

MINUTES
WATER QUALITY FEES BOARD
October 10, 2024
Regular Meeting

- I. **CALL TO ORDER** – George Woolwine called the October 10th meeting of the Water Quality Fees Board (WQFB) to order at the Division of Water Quality (DWQ) Tate Building, North Elkhorn Conference Room, 125 Lisle Industrial Avenue, Suite 180 at 9:00 a.m.

Water Quality Fees Board Members in Attendance: Donna Fogle, David Lowe, Bill Sallee, Aaron Vaught, and George Woolwine.

Staff Members in Attendance: Charlie Martin, P.E., Director, DWQ; Greg Lubeck, P.E., Deputy Director; Bailee Young, P.E., DWQ, Frank Mabson, DWQ; Denice Bullock, DWQ; Beck Irwin, DWQ, Jason Drew, DWQ and Evan P. Thompson, Department of Law.

Guests: Scott Southall, Earthcycle Design, LLC; Will Hanrahan, 1000 Delaware, LLC and Lilly Bramley, CivicLex.

- II. **APPROVAL OF MINUTES** – Mr. Woolwine asked the WQFB to review the minutes of the July 25, 2024, Water Quality Fees Board Meeting.

Mr. Lowe moved to accept the minutes as written. The motion was seconded by Mr. Sallee, and the motion passed unanimously.

- III. **OLD BUSINESS** – There was none.

IV. **NEW BUSINESS**

- a) **FY23 Huber Real Estate No. 1, LLC – Change Order Request** - Mr. Mabson indicated that this item was canceled and does not require a motion.

b) **Incentive Grants**

1. **FY25 Class B Infrastructure:**

- \$360,000.00 maximum per grant
- Target of \$55,000.00 for Feasibility Only Projects
- Target of \$192,217.57 for Projects \$75,000.00 or Less
- Innovation/Experimentation (IE) Pool: \$156,800.00 (available for use in any grant class)
(NOTE: There were no applications submitted in this category.)
- Available in FY25 Budget: \$1,281,450.46
- Available from unused grant funds: \$165,156.99 available from previous FYs' grants that were completed under budget or were canceled/terminated; \$72,982.57 available after funding FY24 Class A & B Education Grant Applications)
- Available from remaining FY24 funds: \$173,923.43
- Total available for FY25 funding: \$1,693,513.45
- \$2,269,619.25 requested in the 11 applications

Mr. Mabson introduced the Class B Infrastructure Grant Applications. Mr. Mabson and Ms. Young read the Director's Recommendations, including the score, amount requested, and stipulations for each application.

Summary of Applications

University of Kentucky Research Foundation (UKRF), Athletics Complex [Application number BI-APP1-2025] – Score 73.18, \$322,000.00 requested.

The proposed project will include installing a vegetated swale system; repairs to the existing infiltration basin; connecting to the underground conveyance system, and stormwater education.

Director recommended full funding in the amount of \$322,000.00 requiring a minimum \$80,500.00 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned

by the Applicant; Encroachment agreements shall be obtained when working within any private utility areas; Applicant shall verify the need and ensure all permits are received (*i.e.*, State, Local, and Federal) prior to any work; Work in the right-of-way must conform to Chapter 17C of the LFUCG Code of Ordinances and adhere to the LFUCG Standard Drawings; An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project; and both electronic and hard copies of all educational materials are to be provided to LFUCG, for its use, as part of the grant deliverables.

United Landscape - James McFarlane (aka Windswept Ventures LLC) [Application number BI-APP2-2025] – Score 72.96, \$360,000.00 requested

This grant request implements items identified in the FY21 & FY23 United Landscape (Windswept Ventures LLC) - Feasibility Study. Phase 1 encompassed the "Front Yard" areas indicated by Areas A & B, currently scheduled for construction to start in late summer 2024. This FY25 Stormwater Grant is proposed to implement items identified as Phase 2, Area C "Back Yard" of the FY21 Feasibility Study.

The proposed project will include the removal of impervious area (approximately 2,938 SF); bio-infiltration swale; redirecting downspouts to rainwater harvesting tanks; retrofitting gravel parking area with permeable parking pavers (approximately 3,230 SF); tree canopy (approximately 3,600 SF); install doorway awning structure with demonstrated vegetated roof (approximately 385 SF); install a French Drain along the "Side Yard" to drain into the pervious paver stone base; and stormwater education.

Director recommended partial funding in the amount of \$305,250.00 requiring a minimum \$76,312.50 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant; Applicant shall verify the need and ensure all permits are received (*e.g.*, State, Local, and Federal) prior to any work; In accordance with the LFUCG Stormwater Manual Chapter 10, permeable pavement and bio-infiltration swales shall be located at least 10 feet from existing and proposed buildings and sanitary sewer lines. If known sanitary sewer or basement infiltration problems exist, a greater distance shall be used; An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project; The IOM Plan shall preclude the storage of certain materials on the permeable pavement; Because of modifications to the parking areas, the applicant will need to work with the LFUCG Division of Planning to verify the regulatory requirements; If an underdrain is not proposed, applicant to provide soil infiltration test results in accordance with LFUCG Stormwater Manual Chapter 10.3.3; If underground detention is provided, the property owner will be required to conform to the LFUCG Code of Ordinances Chapter 16, Article X, Division 2; Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility; Applicant to notify the Royal Springs Aquifer/Wellhead Protection Committee prior to work being done on the property; Both electronic and hard copies of all materials intended for the workshop are to be provided to LFUCG, for its use, as part of the grant deliverables; Permanent signage designs to be approved by the Grant Manager or Administrator prior to production; and Item #13 of the budget provided in the Application Document "Materials - 6" Concrete", is not an eligible grant expense. Applicant to provide the Division of Water Quality with a revised budget omitting the "Materials - 6" Concrete" item from the budget for inclusion in the Grant Award Agreement -Attachment A document.

Fayette County Public Schools (FCPS) - Steam Rise Academy [Application number BI-APP3-2025] – Score 70.88, \$310,081.50 requested

The proposed project will include a manufactured treatment device (*i.e.*, water quality unit); infiltration basin; install permeable pavers in place of traditional asphalt in the parking stalls for staff and visitors in the west parking lot of the site; and stormwater education.

Director recommended full funding in the amount of \$310,081.50 requiring a minimum \$77,520.38 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant; Applicant shall verify the need and ensure all permits are received (*e.g.*, State, Local, and Federal) prior to any work; The project shall not proceed with field work until written approval to proceed is obtained from the Grant Administrator or Director of Water Quality, because of the potential for conflict with future LFUCG Projects; In accordance with the LFUCG Stormwater Manual Chapter 10, permeable pavement and bio-infiltration swales shall be located at least 10 feet from existing and proposed buildings and sanitary sewer lines. If known sanitary sewer or basement infiltration problems exist, a greater distance shall be used; If underground detention is provided, property owner will be

required to conform to LFUCG Code of Ordinances Chapter 16, Article X, Division 2; An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project; The IOM Plan shall preclude storage of certain materials on the permeable pavement; Applicant shall provide map of the project area that discerns between regulatory items for new development and BMPs proposed for the grant; Both electronic and hard copies of all educational materials are to be provided to LFUCG, for its use, as part of the grant deliverables; and Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 25.0% cost share offered in the application (approximately \$103,360.50).

OP Innovates, LLC [Application number BI-APP4-2025] – Score 70.37, \$360,000.00 requested

This grant request implements items identified in the FY24 OP Innovates, LLC, KY – Feasibility Study Grant to reduce flooding hazards along the Town Branch as well as providing options to improve water quality and reduce stormwater runoff at the property located at 938 Manchester Street.

The proposed project will include the removal of impervious area (1,314 sq. ft); retrofit a portion of the existing parking lot with permeable concrete pavers (approximately 5,116 sq. ft.); rainwater Harvesting System; impermeable “asphalt” pavement – to direct drainage towards permeable pavement areas; tree Canopy (10,200 sq. ft); bio-infiltration swale; and stormwater education.

Director recommended partial funding in the amount of \$331,500.00 requiring a minimum \$82,875.00 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant; Applicant shall verify the need and ensure all permits are received (e.g., State, Local, and Federal) prior to any work; In accordance with the LFUCG Stormwater Manual Chapter 10, permeable pavement and bio-infiltration swales shall be located at least 10 feet from existing and proposed buildings and sanitary sewer lines. If known sanitary sewer or basement infiltration problems exist, a greater distance shall be used; If an underdrain is not proposed, applicant to provide soil infiltration test results in accordance with LFUCG Stormwater Manual Chapter 10.3.3; If underground detention is provided, the property owner will be required to conform to LFUCG Code of Ordinances Chapter 16, Article X, Division 2; Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility; Encroachment agreements shall be obtained when working within any private utility areas; Work in the right-of-way must conform to Chapter 17C of the LFUCG Code of Ordinances and adhere to the LFUCG Standard Drawings; Tree removal and planting activities shall be reviewed and approved by Division of Environmental Services Urban Forester and/or Arborist prior to any tree removal or planting activities; Because of modifications to the parking areas, the applicant will need to work with LFUCG Division of Planning to verify the regulatory requirements; An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project; Project Element #4, Impermeable “asphalt” pavement, is not an eligible grant expense. Since partial funding was awarded Applicant to provide the Division of Water Quality with a revised budget omitting the “asphalt pavement - material” item from the budget for inclusion in the Grant Award Agreement – Attachment A document; and Permanent signage designs to be approved by the Grant Manager or Administrator prior to production.

LFUCG Airport Board – [Application number BI-APP5-2025] – Score 70.12, \$152,000.00 requested

The proposed project will include an oversized oil water separator; infiltration trench; and stormwater education – inclusion of the oversized oil/water separator into LEXs current spill protocol training.

Director recommended full funding in the amount of \$152,000.00 requiring a minimum \$38,000.00 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant; Applicant shall verify the need and ensure all permits are received (e.g., State, Local, and Federal) prior to any work; An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project; The project elements shall not be utilized to meet regulatory requirements, including LFUCG new/redevelopment requirements. A final Agreement will not be executed until Stormwater Management regulatory requirements are determined by LFUCG's Division of Engineering; Grantee will submit documentation that a Public Facility Review was presented to the Planning Commission; Both electronic and hard copies of all materials are to be provided to LFUCG, for its use, as part of the grant deliverables; and Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 22.6% cost share offered in the application (approximately \$44,400.00).

Mediocre Creative, LLC [Application number BI-APP6-2025] – Score 60.18, \$360,000.00 requested

This grant request implements items identified in the FY24 Mediocre Creative, LLC, KY - Feasibility Study Grant to reduce the impact of pollutant loading and flooding at 712 & 714 North Limestone Streets.

The proposed project elements include retrofitting existing parking areas with permeable pavers (approximately 2,000 SF); installing rainwater harvesting cisterns to capture roof runoff and use it for non-potable uses and landscape irrigation; install a concrete sidewalk along True Alley to the southwest to reduce street stormwater from flooding the building at 712 North Limestone; removal of invasive species; install interior landscaping planters, islands, and planting strips; and stormwater education.

Director recommended partial funding in the amount of \$217,681.95 requiring a minimum \$54,420.49 cost share with stipulations that the Applicant shall obtain written approval/agreement prior to work being done on properties not owned by the Applicant; Applicant shall verify the need and ensure all permits are received (e.g., State, Local, and Federal) prior to any work; Sidewalks must conform to LFUCG Code of Ordinances Chapter 17, Article III requirements and LFUCG Standard Drawings; Work in the right-of-way must conform to Chapter 17C of the LFUCG Code of Ordinances and adhere to the LFUCG Standard Drawings; In accordance with the LFUCG Stormwater Manual Chapter 10, permeable pavement and bio-infiltration swales shall be located at least 10 feet from existing and proposed buildings and sanitary sewer lines. If known sanitary sewer or basement infiltration problems exist, a greater distance shall be used; If underground detention is provided, the property owner will be required to conform to LFUCG Code of Ordinances Chapter 16, Article X, Division 2; Encroachment agreements shall be obtained when working within any private utility areas; Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10' of an existing utility; Tree removal and planting activities shall be reviewed and approved by Division of Environmental Services Urban Forester and/or Arborist prior to any tree removal or planting activities; Because of modifications to the parking areas, the applicant will need to work with LFUCG Division of Planning to verify the regulatory requirements; An Inspection, Operations, and Maintenance (IOM) Plan shall be provided at the conclusion of the project; Since partial funding was awarded, Applicant shall provide the Division of Water Quality with a revised budget listing how the approved funds and associated cost share will be allocated for inclusion in the Grant Award Agreement; Both electronic and hard copies of all materials intended for the workshop are to be provided to LFUCG, for its use, as part of the grant deliverables; and Permanent signage designs to be approved by the Grant Manager or Administrator prior to production.

Churchill McGee [Application number BI-APP7-2025] – Score 59.04, \$262,570.00 requested

This project is proposed as associated parking elements for a larger project by Churchill McGee, LLC to design and construct three (3) new industrial buildings at 650 Setzer Avenue.

The proposed grant elements include permeable pavers (approximately 26,257 SF) with underground detention, as needed; landscape islands - planting of trees and shrubs; and stormwater education.

The Applicant and the proposed project meet program eligibility requirements.

Not recommended for funding this fiscal year.

University of Kentucky Research Foundation (Hope Lodge) [Application number BI-APP8-2025] – Score 42.59, \$41,034.00 requested

The Feasibility Study is proposed in response to the previous Five-Year Stormwater Improvements Feasibility Study that was completed in May 2024. It will identify stormwater BMPs to address water quality issues surrounding the Hope Lodge facility and the runoff from the nearby Montclair neighborhood.

Director recommended full funding in the amount of \$41,034.00 requiring a minimum \$10,258.50 cost share with stipulations that Both electronic and hard copies of all materials are to be provided to LFUCG, for its use, as part of the grant deliverables; and Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 20.002% cost share offered in the application (approximately \$10,260.00).

AVOL Kentucky, Inc., [Application number BI-APP9-2025] – Score 32.32, \$29,233.75 requested

The Feasibility Study will identify landscape and stormwater BMPs that will address water quality issues using criteria similar to the Sustainable SITES Initiative and other comprehensive rating systems for sustainable landscapes.

The Applicant and the proposed project meet program eligibility requirements.

Not recommended for funding this fiscal year.

1000 Delaware, LLC [Application number BI-APP10-2025] – Score 29.32, \$54,000.00 requested

The Feasibility Study will identify landscape and stormwater BMPs to address water quality issues using criteria like the Sustainable SITES Initiative, LEED Rating System, and other comprehensive rating systems for sustainable landscapes. The owners are seeking funding for a feasibility study to assist with the site's stormwater BMP selections.

Director recommended partial funding in the amount of \$13,966.00 requiring a minimum \$3,491.50 cost share with stipulations that Both electronic and hard copies of all materials are to be provided to LFUCG, for its use, as part of the grant deliverables.

Calvary Baptist Church of Lexington, Kentucky, Inc., [Application number BI-APP11-2025] – Score 25.32, \$18,700.00 requested

The Feasibility study will identify, evaluate, and determine the best and most feasible path forward for the known flooding problems along current and former Rhodes Ave. The study will determine the best ways to eliminate the current building and road flooding, and the best connection points to public lines for both storm and sanitary for the new building. The project proposes a green roof to meet the minimum code for the site permits as well as include stormwater education (the church will host a free STEAM camp for downtown children and incorporate STEAM camp into their curriculum) and outdoor educational signage.

Not recommended for funding this fiscal year.

Public Comment – Mr. Woolwine opened the floor for public comments. There were none.

Board Discussions – Mr. Woolwine opened the floor for discussion of the Class B Infrastructure Grant Applications.

- **University of Kentucky Research Foundation (UKRF), Athletics Complex** [Application number BI-APP1-2025] – Score 73.18, \$322,000.00 requested.

Board comments and questions: There were none.

Mr. Vaught moved to accept the Director's Recommendations for the University of Kentucky Research Foundation (UKRF), Athletics Complex [Application number BI-APP1-2025]; seconded by Mr. Sallee. The motion passed unanimously.

- **United Landscape - James McFarlane (aka Windswept Ventures)** [Application number BI-APP2-2025] – Score 72.96, \$360,000.00 requested

Board comments and questions: There were none.

Mr. Lowe moved to accept the Director's Recommendations for the United Landscape - James McFarlane (Windswept Ventures LLC) [Application number BI-APP2-2025]; seconded by Mr. Vaught. The motion passed unanimously.

- **Fayette County Public Schools (FCPS) - Steam Rise Academy** [Application number BI-APP3-2025] – Score 70.88, \$310,081.50 requested

Board comments and questions: There were none.

Mr. Vaught moved to accept the Director's Recommendations for the Fayette County Public Schools (FCPS) - Steam Rise Academy [Application number BI-APP3-2025]; seconded by Mr. Lowe. The motion passed unanimously.

- **OP Innovates, LLC** [Application number BI-APP4-2025] – Score 70.37, \$360,000.00 requested

Board comments and questions: There were none.

Mr. Sallee moved to accept the Director's Recommendations for OP Innovates, LLC [Application number BI-APP4-2025]; seconded by Mr. Vaught. The motion passed unanimously.

- **LFUCG Airport Board** – [Application number BI-APP5-2025] – Score 70.12, \$152,000.00 requested

Board comments and questions: There were none.

Mr. Lowe moved to accept the Director's Recommendations for the LFUCG Airport Board – [Application number BI-APP5-2025]; seconded by Mr. Sallee. The motion passed unanimously.

- **Mediocre Creative, LLC** [Application number BI-APP6-2025] – Score 60.18, \$360,000.00 requested

Board comments and questions: There were none.

Mr. Sallee moved to accept the Director's Recommendations for Mediocre Creative, LLC [Application number BI-APP6-2025]; seconded by Mr. Vaught. The motion passed unanimously.

- **Churchill McGee** [Application number BI-APP7-2025] – Score 59.04, \$262,570.00 requested

Board comments and questions: There were none.

Mr. Vaught moved to accept the Director's Recommendations for Churchill McGee [Application number BI-APP7-2025]; seconded by Mr. Lowe. The motion passed unanimously.

- **University of Kentucky Research Foundation (Hope Lodge)** [Application number BI-APP8-2025] – Score 42.59, \$41,034.00 requested

Board comments and questions: There were none.

Mr. Sallee moved to accept the Director's Recommendations for the University of Kentucky Research Foundation (Hope Lodge) [Application number BI-APP8-2025]; seconded by Ms. Fogle. The motion passed unanimously.

- **AVOL Kentucky, Inc.,** [Application number BI-APP9-2025] – Score 32.32, \$29,233.75 requested

Board comments and questions: Mr. Woolwine said AVOL Kentucky, Inc., and 1000 Delaware, LLC are both feasibility studies. AVOL Kentucky, Inc. scored higher than 1000 Delaware, LLC but AVOL Kentucky, Inc. received no funding. Ms. Young replied that the applicant did not indicate they would like to be considered for partial funding on the grant application. Mr. Mabson explained that the Feasibility Only Project target is \$55,000.00 and the University of Kentucky Research Foundation (Hope Lodge) depleted the available funds.

Mr. Sallee said AVOL Kentucky, Inc., did not receive funding because there were no remaining funds. Mr. Mabson indicated that was correct.

Mr. Lowe asked if the staff reached out to the applicant to see if they wanted to receive partial funding. Mr. Mabson replied there is a question on the application if the organization would their application to be considered for partial funding. The applicant did not indicate they would like to be considered for partial funding.

Mr. Lowe moved to accept the Director's Recommendations for AVOL Kentucky, Inc., [Application number BI-APP9-2025]; seconded by Mr. Sallee. The motion passed unanimously.

- **1000 Delaware, LLC** [Application number BI-APP10-2025] – Score 29.32, \$54,000.00 requested

Board comments and questions:

Mr. Vaught moved to accept the Director's Recommendations for 1000 Delaware, LLC [Application number BI-APP10-2025]; seconded by Mr. Sallee. The motion passed unanimously.

- **Calvary Baptist Church of Lexington, Kentucky, Inc.,** [Application number BI-APP11-2025] – Score 25.32, \$18,700.00 requested

Board comments and questions: There were none.

Mr. Sallee moved to accept the Director's Recommendations for the Calvary Baptist Church of Lexington, Kentucky, Inc., [Application number BI-APP11-2025]; seconded by Ms. Fogle. The motion passed unanimously.

IV. REMAINING FUNDS RECOMMENDATION / DISCUSSION – Mr. Mabson said that there are no available funds left in the FY 2025 Class B Infrastructure pool.

Board questions and comments: Mr. Woolwine commented that it has been a while since there has not been any funding left. Mr. Mabson replied that FY25 Class B Infrastructure was very competitive.

Mr. Woolwine asked would the staff be following up with the applicant on the projects that were not funded. Mr. Mabson said that the staff does communicate with the applicant throughout the process as well as afterward.

Mr. Vaught asked if the staff knew what the growth rate that would be available in the grant pools for each fiscal year. Mr. Mabson said that the program receives ten (10) percent from Revenue with a small percentage remaining from the current fiscal year pool that will be rolled over to the next fiscal year.

Mr. Vaught asked once parcels are developed, when the Water Quality Management Fee is implemented.

Mr. Martin said the two forms of growth every year include the increased impervious area and the fee that is tied to the customer price index.

No action was taken.

VI. INCENTIVE GRANT STATUS UPDATE – Mr. Mabson briefly provided an update on the Incentive Grants between FY 2016 to FY 2024, commenting on a few select projects, as well as commenting on how the grants are now being tracked through a new Grant Tracker program.

Scott Southall, Earthcycle Design, LLC, gave a brief update on the Incentive Grants his company is involved with.

Board questions and comments: Mr. Woolwine asked if the status update included all projects or only ongoing projects. Mr. Mabson commented ongoing projects.

Mr. Sallee asked if Friends of Wolf Run would be hosting small planting events. Mr. Mabson believed so, but it depends on the number of available volunteers.

Mr. Woolwine asked about the percentage shown on the status update. Mr. Mabson gave a brief explanation of the percentage shown on the status update.

Mr. Lubeck commented on the projects that are related to Capital Projects.

Mr. Woolwine asked which side of Clearwater Way does Waterford II Homeowners Association, Inc., grant address. Mr. Mabson replied the pond to the left of Clearwater Way.

About the University of Kentucky Research Foundation, Mr. Sallee asked if the date listed on the status update indicates the last communication from the grantee. Mr. Mabson replied with there being multiple people involved with the University of Kentucky Research Foundation communication becomes a challenge.

Mr. Woolwine asked if the Kentucky American Water Company project was successful. Mr. Mabson replied that it was and briefly explained the project.

Mr. Sallee asked if the Unitarian Universalist Church of Lexington, Inc. has heard from any neighbors concerning the Board of Adjustment hearing. Mr. Southall replied they have not.

Mr. Woolwine asked if the First United Methodist Church of Lexington, Kentucky, Inc., involves a tree canopy issue. Mr. Mabson explained that this grant involves retrofitting the existing parking areas with permeable pavers along High Street. The issue with this grant is due to the high bids on the project. The grant was awarded the maximum funding, so they are not able to request a Change Order for additional funding. The grantee may need to request an extension.

VII. OTHER MATTERS

1. **Public Notice for 2025 Meetings** – Mr. Mabson presented the Public Notice for 2025 meeting dates. He recommended a vote to accept the meeting dates as January 9, April 10, July 24, and October 9, 2025, unless there were any scheduling conflicts.

Board questions and comments: Mr. Woolwine said that the WQFB meetings meet quarterly on the second Thursday of the month. He asked why the July meeting was not being held on a regular meeting day. Mr. Mabson explained that the change was due to potential conflicts in July.

The WQFB had no objections to the proposed future meeting dates for the 2025 calendar year.

Mr. Sallee moved to accept the date(s), as listed and adjusted above, for the 2025 Calendar Year Meeting schedule; seconded by Mr. Lowe. The motion passed unanimously.

VIII. ADJOURNMENT – Mr. Woolwine asked LFUCG staff if there were any other matters to address. There were none.

Mr. Sallee moved to adjourn the meeting. The motion was seconded by Ms. Fogle, and the motion passed unanimously. The meeting was adjourned at 10:06 a.m.