

# URBAN COUNTY COUNCIL

## Inter-Governmental Committee

February 10, 2009

CM James chaired the meeting, calling it to order at 1:05 pm. All members were present except Gray, Henson and Myers. CM James told the committee; CM Feigel has agreed to serve as Vice Chair of the Intergovernmental Committee.

### I. Grievance Procedures

CM James who referred this item to committee asked Leslie Jarvis, HR Department to provide an update. Mr. Jarvis said her staff was asked to review the grievance procedure outlined in the ordinance for obstacles or issues that might need improvement in order to make the process more effective. She asked 10 business and local governments about their grievance process and with that a survey is in draft form, however, has not yet been finalized. They have consulted PIO about providing employees an electronic version of the survey when it becomes available.

CM Blues asked about a timeline for completion of the survey. Ms. Jarvis responded that in order to maintain the current work load, and work on People soft Project Synergy, it was not possible to give the survey full attention at this time. Blues told HR he thought review of the grievance process and a survey were important and he would like to see it given priority.

CM James asked Comm. Koch about completion. Koch told the committee due to staff shortages and People soft implementation she would take responsibility for why the survey was not done. She explained there were many HR processes that needed to be reviewed in order to take advantage of the People soft software, installation and many HR staff have been directed towards that effort. CM James asked how the Intergovernmental Committee or council could assist in completion of these types of legislative requests. She expressed concern that the survey was not completed and grievances still coming in from employees, Koch assured her this was a high priority of the administration as well.

### II. Citizens Advocate Policy & Procedures

Joan Beck gave the update telling the committee the SOP information was passed along to the Law Department and a review is currently on-going. She is working with the IT Department to identify software to track and record cases.

issues, etc. Glenda George, Law Department commented telling the committee she hopes to have a draft of the changes available in approx. one week.

CM Blues asked if the draft would go back to the sub-committee which was chaired by CM Myers or directly to Intergovernmental Committee. CM James and Blues agreed the draft of the review should come before Intergovernmental Committee when it was ready.

### III. Update on Committee Items

Paul Schoninger, Council Staff advised the committee there were three items on the list he was waiting for advice from CM Myers to delete or not. CM James mentioned the list now contained a "status column" to assist with tracking purposes.

No motions came from any issues on today's agenda.

A motion by CM James to adjourn seconded by CM Beard, passed without dissent.

The meeting adjourned at 1:23 p.m.