

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, October 24, 2023

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**Lexington-Fayette Urban County Council
Schedule of Meetings
October 23, 2023-October 30, 2023**

Monday, October 23

No Meetings

Tuesday, October 24

Environmental Quality & Public Works Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Wednesday, October 25

Access Lexington Commission.....11:00 am
Senior Center – 195 Life Lane

Parks Advisory Board4:00 pm
Via Video Teleconference

Thursday, October 26

Council Meeting.....6:00 pm
Council Chamber – 2nd Floor Government Center

Friday, October 27

No Meetings

Monday, October 30

No Meetings

**Lexington-Fayette Urban County Council
Work Session Agenda
October 24, 2023**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval - Yes**
- III. Approval of Summary – Yes, p. 1-2**
 - a** Table of Motions: Council Work Session, October 17, 2023
- IV. Budget Amendments – Yes, p. 3-5**
- V. Budget Adjustments - For Information Only – Yes, p. 6-7**
- VI. New Business – Yes, p. 8-19**
- VII. Continuing Business/ Presentations - Yes**
 - a** Neighborhood Development Funds: October 24th, 2023, p. 20
 - b** Summary: Environmental Quality & Public Works Committee
September 12, 2023, p. 21-22
- VIII. Council Reports**
- IX. Mayor's Report - Yes**
- X. Mayor's Report - Price Contract Bid Recommendations - Yes, p. 23-24**
- XI. Public Comment - Issues Not on Agenda**
- XII. Adjournment**

Administrative Synopsis - New Business Items

- a** **1021-23** Authorization to execute the Flexible Spending Benefits Plan renewal document with Chard, Snyder & Associates, Inc. for the purpose of allowing LFUCG employees to elect various benefit options on a pre-tax basis within the meaning of Section 125 of the Internal Revenue Code, effective January 1, 2024. No budgetary impact. (L1021-23) (Walters/Hamilton), p. 8
- b** **1066-23** Authorization to execute an agreement with Bluegrass Care Navigators for operation of limited capacity Temporary Winter Motel Shelter Services for elderly and disabled persons in an amount not to exceed \$205,340 in FY 2024. Funds are budgeted. (L1066-23) (Herron/Lanter), p. 9
- c** **1070-23** Authorization to reallocate workforce development funds in the amount of \$203,227.94 for other workforce needs and opportunities and to execute Amended Purchase Services Agreements with workforce development partner agencies. Funds are budgeted. (L1070-23) (Glasscock/Atkins), p. 10 - 11
- d** **1071-23** Authorization to republish the Code of Ordinances and the Zoning Ordinances with American Legal Publishing. The agreement to switch publishing providers from Municode to American Legal was approved June 15, 2023. This is the ordinance that will authorize the republication of the Ordinances. Budgetary impact is \$6,000. Funds are budgeted. (L1071-23) (Allan/Hamilton), 12-13
- e** **1079-23** Authorization to execute an amendment to agreement with the Kentucky Department of Military Affairs, Division of Emergency Management for federal funds under the Chemical Stockpile Emergency Preparedness Program (CSEPP) for FY 2021, extending the performance period through March 31, 2024. No budgetary impact. (L1079-23) (Dugger/Armstrong), p. 14
- f** **1080-23** Authorization to submit application and accept additional federal funds in the amount of \$378,484.54 from the Department of Local Government under House Bill 1 to purchase election equipment including set up, delivery and services fees approved by the Commonwealth of State Board of Elections (SBE) for the Fayette County Clerk for Fayette County, KY. No matching funds are required. (L1080-23) (Reynolds/Lanter), p. 15
- g** **1081-23** Authorization to execute an amendment to agreement with the Kentucky Department of Military Affairs, Division of Emergency Management for federal funds under the Chemical Stockpile Emergency Preparedness Program (CSEPP) for FY 2022, extending the performance period through March 31, 2024. No budgetary impact. (L1081-23) (Dugger/Armstrong), p. 16
- h** **1082-23** Authorization to approve BBC Research and Consulting as a sole source service provider for assistance with implementing the recommendations identified to remedy observed disparities, refine the City's procurement processes and enhance the Minority Business Enterprise Program. Costs are dependent on services provided. Funds are budgeted. (L1082-23) (Slatin/Hensley), p. 17
- i** **1083-23** Authorization to extend one (1) unclassified position of Administrative Officer (Grade 523E) for a term of four (4) years within the Division of Waste Management, effective upon passage by Council. This position is included in the FY 24 budget. (L1083-23) (Walters/Hamilton), p. 18

j **1084-23** Authorization to accept an award from the Kentucky Department of Military Affairs, Division of Emergency Management in the amount of \$900.00 under the Federal Fiscal Year 2023 Chemical Stockpile Emergency Preparedness Program (CSEPP). No match is required. (L1084-23) (Dugger/Armstrong), p. 19

**URBAN COUNTY COUNCIL
WORK SESSION
TABLE OF MOTIONS
October 17, 2023**

Vice Mayor Wu called the meeting to order at 3:01pm. Council Members J. Brown, Ellinger, Fogle, Lynch, LeGris, Monarrez, Sheehan, Gray, Worley, F. Brown, Baxter, Sevigny, Reynolds, and Plomin were present.

- I. Public Comment – Issues on Agenda
- II. Requested Rezonings/Docket Approval
- III. Approval of Summary

Motion by Ellinger to approve the October 10, 2023 work session summary. Seconded by Reynolds. Motion passed without dissent.

- IV. Budget Amendments
- V. Budget Adjustments – For Information Only
- VI. New Business

Motion by Ellinger to approve New Business. Seconded by Plomin. Motion passed without dissent.

- VII. Continuing Business/Presentations

Motion by Baxter to approve Neighborhood Development Funds, October 17, 2023. Seconded by Fogle. Motion passed without dissent.

Motion by Plomin to approve Council Capital Projects, October 17, 2023. Seconded by Gray. Motion passed without dissent.

Worley provided a summary of the September 19, 2023 General Government and Planning Committee meeting.

Motion by Worley to Approve, on behalf of the General Government and Planning Committee, a resolution amending the Council Rules and Procedures, as amended by the committee and incorporating clarifying changes approved by the committee, as described more fully in the Summary of the General Government and Planning Committee for September 19, 2023. Seconded by Baxter. Motion passed without dissent (as amended).

Motion by J. Brown to amend the Council Rules and Procedures, Section C.102 (5), changing the timeframe for return of the signed agreement from 10 business days to 30 days. Seconded by Gray. Motion passed without dissent.

Motion by J. Brown to amend the Council Rules and Procedures, Section C.102 (7), changing the timeframe for depositing the check from 1 month to 60 days. Seconded by Fogle. Motion passed 14-1 (yes – Wu, J. Brown, Ellinger, Fogle, Lynch, LeGris, Monarrez, Sheehan, Worley, F. Brown, Baxter, Sevigny, Reynolds, and Plomin; no – Gray.

- VIII. Council Reports
- IX. Mayor's Report
- X. Mayor's Report – Price Contract Bid Recommendations
- XI. Public Comment – Issues Not on Agenda
- XII. Adjournment

The meeting adjourned at 3:39 pm.

BUDGET AMENDMENT REQUEST LIST

JOURNAL	143962	DIVISION	Youth Services	Fund Name	General Fund	
				Fund Impact		30,500.00
						30,500.00CR
						.00

To provide funds for Repairs and Maintenance for flooring replacement at the Parent and Guardian Empowerment (PAGE) Program at the Black and Williams Center and Overtime by reducing funds in various accounts in Youth Services.

JOURNAL	144057-58	DIVISION	Parks and Recreation	Fund Name	General Fund	
				Fund Impact		812.50
						812.50CR
						.00

To provide funds for Parks' Community Engagement Operating Supplies and Expense by recognizing funds received from partner organizations.

JOURNAL	144198-99	DIVISION	Parks and Recreation	Fund Name	General Fund	
				Fund Impact		5,000.00
						5,000.00CR
						.00

To provide funds for grant match by recognizing a transfer from the Donation Fund. These funds were donated by from the Friends of Raven Run for this purpose in a prior fiscal year.

JOURNAL	144200	DIVISION	Parks and Recreation	Fund Name	Donation Fund	
				Fund Impact		5,000.00
						.00CR
						5,000.00

To provide funds for a transfer to the General Fund by recognizing a donation from the Friends of Raven Run received in a prior fiscal year.

JOURNAL	144211	DIVISION	Streets and Roads	Fund Name	Urban Fund	
				Fund Impact		192,736.00
						.00CR
						192,736.00

To provide funds needed for contract assistance with seven weeks of leaf disposal, along with the postcard mailer to residents that outlines leaf disposal options with additional yard waste bag coupons.

The FY 2024 Budget did not include sufficient funds for leaf collection based on how the services are now being performed.

JOURNAL	144208	DIVISION	Police	Fund Name	Police Confiscated Federal	
				Fund Impact		21,823.00
						21,823.00CR
						.00

To transfer funds from Asset Forfeiture to grant budget for Street Sales FY 2023.

JOURNAL	144171-72	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of HUD 11,446.94 11,446.94CR .00
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To amend HOME Investment Partnerships (HOME) FY 2024 to reflect actual program income received and to increase amount budgeted for housing rehabilitation assistance.

JOURNAL	144173-74	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of HUD 70,412.58 70,412.58CR .00
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To amend Community Development Block Grant (CDBG) FY 2023 to reflect actual program income received and to reduce amount budgeted for housing rehabilitation assistance.

JOURNAL	144205-06	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of HUD 77,868.00 77,868.00CR .00
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To establish grant budget for FY2022 Continuum of Care (CoC) Planning grant award.

JOURNAL	144201-02	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Interior 50,000.00 50,000.00CR .00
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To establish grant budget for Land and Water Conservation Fund award for Raven Run Nature Sanctuary.

JOURNAL	144209-10	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Justice 21,823.00 21,823.00CR .00
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To provide funds for Street Sales FY 2023 by recognizing a transfer of Asset Forfeiture funds from Police Confiscated Federal.

JOURNAL	143996	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Treasury 16,875.79 16,875.79CR .00
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To move funds from American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds/Construction Contingency Budget to ARPA Masterson Station Park Electrical Improvements Project.

JOURNAL	144096	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Treasury 1,904,975.41 1,904,975.41CR .00
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To move funds from American Rescue Plan Act (ARPA) State and Local Recovery Funds/Administrative funds and Personal Protective Equipment funds and increase funds for Douglass Pool project.

JOURNAL	144143	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Treasury 175,000.00 175,000.00CR .00
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To move funds from American Rescue Plan Act (ARPA) State and Local Recovery Funds/Administrative Funds to Pam Miller Downtown Art Center project.

JOURNAL	144203-04	DIVISION	Grants and Special Programs	Fund Name Fund Impact	Grants - State 378,484.54 378,484.54CR .00
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To budget additional funds award from Department of Local Government for election equipment.

JOURNAL	144179	DIVISION	Water Quality	Fund Name Fund Impact	Water Quality Construction 70,000.00 70,000.00CR .00
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To reallocate savings from completed Peachtree/Woodhill storm water project to cover shortfall on Lyon Drive storm water project.

BUDGET AMENDMENT REQUEST SUMMARY

1101	General Services District Fund	.00
1103	Donation Fund	5,000.00
1115	Full Urban Services District Fund	192,736.00
1131	Police Confiscated Federal Fund	.00
3120	US Department of Housing & Urban Development	.00
3130	US Department of Interior	.00
3140	US Department of Justice	.00
3230	US Department of Treasury	.00
3400	Grants - State	.00
4052	Water Quality Construction Fund	.00

For Information Only

BUDGET ADJUSTMENT LIST
APPROVED OCTOBER 2 THROUGH OCTOBER 13, 2023

JOURNAL	143864	DIVISION	Planning Commissioner's Office	Fund Name Fund Impact	General Fund 11,830.00 11,830.00CR .00
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To move funds from professional services to operating supplies and expenses within the commissioner's office.

JOURNAL	143993	DIVISION	Parks and Recreation	Fund Name Fund Impact	General Fund 82,349.24 82,349.24CR .00
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To reallocate funds from Recreation Programs Part Time - CERS accounts into Part Time - Non-CERS accounts to align with budget needs.

JOURNAL	144095	DIVISION	Environmental Services	Fund Name Fund Impact	General Fund 500.00 500.00CR .00
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To transfer funds from Tree Board to Reforest The Bluegrass, as approved by the Tree Board on October 11, 2023.

JOURNAL	143948	DIVISION	Grants and Special Programs	Fund Name Fund Impact	Housing and Homelessness 188,000.00 188,000.00CR .00
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To provide funds for housing affordability study by reallocating funds within Grants/Affordable Housing section.

JOURNAL	143947	DIVISION	Environmental Services	Fund Name Fund Impact	Landfill Fund 570.00 570.00CR .00
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To reallocate from repairs from maintenance to professional services to cover expenses in the Natural Resource Protection section.

JOURNAL	144138	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of HUD 78,821.78 78,821.78CR .00
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To reallocate funds in Community Development Block Grant FY 2018, FY 2020, and FY 2021 to provide financial assistance to low-income renter households with application fees.

For Information Only

JOURNAL	143945	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Justice 26,355.00 26,355.00CR .00
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To reallocate funds for Street Sales FY 2023 to meet current needs.

JOURNAL	143946	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Justice 2,000.00 2,000.00CR .00
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To adjust funds for Sexual Assault Nurse Examiners (SANE) FY 2023 to meet current operating needs.

JOURNAL	143995	DIVISION	Grants and Special Programs	Fund Name Fund Impact	US Dept of Treasury 165,924.21 165,924.21CR .00
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To reallocate funds within the American Rescue Plan Act (ARPA) State and Local Recovery Funds/Parks Projects by increasing funds for Masterson Station and decreasing funds for projects that are complete.

JOURNAL	143994	DIVISION	Grants and Special Programs	Fund Name Fund Impact	Grants - Other 9,349.96 9,349.96CR .00
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To reallocate funds on Trust for Public Land award for Parks and Recreation to match current needs.

BUDGET ADJUSTMENT SUMMARY

1101	General Services District Fund	.00
1145	Affordable Housing and Homelessness Prevention Fund	.00
3120	US Department of Housing & Urban Development	.00
3140	US Department of Justice	.00
3230	US Department of Treasury	.00
3300	Grants - Other	.00
4121	Landfill Fund	.00

MAYOR LINDA GORTON

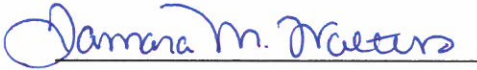


LEXINGTON

TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES

M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Tamara Walters, Director
Division of Human Resources

DATE: October 11, 2023

SUBJECT: Flexible Spending Benefits Plan Document

Request:

The attached action authorizes the Mayor to execute the Flexible Spending Benefits Plan renewal document with Chard, Snyder & Associates, Inc. for the purpose of allowing LFUCG employees to elect various benefit options on a pre-tax basis within the meaning of Section 125 of the Internal Revenue Code, effective January 1, 2024.

What is the cost in this budget year and future budget year?

There is no budgetary impact for this action.

File Number: 1021 - 23

Director/Commissioner: Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at 859-258-3037.



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: October 13, 2023

SUBJECT: Temporary Winter Motel Shelter for Elderly, Disabled Persons Experiencing Homelessness

Request: Council authorization to execute an agreement with Bluegrass Care Navigators for operation of Temporary Winter Motel Shelter Services in the amount of \$205,340.00. This program will provide temporary emergency shelter during the winter season for elderly, disabled persons.

Purpose of Request: The Office of Homelessness Prevention and Intervention, in consultation with community providers and stakeholders, has developed a multi-faceted winter response plan to meet the needs of the over 800 persons who experience homelessness in Fayette County on any given night. Much of the community need will be met through the operation of a temporary congregate shelter. However, some persons have complex needs that cannot be met in a congregate environment—such as those with significant health issues and/or mobility issues.

This temporary winter motel shelter program will accept referrals from street outreach teams, congregate shelters, and the OHPI to meet the needs of households not adequately served by other shelter options. Specifically, the program will serve households with elderly persons and persons with significant disabling conditions. Households will be placed into motel-based shelter and receive an individualized case plan toward permanent housing and/or higher levels of care. The program will operate between November 1, 2023, and April 1, 2024.

What is the Cost in this budget year and future budget years? Cost in FY24 is \$205,340.
The cost for future FY25 is: \$0

Are the funds budgeted? Yes
Account number: 3230-155003-0001-78112 (AR_OHPI_2024)

File Number: 1066-23

Director/Commissioner: Herron/Lanter



MAYOR LINDA GORTON



LEXINGTON

SALLY HAMILTON

CHIEF ADMINISTRATIVE OFFICER

TO: Linda Gorton, Mayor
Urban County Council

FROM: Amy Glasscock, Director of Business Engagement

DATE: October 6, 2023

SUBJECT: Reallocation of Workforce Development ARPA Funds

Execute Amended Purchase Services Agreements with workforce development partner agencies.

Request

Authorization to reallocate workforce development funds for other workforce needs and opportunities.

Authorization to execute Amended Purchase Services Agreements with workforce development partner agencies.

Why are you requesting?

The workforce development ARPA grant funds allocated for June 1, 2022 to July 30, 2024 was not fully expended by the workforce partners due to not meeting performance goals. Other workforce needs and opportunities have been identified for utilization of the workforce funds. The funds will be used to provide additional funds to current workforce partners that met performance goals, provide daycare employers customized training opportunities for their employees in identified zip codes, update equipment and furniture in the workforce resource room at the Charles Young Center Workforce Resource Center, and purchase equipment and furniture for the upcoming Davis Park Station Workforce Resource Center.

Proposed Allocations:

Child Care Council of Kentucky	\$50,000	
		\$40,000 – Required Customized Employee Training
		\$10,000 – Required Childcare Orientation
Charles Young Updates/Equipment	\$25,161.11	– Update the workforce room
Davis Park Equipment/Furniture	\$53,066.83	– Furniture and equipment
Additional funds for workforce partners	\$75,000 total for four partners which includes:	
	Jubilee Jobs	\$18,750
	Lexington Rescue Mission	\$18,750
	OWL	\$18,750
	Building Institute of Central KY	\$18,750

What is the cost in this budget year and future budget years?

The cost for this FY is: \$203,227.94



Are the funds budgeted?

The funds are budgeted, or a budget amendment is in process: Yes

3230-136102-1362-78103AR_WRKFCFCE_2022

3230-136102-1362-78103AR_WRKFCFCE_2023

Director/Commissioner:

Amy Glasscock/Kevin Atkins



MAYOR LINDA GORTON



LEXINGTON

SALLY HAMILTON
CHIEF ADMINISTRATIVE OFFICER

TO: Mayor Gorton and the Urban County Council
FROM: Abigail Allan, Council Clerk
CC:
DATE: October 16, 2023
SUBJECT: Ordinance Republication

Request

Authorization to republish the Code of Ordinances and the Zoning Ordinances with American Legal.

Why are you requesting? The agreement to switch publishing providers from Municode to American Legal was approved June 15, 2023. This is the ordinance that will authorize the republication of the Ordinances.

Department needs this action completed because a current Code of Ordinances and Zoning Ordinances are required. The Office of the Council Clerk, upon reviewing the new pricing structure and service from Municode, and comparing it with American Legal, made the decision to switch in order to gain better services, features, and more competitive pricing. What is the cost in this budget year and future budget years?

The cost for this FY is: variable, depending on the amount of ordinances codified, but the switch will cost approximately \$6000

The cost for future FY is: variable, depending on the number of ordinances codified.

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process:

Account number: 1101 123001 0001 75101



File Number: 1071-23

Director/Commissioner: Allan/ Hamilton





**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: OCTOBER 13, 2023

**SUBJECT: Extension of Performance Period for Chemical Stockpile Emergency
Preparedness Program for Fiscal Year 2021**

Request: Council authorization to execute amendment to agreement with the Kentucky Department of Military Affairs, Division of Emergency Management for federal funds under the Chemical Stockpile Emergency Preparedness Program (CSEPP) for FY 2021 extending the performance period through March 31, 2024.

Why are you requesting? On September 16, 2021 (Resolution 484-2021), Council approved acceptance of award of federal funds from the Kentucky Department of Military Affairs, Division of Emergency Management for the continuation of the Chemical Stockpile Emergency Preparedness Program (CSEPP) for Fiscal Year 2021. On October 27, 2022 (Resolution 593-2022), Council authorized extending period of performance to September 30, 2023. CSEPP funds are used to support emergency preparedness activities in a nine county area that surrounds the Blue Grass Army Depot in Richmond, the site of a stockpile of chemical weapons.

The Kentucky Department of Military Affairs, Division of Emergency Management has offered the LFUCG modifications to this agreement extending the performance period for the Chemical Stockpile Emergency Preparedness Program (CSEPP) for Fiscal Year 2021 through March 31, 2024.

What is the cost in this budget year and future budget years? No additional cost in this budget year or in future budget years.

Are the funds budgeted? All grant funds are budgeted.

File Number: 1079-23

Director/Commissioner: Dugger/Armstrong



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: OCTOBER 16, 2023

**SUBJECT: Acceptance of Additional Grant Award from the Department of Local
Government under House Bill 1 to Purchase Election Equipment Fayette
County Clerk for Fayette County, KY**

Request: Council authorization to submit application and accept additional federal funds in the amount of \$378,484.54 from the Department of Local Government under House Bill 1 to purchase election equipment including set up, delivery and services fees approved by the Commonwealth of State Board of Elections (SBE) for the Fayette County Clerk for Fayette County, KY. No matching funds are required.

Purpose of Request: On February 9, 2023 (Resolution 069-2023) , Council authorized to submit a grant application and accept award from the Department of Local Government under House Bill 1 to purchase election equipment including set up, delivery and services fees approved by the Commonwealth of State Board of Elections (SBE) in the amount of \$675,675.

The Department of Local Government has offered an additional grant award of \$378,484.54 funding under House Bill 1 to purchase election equipment approved by the Commonwealth of State Board of Elections (SBE) for Fayette County Clerk for Fayette County, KY.

What is the cost in this budget year and future budget years? \$378,484.54 in state funds has been awarded for Fiscal Year 2024. No matching funds are required. Future years funding is dependent upon availability of grant funding.

Are the funds budgeted? Budget amendment is in process.

File Number: 1080-23

Director/Commissioner: Reynolds/Lanter



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: OCTOBER 13, 2023

**SUBJECT: Extension of Performance Period for Chemical Stockpile Emergency
Preparedness Program for Fiscal Year 2022**

Request: Council authorization to execute amendment to agreement with the Kentucky Department of Military Affairs, Division of Emergency Management for federal funds under the Chemical Stockpile Emergency Preparedness Program (CSEPP) for FY 2022 extending the performance period through March 31, 2024.

Purpose of Request: On September 8, 2022 (Resolution 512-2022), Council approved acceptance of award of federal funds from the Kentucky Department of Military Affairs, Division of Emergency Management for the continuation of the Chemical Stockpile Emergency Preparedness Program (CSEPP) for Fiscal Year 2022. CSEPP funds are used to support emergency preparedness activities in a nine county area that surrounds the Blue Grass Army Depot in Richmond, the site of a stockpile of chemical weapons.

The Kentucky Department of Military Affairs, Division of Emergency Management has offered the LFUCG modifications to this agreement extending the performance period for the Chemical Stockpile Emergency Preparedness Program (CSEPP) for Fiscal Year 2022 through March 31, 2024.

What is the cost in this budget year and future budget years? No additional cost in this budget year or in future budget years.

Are the funds budgeted? All grant funds are budgeted.

File Number: 1081-23

Director/Commissioner: Dugger/Armstrong



MAYOR LINDA GORTON



LEXINGTON

TODD SLATIN
DIRECTOR
DIVISION OF PROCUREMENT

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: TODD SLATIN, DIRECTOR
DIVISION OF PROCUREMENT**

DATE: October 16, 2023

SUBJECT: Sole Source

Request:

Request Council authorization to approve BBC Research and Consulting as a sole source service provider for assistance with implementing the recommendations identified to remedy observed disparities, refine the City's procurement processes and enhance the Minority Business Enterprise Program.

Why are you requesting?

BBC Research and Consulting spent approximately one year analyzing our procurement data, systems and processes and developed the recommendations to remedy observed disparities. Other service providers would need to spend time and money evaluating our data, systems and processes before implementation of the recommendations could begin.

What is the cost in this budget year and future budget years?

The cost for FY 2024 is dependent on services provided

Are the funds budgeted? Yes, funds are fully budgeted in 1101-202801-0001-71299

File Number:

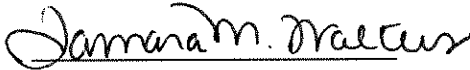
Director/Commissioner: Slatin/Hensley



MAYOR LINDA GORTON

**LEXINGTON**TAMARA WALTERS
DIRECTOR
HUMAN RESOURCES**M E M O R A N D U M**

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Tamara Walters, Director
Division of Human Resources

DATE: October 16, 2023

SUBJECT: Extend Position – Division of Waste Management

Request:

The attached is requesting authorization to extend one (1) unclassified position of Administrative Officer (Grade 523E) for a term of four (4) years within the Division of Waste Management, effective upon passage by Council.

Why are you requesting?

The position is necessary to continue the Division's capital projects and optimization programs.

What is the cost in the budget year and future budget year?

This position is included in the FY 24 budget from account 1115-303501-0001-63121.

File Number: 1083 - 23

Director/Commission: Tamara Walters/Sally Hamilton



MAYOR LINDA GORTON



LEXINGTON

THERESA REYNOLDS
DIRECTOR
GRANTS & SPECIAL PROGRAMS

**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: OCTOBER 16, 2023

**SUBJECT: Authorization to Accept Additional Federal Fiscal Year 2023 Chemical
Stockpile Emergency Preparedness Program (CSEPP) Funds for Kentucky
Department of Military Affairs, Division of Emergency Management**

Request: Authorization to accept award from the Kentucky Department of Military Affairs, Division of Emergency Management in the amount of \$900.00 under the Federal Fiscal Year 2023 Chemical Stockpile Emergency Preparedness Program (CSEPP). No match is required.

Purpose of Request: On August 31, 2023 (Resolution 457-2023), Council authorized to execute agreement and accept award from Kentucky Department of Military Affairs, Division of Emergency Management in the amount of \$930,050.00. The actual awarded amount was \$930,950.00 awarded for October 1, 2022 – September 30, 2024. Therefore increasing the contract amount to \$930,950.00 for Fiscal Year 2024.

What is the cost in this budget year and future budget years? \$900 in federal funding in Fiscal Year 2024. No matching funds are required. Future years funding is dependent upon availability of federal funding.

Are the funds budgeted? All grant funds are budgeted.

File Number: 1084-23

Director/Commissioner: Dugger/Armstrong



**Neighborhood Development Funds
October 24, 2023
Work Session**

Amount	Recipient	Purpose
\$ 500.00	Arts Connect Inc. Kate Savage P.O Box 1691 Lexington, KY 40588	For the production and printing of promotional materials for the downtown guided Art Walk
\$ 500.00	Prestwick Condominiums Association, Inc. Patricia Damron 185 Pasadena Dr. Ste. 240 Lexington, KY 40503	For the enhancement and beautification of their rock and garden area along Star Shoot Parkway
\$ 300.00	Community Inspired Lexington Inc. Rebecca Webb 348 East Main Street Lexington, KY 40507	For the purchase of protein food items for their monthly food pantry
\$ 3,000.00	Mario Webb & New Covenant Inc. Mario Webb 326 Lowry Lane Lexington, KY 40503	For the purpose of creating a project through music that provides healing for those who are at risk and experiencing trauma and harm
\$ 400.00	United Way of the Bluegrass Timothy Johnston 651 Perimeter Dr. Ste. 510 Lexington, KY 40517	For the purpose of supplying food items for East End Day event on November 11th, 2023



Environmental Quality & Public Works Committee

September 12, 2023

Summary and Motions

Chair Sheehan called the meeting to order at 1:01 p.m. Committee Members Wu, Fogle, Lynch, LeGris, Monarrez, Gray, F. Brown, and Sevigny were present. Committee Member Worley was absent.

I. Approval of July 11, 2023 Committee Summary

Motion by Gray to approve the July 11, 2023 Environmental Quality & Public Works Committee Summary. Seconded by Sevigny. Motion passed without dissent.

II. Annual Stormwater Program Update

Mark Sanders, Engineering Section Manager in Division of Water Quality, provided an overview of the storm water priority projects list. He reviewed the severity score process for the priority list and mentioned 2 factors are structure flooding and street/road flooding. He displayed a map to illustrate remaining priority projects and he explained how to view the priority list on the web site. Capital improvement projects include Southland Park/Tucson/Yuma, and he reviewed phase 1 and phase 2. He showed photos of the Southland area park phase 1 which are the basins. He provided an overview of the Joyland area stormwater project phase 1 & 6 and he showed photos of the that project. He reviewed minor stormwater construction projects completed, projects to be advertised, and current design projects. He reviewed the completed work orders from 2018-2022 and he explained the frustrating outcomes which include unintended consequences. Future preliminary engineering reports. challenges and tasks for 2023-24. complete projects under design to clear backlog, assist with updating web-based map, etc.

When asked about utility companies, Sanders did know of any problems. If there is an issue, the utility companies are responsive, and they are quick to come out. Speaking about the priority list and if 99 is the last one, Sanders confirmed and said we are on 85. He clarified that the Gainesway project is a 3-part project. When asked if numbers 1-84 are complete, Sanders pointed out that several of those are in construction/design phase, so they are not complete. When asked if any of this work is done in-house, Sanders and Lubeck agreed it is all contracted work. Addressing whether there is any parallel between storm and sanitary, Sanders said they try to work together. Speaking about completed work orders and if we are still in catch up phase, Sanders said it is the nature of design. You will have to catch up and have new projects, etc. It's like a roller coaster. Speaking about Shannon Dr. and Parkside, which pools up with water and causes mosquitos, Sanders said work is being done there right now and they anticipate completion in the next 4 weeks. When asked about Ohio and 3rd Street and how we inform the office, Sanders said this is done through LexCall (311). Speaking about the timeline for stormwater projects from start to finish, Lubeck said it depends on the project. He said it is a lengthy process. No action was taken on this item.

III. Process for Road Closures

Commissioner Albright provided an overview of the major road impact communication plan. She defined what a major road impact is which considers the rank of road as identified in snow plan and the extent of impact. A major road impact also considers the time of day (rush hour), duration of the road closure, proximity to intersections, and proximity to other work zones. The communication plan parameters

include whether the project meets the threshold for a major road impact, it includes only LFUCG projects, and true emergencies change all of this. Albright displayed a flow chart to explain this communication plan. She reviewed the first steps once construction is ready to begin: the contract is awarded, the contract includes a Maintenance of Traffic (MOT) plan, relationship of MOT to road impact review determines timeframe. When a contract is in place, it advances communication with council members and talk to Traffic Engineering, Public Information and Education (PIE), stakeholders, etc. Traffic Engineering approves a plan of a minimum of 8 business days before impact and communicates that plan with Waze app., posts to traffic Ticker and posts to Lex-wrecks on impacted days. 6 days out, the PIE team sends mass communication and shares impact details with councilmembers and constituents. The contractor puts variable message signs up 5 days in advance and executes traffic control plan during the project. Albright summarized by saying that the initial notification to councilmembers when the contract is finalized (MOT). There is a notice to Traffic Engineering 10 days before road impact occurs. And once the traffic plan is approved, the PIE team, councilmembers and the contractor all have communication responsibilities.

There was some discussion about using contractors for paving, and those contractors put signs up. There was a question about whether we update notification when roads aren't necessarily closed but just worked on. Speaking about sharing information and what the best way is to communicate this, Poe spoke about what the Public Information Office does to communicate (Nextdoor app, councilmembers, neighborhood contacts, etc.) It was stated that not all Neighborhood Associations are active so we need to play more of an active role and that we understand the goal so we can share the information. Poe said communication is difficult because the ways people get information is split. Speaking about the Council communications person using a system and how to communicate with schools, Albright suggested speaking with her office. When asked about markings not present until road is running out, Albright said sometimes putting markings too early can scare people off. There was some discussion about how to better communicate with franchise so they can communicate with constituents. When asked about a communications budget, Albright said for something big, they typically use Poe's group. She would like to explore funding for outreach. No action was taken on this item.

IV. Items Referred to Committee

Motion by Sevigny to remove *Process for Road Closures* from committee. Seconded by Wu. Motion passed without dissent.

The meeting adjourned at 2:15 p.m.

**LEXINGTON**

Bid 106-2023 Addendum 2
Employment Solutions Personnel
Employment Solutions Inc.
Supplier Response

Event Information

Number: Bid 106-2023 Addendum 2
Title: Temporary Labor for Water Quality
Type: Competitive Bid
Issue Date: 9/7/2023
Deadline: 9/28/2023 02:00 PM (ET)

Contact Information

Contact: Brian Marcum
Address: Central Purchasing
Government Center Building
200 East Main Street
Lexington, KY 40507
Phone: (859) 2583320
Fax: (859) 2583322
Email: brianm@lexingtonky.gov

Employment Solutions Personnel Information

Contact: Sharon Marsee
 Address: 1165 Centre Parkway
 Ste. 120
 Lexington
 Lexington, KY 40517
 Phone: (859) 971-1306 x128
 Email: smarsee@employmentsolutionsinc.org
 Web Address: www.employmentsolutions.org

ONLY ONLINE BIDS WILL BE ACCEPTED! By submitting your response, you certify that you are authorized to represent and bind your company and that you agree to all bid terms and conditions as stated in the attached bid/RFP/RFQ/Quote/Auction documents.

Sharon E Marsee

Signature

smarsee@esinc.org

Email

Submitted at 9/27/2023 11:44:14 AM (ET)

Response Attachments

WQbid.pdf

Employment Solutions Inc bid for temporary labor

Bid Lines

1	Percentage Mark-up for Temporary Workers for Sewer Line Maintenance Quantity: <u>1</u> UOM: <u>Percent</u> Price: \$19.05 Total: \$19.05 Supplier Notes: Response reflects the hourly bill rate with a 27% mark-up applied to the \$15 per hour pay rate.
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Response Total: \$19.05