

# **Lexington-Fayette Urban County Government**

*200 E. Main St  
Lexington, KY 40507*



**Tuesday, November 19, 2024**

**3:00 PM**

**Packet**

**Council Chamber**

**Urban County Council Work Session**

**Lexington-Fayette Urban County Council**  
**Schedule of Meetings**  
**November 18, 2024 – November 25, 2024**

**Monday, November 18**

No Meetings

**Tuesday, November 19**

Budget, Finance & Economic Development Committee.....1:00 p.m.  
Government Center – Council Chamber, 2<sup>nd</sup> Fl.

Council Work Session .....3:00 p.m.  
Government Center – Council Chamber, 2<sup>nd</sup> Fl.

**Wednesday, November 20**

Parks & Recreation Advisory Board.....4:00 p.m.  
McConnell Springs – 416 Rebmman Ln. and Virtual

**Thursday, November 21**

Public Input Subcommittee.....12:00 p.m.  
Government Center – Conference Room, 5<sup>th</sup> Fl.

Quarterly Committee of the Whole (COW).....4:30 p.m.  
Government Center – Caucus Room, 2<sup>nd</sup> Fl.

Confirmation Hearing: Board of Adjustment.....5:30 p.m.  
Government Center – Council Chamber, 2<sup>nd</sup> Fl.

Council Meeting.....6:00 p.m.  
Government Center – Council Chamber, 2<sup>nd</sup> Fl.

**Friday, November 22**

No Meetings

**Monday, November 25**

No Meetings

**Lexington-Fayette Urban County Council  
Work Session Agenda  
November 19, 2024**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval- Yes**
- III. Approval of Summary- Yes**
  - a.** Table of Motions: Council Work Session, November 12, 2024, p. 1 - 3
- IV. Budget Amendments- No**
- V. Budget Adjustments - For Information Only- No**
- VI. New Business- Yes, p. 4 - 20**
- VII. Communications From the Mayor – Appointments- Yes, p. N/A**
- VIII. Communications From the Mayor – Donations- Yes, p. 21**
- IX. Communications From the Mayor – Procurements- No**
- X. Continuing Business/ Presentations- Yes**
  - a.** Neighborhood Development Funds, November 19, 2024, p. 22
  - b.** Council Capital Projects, November 19, 2024, p. 23
  - c.** Summary: Budget, Finance, and Economic Development Committee, September 24, 2024, p. 24 - 26
- XI. Council Reports**
- XII. Public Comment - Issues Not on Agenda**
- XIII. Adjournment**

## Administrative Synopsis - New Business Items

- a**            **1106-24**            Authorization to purchase snowplow parts for snowplow trucks from J Edinger & Sons, a sole source provider. Cost not to exceed \$54,624.20. Funds are budgeted. (L1106-24) (Allen/Albright), p. 4
- b**            **1115-24**            Authorization to approve two (2) temporary easements to Kentucky Transportation Cabinet (KYTC) on Jacobson Park to construct a new park entrance and a bicycle and pedestrian paved trail. KYTC has proposed payment to LFUCG of \$13,550. (L1115-24) (Conrad/Ford), p. 5 - 7
- c**            **1122-24**            Authorization to establish Bobcat Enterprises as a sole source provider for repair and parts provider of Bobcat manufactured backhoe/loaders, excavators and trucksters. (L1122-24) (Baradaran/Ford), p. 8
- d**            **1123-24**            Authorization to approve an FY25 Class B Infrastructure Stormwater Quality Projects Incentive Grant for 1000 Delaware, LLC, in the amount of \$13,966.00 to complete a feasibility study to identify landscape and stormwater best management practices to address water quality issues. Located at 1000 Delaware Ave. Funds are budgeted. (L1123-24) (Martin/Albright), p. 9 - 10
- e**            **1125-24**            Authorization to execute the 2025 General Term Orders for the Fayette County Clerk, establishing the number of assistants allowed and their respective compensations, subject to the limits for each category as specified in the General Term Orders and the requirements established by law. (L1125-24) (Hensley), p. 11 - 12
- f**            **1127-24**            Authorization to extend one (1) unclassified position of Behavioral Health & Wellness Coordinator (Grade 523E) through February 28, 2025, in the Division of Police, effective upon passage of Council. (L1127-24) (George/Hamilton), p. 13
- g**            **1128-24**            Authorization to execute a renewal agreement with Transamerica Life Insurance Company for the Voluntary Whole Life Plan for all Lexington-Fayette Urban County Government employees. There are no changes in coverage. All employees who participate in the Guaranteed Issue Whole Life policy will receive up to \$150,000 in coverage with accelerated benefits to support both Long Term Care and terminal illness. There is no charge to Lexington-Fayette Urban County Government. (L1128-24) (George/Hamilton), p. 14

- h**            **1129-24**            Authorization to execute an agreement with Sullivan University to offer a 15% tuition discount on evening/online classes for all full-time Lexington-Fayette Urban County Government employees, their spouses and dependents. There is no charge to Lexington-Fayette Urban County Government. (L1129-24) (George/Hamilton), p. 15
- i**            **1130-24**            Authorization to provide a one-time supplement, calculated using an employee's annualized base salary, to all eligible employees included in the unified pay plan, as well as the council administrator, police and fire pension benefits specialists, police chief and fire chief. All funding for the supplement was provided from the FY24 Fund Balance. (L1130-24) (George/Hamilton), p 16 - 17
- j**            **1138-24**            Authorization to execute a Central Bank Center License Agreement and Levy Catering Agreement for the Police Awards Banquet to be held on June 30, 2025. No budgetary impact. The awards banquet will be funded by ticket sales and donated funds from the Community Police Academy Alumni Association. (L1138-24) (Weathers/Armstrong), p. 18
- k**            **1140-24**            Authorization to enter into a contractual agreement with ReadyOp for emergency operations software to be used in the Emergency Operations Center during response and recovery operations, at a cost of \$19,500. The initial term of the agreement is one year, with an automatic renewal each year for an additional twelve (12) month period. Funds are budgeted. (L1140-24) (Larkin/Armstrong), p. 19
- l**            **1141-24**            Authorization to execute a Professional Service Agreement with Megan Magsam to serve as a Contract Forensic Nursing Advocate, for the purpose of providing direct advocacy services to sexual assault victims and will provide evaluation and archiving services to secure and modernize non-digital sexual assault case files. At a cost not to exceed \$46,816 for FY25. Funds are budgeted. (L1141-24) (Weathers/Armstrong), p. 20

**URBAN COUNTY COUNCIL  
WORK SESSION  
TABLE OF MOTIONS  
November 12, 2024**

Mayor Gorton called the meeting to order at 3:00 p.m. Council Members Wu, J. Brown, Ellinger II, Fogle, Lynch, LeGris, Sheehan, Gray, Worley, F. Brown, Baxter, Seigny, Reynolds, and Plomin were present. Councilwoman Monarrez was absent.

- I. Public Comment – Issues on Agenda
- II. Requested Rezonings/Docket Approval

Motion by Fogle to approve the November 14, 2024 Council Meeting Docket, as amended. Seconded by Plomin. Motion passed without dissent.

Motion by Sheehan to place on the docket for the November 14, 2024, Council Meeting, a Resolution amending and replacing Resolution No. 391-2024 to accept the supplemental grant of \$1,281,696.00 in federal funds from the Kentucky Cleaner Water Round 2 Grant (ARPA) for the replacement of chemical disinfection equipment at the waste water treatment plants with UV disinfection equipment, the acceptance of which does not obligate the Urban County Government to the expenditure of funds; to approve the Amended and Restated Supplemental Grant Agreement; to authorize the amendment of the Lexington-Fayette Urban County Government's annual budget, and to authorize a representative to sign all related documents. Seconded by Reynolds. Motion passed without dissent.

Motion by Baxter to place on the docket for the November 14, 2024, Council Meeting, an Ordinance directing the Lexington-Fayette Urban County Council Clerk to enter the Fayette County Board of Election's certification of the results from the November 5, 2024 referendum regarding the establishment of a dedicated park fund to be financed by an additional tax levy on all taxable real property, into the records of the Lexington-Fayette Urban County Government. Seconded by Wu. Motion passed without dissent.

Mayor Gorton declared the Public Hearing for Urban Service Changes, open. There was no public comment. The hearing was declared closed.

- III. Approval of Summary

Motion by Gray to approve the October 29, 2024 Work Session Summary. Seconded by Sheehan. Motion passed without dissent.

- IV. Budget Amendments

Motion by Ellinger II to approve Budget Amendments. Seconded by Plomin. Motion passed without dissent.

- V. Budget Adjustments – For Information Only

VI. New Business

Motion by Gray to approve New Business. Seconded by Baxter. Motion passed without dissent.

VII. Communications from the Mayor- Appointments

Motion by Fogle to approve Communications from the Mayor - Appointments. Seconded by Plomin. Motion passed without dissent.

VIII. Communications from the Mayor- Donations

Motion by Gray to approve Communications from the Mayor - Donations. Seconded by Sevigny. Motion passed without dissent.

IX. Communications from the Mayor- Procurements

Motion by Plomin to approve Communications from the Mayor - Procurements. Seconded by Lynch. Motion passed without dissent

X. Continuing Business/Presentations

Motion by Baxter to approve Council Capital Projects, as amended. Seconded by Fogle. Motion passed without dissent.

Motion by Sheehan to amend the Council Capital Project list to add an allocation to the Division of Parks and Recreation, in the amount of \$7,308.83, for construction of drainage devices at Lansdowne Merrick Park, located near the property line of 920 Montavesta Circle. Seconded by Plomin. Motion passed without dissent.

Council Member Reynolds provided a summary of the October 8, 2024 Social Services & Public Safety Committee.

Motion by Reynolds to approve the Gun Violence Task Force Report-Out recommendations as presented to committee and included in the committee packet. Seconded by Baxter. Motion passed without dissent.

XI. Council Reports

Motion by Baxter to refer to the Budget, Finance and Economic Development Committee, a presentation in early 2025 on the policy and procedures of the park tax. Seconded by Sheehan. Motion passed without dissent.

XII. Public Comment – Issues Not on Agenda

XIII. Adjournment

Motion by Sevigny to adjourn at 3:53 p.m. Seconded by Reynolds. Motion passed without dissent.

MAYOR LINDA GORTON



**LEXINGTON**

ROBERT ALLEN  
DIRECTOR  
STREETS & ROADS

## MEMORANDUM

TO: Linda Gorton, Mayor  
Urban County Council

FROM: Robert Allen  
Robert Allen, Director  
Division of Streets & Roads

DATE: October 30, 2024

SUBJECT: Sole Source Purchase Request for snowplow parts between LFUCG Streets & Roads and J Edinger & Sons.

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**Request:** The purpose of this memorandum is to request approval to purchase snowplow parts from J Edinger & Sons for blades, curb guards, cutting edges, blade hinge assembly, etc. for the snowplow trucks. These fees for the FY2025 should not exceed the sum of \$54,624.20.

**Authorization to:** Approve sole source with J Edinger & Sons

### Purpose of Request

The requested approval will allow the purchase of snowplow parts to maintain and repair snowplow trucks.

### Projected Cost in FY25

The projected cost in FY 2025 is \$54,624.20 and is fully budgeted out of the following fund:

|      |        |      |       |             |
|------|--------|------|-------|-------------|
| 1101 | 303301 | 0001 | 76101 | \$54,624.20 |
|------|--------|------|-------|-------------|

File Number:

Director/Commissioner: Allen/Albright

G:\Administration\Legistar\J Edinger Memo.doc



MAYOR LINDA GORTON



**LEXINGTON**

MONICA CONRAD  
DIRECTOR  
PARKS & RECREATION

**TO:** Linda Gorton, Mayor  
Sally Hamilton, CAO  
Urban County Council Members

**FROM:**

A handwritten signature in black ink, appearing to read "Monica Conrad", written over a horizontal line.

Monica Conrad, Director of Parks and Recreation

**DATE:** November 4<sup>th</sup>, 2024

**SUBJECT:** Granting temporary easements to Kentucky Transportation Cabinet at Jacobson Park for construction on Richmond Road

**Request:**

Council Authorization to grant two (2) temporary easements to Kentucky Transportation Cabinet on Jacobson Park.

**Purpose:**

The temporary easements are required to construct a new park entrance and a bicycle and pedestrian paved trail parallel to Richmond Road along the front of the park.

**Budgetary Implication:**

The Kentucky Transportation Cabinet has proposed a payment to Lexington-Fayette Urban County Government of \$13, 550 for the two (2) temporary easements.

**Are the funds budgeted?**

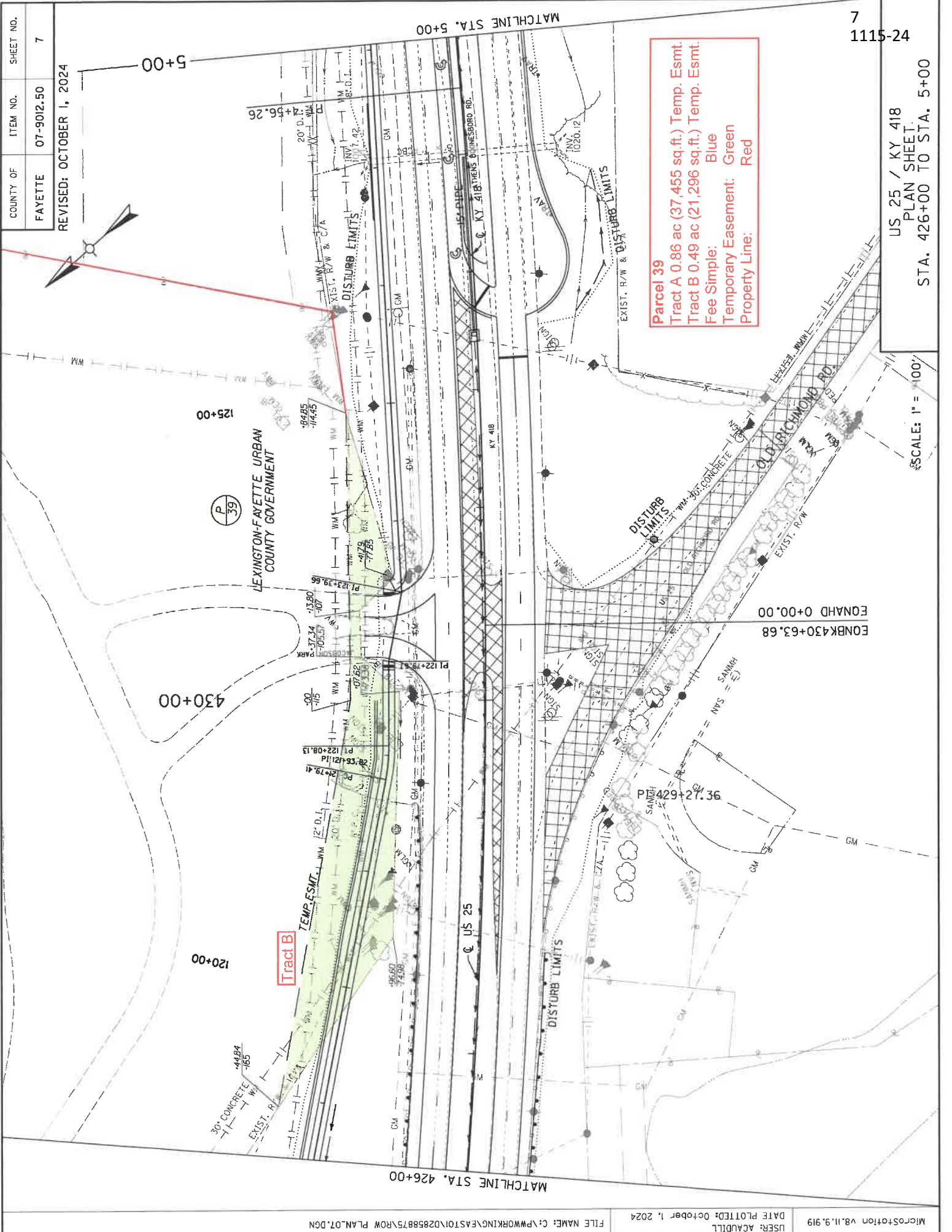
N/A

**File Number: 1115-24**

**Director/Commissioner:** Monica Conrad/Chris Ford







| COUNTY OF | ITEM NO.   | SHEET NO. |
|-----------|------------|-----------|
| FAYETTE   | 07-9012.50 | 7         |

REVISED: OCTOBER 1, 2024

**Parcel 39**  
Tract A 0.86 ac (37,455 sq. ft.) Temp. Esmt.  
Tract B 0.49 ac (21,296 sq. ft.) Temp. Esmt.  
Fee Simple: Blue  
Temporary Easement: Green  
Property Line: Red

US 25 / KY 418  
PLAN SHEET.  
STA. 426+00 TO STA. 5+00

SCALE: 1" = 100'

MAYOR LINDA GORTON



**LEXINGTON**

CHRIS FORD  
COMMISSIONER  
DEPT. OF GENERAL SERVICES

TO: Mayor Linda Gorton  
Urban County Council

FROM: Wanda Kean, Deputy Director  
Division of Facilities and Fleet Management

DATE: November 4, 2024

SUBJ: Sole Source Procurement for Bobcat Enterprises

**Request:**

Authorization to issue a sole source status to Bobcat Enterprises

**Purpose:**

The Division of Fleet Services is requesting sole source status for Bobcat Enterprises for the purpose of performing out-of-warranty repairs and providing replacement parts for Bobcat manufactured backhoe/loaders, excavators and trucksters. Bobcat Enterprises is the only bobcat **dealer** and **authorized** repair center in the area with the next closest being 70 miles away in Louisville.

The Lexington-Fayette Urban County Government maintains more than 20 pieces of equipment manufactured by Bobcat scattered throughout government in several divisions. To ensure the availability of these pieces of equipment, the Division of Fleet Services and other divisions utilizes Bobcat Enterprises for the repairs and maintenance as dictated by each of our internal workloads.

**Budgetary Implication:**

The cost for the fiscal year 2025 is approximately \$100,000

**Are funds budgeted?**

Yes

1101-707301-0001-76331

1115-303501-0001-76331

4002-707301-0001-76331

**File Number: 1122-24**

**Director/Commissioner:** Jamshid Baradaran/Chris Ford



MAYOR LINDA GORTON



**LEXINGTON**

CHARLES H. MARTIN, P.E.  
DIRECTOR  
WATER QUALITY

TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Charles H. Martin, P.E., Director  
Division of Water Quality

DATE: November 4, 2024

SUBJECT: Recommendation for an FY25 (Class B Infrastructure) Stormwater Quality Projects Incentive Grant for 1000 Delaware, LLC.

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Request

The purpose of this memorandum is to request approval of an FY25 (Class B Infrastructure) Stormwater Quality Projects Incentive Grant for 1000 Delaware, LLC, in the amount of \$13,966.00.

Purpose of Request

Grant funds will be used to complete a Feasibility Study to identify landscape and stormwater BMPs to address water quality issues using criteria like the Sustainable SITES Initiative, LEED Rating System, and other comprehensive rating systems for sustainable landscapes, as well as select Best Management Practices (BMPs) for the property located at 1000 Delaware Avenue, Lexington, Kentucky 40502, PVA #46278575 owned by 1000 Delaware, LLC.

Project Cost in FY25 and in Future Budget Years

The grant has been approved for FY 2025 funding by the Water Quality Fees Board in the amount of \$13,966.00.

Are Funds Budgeted

Funds are budgeted in: 4052 – 303204 – 3373 – 78112 – WQINCENTIVE\_25 – WQ\_GRANT

Martin/Albright





1000 Delaware, LLC

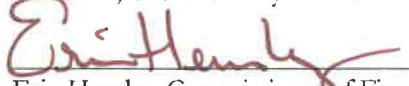
MAYOR LINDA GORTON



**LEXINGTON**

ERIN HENSLEY  
COMMISSIONER  
FINANCE

TO: Mayor Linda Gorton  
Members, Urban County Council

FROM:   
Erin Hensley, Commissioner of Finance

DATE: November 6, 2024

SUBJECT: General Term Orders – 2025 Fayette County Clerk

### Request

Authorization to execute the 2025 General Term Orders for the Fayette County Clerk.

### Why are you requesting?

Department needs this action completed because this action is required for expenditures of the office to be processed by the Department of Local Government, including establishing the number of assistants allowed and their respective compensations. The following table summarizes the revised budget outlined in the GTO'.

| 2025 GTO – COUNTY CLERK |  |                |
|-------------------------|--|----------------|
| Receipts                |  | \$6,800,000.00 |
| Surplus                 |  | \$800,000.00   |
| Total Funds Available   |  | \$7,600,000.00 |
| Personnel               |  | \$6,500,000.00 |
| Operating               |  | \$692,000.00   |
| Equipment               |  | \$400,000.00   |
| Discretionary Funds     |  | \$8,000.00     |
| Total Expenditures      |  | \$7,600,000.00 |

What is the cost in this budget year and future budget years?

The cost for this FY is: N/A

The cost for future FY is: \$N/A



Are the funds budgeted?

The funds are budgeted: N/A

Account number: N/A

File Number: 1125-24

Commissioner: Erin Hensley



MAYOR LINDA GORTON



**LEXINGTON**

GLEND A HUMPHREY GEORGE  
DIRECTOR  
HUMAN RESOURCES

**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** November 5, 2024

**SUBJECT:** Extend Position – Division of Police

**Request:**

The attached is requesting authorization to extend one (1) unclassified position of Behavioral Health & Wellness Coordinator (Grade 523E) through February 28, 2025, in the Division of Police, effective upon passage of Council.

**Why are you requesting?**

The Lexington Police Department (LPD) was awarded funding dedicated to this position for a two-year period which commenced in August 2022. Since the creation of this position, the LPD has seen substantial and growing use of the behavioral health program. The LPD submitted a request to extend the use of the funding and the request was upheld by the grantor (USDOJ, C.O.P.S) due to the hiring process taking longer than expected. The LPD plans to create a classified civil service position in 2025.

**File Number:** 1127-24

**Director/Commission:** Glenda Humphrey George/Sally Hamilton

If you have any questions or need additional information, please contact Alana Morton 859-258-3037.



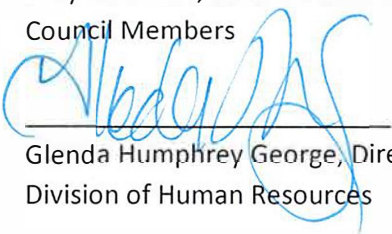
MAYOR LINDA GORTON



**LEXINGTON**

GLEND A HUMPHREY GEORGE  
DIRECTOR  
HUMAN RESOURCES

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** October 30, 2024

**RE:** Agreement with Transamerica Life Insurance Company

**Request:**

We request authorization to execute a renewal agreement with Transamerica Life Insurance Company for the Voluntary Whole Life Plan for all Lexington-Fayette Urban County Government employees. There are no changes in coverage. All employees who participate in the Guaranteed Issue Whole Life policy will receive up to \$150,000 in coverage with accelerated benefits to support both Long Term Care and terminal illness.

There is no charge to Lexington-Fayette Urban County Government.

**File Number:** 1128.24

**Director/Commissioner:**

Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton (859) 258-3037.



MAYOR LINDA GORTON



**LEXINGTON**

GLEND A HUMPHREY GEORGE  
DIRECTOR  
HUMAN RESOURCES

**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** November 6, 2024

**SUBJECT:** Agreement with Sullivan University

**Request:**

Council authorization is requested to execute an agreement with Sullivan University to offer a 15% tuition discount on evening/online classes for all full-time Lexington-Fayette Urban County Government employees, their spouses and dependents.

There is no charge to Lexington-Fayette Urban County Government.

**File Number:** 1129-24

**Director/Commissioner:** Glenda Humphrey George/Sally Hamilton

If you have any questions or need additional information, please contact Alana Morton at 859-258-3037.



MAYOR LINDA GORTON



**LEXINGTON**

GLEND A HUMPHREY GEORGE  
DIRECTOR  
HUMAN RESOURCES

**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:** Glenda H. George by EH  
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** November 8, 2024

**RE:** Salary Supplement – Division of Human Resources

**Request:**

Council authorization is requested to provide a one-time supplement, calculated using an employee's annualized base salary, to all eligible employees included in the unified pay plan, as well as the council administrator, police and fire pension benefits specialists, police chief and fire chief, effective upon passage of council.

| Base Salary                 | Supplement Amount |
|-----------------------------|-------------------|
| \$0.00 - \$75,000.00        | \$1,000.00        |
| \$75,000.01 - \$100,000.00  | \$750.00          |
| \$100,000.01 - \$125,000.00 | \$500.00          |
| >\$125,000.00               | \$250.00          |



**Why are you requesting:**

All funding for the supplement was provided from the FY24 Fund Balance.

**File Number:** 1130 - 24

**Director/Commissioner:**

Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton (859) 258-3037.





Lexington-Fayette Urban County Government  
DEPARTMENT OF PUBLIC SAFETY

Linda Gorton  
Mayor

Kenneth Armstrong  
Commissioner

TO: Mayor Linda Gorton  
Urban County Council

*Lawrence B. Weathers*

FROM: Chief Lawrence B. Weathers  
Lexington Police Department

CC: Commissioner Kenneth Armstrong  
Department of Public Safety

DATE: November 7, 2024

SUBJECT: 2025 Police Awards Banquet  
Central Bank Center License Agreement  
Levy Catering Agreement

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**Request**

Authorization to enter into an agreement with the Central Bank Center License Agreement and Levy Catering Agreement with the Lexington Fayette Urban County Government for the Police Awards Banquet to be held on Monday, June 30, 2025.

**Why are you requesting?**

We are requesting council approval to authorize Mayor Gorton to sign the attached agreements for our upcoming Police Awards Banquet. Upon approval and signing, please return to the Chief's Office to appropriately acquire additional signatures.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: N/A

The cost for future FY is: N/A

**Are the funds budgeted?**

There will be no budgetary impact. The awards banquet will be funded by ticket sales and donated funds from the Community Police Academy Alumni Association (CPAAA).

**File Number: 1138-24**

**Director/Commissioner:** Lawrence B. Weathers, Chief  
Lexington Police Department

LBW/rmh

MAYOR LINDA GORTON



**LEXINGTON**

ROBERT LARKIN

DIRECTOR

EMERGENCY MANAGEMENT

TO: Mayor Linda Gorton and Urban County Council

FROM: Ashley Walo, Emergency Planning Coordinator

DATE: November 8, 2024

SUBJECT: ReadyOp Agreement with Division of Emergency Management

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### Request

The Division of Emergency Management requests the authorization to enter into a contractual agreement with ReadyOp to replace the current Emergency Operations Software, WebEOC, to be used in the EOC during response and recovery operations.

### Why are you requesting?

The Division of Emergency Management is requesting this action because ReadyOp's Emergency Operations Software is superior in interoperability throughout LFUCG and partner agencies. The cost of ReadyOp is significantly lower than WebEOC and offers a more robust response and recovery use.

The initial term of the agreement is one year, with an automatic renewal each year for an additional twelve (12) month period. Either party may give the other party written notice of its intent to terminate the agreement by providing at least 30 days' notice.

### What is the cost in this budget year and future budget years?

The cost for this FY is: \$19,500

The cost for future FY is: \$19,500

### Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes

Account number: 1101-505204-5251-71304

File Number:

Director/Commissioner: Larkin/Armstrong





**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: NOVEMBER 8, 2024**

**SUBJECT: Professional Services Agreement: Contract Forensic Nursing Advocates for  
Fiscal Year 2025**

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**Request:** Council authorization to execute a Professional Service Agreement with Megan Magsam to serve as a Contract Forensic Nursing Advocate and will be scheduled based on availability. The funds are budgeted in VOCA\_2025 for the purpose of providing direct advocacy services to sexual assault victims and will provide evaluation and archiving services to secure and modernize non-digital sexual assault case files.

This Professional Service Agreement will have a term from December 3, 2024 – September 30, 2025. Future term years are dependent on available grant funds. Professional Service Agreement terms are effective until terminated by LFUCG or Contract Forensic Nurse, which either party may do at any time, without cause and without notice.

**Purpose of Request:** The Lexington-Fayette Urban County Government has received funding from Victims of Crime Act (VOCA) 2024 from the Kentucky Justice Cabinet to implement a Forensic Nursing Advocacy Program. The purpose is to support the efforts of the agency's current Sexual Assault Nurse Examiner (SANE) Program by providing a timely follow-up with sexual assault survivors and reviewing and digitally archiving historical sexual assault case files. Project activities include conducting follow-up with survivors, connecting survivors with resources, utilizing digitization equipment, reviewing historical SANE files and archiving files.

**What is the cost in this budget year and future budget years?** \$46,816.00 is established for FY25 for contracted professionals. No costs are anticipated in future budget years.

**Are the funds budgeted?** Yes, 3140-505506-5561-71299 VOCA\_2025 FED\_GRANT

**File Number:** 1141-24

**Director/Commissioner:** Weathers/Armstrong



MAYOR LINDA GORTON

**LEXINGTON**

SALLY HAMILTON

CHIEF ADMINISTRATIVE OFFICER

## Communications from the Mayor

### **Donations Recommendations**

### **Urban County Council Meeting: November 21, 2024**

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Pursuant to CAO Policy 48 – *Donations*, the following donation recommendations will be placed on the Mayor's Report for approval at the Council Meeting:

- (1) Accepting and approving the following donations for the following departments and divisions:
  - (a) Fire and Emergency Services – accepting a donation from the Knights of Columbus: \$15,500 to purchase the Safe Haven Baby Box and Program for installation in Fire Station #2, 1276 Eastland Dr. (budget amendment 13357)



**Neighborhood Development Funds  
November 19, 2024  
Work Session**

| <b>Amount</b>      | <b>Recipient</b>                                                                                                                 | <b>Purpose</b>                                                                                                                     |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>\$ 1,000.00</b> | The Lyric Theatre & Cultural Arts Center<br>Christian Adair<br>300 E. Third St.<br>Lexington, KY 40508                           | To be used towards compensation of presenters, content creation, refreshments, and facility costs for School Daze Gospel Explosion |
| <b>\$ 3,590.12</b> | Lexington History Museum<br>Amanda Higgins<br>PO Box 748<br>Lexington, KY 40588                                                  | For exterior signage updates, security cameras, and outdoor lighting                                                               |
| <b>\$ 1,000.00</b> | Frederick Douglass High School Cheerleaders Booster Club Corp.<br>Samantha Manning<br>2000 Winchester Rd.<br>Lexington, KY 40509 | For the cheerleading program and travel expenses to attend nationals in Florida                                                    |
| <b>\$ 800.00</b>   | Sisters Road to Freedom, Inc.<br>Therese Wright<br>PO Box 1084<br>Lexington, KY 40588-1084                                       | To support their food, clothing, and other basic needs for the "More Than A Pantry" program                                        |

**Council Capital Projects  
November 19, 2024  
Work Session**

| <b>Amount</b>       | <b>Recipient</b>                                                                             | <b>Purpose</b>                                                                                             |
|---------------------|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>\$ 10,000.00</b> | LFUCG - Parks and Recreation<br>Michelle Kosieniak<br>1105-707602-7221-90321                 | For the Davis Park basketball courts project                                                               |
| <b>\$ 90,000.00</b> | LFUCG - Environmental Quality and Public Works<br>Nathan Dickerson<br>1105-303301-0001-93011 | For paving the following District 7 streets: Leighton Lane, Somersly Place, Ormesby Place, and Tatton Park |
| <b>\$ 3,329.88</b>  | Lexington History Museum<br>Amanda Higgins                                                   | For exterior signage updates, security cameras, and outdoor lighting                                       |
| <b>\$ 5,000.00</b>  | Lexington Housing for the Handicapped, Inc.<br>Amy Brown                                     | For replacement of a generator that was destroyed in a fire                                                |
| <b>\$ 11,768.22</b> | Arbor Youth Services<br>Stephanie Spires                                                     | For building repairs including gas line installation and emergency tree removal                            |
| <b>\$ 38,000.00</b> | Total Grace Family Resource Center, Inc.<br>Michael Robinson                                 | To assist with repair fo the roof on the Family Resource Center building                                   |
| <b>\$ 13,000.00</b> | The Lyric Theatre & Cultural Arts Center<br>Christian Adair                                  | For the installation of an interactive mural and construction of a custom stage and library                |
| <b>\$ 1,233.00</b>  | Bluegrass Youth Ballet, Inc.<br>Kelly VanHoose                                               | To help with cost to purchase and install new Marley flooring for dance studios                            |



## **Budget, Finance & Economic Development Committee**

September 24, 2024

### **Summary and Motions**

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Chair James Brown called the meeting to order at 1:01 p.m. Vice Mayor Dan Wu and Council Members Chuck Ellinger, Hannah LeGris, Liz Sheehan, Preston Worley, Fred Brown, Whitney Baxter, Jennifer Reynolds, and Kathy Plomin were in attendance. Council Members Tayna Fogle, Shayla Lynch, Brenda Monarrez, Denise Gray, and Dave Sevigny were also present as non-voting members.

#### **I. Approval of August 27, 2024 Committee Summary**

A motion by Plomin to approve the August 27, 2024 Committee Summary, seconded by Wu, the motion passed without dissent.

#### **II. Monthly Financial Update – August 2024**

Commissioner Erin Hensley presented the monthly financials and introduced Crosslin, a representative women owned business, as LFUCG's auditing team for this year. The department of Finance and Crosslin are working to finalize the audit by the end of December.

Revenue collections are 1.1% ahead of budget for FY25, however, some revenue sources are showing less growth than budgeted. Insurance revenue is underperforming. Franchise fees and charges for services are performing well. Lock box processing has greatly reduced collection times for net profit withholdings.

Personnel accounts are LFUCG's greatest expense and is running less than a \$2M variance to budget. Of the operating variance, nearly 45% is found in four expense accounts: vehicle repairs and maintenance, professional services - other, software maintenance, and professional services – mental health. Savings is due to delayed billing and services that have not yet been rendered.

No action was taken on this item.

#### **III. Lexington Downtown Projects Update**

Council Member LeGris introduced the downtown projects update item and presenter Hannah Eiden. The focus is on an updated downtown master plan. A downtown master plan is a comprehensive, long-term strategic document that guides the development and revitalization of a city's downtown area. It typically includes a vision for the future of the area, along with specific goals, objectives, policies, and implementation items designed to achieve that vision.

The last downtown master plan was conducted in 2006 and done subsequently after the 2002 college town master plan. The 2008 downtown streetscapes master plan took place in anticipation of the 2010 World Equestrian Games, but these plans were not adopted by the Planning Commission as an element of the Comprehensive Plan and no action was taken by Council. The focus of the 2006 master plan was to enhance Lexington's urban environment through strategic land use, infill development, transportation, preservation, and infrastructure improvements.

Components of a master plan include community engagement and partnerships, development, quality of life, and implementation and phasing. A roadmap for the future of downtown is needed for sustained and new growth. It will also be helpful when celebrating the 250<sup>th</sup> anniversary of Lexington by looking forward to the future. Next steps include consideration of a funding proposal during the fund balance conversation in October, request for proposal, data collection, analysis, plan development, final plan, and implementation.

No action was taken on this item.

#### **IV. LexArts Finance and Equity Review**

Vice Mayor Wu introduced this item and LexArts CEO, Ame Sweetall.

In 2022, the Creative Vitality Index for Fayette County was 1.09, with a score of 1 or greater being the ideal metric. The creative vitality index compares the per capita concentration of creative activity with data on creative industries, occupations, and cultural nonprofit revenues. In Fayette County from 2021 to 2022, 301 jobs were created, industry earnings gained \$25.3M, and nonprofit revenues increased by \$843,000 for the arts.

The vision of LexArts is to be a catalyst for creating a progressive and innovative community inspired by the arts. LexArts is the local arts agency for the city of Lexington and was established through an executive order to promote, support, advocate, and develop the arts to create a vital presence for the arts in Lexington, health and vitality of the arts and artists, accessibility of the arts to entire community, and eligibility for federal funding. The functions of LexArts as a local arts agency are to promote community arts, arts in schools/youth programs, ArtsPlace as an Arts center, marketing, promotion, and outreach, fiscal sponsorship, arts in health, and public and private art project facilitation. LexArts FY25 revenue goal is \$2.7M with nearly 64% of funding going directly towards artists, projects, and grants.

LexArts goal is to build and nurture an environment where diversity, equity, inclusion, and access are embedded in everything they do. They are committed to honoring and sharing the community's collective history and experiences through leadership, funding, programming, and community engagement. From 2022-2023 LexArts applied for the Kentucky Peer Advisory Network Cultural Equity Assistance for Kentucky Arts Partners to provide a specialist to assist with creating and advancing a cultural equity plan. In 2023 a task force was formed from staff,

board members, and community activists for a series of workshops and development of action plans.

Since then, LexArts has amended their bylaws to include a standing DEIA committee with a seat on the executive committee and staff liaison; provided arts equity grants; offers an artist registry; subsidizes arts in schools with impact grants; piloted the LexArts cultural pass program; and enhanced outreach efforts.

No action was taken on this item.

## **V. Adjournment**

A motion by J. Brown to adjourn at 2:58pm, seconded by Wu, the motion passed without dissent.