

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, September 12, 2023

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**Lexington-Fayette Urban County Council
Schedule of Meetings
September 11, 2023-September 18, 2023**

Monday, September 11

No Meetings

Tuesday, September 12

Environmental Quality & Public Works Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Urban Growth Management Plan Advisory Committee - Public Input5:30 pm
Council Chamber – 2nd Floor Government Center

Wednesday, September 13

Tree Board.....10:30 am
Conference Room - 5th Floor Government Center

Commission on Veterans Affairs.....11:30 am
Senior Center – 195 Life Lane

Thursday, September 14

Gun Violence Task Force: City Leaders.....2:30 pm
Central Library, 140 E. Main St., 3rd Floor, Meeting Room C

Council Meeting.....6:00 pm
Council Chamber – 2nd Floor Government Center

Friday, September 15

No Meetings

Monday, September 18

No Meetings

**Lexington-Fayette Urban County Council
Work Session Agenda
September 12, 2023**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval - Yes**
- III. Approval of Summary – Yes, p. 1-2**
 - a** Table of Motions: Council Work Session, August 29, 2023
- IV. Budget Amendments – Yes, 3-6**
- V. Budget Adjustments - For Information Only – Yes, p. 7**
- VI. New Business – Yes, p. 8-33**
- VII. Continuing Business/ Presentations**
 - a** Neighborhood Development Funds: September 12, 2023, p. 34
 - b** Council Capital Projects: September 12, 2023, p. 35
 - c** Summary: Environmental Quality & Public Works Committee, July 11, 2023, p. 36-37
 - d** Presentation: Suicide Prevention Week, n.a.
- VIII. Council Reports**
- IX. Mayor's Report – Yes**
- X. Mayor's Report - Price Contract Bid Recommendations – Yes, p. 38**
- XI. Public Comment - Issues Not on Agenda**
- XII. Adjournment**

Administrative Synopsis - New Business Items

- a** **0836-23** Authorization to execute an application from the Kentucky Department of Education (KDE) for Preschool Education Services for the Family Care Center for the 2023-2024 school year. No budgetary impact. (L0836-23) (Horton-Holt/Allen-Bryant), p. 8
- b** **0875-23** Authorization to execute an agreement with Aramark Correctional Services LLC, pursuant to RFP No. 33-2023, for Inmate Laundry Services at the Division of Community Corrections for a term of three (3) years, with one (1) two-year renewal. Cost of the program for FY 2024 is \$11,750. Funds are budgeted. (L875-23) (Colvin/Armstrong), p. 9
- c** **0878-23** Authorization to execute a Memorandum of Understanding with Fayette County Public Schools and Family Care Center for student transportation services during the 2023-2024 academic school year at a cost not to exceed \$522.72 per day, for a total cost of \$92,521.44 for the school year. Funds are budgeted. (L0878-23) (Horton-Holt/Allen-Bryant), p. 10
- d** **0879-23** Authorization to amend the Contract with Seagrave Fire Apparatus, LLC relating to two (2) custom fire apparatus dated September 7, 2021 (contract#105-2020) that includes a Material Cost Increase (MCI) of \$224,998 in addition to the original contracted price of \$1,468,890 for the (2) units. This is a one-time MCI, and no additional MCI will be added to the original order terms. Funds are budgeted. (L0879-23) (Wells/Armstrong), p. 11
- e** **0884-23** Authorization to approve a Resolution amending the Lexington-Fayette Urban County Government procurement regulations to increase the amount of an expenditure for which the government is not required to legally advertise for bids from \$30,000 to \$40,000, and approving, adopting and restating the regulations to be effective as amended on October 1, 2023. No budgetary impact. (L0884-23) (Slatin/Hensley), p. 12
- f** **0889-23** Authorization to execute a Master Agreement, Utility Paving Share, between Kentucky American Water Company and LFUCG to establish the opportunity to coordinate restoration in the public right-of-way for an initial term of one (1) year, with two (2) additional one (1) year terms, at no cost to the Urban County Government. (L0889-23) (Albright), p. 13
- g** **0890-23** Authorization to amend the Contract with Seagrave Fire Apparatus, LLC relating to one (1) custom fire apparatus dated May 16, 2022 (contract#222-2022). The amendment includes a Material Cost Increase (MCI) of \$82,692.00 in addition to the original contracted price of \$796,334.00. This is a one-time MCI, and no MCI will be added to the original order terms. Funds are budgeted. (L0890-23) (Wells/Armstrong), p. 14-15
- h** **0891-23** Authorization to execute a Master Agreement, Utility Paving Share, between Columbia Gas of Kentucky, Inc., and LFUCG to establish the opportunity to coordinate restoration in the public right-of-way for one (1) year, with options for renewal for two (2) additional one (1) year terms at no cost to the Urban County Government. (L0891-23) (Albright), p. 16

i	0892-23	Authorization to amend the agreement with Station Automation, Inc. (dba PSTrax) by adding the controlled substances tracking module for an initial term of three years, with one automatic renewal for one year. Costs for FY 2024 is \$6,600. Funds are budgeted. (L0892-23) (Wells/Armstrong), p. 17
j	0893-23	Authorization to execute an agreement awarding an FY23 (Class A Neighborhood) Stormwater Quality Projects Incentive Grant for Ellerslie at DeLong Homeowners Association, Inc., in the amount of \$64,210.99. The purpose of the project is to reduce nuisance flooding in residents' yards and common areas. Funds are budgeted. (L0893-23) (Martin/Albright), p. 18-19
k	0895-23	Authorization to accept a donation of an air hockey table for the Tates Creek Community Center. (L0895-23) (Conrad/Ford), p. 20
l	0896-23	Authorization to proceed with the annual Urban Service Changes Process for 2023 in accordance with the proposed schedule. The public hearing will be on November 14, 2023 at 3:00 p.m., during Council Work Session. No budgetary impact. (L0896-23) (Albright), p. 21-22
m	0897-23	Authorization to accept a \$297.54 donation from Friends of Therapeutic Recreation Inc. for purchasing shirts for Miracle League Baseball. (L0897-23) (Conrad/Ford), p. 23
n	0900-23	Authorization to accept an award of \$5,000 from the Consumer Product Safety Commission 2023 Fire Safety Program for a Fire Safety and Prevention Project. No match is required. (L0900-23) (Wells/Armstrong), p. 24
o	0901-23	Authorization to accept funds from the Kentucky Division of Water 2023 Section 319(h) Grant Program in the amount of \$320,000 for the Wolf Run Watershed Project to implement two best management practices and recommendations from the Wolf Run Watershed Management Plan. Matching funds in the amount of \$300,000 are budgeted, for total project cost of \$620,000. (L0901-23) (Carey/Albright), p. 25
p	0902-23	Authorization to create one (1) unclassified position of Associate Traffic Engineer (Grade 522E) with the term date of June 30, 2025 in the Division of Traffic Engineering, effective upon passage of Council. This has a 12-month future impact of a cost of \$92,536.63 and funds are budgeted from receipt of an Intelligent Transportation System - Congestion Management System (ITS-CMS) grant. (L0902-23) (Walters/Hamilton), p. 26
q	0903-23	Authorization to accept a federal award in the amount of \$499,997 from the U.S. Department of Health and Human Services under the SAMHSA FY2022 First Responders - Comprehensive Addiction and Recovery Support Services Act Grant Year 2 Continuation to reduce the number of overdose fatalities by facilitating access to naloxone through first responders and members of other key community sectors. No matching funds required. (L0903-23) (Luallen/Allen-Bryant), p. 27
r	0904-23	Authorization to establish Emergent, formerly Adapt Pharma, as a sole source provider of nasal Narcan for the SAMSHA FY2022 First-Responders-Comprehensive Addiction and Recovery Support Services Act Extended First Responders and Community Partners Overdose Prevention Project for the Division of Social Services at a cost not to exceed \$12,540. Funds are budgeted. (L0904-23) (Luallen/Allen-Bryant), p. 28

s	0905-23	Authorization to execute an amendment to the Darby Ridge Townhomes Association Neighborhood Action Match agreement, providing an extension to the project to December 31, 2023, at no additional cost. (L0905-23) (Reynolds/Lanter) p. 29
t	0906-23	Authorization to execute a contract extension with Management Registry Inc. (previously known as Omnisource Integrated Supply, LLC,) in the amount of \$274,000. The extension is for CSEPP support staff in the Division of Emergency Management through December 31, 2024, for a new total cost not to exceed \$924,000. Funds are budgeted. (L0906-23) (Dugger/Armstrong), p. 30
u	0907-23	Authorization to create one (1) classified civil service position of Revenue Compliance Auditor, Grade 521N, in the Division of Revenue; create one (1) classified civil service position of HMIS Data Analyst, Grade 520N, in the Division of Grants and Special Programs. The fiscal impact for FY 2024 (26 pay periods) will be budget neutral. All funding for the new positions is included in the FY 2024 approved budget. (L0907-23) (Walters/Hamilton), p. 31
v	0908-23	Authorization to approve Everbridge, Inc. as a sole source provider for the Alert Notification System for the Division of Emergency Management and to execute an agreement with Everbridge, Inc. related to the procurement of these goods and services, at a cost not to exceed \$118,427.79. Funds are budgeted. (L0908-23) (Dugger/Armstrong), p. 32
w	0917-23	Authorization to execute a Purchase of Service Agreement, pursuant to RFP No. 32-2023, with Lord Aeck Sargent to update the Greenway Management Plan at a cost of \$250,000.00. Funds are budgeted. (L0917-23) (Carey/Albright), p. 33

**URBAN COUNTY COUNCIL
WORK SESSION
TABLE OF MOTIONS
August 29, 2023**

Mayor Gorton called the meeting to order at 3:00pm. Vice Mayor Wu, Council Members J. Brown, Lynch, Monarrez, Sheehan, Gray, F. Brown, Baxter, Sevigny, Reynolds, and Plomin were present. Council Members Fogle, LeGris, and Worley were absent.

- I. Public Comment – Issues on Agenda
- II. Requested Rezoning/Docket Approval

Motion by Ellinger to approve the Thursday, August 31, 2023 Council Meeting docket. Seconded by Gray. Motion passed without dissent (as amended).

Motion by Sevigny to place on the Thursday, August 31, 2023 Council Meeting docket, a resolution authorizing the mayor on behalf of the Urban County Government to execute an order form with GoGov, Inc. for Citizen Request Management software system subscription at a cost not to exceed \$14,400 in FY24 with annual increases not to exceed 7% in future years and further authorize the Mayor to execute any documents related to any future renewals of such order form subject to sufficient funds being appropriated in future years. Seconded by Wu. Motion passed without dissent.

Motion by Gray to place on the Thursday, August 31, 2023 Council Meeting docket without a public hearing, an Ordinance changing the zone from a Professional Office (P-1) zone to a Commercial Center (B-6P) zone, for 1.04 net (1.04 gross) acres, for property located at 2717 Flora Fina St. Seconded by Ellinger. Motion passed without dissent.

Motion by Plomin to place on the Thursday, August 31, 2023 Council Meeting docket without a public hearing, an Ordinance changing the zone from an agricultural Rural (A-R) zone to an Agricultural Buffer (A-B) zone, for 50.10 net (50.68 gross) acres, for property located at 300 Canebrake Dr. Seconded by Baxter. Motion passed without dissent.

- III. Approval of Summary

Motion by Gray to approve the August 22, 2023 work session summary. Seconded by Sheehan. Motion passed without dissent.

- IV. Budget Amendments

Motion by Plomin to approve budget amendments. Seconded by Wu. Motion passed without dissent.

- V. New Business

Motion by Ellinger to approve New Business. Seconded by Gray. Motion passed without dissent (Sheehan recused on N).

VI. Continuing Business/Presentations

Motion by Sheehan to approve Neighborhood Development Funds, August 29, 2023. Seconded by Reynolds. Motion passed without dissent.

Motion by Lynch to amend Neighborhood Development Funds, August 29, 2023, to add an allocation of \$350 to the Garden Meadows Neighborhood Association. Seconded by Baxter. Motion passed without dissent.

Motion by Plomin to approve Council Capital Projects, August 29, 2023. Seconded by Sheehan. Motion passed without dissent.

J. Brown provided a summary of the June 27, 2023 Budget, Finance and Economic Development meeting. There were no motions to report from the meeting.

VII. Council Reports

Motion by Reynolds to place on the Tuesday, September 19, 2023 Work Session docket, a resolution authorizing the Woodward Heights Residential Parking Permit Program. Seconded by Sheehan. Motion passed without dissent.

J. Brown referred technology recruitment efforts (to encourage technology companies to relocate to Lexington) item to Budget, Finance, and Economic Development Committee.

Motion by Sheehan to amend committee item to evaluate the innovative and sustainable solutions portion of the affordable housing fund ordinance, moving the item from Social Services & Public Safety Committee to Budget, Finance, and Economic Development Committee. Seconded by Wu. Motion passed without dissent.

VIII. Mayor's Report

Motion by Sevigny to approve the Mayor's Report. Seconded by Reynolds. Motion passed without dissent.

IX. Mayor's Report – Price Contract Bid Recommendations

Motion by Plomin to approve the Mayor's Report - Price Contract Bid Recommendations. Seconded by Wu. Motion passed without dissent.

X. Public Comment – Issues Not on Agenda

XI. Adjournment

Motion by Sevigny to adjourn at 3:38pm. Seconded by Ellinger. Motion passed without dissent.

BUDGET AMENDMENT REQUEST LIST

JOURNAL	143291	DIVISION	Component Agencies	Fund Name	General Fund
				Fund Impact	412,520.00
					.00CR
					412,520.00

To adjust budget for the Lexington Public Library based on state certification of property assessment for FY 2024.

JOURNAL	143292	DIVISION	Finance	Fund Name	General Fund
				Fund Impact	75,000.00
					627,320.00CR
					552,320.00CR

To adjust ad valorem budget for the General Services District Fund based on approved rates and state certification of property assessment for FY 2024.

JOURNAL	143340	DIVISION	Social Services Administration	Fund Name	General Fund
				Fund Impact	.00
					6,334.00CR
					6,334.00CR

To budget additional payroll recovery for Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2024.

JOURNAL	143146-47	DIVISION	Environmental Services	Fund Name	Donation Fund
				Fund Impact	100.00
					100.00CR
					.00

To provide funds for repairs and maintenance by recognizing a donation, all within the Greenspace Trust accounts.

JOURNAL	143156-57	DIVISION	Office Of The Mayor	Fund Name	Donation Fund
				Fund Impact	10,000.00
					10,000.00CR
					.00

To provide funds for One Lexington scholarship program by recognizing a donation.

JOURNAL	143319-20	DIVISION	Parks and Recreation	Fund Name	Donation Fund
				Fund Impact	6,797.54
					4,297.54CR
					2,500.00

To provide funds for memorial benches in Davis Park and Masterson Station Park, and to provide funds for Therapeutic Recreation Clothing/Equipment by recognizing donations for those purposes.

JOURNAL	143312	DIVISION	Police	Fund Name	Police Confiscated Federal
				Fund Impact	150,000.00
					.00CR
					150,000.00

To provide funds to purchase rifle plated ballistic vests by utilizing undesignated federal forfeiture funds earned in prior fiscal years. This is the additional amount needed to complete the project and supply vests for every officer.

This equipment will provide enhanced protection to officers responding to active shooter incidents or other situations where criminals are armed with high powered rifles. The funds being used are federal forfeitures. Federal Asset Forfeiture follows the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies which states that law enforcement equipment purchases are acceptable uses of forfeited funds.

JOURNAL	143338-39	DIVISION	Grants and Special Programs	Fund Name	US Dept of HHS
				Fund Impact	499,997.00
					499,997.00CR
					.00

To establish grant budget for Year Two award for Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2024.

JOURNAL	143149-50	DIVISION	Grants and Special Programs	Fund Name	US Dept of Homeland Sec
				Fund Impact	1,021,521.43
					1,021,521.43CR
					.00

To establish grant budget for Assistance to Firefighters Grant FY 2024.

JOURNAL	143360	DIVISION	Grants and Special Programs	Fund Name	US Dept of Treasury
				Fund Impact	840,172.03
					840,172.03CR
					.00

To reallocate funds within American Rescue Plan Act (ARPA) State and Local Recovery Funds by decreasing funds for OHPI (Scattered Site/Families and Pets) and providing funds for Winter Warming.

JOURNAL	143341-42	DIVISION	Grants and Special Programs	Fund Name	Grants - Other
				Fund Impact	5,000.00
					5,000.00CR
					.00

To establish grant budget for Consumer Product Safety Commission - Fire and Emergency Services.

JOURNAL	143310-11	DIVISION	Grants and Special Programs	Fund Name	Grants - State
				Fund Impact	620,000.00
					620,000.00CR
					.00

To establish grant budget for Wolf Run Watershed Project - FY 2024.

BUDGET AMENDMENT REQUEST SUMMARY

1101	General Services District Fund	146,134.00CR
1103	Donation Fund	2,500.00
1131	Police Confiscated Federal Fund	150,000.00
3190	US Department of Health & Human Services	.00
3200	US Department of Homeland Security	.00
3230	US Department of Treasury	.00
3300	Grants - Other	.00
3400	Grants - State	.00

YEAR END BUDGET AMENDMENT REQUEST LIST

JOURNAL	PO00142075	DIVISION	Various	Fund Name	Sanitary Sewer Fund
				Fund Impact	55,221.00CR

To correct budget for Purchase Orders rolled into FY 2024 based on payments accrued to FY 2023.

BUDGET AMENDMENT REQUEST SUMMARY

4002	Sanitary Sewer Revenue and Operating Fund	55,221.00CR
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For Information Only

BUDGET ADJUSTMENT LIST
APPROVED AUGUST 21 THROUGH SEPTEMBER 1, 2023

JOURNAL	143253	DIVISION	Parks and Recreation	Fund Name	General Fund
				Fund Impact	36,230.97
					36,230.97CR
					.00

To reallocate funds from Parks Recreation Programs Admin personnel to Parks Special Program Natural Areas personnel to align with budget needs.

JOURNAL	143201	DIVISION	Water Quality	Fund Name	Sanitary Sewer Fund
				Fund Impact	73,309.00
					73,309.00CR
					.00

To adjust position 3317, Engineering Technician Senior, from Tap-On to Construction Management as of August 21, 2023.

JOURNAL	143148	DIVISION	Grants and Special Programs	Fund Name	US Dept of HUD
				Fund Impact	12,000.00
					12,000.00CR
					.00

To move funds from Civil Service plus benefits for Part-time Clerk position on Community Development Block Grant (CDBG) FY 2023.

JOURNAL	143145	DIVISION	Grants and Special Programs	Fund Name	US Dept of Justice
				Fund Impact	1,262.00
					1,262.00CR
					.00

To move funds from Computer Equipment to Equipment Under \$5,000 on Justice Assistance FY 2021.

JOURNAL	143158	DIVISION	Grants and Special Programs	Fund Name	US Dept of Treasury
				Fund Impact	33,540.33
					33,540.33CR
					.00

To reallocate funds within the American Rescue Plan Act (ARPA) State and Local Recovery Funds/Parks Non-QCT project by increasing funds for Woodland and reducing funds for other locations.

BUDGET ADJUSTMENT SUMMARY

1101	General Services District Fund	.00
3120	US Department of Housing & Urban Development	.00
3140	US Department of Justice	.00
3230	US Department of Treasury	.00
4002	Sanitary Sewer Revenue and Operating Fund	.00

For Information Only

MAYOR LINDA GORTON

**LEXINGTON**KACY ALLEN-BRYANT
COMMISSIONER
SOCIAL SERVICES

TO: Mayor Linda Gorton
Honorable Members, Urban County Council

FROM: 
Kacy Allen-Bryant, Commissioner of Social Services

DATE: August 23, 2023

SUBJECT: Preschool Education Services Application
Kentucky Department of Education (KDE)

Request:

Request Council Authorization for the Mayor to execute an application from the Kentucky Department of Education (KDE) for Preschool Education Services for the Family Care Center.

Purpose:

This application allows the Family Care Center to provide Preschool Education Services for the 2023-2024 school year. These services under Kentucky Administrative Regulations (KAR) include the Preschool Education Program, KY All STARS 5 STAR Tiered Quality Rating and Improvement Status, parent outreach, related services by licensed professionals for children with disabilities, transportation, and food services.

Budgetary Implication:

There are no budgetary implications with this application.

Are the funds budgeted?

There is no cost associated with this application.

File Number: 0836-23

Director/Commissioner: Shelia Horton-Holt / Kacy Allen-Bryant



MAYOR LINDA GORTON



LEXINGTON

G. SCOTT COLVIN
CHIEF OF CORRECTIONS
COMMUNITY CORRECTIONS

TO: Mayor Linda Gorton
Urban County Council

FROM: Chief G.S. Colvin
Division of Community Corrections

CC: Commissioner Kenneth Armstrong
Department of Public Safety

DATE: August 25, 2023

SUBJECT: Aramark Correctional Services, LLC Agreement Approval

Request

Council authorization is requested to enter into an agreement with Aramark Correctional Services, LLC for Inmate Laundry Services at the Division of Community Corrections.

Why are you requesting?

Aramark Correctional Services, LLC will be providing laundry services for the Inmate population at the Fayette County Detention Center.

Funds are budgeted in the upcoming FY24 budget. The annual cost of the program is \$11,750 for FY24; FY25 will be \$12,220; FY26 will be \$12,708.80; FY27 will be \$13,217.15, and FY28 will be \$13,745.84. The term of the agreement is for three (3) years with one (1) two-year renewal beginning September 4, 2023, and ending September 3, 2028. The agreement can be terminated by giving not less than thirty (30) days written notice of termination.

What is the cost in this budget year and future budget years?

Funds for this agreement are budgeted for FY24 - \$11,750

Are the funds budgeted? Yes.

File Number: L0875-23

Director/Commissioner: Chief G.S. Colvin



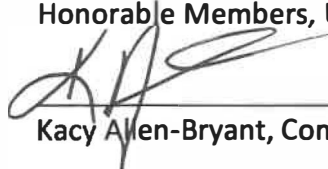
MAYOR LINDA GORTON



LEXINGTON

KACY ALLEN-BRYANT
COMMISSIONER
SOCIAL SERVICES

TO: Mayor Linda Gorton
Honorable Members, Urban County Council

FROM: 
Kacy Allen-Bryant, Commissioner of Social Services

DATE: August 28, 2023

SUBJECT: Memorandum of Understanding for Student Transportation Services
Fayette County Public Schools and Family Care Center

Request:

Request Council Authorization for the Mayor to execute a Memorandum of Understanding with Fayette County Public Schools and Family Care Center, for student transportation services during the 2023-2024 academic school year.

Why are you requesting?

This Agreement provides transportation service for students and children enrolled in the Family Care Center's Parent Education Program. The Agreement covers the 2023-2024 academic school year, from August 16, 2023 through May 29, 2024. This service agreement entails a fleet of two school buses and crews consisting of a driver and monitor to transport enrolled students and their children to and from Family Care Center for the period from August 16, 2023 through May 29, 2024, a period of approximately 177 school days, and to provide buses for field trip purposes under the same conditions and pricing as is provided to schools within the FCPS.

What is the cost in this budget year and future budget years?

The cost for FY24 is not to exceed \$522.72 daily, up to 177 days for a cost of \$92,521.44, plus the cost of field trip buses under the prevailing conditions and cost as is provided to schools within the FCPS.

Are the funds budgeted?

Yes, in Account 1101-606403-0001-71299

File Number: 0878-23

Director/Commissioner: Shelia Horton-Holt / Kacy Allen-Bryant



MAYOR LINDA GORTON



LEXINGTON

Jason G. Wells
Fire Chief

TO: Mayor Linda Gorton

FROM: Jason G. Wells, Fire Chief

DATE: 08/29/2023

SUBJECT: Amendment to Contract with Seagrave Fire Apparatus

File Summary: Amendment to the Contract with Seagrave Fire Apparatus, LLC and the LFUCG relating to two (2) custom fire apparatus dated September 7, 2021 (contract#105-2020). The amendment includes a Material Cost Increase (MCI) of \$224,998 in addition to the original contracted price of \$1,468,890 for the (2) units. This is a one-time Material Cost Increase, and no additional Material Cost Increase will be added to the Original Order Terms.

Why are you requesting?

Seagrave Fire Apparatus, LLC has stated the original quoted price has become commercially impracticable due to shortages of materials, labor, and severe increases in costs for materials. Further, Seagrave states these shortages have occurred and persisted to a degree that could not have been reasonably anticipated.

The original quoted price per unit with the Material Cost Increase applied to each unit in whole is approximately the current price of the units if purchased today. Utilizing the option available in the contract termination language would be cost neutral, however extends the delivery time by the total of the new contracted delivery time.

The cost for this FY is: Not to exceed \$224,998 for this contract.

The cost for future FY is: N/A

Are the funds budgeted? Yes, the MCI was budgeted at the end of FY23 and (2) accounts will be utilized.

Account information:

1105-505707-5713-96957 FIRE_FLEET_2023 \$160,000.00

2613-505707-5713-95967 FIRE_TRUCK_2023 \$64,998.00

Has an RFP been obtained? N/A

Sole source? A Sole Source Certification will be utilized.

Name of cooperative purchasing agreement if being utilized: N/A

File Number:

Director/Commissioner: Wells/Armstrong



MAYOR LINDA GORTON



LEXINGTON

TODD SLATIN
DIRECTOR
PROCUREMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: TODD SLATIN, DIRECTOR
DIVISION OF CENTRAL PURCHASING**

DATE: August 29, 2023

**SUBJECT: Revision to the Lexington-Fayette Urban County
Government Procurement Regulations**

Request:

Request Council authorization to revise the Lexington-Fayette Urban County Government (LFUCG) Procurement Regulations, effective October 1, 2023.

Why are you requesting?

The General Assembly of the Commonwealth of Kentucky revised KRS 45A.385 and KRS 424.260 to raise the dollar threshold amount for formal competitive advertised bids for local governments from \$30,000 to \$40,000. To be consistent with Kentucky law, the Division of Procurement recommends that the LFUCG Procurement Regulations be revised to reflect this change. We have also updated the appeal process for penalties and to make other changes consistent with the current operations of LFUCG. All of the changes are reflected in the attached draft.

What is the cost in this budget year and future budget years?

There is no budgetary impact associated with this Amendment

Are the funds budgeted? Not applicable

File Number: 0884-23

Director/Commissioner: Slatin/Hensley



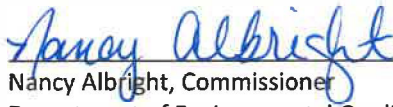
MAYOR LINDA GORTON



LEXINGTON

NANCY ALBRIGHT, COMMISSIONER
ENVIRONMENTAL QUALITY &
PUBLIC WORKS

TO: Linda Gorton, Mayor
Urban County Councilmembers

FROM: 
Nancy Albright, Commissioner
Department of Environmental Quality

DATE: August 28, 2023

RE: Master Agreement Utility Paving Share between Kentucky American Water Company and LFUCG

Request:

This is to request a Resolution authorizing the Mayor, on behalf of the Urban County Government, to execute a Master Agreement, Utility Paving Share, between Kentucky American Water Company and LFUCG.

Why are you requesting?

Chapter 17C of the Code of Ordinances establishes authority with LFUCG for the maintenance and oversight of the public right-of-way. Kentucky American Water Company routinely performs activities to construct, excavate, install, operate, maintain, repair, and replace utility facilities located in the public right-of-way and is subject to the requirement to restore the public right-of-way. This Master Agreement establishes the opportunity to coordinate restoration in the public right-of-way. Where a structure for the sharing of costs for final paving restoration within the public rights-of-way can be mutually agreed upon, paving will be administered by LFUCG pursuant to this Master Agreement.

The initial term of this Master Agreement shall be for one (1) year from the date of execution. The agreement may be renewed for two (2) additional one (1) year terms by mutual agreement of the parties.

UTILITY may only terminate this Master Agreement due to LFUCG's material breach of the terms hereof, and only upon thirty (30) days written advance notice to LFUCG by registered or certified mail. Notwithstanding the foregoing, if an LFUCG breach of this Master Agreement presents a safety issue, as determined by UTILITY, UTILITY may terminate this Master Agreement immediately. LFUCG shall have the right to terminate and cancel this Agreement at any time upon thirty (30) days written notice served on UTILITY by registered or certified mail.

What is the cost in this budget year and future budget years?

There is no cost to the urban county government.

File Number:
EQPW/Nancy Albright



MAYOR LINDA GORTON



LEXINGTON

Jason G. Wells
Fire Chief

TO: Mayor Linda Gorton

FROM: Jason G. Wells, Fire Chief

DATE: 08/29/2023

SUBJECT: Amendment to Contract with Seagrave Fire Apparatus

File Summary: Amendment to the Contract with Seagrave Fire Apparatus, LLC and the LFUCG relating to one (1) custom fire apparatus dated May 16, 2022 (contract#222-2022). The amendment includes a Material Cost Increase (MCI) of \$82,692.00 in addition to the original contracted price of \$796,334.00 for (1) unit. This is a one-time Material Cost Increase, and no additional Material Cost Increase will be added to the Original Order Terms.

Contract termination language / clause:

Circumstances under which the contract dated May 16, 2022, between Lexington-Fayette Urban County Government, Lexington, Kentucky and Seagrave Fire Apparatus, LLC ("Contract") may be terminated. The following language reflects our position on the issue of contract termination.

1. For cause:
 - a. Breach of Contract, which would include, but is not limited to the following occurrences:
 - i. One party fails to fulfill their obligations under the terms of the Contract and, after receiving notice, is unable to remediate the situation in a reasonable amount of time.
 - ii. The actions of one party cause the other party to be unable to perform their obligations under the terms of the Contract.
 - b. Termination for Impossibility of Performance if it is deemed impossible for a party to perform the required obligations of the Contract.
2. By Mutual Agreement between the parties to terminate the Contract.
3. For completion of the contractual obligations by both parties.

Why are you requesting?

Seagrave Fire Apparatus, LLC has stated the original quoted price has become commercially impracticable due to shortages of materials, labor, and severe increases in costs for materials. Further, Seagrave states these shortages have occurred and persisted to a degree that could not have been reasonably anticipated.

The original quoted price per unit with the Material Cost Increase applied to each unit in whole is approximately the current price of the units if purchased today. Utilizing the option available in the contract termination language would be cost neutral, however extends the delivery time by the total of the new contracted delivery time.

The cost for this FY is: Not to exceed \$82,692.00 for this contract.

The cost for future FY is: N/A



Are the funds budgeted? Yes, the MCI was budgeted at the end of FY23 and (1) account will be utilized.

Account information:

2612 505707 5713 96957	FIRE_TRUCK_2022	\$13,892.85
2614 505707 5713 96957	FIRE_TRUCK_2024	\$22,716.81
2613 505707 5713 96957	FIRE_TRUCK_2023	\$46,082.34

Has an RFP been obtained? N/A

Sole source? A Sole Source Certification will be utilized.

Name of cooperative purchasing agreement if being utilized: N/A

File Number:

Director/Commissioner: Wells/Armstrong



MAYOR LINDA GORTON

**LEXINGTON**

NANCY ALBRIGHT, COMMISSIONER
 ENVIRONMENTAL QUALITY &
 PUBLIC WORKS

TO: Linda Gorton, Mayor
 Urban County Councilmembers

FROM: 
 Nancy Albright, Commissioner
 Department of Environmental Quality

DATE: August 28, 2023

RE: Master Agreement Utility Paving Share between Columbia Gas of Kentucky, Inc., and LFUCG

Request:

This is to request a Resolution authorizing the Mayor, on behalf of the Urban County Government, to execute a Master Agreement, Utility Paving Share, between Columbia Gas of Kentucky, Inc., and LFUCG.

Why are you requesting?

Chapter 17C of the Code of Ordinances establishes authority with LFUCG for the maintenance and oversight of the public right-of-way. Columbia Gas routinely performs activities to construct, excavate, install, operate, maintain, repair, and replace utility facilities located in the public right-of-way and is subject to the requirement to restore the public right-of-way. This Master Agreement establishes the opportunity to coordinate restoration in the public right-of-way. Where a structure for the sharing of costs for final paving restoration within the public rights-of-way can be mutually agreed upon, paving will be administered by LFUCG pursuant to this Master Agreement.

The initial term of this Master Agreement shall be for one (1) year from the date of execution. The agreement may be renewed for two (2) additional one (1) year terms by mutual agreement of the parties.

UTILITY may only terminate this Master Agreement due to LFUCG's material breach of the terms hereof, and only upon thirty (30) days written advance notice to LFUCG by registered or certified mail. Notwithstanding the foregoing, if an LFUCG breach of this Master Agreement presents a safety issue, as determined by UTILITY, UTILITY may terminate this Master Agreement immediately. LFUCG shall have the right to terminate and cancel this Agreement at any time upon thirty (30) days written notice served on UTILITY by registered or certified mail.

What is the cost in this budget year and future budget years?

There is no cost to the urban county government.

File Number:
 EQPW/Nancy Albright



MAYOR LINDA GORTON



LEXINGTON

Jason G. Wells
Fire Chief

TO: Mayor Linda Gorton
FROM: Jason G. Wells, Fire Chief
DATE: August 31, 2023
SUBJECT: PSTRax Proposal

The Division of Fire and Emergency Services requests authorization to amend the agreement with Station Automation, Inc. (dba PSTRax) by adding the controlled substances tracking module. The initial term of the agreement is three years, with one automatic renewal for one year. There is a 365-day money-back guarantee to ensure satisfaction with the system. At the end of the initial term (or any subsequent renewal term), either party may give the other party written notice of its intent to terminate the agreement by providing at least 30 days' notice.

PSTRax is the industry-leading Operations Readiness and Logistics Management system for Fire and EMS agencies. PSTRax provides a platform that enables the department to track all apparatus, equipment, inventories, and controlled substances in one place and is the only stand-alone company specifically focused on operations checks and logistics management for Fire and EMS agencies.

The addition of this module will allow the division to manage our controlled substance inventory in the same system that other equipment and assets are managed.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$6,600

The cost for future FY is: \$5,500 (Annual Maintenance)

Are the funds budgeted? Account 1101-505702-5712-75101

Director/Commissioner: Wells/Armstrong





TO: Mayor Linda Gorton
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: August 28, 2023

SUBJECT: Recommendation for an FY23 (Class A Neighborhood) Stormwater Quality Projects Incentive Grant for Ellerslie at Delong Homeowners Association, Inc.

Request

The purpose of this memorandum is to request approval of an FY23 (Class A Neighborhood) Stormwater Quality Projects Incentive Grant for Ellerslie at Delong Homeowners Association, Inc., in the amount of \$64,210.99.

Purpose of Request

The purpose of the project is to reduce nuisance flooding in residents' yards and common areas. The project elements include the design and construction a new overland flow swale (approximately 200 linear feet) to allow water to flow from the existing closed contour/sinkhole area that exists behind 477 Weston Park into the stormwater sewer and remediate the sinkhole. In addition, stormwater education signage will be installed targeting people walking in the neighborhood near the project site (estimated at 1,000 people/year).

Project Cost in FY23 and in Future Budget Years

The grant has been approved for FY 2023 funding by the Water Quality Fees Board in the amount of \$64,210.99.

Are Funds Budgeted

Funds are budgeted in: 4052 – 303204 – 3373 – 78112 – WQINCENTIVE_23 – WQ_GRANT

Martin/Albright



Stormwater Quality Projects Incentive Grant Program





MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: Tates Creek Community Center Air Hockey Table Donation

DATE: August 31, 2023

Request

This is a request for Council approval to accept a donation of an air hockey table for Tates Creek Community Center.

Why are you requesting?

Department needs this action completed because:

The current air hockey table at the Tates Creek Community Center is out of order and irreparable. A community member has a lightly used table that will replace the broken one.

What is the cost in this budget year and future budget years?

The cost for this FY is: N/A

The cost for future FY is: N/A

Are the funds budgeted? N/A

File Number: 0895-23

Director/Commissioner: Monica Conrad/Chris Ford



MAYOR LINDA GORTON



LEXINGTON

NANCY ALBRIGHT
COMMISSIONER
ENVIRONMENTAL QUALITY & PUBLIC WORKS

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Nathan Dickerson
Administrative Officer

DATE: August 31, 2023

RE: Schedule for 2023 Urban Service Changes

Request:

The Department requests approval of the attached schedule for the 2023 Urban Services Legal Process.

Why are you requesting:

Before properties are developed with the Fayette County urban service boundary, they are generally taxed solely for Police and Fire protection (Tax District 02 – General Services). However, once a property is recorded, divided and platted for new development, the new properties are moved to the appropriate tax district for other provided services. For example, properties on public streets are placed in the full service (01) tax district that provides refuse collection, streetlights, and street sweeping. Private streets are placed within the 03 tax district, which only includes refuse collection given that property owners maintain their own streets and provide their own streetlights if desired. Property owners also can petition to add city services with a tax district change through this process.

Kentucky Law requires that the Urban County Government notify each property owner by certified mail of a proposed increase in property tax and hold a public hearing. Per the attached schedule, the public hearing will be held at 3:00 p.m. on Tuesday, November 14, 2023 during Council Work Session.

What is the cost in this budget year and future budget years? N/A

Are the funds budgeted? N/A

File Number: 896-23

Commissioner: Nancy Albright, Env. Quality & Public Works



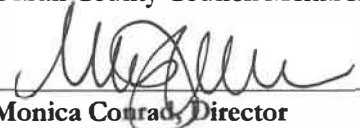
URBAN SERVICES CHANGES - 2023 SCHEDULE

Petition Deadline	August 1, 2023
Administrative Review (Bluesheet)	September 1, 2023
Work Session Discussion	September 12, 2023
Notify Private Haulers of Voting Streets	Week of September 12, 2023
Certified Mail Voting Cards to USC Voters	Week of September 12, 2023
Documents Due to Law Department	September 14, 2023
Certified Mail New Development	Week of September 18, 2023
Resolution First Reading	September 28, 2023
Resolution Second Reading	October 12, 2023
USC Voting Deadline	October 16, 2023
Notify Private Haulers of Voting Results	October 20, 2023
Publish Week 1/3	October 23, 2023
Publish Week 2/3	October 30, 2023
Publish Week 3/3	November 6, 2023
Pre-Work Session Meeting	November 14, 2023 1:00 PM to 3:00 PM
Work Session Public Hearing on Urban Service Changes	November 14, 2023 3:00 PM
Documents Due to Law Department	November 15, 2023
Ordinance First Reading	December 5, 2023
Ordinance Second Reading	December 7, 2023
Documentation to Budgeting/PVA	December 20, 2023



MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: Acceptance of Donation for Miracle League Baseball

DATE: August 31, 2023

Request:

Request Council approval to accept a donation of \$297.54 from Friends of Therapeutic Recreation Inc. for the use of purchasing shirts for Miracle League Baseball.

Purpose:

Therapeutic Recreation will utilize these funds to purchase shirts for individuals that play baseball in the Miracle League.

Budgetary Implication:

There is no cost to LFUCG for the acceptance of the donation. BA is in process to move the funds into an operating account.

File Number: 0897-23

Director/Commissioner: Monica Conrad / Chris Ford



MAYOR LINDA GORTON

**LEXINGTON**

THERESA REYNOLDS

DIRECTOR

GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: AUGUST 30, 2023

SUBJECT: Acceptance of Consumer Product Safety Commission 2023 Fire Safety Grant

Request: Council authorization to accept an award of \$5,000 from the Consumer Product Safety Commission 2023 Fire Safety Program for a Fire Safety and Prevention Project. No match is required.

Why are you requesting: The Division of Fire and Emergency Services has completed the objectives outlined in the agreed upon program plan/contract created with the U.S. Consumer Product Safety Commission through their 2023 Fire Safety Program. As a result, the Division of Fire and Emergency Services has been approved by the CPSC to receive \$5,000 in federal funding. This grant will support the Community Services Bureau by purchasing fire prevention and safety supplies (e.g., stickers, pencils, smoke alarms, training props, etc.).

What is the cost in this budget year and future budget years? \$5,000 has been awarded for this budget year. No costs are anticipated in future budget years.

Are the funds budgeted? Budget amendment is in process.

File Number: 900-23

Director/Commissioner: Wells/Armstrong





TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: AUGUST 30, 2023

SUBJECT: ACCEPTANCE OF WOLF RUN 319(H) GRANT

Request: Council authorization to accept funds, and use them for the implementation of this project, from the Kentucky Division of Water 2023 Section 319(h) Grant Program in the amount of \$320,000 for the Wolf Run Watershed Project for the Division of Environmental Services, Environmental Quality and Public Works. Match in the amount of \$300,000 has been budgeted, for total project cost of \$620,000.

Purpose of Request: Through this grant, LFUCG will improve water quality within the Wolf Run Watershed through implementing two Best Management Practices (BMPs) and the recommendations in Chapter 7 of the Wolf Run Watershed Management Plan (WRWMP, 2013). BMP #48 will improve warm water aquatic habitat and reduce nonpoint source (NPS) pollution from entering Wolf Run Creek through retrofitting the Regency Road Detention Basin. BMP #49 will improve warm water aquatic habitat and reduce NPS pollution from entering Wolf Run Creek through the creation of a detention basin, as suggested in the Southland Association's Green Infrastructure Feasibility Study. Implementing Chapter 7 recommendations to update the BMP Table when significant changes have occurred and new monitoring data has been collected, will generate continued momentum in this watershed and new projects to be identified.

What is the cost in this budget year and future budget years? Total cost in FY24 is \$620,000. State funds in the amount of \$320,000 and required local match of \$300,000. No additional costs are anticipated in future years.

Are the funds budgeted? Budget amendment is in process and match budgeted in 4051-313201-3092-78201.

File Number: 0901-23

Director/Commissioner: Carey/Albright



MAYOR LINDA GORTON



LEXINGTON

TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: _____
Tamara Walters, Director
Division of Human Resources

DATE: August 31, 2023

SUBJECT: Create position – Division of Traffic Engineering

Request:

The attached action is requesting authorization to create one (1) unclassified position of Associate Traffic Engineer (Grade 522E) with the term date of June 30, 2025 in the Division of Traffic Engineering, effective upon passage of Council.

Why are you requesting:

Upon the request of the division, the Division of Human Resources conducted a classification study on the requested position. The study was conducted according to standard procedures using Job Analysis Questionnaires (JAQs) and a position audit. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the requested position is described in this action.

What is the cost in this budget year and future budget year?

This has a 12-month future impact of a cost of \$92,536.63 and funds are budgeted from receipt of an ITS-CMS grant.



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: AUGUST 30, 2023

**SUBJECT: SAMHSA FY2022 First Responders – Comprehensive Addiction and Recovery
Support Services Act Grant (FR-CARA) Award for the Department of Social
Services – Year 2 Continuation**

Request: Council authorization to accept federal award in the amount of \$499,997 from the U.S. Department of Health and Human Services under the First Responders - Comprehensive Addiction and Recovery Support Services Act Grant Year 2 Continuation which will be used to reduce the number of overdose fatalities by facilitating access to naloxone through first responders and members of other key community sectors. No matching funds required.

Purpose of Request: The Division of Social Services submitted application on April 5, 2022 to the U.S. Department of Health and Human Services requesting \$1,999,988 under the First Responders - Comprehensive Addiction and Recovery Support Services Grant (FR-CARA). The U.S. Department of Health and Human Services awarded the LFUCG \$1,999,988 of grant funds over a four-year period for the Expanded First Responders and Community Partners Overdose Prevention Project (EFCPOPP). This authorization is to accept the Year 2 Continuation of the four-year period. Grant funds will be used for the following activities:

- Fund a Project Coordinator;
- Make naloxone available to be carried and administered by first responders and members of other key community sectors;
- Train and provide resources for first responders and members of other key community sectors on carrying and administering naloxone;
- Continue working with community partners to facilitate admission to treatment or harm reduction services; and
- Establish processes and protocols for referrals to appropriate treatment and recovery communities to connect individuals receiving opioid reversal drugs to follow-up services.

What is the cost in this budget year and future budget years? \$1,999,988 is awarded for the four-year period from September 30, 2022 through September 29, 2026. \$499,997 has been awarded for Year 2. No matching funds are required.

Are the funds budgeted? Budget amendment is in process to budget \$499, 997 for Year 2.

File Number: 0903-23

Director/Commissioner: Luallen/Allen-Bryant





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: AUGUST 31, 2023

SUBJECT: Sole Source Provider Emergent formerly Adapt Pharma for Division of Social Services

Request: Council authorization to establish Emergent formerly Adapt Pharma as a sole source provider of nasal Narcan for the SAMSHA FY2022 First-Responders-Comprehensive Addiction and Recovery Support Services Act Extended First Responders and Community Partners Overdose Prevention Project for the Division of Social Services at a cost not to exceed \$12,540.

Why are you requesting? On September 8, 2022 (Resolution No. 485-2022) Council authorized the acceptance of \$499,997 in federal grant funds from the United States Substance Abuse and Mental Health Services Administration under the FY2022 First Responders-Comprehensive Addiction and Recovery Support Services Act for increased collaboration with community stakeholders in an effort to reduce overdose fatalities. This grant provides funding for the purchase of naloxone to serve the grant's primary objective of reducing overdose deaths in Lexington, Fayette County.

What is the Cost in this budget year and future budget years? \$12,540 cost in FY24 through September 30, 2023. Subsequent Year 2 grant funds are budgeted at \$66,880, upon Year 2 approval by SAMHSA in FY24 and FY25.

Are the funds budgeted? Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF	AMOUNT
3190	606105	0001	75101	SAMHSA_2023	FED_GRANT	2023	\$12,540

File Number: 0904-23

Director/Commissioner: Luallen/Allen-Bryant



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: AUGUST 31, 2023

**SUBJECT: Amendment to the agreement for Darby Ridge Townhomes Association
under the Neighborhood Action Match Program**

Request: Council Authorization to execute an amendment to the Darby Ridge Townhomes Association Neighborhood Action Match agreement providing an extension to the project to December 31, 2023 at no additional cost.

Purpose of Request: On November 4, 2021 (Resolution 615-2021), Council authorized the award of \$4,250 Neighborhood Action Match Program funds to the Darby Ridge Townhomes Association for Darby Ridge Street Sidewalk Repair.

Darby Ridge Townhomes Association requests an extension based on extenuating circumstances that delayed the sidewalk repair project. Darby Ridge Townhomes Association had to use community dollars to replace much needed roofs in the complex area.

Cost in this Budget year: N/A

Are the funds budgeted? N/A

File Number: 905-23

Director/Commissioner: Reynolds/Lanter



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS

DIRECTOR

GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: AUGUST 31, 2023

**SUBJECT: APPROVAL OF AGREEMENT WITH MANAGEMENT REGISTRY INC.
FOR CSEPP SUPPORT STAFF FOR CSEPP – FY23**

Request: Council authorization to execute a contract extension with Management Registry Inc. (previously known as Omnisource Integrated Supply, LLC,) in the amount of \$274,000. The extension is for CSEPP support staff in the Division of Emergency Management through December 31, 2024. Cost not to exceed \$924,000.

Purpose of Request: On August 31, 2023 (Resolution 457-2023), Council approved the acceptance of federal funds from the Kentucky Department of Military Affairs, Division of Emergency Management for the continued operation of the Chemical Stockpile Emergency Preparedness Program (CSEPP).

On October 28, 2021 (Resolution 586-21), Council approved RFP 1-2021 with Management Registry, Inc for a three-year contact for \$650,000. On November 3, 2022 (Resolution 614-2022), Council approved to fund the contract with Management Registry for CSEPP support staff using FY22 CSEPP funds.

The Division of Emergency Management requests to increase the Management Registry contract by \$274,000 for CSEPP support staff at a cost not to exceed \$924,000.00.

What is the cost in this budget year and future budget years? The cost is \$274,000 for FY24. No additional costs are anticipated in future budget years.

Are the funds budgeted? Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	BUD REF	ACTIVITY	PROJECT	AMOUNT
3200	505201	0001	71299	2023	KY-FAY-455	CSEPP_2023	\$250,000
3200	505201	000	71299	2023	KY-FAY-490	CSEPP_2023	\$ 24,000

File Number: 0906-23

Director/Commissioner: Dugger/Armstrong



MAYOR LINDA GORTON



LEXINGTON

TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES

M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: _____
Tamara Walters, Director
Division of Human Resources

DATE: September 1, 2023

RE: Amendment to Authorized Strength - FY 2024 Budget

The attached action amends the classified civil service authorized strength by creating positions as approved in the FY 2024 budget process within the Lexington-Fayette Urban County Government.

The request includes the following to be effective July 1, 2023:

- In the classified civil service authorized strength:
 - Create one (1) classified civil service position of Revenue Compliance Auditor (Grade 521N) in the Division of Revenue.
 - Create one (1) classified civil service position of HMIS Data Analyst (Grade 520N) in the Division of Grants and Special Programs.

The fiscal impact for FY 2024 (26 pay periods) will be budget neutral. All funding for the new positions is included in the FY 2024 approved budget.

File Number:

Director/Commissioner: Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton 859-258-3037.





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 1, 2023

**SUBJECT: Sole Source Provider Contract with Everbridge, Inc., for Alert Notification
System for Emergency Management**

Request: Council authorization to approve Everbridge, Inc., as a sole source provider for the Alert Notification System for Emergency Management and authorizing the Mayor to execute an agreement with Everbridge, Inc. related to the procurement of these goods and services, at a cost not to exceed \$118,427.79.

Purpose of Request: The Division of Emergency is requesting to establish Everbridge Inc., as a sole source provider. The Everbridge system has three primary functions: alert and notification to the public of emergency information through phone, text and email; internal notification of incidents to employees; and integration of the Alert and Notification system into one interface. Everbridge interfaces with the outdoor warning sirens, AM radio, Integrated Public Alert and Warning System (IPAWS), and Alertus.

The sources of funds includes the Department of Homeland Security/Federal Emergency Management Agency, FY24 general funds, E911, and Environmental Quality & Public Works. An Alert and Notification System for first responders and citizens across multiple communication devices is an approved activity of these funds.

What is the cost in this budget year and future budget years? Cost in FY24 is \$118,427.79. No future cost are anticipated.

Are the funds budgeted? Yes

FUND	DEPT ID	SECT	ACCT	PROJECT	ACTIVITY	BUD REF	AMOUNT
3200	505201	0001	76102	CSEPP_2023	KY-FAY-454	2023	\$45,133.85
3200	505204	5291	71299	EMRG_MGMT_2023	FED_GRANT	2023	\$21,343.94



MAYOR LINDA GORTON



JENNIFER M. CAREY, P.E.
DIRECTOR
ENVIRONMENTAL SERVICES

TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: August 31, 2023

SUBJECT: Request authorization to execute an agreement with Lord Aeck Sargent for professional services to update the Greenway Management Plan

Request

The purpose of this memorandum is to request Council authorization for the Mayor to execute a Purchase of Service Agreement, awarded pursuant to RFP No. 32-2023, with Lord Aeck Sargent to update the Greenway Management Plan at a cost of \$250,000.00.

Why are you requesting?

The services procured by this RFP are required pursuant to Sec. 2-340. of the Code of Ordinances (the Greenspace Trust Ordinance - Chapter 2. Article XXX.), which requires the Greenspace Trust to update the Greenway Management Plan for the entire urban county, concentrating on the urban service and expansion area. This plan, once updated, will be presented to the Planning Commission for review and adoption as an amendment to the Comprehensive Plan. Lord Aeck Sargent was one of three respondents to RFP No. 32-2023, Greenway Management Plan Update, and they received the highest score from the selection committee.

What is the cost in this budget year and future budget years?

The cost for FY24 is \$250,000.00.

Are the funds budgeted?

Yes, funds are budgeted, as follows:

1105-313201-3092-71299 2023 GREENWAY_2023 PROF_SRV - \$125,000

4052-313201-3092-71299 2023 GREENWAY_2023 PROF_SRV - \$125,000

File Number: 0917-23

Director / Commissioner: Carey / Albright



**Neighborhood Development Funds
September 12, 2023
Work Session**

Amount	Recipient	Purpose
\$ 900.00	The Salvation Army Kendall Anderson 736 W. Main St. Lexington, KY 40508	Funding a sponsorship of heir annual Love Beyond Bell Ringing Christmas fundraising event
\$ 1,100.00	Lexington African-American Sports Hall of Fame, Inc. Dominique Wright P.O Box 130-312 Lexington, KY 40511	For the 2nd annual hall of fame induction ceremony and gala
\$ 1,600.00	Friends of the Parks Sandy Shafer 206 E. Vista Lexington, KY 40503	For purchasing/planting trees in Davis Park as part of the 2023 Plant for the Planet
\$ 1,025.00	Kentucky Distinguished Young Women Scholarship Program Ruth Hedges 1248 Wyndham Forest Circle Lexington, KY 40514	For Kentucky DYW 2024 event to promote scholastics, leadership, and talent in young women
\$ 550.00	Ziva Project Incorporated Kinga Mnich 624 Andover Village Pl Lexington, KY 40509	For the Herstory in the making event at the Kentucky Theatre
\$ 500.00	Tates Creek High School Football Boosters Inc. Matthew Pobuda P.O Box 23676 Lexington, KY 40523	To support the football program
\$ 500.00	LFUCG - Division of Parks and Recreation Laura Hatfield	To assist with the purchase of materials for the Tate's Creek Community Center Garden

**Council Capital Projects
September 12, 2023
Work Session**

Amount	Recipient	Purpose
\$ 22,000.00	LFUCG - Parks and Recreation Monica Conrad 1105-707602-7221-71299 BA #12517	For the Lexington Hamlet's Project, "A Sense of Place" - Remembering and Celebrating the History of Fayette County's Rural Black Hamlets
\$ 5,000.00	LFUCG - Traffic Engineering Jeff Neal 1105-303602-3606-91614 BA #12524	For 10th District neighborhood traffic management program efforts
\$ 4,500.00	LFUCG - Parks and Recreation Michelle Kosieniak 1105-707602-7221-90319 BA #12533 in process	For parks projects in the 10th District



Environmental Quality & Public Works Committee

July 11, 2023

Summary and Motions

Chair Sheehan called the meeting to order at 1:01 p.m. Committee Members LeGris, Wu, Fogle, Lynch, Gray, F. Brown, and Sevigny were present. Committee Members Monarrez and Worley were absent.

I. Approval of May 23, 2023 Committee Summary

Motion by Gray to approve the May 23, 2023 Environmental Quality & Public Works Committee Summary. Seconded by Wu. Motion passed without dissent.

II. Annual Energy Improvement Fund Update

James Bush, Energy Initiatives Section Supervisor, provided a status update on energy initiatives. He reviewed FY22 utility expenses for a total of \$20.5M. He spoke about lighting projects with an Energy Improvement Fund (EIF) investment of \$23,216, cost avoidance of \$4,491/year, and estimated energy avoidance of 36,297 kWh/year. He reviewed solar projects which include Fire Station #9, Police West Gym, and Versailles Rd. Building #2 which have an EIF investment of \$124,403, year 1 cost avoidance of \$6,259/year, and estimated energy avoidance of 53,077 kWh/year. He provided a project comparison for lighting and solar PV. He reviewed the EIF balance as of 6/26/23 and he noted that EIF projects compete with normal workload of other divisions who manage the facilities. He closed with an overview of conclusions and comments.

Speaking about payback on solar and life of the equipment and if we have thought about bonding to move along quicker, Bush said they have not considered this and the scale has not been that high - it is smaller than the bonding scale. When asked about the rate increase, Bush confirmed it reflects that increase. Speaking about mitigating costs for FY22 utility expenses and street lights, Bush said they primarily lease street lights and it is not an asset the city owns so those cannot be modified. An exception to this is the Granville street lights which have been converted to LED to save energy. Most lights are owned by Kentucky Utilities or Blue Grass Energy. When asked if we prioritize solar, Bush explained they have found that a bolt-on system after installation is less costly, but it is higher cost if they design up front. No action was taken on this item.

III. Annual Urban Forestry / Street Trees Update

Jennifer Carey, Director of Environmental Services provided the annual update on Urban Forestry / Street Trees. She reviewed the ordinance chart pointing out changes previously made but noted there have been no changes since last update. She provided the definition of a street tree which is the responsibility of property owners. She spoke about Hazardous Street Tree Cost Share Program and provisions in place for that and she displayed a chart to explain hazardous street tree removals/replacements by district. She reviewed charts to explain the expenses incurred for removal of hazardous street trees and the species removed with pear being highest. For replacement trees, the tree used most was black gum. She explained sometimes you remove 4 of same species but replant with 4 different species. She spoke about success stories and opportunities for improvement. She spoke about the street tree pruning clearance program. She mentioned success stories from the street tree pruning and she highlighted opportunities for

improvement for the street tree pruning. She noted the proposed 8 year pruning schedule to work their way around Fayette County. She closed by speaking about the path forward and future initiatives.

Speaking about the Hazardous Street Tree Cost Share program and how to increase the number of participants qualifying for the 100% grant, Carey said those guidelines just changed in February because they were too rigorous. Since then, we have seen more people qualify. They are looking at locations and will see if they can do more outreach. If 25% isn't used, does it rollover? Carey confirmed the guidelines allow for grant funding to be used until February. When asked how many applicants there were versus how many were granted, Carey said it wasn't a large number. Speaking about the FY23 cost per tree appearing higher, Carey explained the cost for everything has increased and the replanted tree cost has increased as well. Addressing the fluctuating numbers and who decides where pruning takes place, Carey said it is the neighborhoods with full service trash collection. It is focused in areas with city services and where it hasn't taken place in a while. Speaking about removing and replanting, Carey said it is the responsibility of the property owner to maintain. When asked if it is solely for vendors to do the work, Carey said the property owner gets 2 quotes and they are reimbursed 50% of the lowest quote. When asked if we have a marketing plan to improve Hazardous Street Tree Cost Share numbers rather than relying on Council Members, Carey spoke about promotions and marketing. Speaking about pruning, Carey said the property owner is obligated but the city provides the service in areas that need it most. When asked about diversity of the team, Carey said the focus of diversity was on the Tree Board but it is based on people who apply and are appointed. She said this is something they are concerned about and they are looking for opportunities to diversify. Speaking about the new application, Carey confirmed the new application was sent to district offices. When asked how someone gets on the vendor list, Carey said it is a 1-page acknowledgment form and the package has been revamped. She added that they would love to add more people to the list. When asked how long applications are kept on file when funding is exhausted, Carey said they have never thought to rescreen applicants when they don't qualify. It is rare that they don't move forward when one qualifies. Addressing street trees that are removed but not replaced and how that is monitored, Carey said to call 311 and ask for Urban Forestry and they can provide this information so DES can look into it. They have 1 year to replace. No action was taken on this item.

IV. Environmental Commission – Ordinance Updates

This item was postponed to the September 12 Environmental Quality & Public Works Committee meeting.

V. Items Referred to Committee

The Capacity Assurance Plan Audit was moved to a periodic item, taking place every 5 years

Motion by Sevigny to adjourn at 2:15 p.m. Seconded by Fogle. Motion passed without dissent.

MAYOR LINDA GORTON

**LEXINGTON**TODD SLATIN
DIRECTOR
CENTRAL PURCHASING

Urban County Council Council Meeting September 14, 2023

The following price contract bid recommendations will be placed on the Mayor's Report for approval at the September 14, 2023 Council Meeting;

- (1) Accepting and approving the following bids and establishing price contracts for the following Departments or Divisions as to the specifications and amount set forth in the terms of the respective bids:
 - (a) Div. of Fleet Services – Knapheide Enclosed Body - 96-2023 – Meyer Truck Equipment

