the Maintenance Agreement between the Organization and each homeowner (i.e., mini-grant recipient). Applicant to provide student/teacher evaluations as part of the Project Final Report. Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 23.4% cost share offered in the application (approximately \$11,305.00).

Fayette County Public Schools [Application number BE-APP2-2024] – Score 81.3, \$39,900.00 requested.

The key outcomes of this grant proposal will focus on the twelve (12) schools within West Hickman Creek. The project will provide stormwater education and outreach as a means to support LFUCG's Water Quality Management Program, the MS4 permit, and the West Hickman Watershed Management Plan. Engage students with activities and place-based learning about stormwater, West Hickman Creek, and the West Hickman Watershed Management Plan. Establish outdoor classroom stations for hands-on learning about stormwater. Deliver curriculum and provide professional development training for teachers to integrate lesson plans with on campus features and outdoor classrooms. Conduct lesson plans so that students may participate in developing site-specific stormwater inventories of their school campus. Utilize the collection of field data and observations at school campuses to identify potential future stormwater programs and/or BMPs. Present project information to the Hickman Creek Conservancy and coordinate potential collaborations.

Director recommended full funding in the amount of \$39,900.00 requiring a minimum \$9,225.00 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Applicant shall provide detailed lesson plans as to how the students may participate in developing site-specific stormwater inventories to address water quality impairments on their school campus. Applicant shall provide the rate of pay records for the personnel listed in the project budget to the Division of Water Quality prior to the drafting of the Grant Award Agreement. Both electronic and hard copies of all materials are to be provided to LFUCG, for its use, as part of the grant deliverables. Applicant shall provide pictures of the outdoor classroom installations as part of the final report. Applicant to provide student/teacher evaluations to help measure the program's success as part of the final report. Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 20.9% cost share offered in the application (approximately \$9,742.00).

Public Comment – Mr. Woolwine opened the floor for public comments. There were none.

Board Discussions – Mr. Woolwine opened the floor for discussion of the Class B Education Grant Applications.

- **Bluegrass Greensource, Inc.,** [Application number BE-APP1-2024]

Board comments and questions: Mr. Clarke asked for clarification on the \$35.00 hourly rate listed for Professional Volunteers for 10 Creek Days. Ms. Nicholas explained that if that person is operating in their professional capacity and the organization is using it as a match or in-kind then the organization can take credit for what that person's hourly rate is normally.

Mr. Mabson said that the volunteer rate is \$7.25 but if that person is working in their professional capacity, the grant program would not expect the applicant to pay a person who donated their professional service less than what they earn.

Mr. Clarke said that the donated professional services are beyond what is listed in their contract. Mr. Mabson agreed.

Mr. Clarke said that there are multiple entries listed on the budget for Creek Day events. Ms. Nicholas explained that each Creek Day event is different from the others and added there could be times when staff takes the kids out on outings versus having an engagement event.

Mr. Clarke pointed out that the budget list Teacher Supervision for each Creek Day twice. Ms. Nicholas responded that one is the match hours for the teachers that will attend with the Bluegrass Resource staff and the other is the Bluegrass Resource paying their staff.

Mr. Vaught noted that Teacher Supervision for each Creek Day is listed under Project Element Tree Days and also listed under Project Element Creek Days. Two different elements of the grant.

Mr. Lowe said that the budget list one entry as 60 hours and the other entry as 100 hours.

Mr. Mabson briefly explained the budget is broken into different Project Elements with Teacher Supervision for each Creek Day being listed under each element. Mr. Clarke responded with his agreement.

Mr. Clarke moved to accept the Director's Recommendations for Bluegrass Greensource, Inc., [Application number BE-APP1-2024]; seconded by Mr. Vaught. The motion passed unanimously. Ms. Fogle was absent.

- **Fayette County Public Schools** [Application number BE-APP2-2024]

Board comments and questions: There were no comments or questions.

Mr. Vaught moved to accept the Director's Recommendations for Fayette County Public Schools [Application number BE-APP2-2024]; seconded by Mr. Vaught. The motion passed unanimously. Ms. Fogle was absent.

Mr. Vaught said that there are approximately \$23,457.51 remaining funds from the Class B Education pool. He asked after the grants are awarded, would the remaining funds be rolled into the next fiscal year. Mr. Mabson directed the Board to the FY 2024 Budget Summary and gave a brief summary.

2. **FY 2024 Class A Neighborhood Grant Selection** – Mr. Mabson provided the Board with an overview of the funds available for allocation for the FY 2024 Class A Neighborhood Grants:

- \$120,000 maximum grant request
- Target of \$45,000 for Feasibility Only Projects (NOTE: There were no applications submitted in this category.)
- Innovation / Experimentation (IE) Pool: \$156,800.00 (available for use in any grant class)
- Available in FY2024 Budget: \$255,021.45
- Available from unused grant funds: \$30,206.00 (Available from previous FYs' grants that were completed under budget or were canceled or terminated)
- Available from remaining FY2023 funds: \$0.00
- Available from remaining FY2024 Class BE funds: \$23,457.51

- Total available for FY2024 funding = \$308,684.96
- \$356,470.00 requested in the 6 applications

Mr. Mabson and Ms. Nicholas read the Director's Recommendations including the score, amount requested, and stipulations for each FY24 Class A grant application as follows:

Summary of Applications

Waterford II Homeowners Association, Inc., [Application number A-APP1-2024] – Score 95, \$120,000.00 requested. The proposed project element stems from the FY 2023 LFUCG Stormwater Grant for Design. This project will consist of replacing the silted-in and failing amenity pond with a natural stream ecosystem. The project elements will include restoring a series of pools, riffles, and runs, an enhanced riparian buffer, and floodplain vegetation areas. Provide educational signage documenting the stream restoration work and other project elements to increase the public's awareness about the West Hickman Creek watershed.

Director recommended full funding in the amount of \$120,000.00 requiring a minimum \$30,000.00 cost share with stipulations that the Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility. Encroachment agreements shall be obtained when working within any private utility areas. Tree removal and planting activities shall be reviewed and approved by the Division of Environmental Services Urban Forester and/or Arborist prior to any tree removal or planting activities. Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Applicant shall verify the need and ensure all permits are received (i.e., FEMA, Army Corps, DOW, etc.) prior to any stream bank stabilization work. Educational signage is to be approved by the Grant Manager or Administrator prior to production. BMP locations are to be modified to comply with the minimum setback distances stipulated in the Engineering Manuals, Codes, Regulations, and Ordinances. An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project.

Friends of Wolf Run, Inc., [Application number A-APP2-2024] – Score 93, \$53,020.00 requested.

The proposed project element will include recruiting, training, supplying, and supporting volunteer stewardship groups to assist streamside property owners in managing vegetative riparian buffers along Wolf Run and its tributaries. The project site locations/elements, with individual budgets following, include: 1. Preston's Cave Spring Woodland Stream Buffer Repair (\$21,810.00), 2. Deauville Drive Greenspace (Valley Park) (\$2,740.00), 3. Pine Meadow Neighborhood Park and Right of Way Buffer Maintenance (\$3,675.00), 4. Gardenside Park Stream Buffer Maintenance (\$3,915.00), 5. Tobit's Trace Spring Garden: St. Raphael's Episcopal Church on Cardinal Run (\$6,983.00), 6. Allendale stream Buffer Extension (\$12,525.00), 7. Floating Wetland Island Installation (\$1,840.00), 8. Native Plant Materials Propagation and Distribution Support (\$2,190.00), 9. UK Back Yard Stream Stewards Training and Support (\$11,735.00), 10. Administration and Coordination (\$4,835.00)

Director recommended full funding in the amount of \$53,020.00 requiring a minimum \$13,255.00 cost share with stipulations that the Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility. Encroachment agreements shall be obtained when working within any public or private utility areas. Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Applicant shall verify the need and ensure all permits are received (i.e., FEMA, Army Corps, KDOW, etc.) prior to any streambank stabilization work. The project shall not proceed with field work until written approval to proceed is obtained from the Grant Administrator or Director of Water Quality, because of the potential for conflict with future LFUCG projects. Activities proposed for project site #6 (i.e., Allendale Stream Buffer Extension) shall be restricted to the Furlong Drive side of the creek for invasive and native planting activities (#1 & #2). Activities #3 & #4 from project site #6 to be removed due to pending flood mitigation and water quality project. Applicant to coordinate with the Division of Environmental Services and Greg Lubeck, Deputy Director of Water Quality. Applicant shall obtain encroachment agreements for each public site from the Division of Environmental Services. Applicant to submit a revised budget for inclusion in the Grant Award Agreement Attachment A document. Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 26.9% cost share offered in the application (approximately-\$19,228.00).

Sunny Slope Farms Homeowners Association, Inc., [Application number A-APP3-2024] – Score 93, \$54,450.00 requested.

The proposed project elements are to recruiting and supporting volunteers and neighbors to assist with stream cleanup, removal of woody invasive plant species, and replanting native species to restore the tree canopy along the tributary of South Elkhorn Creek. Host a planting and education event to educate participants about stormwater, stream buffers, invasive exotic weeds, and native species.

Director recommended full funding in the amount of \$54,450.00 requiring a minimum \$13,612.50 cost share with stipulations that the Tree removal and planting activities shall be reviewed and approved by the Division of Environmental Services Urban Forester and/or Arborist prior to any tree removal or planting activities. Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility. Encroachment agreements shall be obtained when working within any public or private utility areas. Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Applicant shall verify the need and ensure all permits are received (i.e., FEMA, Army Corps, KDOW, etc.) prior to any streambank stabilization work. Applicant shall obtain encroachment agreements from the Division of Environmental Services (DES) for each public site. Applicant to coordinate with DES to add educational information regarding impairments in the South Elkhorn Creek to their newsletters. Applicant to provide letters of support for invasive clearing and buffer enhancement from property owners immediately adjacent to project area or provide property boundary survey. An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project. Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 20.5% cost share offered in the application (approximately \$14,060.00).

Beaumont Residential Association, Inc., [Application number A-APP4-2024] – Score 89, \$6,000.00 requested.

The proposed project element will improve water quality by maintaining and restoring riparian stream buffers along Cave Branch and its tributaries by engaging community leaders and volunteers in a coordinated, quality-assured effort. Create and maintain stream buffer demonstration projects, and engage neighborhood leadership in maintaining stream buffers on both public and private property. Recruit, train, supply, and support volunteer stewardship groups to assist our HOA and streamside property owners in maintaining vegetative riparian buffers along Cave Creek and its tributaries. Educate the public about the value of streamside buffers.

Director recommended full funding in the amount of \$6,000.00 requiring a minimum \$1,500.00 cost share with stipulations that the Tree removal and planting activities shall be reviewed and approved by the Division of Environmental Services Urban Forester and/or Arborist prior to any tree removal or planting activities. Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility. Encroachment agreements shall be obtained when working within any public or private utility areas. Applicant shall obtain encroachment agreements for each public site from the Division of Environmental Services. Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Since the proposed project is slated for multiple properties with different property owners, Applicant shall provide the Division of Water Quality with an agreement, in writing, relating to the potential future transfers of ownership relative to future maintenance responsibilities for all project elements at these proposed locations. Applicant shall verify the need and ensure all permits are received (i.e., FEMA, Army Corps, KDOW, etc.) prior to any stream bank stabilization work. Permanent education signage designs are to be approved by the Grant Manager or Administrator prior to production. An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project. Applicant to provide letters of support for invasive clearing and buffer enhancement from property owners immediately adjacent to project area or provide property boundary survey. Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 27.3% cost share offered in the application (approximately \$2,250.00).

The Rotary Club of Lexington, Kentucky, Inc., [Application number A-APP5-2024] – Score 87, \$3,000.00 requested.

The proposed project element will initiate Phase II of the Kenawood Park Rainwater-Pollinator Garden project by purchasing and installing native flowering trees and native herbaceous perennials plants and mulch. Permanent educational sign; 2nd Annual Pollinator Week in Lexington Garden Tour, and other options to educate the community about how the garden helps mitigate stormwater and provide habitat and food for pollinators. Host on-site (if possible) Kenawood Garden Project to Rotary Club of Lexington Kentucky.

Director recommended full funding in the amount of \$3,000.00 requiring a minimum \$750.00 cost share with stipulations that the Tree removal and planting activities shall be reviewed and approved by the Division of Environmental Services Urban Forester and/or Arborist prior to any tree removal or planting activities. Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility. Encroachment agreements shall be obtained when working within any public or private utility areas. Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant. Applicant shall verify the location of the pollinator for inclusion in the GAA -Attachment A document. Permanent education signage designs are to be approved by the Grant Manager or Administrator prior to production. An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project. Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 24.4% cost share offered in the application (approximately \$970.62).

Beaumont Residential Association, Inc., [Application number A-APP6-2024] – Score 42, \$120,000.00 requested.

The proposed project element includes the design and construction of a drainage channel, remove the stone bridge and invasive species/shrub overgrowth where needed to improve the water quality. Interactive sign to educate the public about the importance of trash removal, stormwater management and permeable products to help eliminate flooding in the neighborhood.

Not recommended for funding.

The proposed project does not meet the goals of the Stormwater Quality Projects Incentive Grant Program.

Public Comment – Mr. Woolwine opened the floor for public comments. There were none.

Board Discussions – Mr. Woolwine opened the floor for discussion of the Class A Neighborhood Grant Applications.

- **Waterford II Homeowners Association, Inc.,** [Application number A-APP1-2024]

Board comments and questions: Mr. Woolwine said that the applicant is proposing to eliminate the basins to restore the area back to the stream. Mr. Mabson agreed.

Ms. Nicholas said that the applicant was awarded funding through the FY23 Class A Neighborhood grant cycle for the engineering design of this construction request.

Mr. Clarke asked if it is normal for the cost share expense to have 20% applied to each item. Mr. Mabson responded when speaking to the budget it is an estimate of what something will cost. Some items will come under budget whereas other items may go over budget. The staff prefers the applicant to place the cost share upfront.

Ms. Nicholas said that there is no in-kind match so the HOA will be automatically putting in 20% for each item.

Mr. Woolwine said that the existing basin is filled with sediment and there is 4 to 6 inches of water. Ms. Nicholas said that there is a big area draining into the basin.

Mr. Vaught said that he remembered a time when the basin was being worked on. Mr. Mabson indicated that the HOA was responsible for the maintenance, but over time it was determined this area needs to be restored back to its original state.

Ms. Nicholas said that the overall project will be done in phases. Phase 1 is to construct the natural stream, buffer and ripples & pool then Phase 2 will remove the concrete.

Mr. Vaught asked if the staff would be concerned if Phase 2 was not finished. Ms. Nicholas said that based on how Phase 1 is being designed, it should still be successful if Phase 2 were not to happen.

Mr. Clarke moved to accept the Director's Recommendations for Waterford II Homeowners Association, Inc., [Application number A-APP1-2024]; seconded by Mr. Lowe. The motion passed unanimously. Ms. Fogle was absent.

- **Friends of Wolf Run, Inc., [Application number A-APP2-2024]**

Board comments and questions: Mr. Vaught asked since project site #6 was removed will that change the funding. Ms. Nicholas replied that Stipulation #7 requires the applicant to submit a revised budget for inclusion in the Grant Award Agreement Attachment A document.

Mr. Clarke asked why there are two different cost share amounts listed on the Grant Determination Form. Mr. Mabson explained that the program minimum requirement is 20% cost share, but some organizations will only propose what is required whereas some organizations propose more than 20%. If the organization does propose a higher cost share amount but only received partial funding, the city will hold them to the higher cost share percentage.

Mr. Clarke said that if the organization proposes a higher cost share amount then they will be required to meet that higher cost share. Mr. Mabson agreed.

Mr. Woolwine said that the stipulation ensures the organization will follow through with the higher cost share. Mr. Mabson said that this is a way to ensure that the organization is consistent no matter what they are awarded.

Mr. Lowe said that the project schedule listed shows errors. Mr. Mabson said that the project schedule will be amended on the Grant Award Agreement to match the fiscal year.

Mr. Vaught moved to accept the Director's Recommendations for Friends of Wolf Run, Inc., [Application number A-APP2-2024]; seconded by Mr. Clarke. The motion passed unanimously. Ms. Fogle was absent.

- **Sunny Slope Farms Homeowners Association, Inc., [Application number A-APP3-2024]**

Board comments and questions: Mr. Woolwine asked where this project site is located. Ms. Nicholas replied off Waveland Museum Lane.

Mr. Vaught moved to accept the Director's Recommendations for Sunny Slope Farms Homeowners Association, Inc., [Application number A-APP3-2024]; seconded by Mr. Lowe. The motion passed unanimously. Ms. Fogle was absent.

- **Beaumont Residential Association, Inc., [Application number A-APP4-2024]**

Board comments and questions: Mr. Vaught asked if both Beaumont Residential Associations, Inc. are from the same HOA. Mr. Mabson replied yes but each application is for different areas.

Mr. Clarke commented that if the project is done the way it is outlined the grant program will be getting their money's worth.

Ms. Nicholas said that the HOA has been working with Ken Cooke on the grant application to build up the watershed.

Mr. Clarke moved to accept the Director's Recommendations for Beaumont Residential Association, Inc., [Application number A-APP4-2024]; seconded by Mr. Vaught. The motion passed unanimously. Ms. Fogle was absent.

- **The Rotary Club of Lexington, Kentucky, Inc., [Application number A-APP5-2024]**

Staff comment: Ms. Nicholas noted that the Rotary Club of Lexington, Kentucky started the project in phases. Phase 1 was completed by them, and now they are requesting funding for Phase 2.

Board comments and questions: Mr. Woolwine asked if this is near Russell Cave Road. Ms. Nicholas replied Bryan Station Road area.

Mr. Vaught moved to accept the Director's Recommendations for The Rotary Club of Lexington, Kentucky, Inc., [Application number A-APP5-2024]; seconded by Mr. Lowe. The motion passed unanimously. Ms. Fogle was absent.

- **Beaumont Residential Association, Inc., [Application number A-APP6-2024]**

Board comments and questions: Mr. Clarke agreed with the staff's recommendation of not funding this project. He asked what plans are being proposed by the city. Mr. Lubeck explained that this area is between Savannah Lane and Guilford Lane. The Division of Water Quality does have different preliminary plans for relieving some of the erosion and they are trying to get together with Councilmember Sevigny, the HOA, and the neighbors to decide which plan they prefer. He said that there are funds available for this fiscal year to start this project so they are working with Councilmember Sevigny to set up another meeting with the HOA.

Mr. Martin indicated that part of the breakdown is what is being suggested may not be the best outcome.

Ms. Nicholas said that, as to why the applicant was not eligible for funding, they proposed placing walls in the detention basin, which does not meet the goals of the Stormwater Quality Projects Incentive Grant Program.

Mr. Woolwine said that water quality was not the focus. Ms. Nicholas indicated that there was no water quality element. They proposed addressing the erosion, but placing walls in the detention basin, not so much.

Mr. Martin said that the erosion problem is the primary driver of this application.

Mr. Clarke moved to accept the Director's Recommendations for Beaumont Residential Association, Inc., [Application number A-APP6-2024]; seconded by Mr. Vaught. The motion passed unanimously. Ms. Fogle was absent.

- V. **REMAINING FUNDS RECOMMENDATION/DISCUSSION** – Mr. Mabson requested the reallocation of \$72,214.96 of the remaining grant funds to the FY24 Class B infrastructure pool. No motion is needed to reallocate these funds.

- VI. **INCENTIVE GRANT STATUS UPDATE** - Mr. Mabson and Ms. Nicholas briefly provided an update on the Incentive Grants from FY 2016 to FY 2023; commenting on a few select projects.

VII. **OTHER MATTERS** –

- a. **Tree Canopy** – Mr. Lowe said that there were several Class A Neighborhood applications that involved tree canopies. Mr. Mabson agreed and said that there are also Class B Infrastructure applications that are incorporating tree canopies.

Mr. Braga asked if the staff could report if there is a discernible change and if it can be quantified in square feet or through another method. Mr. Mabson agreed.

- b. **Mapping** – Mr. Vaught asked if GIS could place the grants on a map of Fayette County in order to see what areas have never had a grant versus the areas that have been awarded. Ms. Nicholas said that the staff has been in the process of mapping the older grants on GIS. Mr. Mabson added that the staff is also working on updating the past projects on the Water Quality Incentive Grants map (<https://lfucg.maps.arcgis.com>).

- c. **Stormwater Harvesting - Grant Walk-Through** - Mr. Woolwine asked if the Stormwater Harvesting - Grant Walk-Through information could be emailed to the members. Ms. Nicholas agreed.

- VIII. **ADJOURNMENT** – Mr. Woolwine asked LFUCG staff if there were any other matters to address. There were none.

Mr. Lowe moved to adjourn the meeting. The motion was seconded by Mr. Clarke, and the motion passed unanimously. The meeting was adjourned at 10:35 a.m. Ms. Fogle was absent.