

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

March 26, 2009

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **APPROVAL OF MINUTES** – Prior Planning Commission meeting minutes of February 26, 2009, will be considered at this time.
- III. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- IV. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, March 5, 2009, at 8:30 a.m. The meeting was attended by Commission members: Neill Day, Mike Cravens, Mike Owens and Carolyn Richardson. Committee members in attendance were: Chuck Saylor, Division of Engineering; and Jeff Neal, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Denise Bullock, Cheryl Gallt, Tom Martin, Cindy Deitz, Kenzie Gleason, Barbara Rackers and Frank Boateng, as well as Capt. Charles Bowen and Capt. Allen Case, Division of Fire & Emergency Services; and Bob Carpenter, Division of Building Inspection. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- V. **ZONING ITEMS** - The Zoning Committee met on Thursday, March 5, 2009, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Patrick Brewer, Ed Holmes, Frank Penn, Lynn Roche-Phillips, and Randall Vaughn. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. ABBREVIATED PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

Abbreviated public hearings will be held on petitions meeting the following criteria:

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

B. FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS – Following abbreviated hearings, the remaining petitions will be considered.

The procedure for these hearings is as follows:

- Staff Reports (30 minute maximum)
- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. TRUSTEES OF THE FIRST UNITED METHODIST CHURCH OF LEXINGTON, KENTUCKY, ZONING MAP AMENDMENT & FIRST UNITED METHODIST CHURCH ZONING DEVELOPMENT PLAN

- a. MAR 2008-31: TRUSTEES OF THE FIRST UNITED METHODIST CHURCH OF LEXINGTON, KENTUCKY (3/26/09)* - petition for a zone map amendment from a Two-Family Residential (R-2) zone to a Downtown Center Business (B-2B) zone, for 0.4789 net (0.5859 gross) acre; and from a High Density Apartment (R-4) zone to a Downtown Center Business (B-2B) zone, for 0.9066 net (0.9846 gross) acre, for property located at 200 West High Street (a portion of); 318 South Mill Street; and 323 & 327 South Upper Street.

* - Denotes date by which Commission must either approve or disapprove request.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 5) recommends Downtown Master Plan future land use for the subject property. The petitioner proposes expanding the existing historic church on West High Street and maintaining the other structures on the property, including the accessory office building on South Mill Street, and the two residences on South Upper Street.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommended: **Approval**, for the following reasons:

1. A restricted Downtown Center Business (B-2B) zone is appropriate and the existing Two Family Residential (R-2) zone and High Density Apartment (R-4) zone are inappropriate, for the following reasons:
 - a. The proposed B-2B zone will allow the church to bring their entire property into one zoning category, which is reasonable and will simplify their planning and building processes. This will eliminate the need for the church to seek approval of a conditional use permit from the Board of Adjustment in the future.
 - b. If restricted via conditional zoning, the proposed B-2B zone will be no more intensive a land use than the existing zoning would allow, as recommended by the *Downtown Lexington Masterplan* and 2007 Comprehensive Plan.
 - c. A restricted B-2B zone allows the church property to provide for a compatible step-down of land uses between the Historic South Hill Neighborhood and the downtown business core, and less uncertainty regarding future allowable uses than if the property remained in three zoning categories.
 - d. Macks Alley as a physical boundary, and Rokeby Hall as a land use transition, bolstered by conditional zoning restrictions, create an appropriate land use between the existing historic neighborhood and the higher intensity church facilities and uses.
2. This recommendation is made subject to approval and certification of ZDP 2008-147: First United Methodist Church, prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
3. Under Article 6-7 of the Zoning Ordinance, the following uses are to be prohibited on the subject property via conditional zoning:
 - a. Cocktail lounges and nightclubs.
 - b. Establishments for the display, rental, or sale of automobiles, motorcycles, trucks and boats.
 - c. Indoor or outdoor amusement enterprises as principal permitted uses, such as circuses, carnivals, horse racing or automobile racing, motion picture theatres, billiard or pool halls, bowling alleys, dance halls, skating rinks and arcades.
 - d. Major or minor automobile or truck repair.
 - e. Drug stores.
 - f. Automobile service stations and gasoline pumps of any kind.
 - g. Mining of non-metallic materials.
 - h. All buildings shall be limited to a maximum height of 40 feet.
 - i. The historic Rokeby Hall, located at 318 South Mill Street, shall be further limited to church offices uses, professional offices or residential use.

These restrictions are appropriate and necessary to ensure that uses on the subject property create a compatible transition from the Historic South Hill Neighborhood (to the southwest of this location) and to the downtown business core.

- b. ZDP 2008-147: FIRST UNITED METHODIST CHURCH (3/26/09)* - located at 200 West High Street.
(Foster - Roland)

The Subdivision Committee Recommended: **Approval**, subject to the following requirements:

1. Provided the Urban County Council rezones the property B-2B; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscape buffer.
5. Urban Forester's approval of tree inventory map.
6. Denote existing zoning on plan face, including the addition of H-1 Overlay zone to site statistics.
7. Denote parking areas.
8. Clarify zone-to-zone screening note.
9. Addition of adjacent property information (to the southwest of this site).
10. Resolve the minimum open space requirements for residential uses.

2. **CLUB FACILITIES, LLC, ZONING MAP AMENDMENT & LANSDOWNE CLUB PROPERTY (SIGNATURE CLUB) ZONING DEVELOPMENT PLAN**

* - Denotes date by which Commission must either approve or disapprove request.

- a. MAR 2009-4: CLUB FACILITIES, LLC (5/14/09)* - petition for a zone map amendment from a Single Family Residential (R-1B) zone to a Neighborhood Business (B-1) zone, for 0.31 net (0.46 gross) acre; and from a Single Family Residential (R-1C) zone to a Neighborhood Business (B-1) zone, for 2.60 net (3.30 gross) acres, for property located at 3244-3300 (a portion of) Lansdowne Drive.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 3) recommends Semi-Public land use for the subject property. The petitioner proposes to rezone a sizeable portion of the property to allow a restaurant as part of the existing club to be open to the general public.

The Zoning Committee Recommended: **Disapproval of rezoning 3244 & 3248 Lansdowne Drive, and Approval of rezoning the portions of 3256 & 3300 Lansdowne Drive so requested**, for the reasons provided by staff.

The Staff Recommended: **Disapproval of rezoning 3244 & 3248 Lansdowne Drive**, for the following reasons:

1. The proposal for a restricted B-1 zone for these two lots is unnecessary. The nearly 500 members of the Lansdowne Club will require off-street parking, which these lots can provide in an R-1C zone (under the approved conditional use permit).
2. There is sufficient parking in the "lower" parking lot at 3256 Lansdowne Drive to serve an expanded restaurant operation at the club, even if rezoned to B-1.
3. Retaining an R-1C zone on these two properties is not in conflict with the 2007 Comprehensive Plan, and will also help stabilize the Raven Road portion of the neighborhood, which has the highest existing and proposed residential density in this general vicinity.

The Staff Recommends: **Approval of rezoning the portions of 3256 & 3300 Lansdowne Drive so requested**, for the following reason:

1. The restricted Neighborhood Business (B-1) zone requested is in substantial agreement with the 2007 Comprehensive Plan, and is appropriate for a portion of the Lansdowne Club's property to permit an expanded restaurant use, for the following reasons:
 - a. This private club and its restaurant meet the Plan's definition for a Semi-Public land use. Therefore, a greatly restricted rezoning of the subject property that permits these uses, and which doesn't adversely impact nearby residential uses, will agree with the Plan's recommendations for this site.
 - b. The restaurant at the Lansdowne Club has operated in a controlled fashion as part of this Semi-Public use for nearly 50 years, and the existing structure has been more recently modified to accommodate an expanded restaurant and private club at this location.
 - c. A restricted B-1 zone would allow the club's restaurant to serve far more residents within this well-established residential community.
 - d. The fact that this facility is not now proposed for any physical expansion meets the Goals and Objectives of the Plan to encourage local business expansion, but not at the detriment of nearby neighborhoods.
2. This recommendation is made subject to approval and certification of ZDP 2009-15: Lansdowne Club Property, prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.
3. Under the provisions of Article 6-7 of the Zoning Ordinance, the use of the subject property shall be limited only to the following, via conditional zoning:
 - a. B-1 uses shall be limited to the existing building, which shall not be expanded in floor area.
 - b. The restaurant use shall be confined to the existing dining and food preparation areas.
 - c. Banquet facilities.
 - d. Offices for civil, social, fraternal, political, religious or charitable organizations.
 - e. Studios for work or teaching of fine arts, such as photography, music, dance, drama or painting.
 - f. Community centers.
 - g. Private clubs.
 - h. Churches, Sunday Schools and places of worship.
 - i. Schools for academic instruction.
 - j. Signs shall be limited as follows:
 1. No more than two (2) free-standing or wall mounted signs, non-illuminated or indirectly illuminated, no greater than thirty two (32) square feet each.
 2. No more than two (2) canopy signs, limited to lettering no more than ten (10) square feet each.

These use restrictions have been offered by the applicant, and are appropriate and necessary to protect the established residential neighborhood from the most intrusive and intense land uses otherwise possible in a B-1 zone.

- b. ZDP 2009-15: LANSDOWNE CLUB PROPERTY (SIGNATURE CLUB) (5/14/09)* - located at 3256 Lansdowne Drive.

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(Sherman/Carter/Barnhart)

The Subdivision Committee Recommended: Approval, subject to the following requirements:

1. Provided the Urban County Council rezones the property B-1; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscape buffer.
5. Urban Forester's approval of tree inventory map.
6. Division of Fire's approval of emergency access and fire hydrant locations.
7. Division of Solid Waste's approval of refuse collection.
8. Correct plan title.
9. Verify floodplain information and reference current FEMA Map panel.
10. Clarify easement locations.
11. Addition of 25' floodplain setback.
12. Addition of intersection details across from club entrance (at Zandale Drive).
13. Correct location of sanitary sewer easements.
14. Addition of compliance with street cross-sections.
15. Resolve minimum parking requirements.

C. PUBLIC HEARING ON ZONING ORDINANCE TEXT AMENDMENT REQUEST

1. **ZOTA 2009-3: AMENDMENT TO ARTICLE 17 TO ALTER ALLOWABLE SIGNAGE IN AND NEAR DOWNTOWN** - petition for a Zoning Ordinance text amendment to expand the allowable signage in the downtown business zones, in some mixed use zones, and to relocate all sign regulations to Article 17.

INITIATED BY: Urban County Planning Commission

PROPOSED TEXT: (Copies of the latest draft for this text are available upon request)

The Zoning Committee Recommended: Approval, for the reasons provided by staff.

The Staff Recommended: Approval, for the following reasons:

1. These text changes are in complete agreement with the first two themes of the adopted 2007 Comprehensive Plan:
 - Promoting the myriad components that strengthen the viability of downtown, including professional and commercial uses, cultural and recreational activities, and new and existing housing.
 - Implementing infill and redevelopment strategies that expand residential and commercial opportunities; are appropriate in character and design; and complement and reinforce the fabric of the neighborhood.
2. These changes have been reviewed and encouraged by representatives of the Downtown Development Authority, the Downtown Lexington Corporation, and downtown developers. The adoption of these changes is justified for that reason.
3. These changes are a timely update to the sign ordinance, and will result in the first comprehensive update to the allowable downtown signage in nearly a decade, and to that permitted in commercial areas within the Infill & Redevelopment Area since its inception.

VI. COMMISSION ITEMS

- A. **PFR 2009-2: FAYETTE COUNTY PUBLIC SCHOOLS CASSIDY ELEMENTARY SCHOOL RENOVATION** – Requests a Public Facilities Review for the proposed renovations to Cassidy Elementary School, located at 1125 Bates Creek Road. (Council District 5)

The Staff Recommended: Approval, based on the following summary findings: There are no Goals or Objectives or text of the Comprehensive Plan that are in opposition to expansion of Cassidy Elementary or the addition of parking for the school. The Land Use Element of the Plan recommends that the property be used for Public Education purposes, recognizing its historic use as a public elementary and a public middle school and indicating a desire for it to remain as such. The text of the Comprehensive Plan, including both the Land Use Element and the Community Facilities chapter, support the project, as do several Goals and Objectives.

VII. STAFF ITEMS

A. Planning Services Activity Report

- During the month of February, the Planning Services staff processed 7 zone map amendments, 3 Zoning Ordinance text amendments, 30 subdivision and development plan items, and 13 Board of Adjustment appeals. Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and

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Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session, and one Board of Adjustment public hearing. In addition, the staff held several pre-application meetings for subdivision, development plan and Board of Adjustment items.

Much of the staff's time was spent answering approximately 800 inquiries from people concerning zoning, subdivision plans, development plans, Board of Adjustment appeals and related matters. The staff also provided floodplain assistance for 11 local property inquiries.

- On Thursday, February 5th, Planning Services staff members Bill Sallee, Barbara Rackers, Jim Marx, Jimmy Emmons, and Chris Taylor all attended a training session entitled "Balanced Growth" in the Sustainable City Series sponsored by the Urban Design Studio in Louisville. These staff members had the opportunity to learn more about how Nashville, Tennessee, is utilizing a form based code (and an Urban Design Overlay zone) to direct development and redevelopment in their merged city-county. Rural preservation planning efforts near suburban Atlanta was also reviewed by those in attendance.
- On the evening of Monday, February 9th, Planning Manager Bill Sallee and Administrative Officer Barbara Rackers were invited to meet with the leadership of the Lansdowne Neighborhood Association. The meeting was held to consider the pending rezoning application for the Signature Club property on Lansdowne Drive. Conditional zoning and non-conforming uses were discussed, along with the allowable uses in the Neighborhood Business (B-1) zone.
- In February, Administrative Officer Barbara Rackers supplied Neighborhood Design Character Overlay (ND-1) zone information to various neighborhood leaders, including the Lansdowne Neighborhood Association, and the Montclair Neighborhood Association. On the evening of February 25th, she and Planner Christopher Taylor attended a meeting of a core group of the Meadowthorpe Neighborhood Association interested in the ND-1 overlay for their neighborhood.

B. Long Range Planning Activity Report

- East End Small Area Plan – The planning staff and East End SAP consultant, Ed Holmes, met with the steering committee for the East End SAP. Mr. Holmes presented the draft East End Small Area Plan for review and discussion. The draft plan recommends a number of initiatives related to housing and affordability and improvements to Third Street. Central to the success of the plan will be the creation of a community development corporation that can function as an independent and focused entity to pursue the recommendations of the plan. For more information, please visit the website at <http://www.lexingtonky.gov/index.aspx?page=603>.
- Central Sector Small Area Plan – The planning staff and Central Sector SAP consultant Jackie Turner, with Ratio in Indianapolis, met with the steering committee and held a public input meeting to review and discuss the draft Central Sector Small Area Plan. The draft plan recommends a variety of initiatives targeted to five sub-areas in the 2,400-acre Central Sector area. The recommendations include the creation of a community development corporation that would serve as an independent and focused entity to pursue the recommendations of the plan. Additional recommendations call for creating neighborhood commercial districts along Loudon Avenue and at other strategic locations, increasing transit options, and designating the area with its own identity. For more information, please visit the website at <http://www.lexingtonky.gov/index.aspx?page=602>.
- North Nicholasville Road Small Area Plan – The Planning staff met with the steering committee for the North Nicholasville SAP. The agenda included a report on the nonresidential focus group meetings, a discussion about the January public input meeting, additional residential ownership and traffic data, and a discussion about the vision and goals for the small area plan. For more information, please visit the website at <http://www.lexingtonky.gov/index.aspx?page=1525>.
- South Nicholasville Road Small Area Plan – The Planning staff met with the steering committee for the South Nicholasville SAP. The agenda included a report on the religious institution focus group meeting, a discussion about the January public input meeting, additional traffic and utility data, and a discussion about the vision and goals for the small area plan. For more information, please visit the website at <http://www.lexingtonky.gov/index.aspx?page=1468>.
- Green work, Greenways and Bike/Ped – Staff attended trail meetings, including the Greenway Coordinating Committee, to discuss greenway projects. Staff also prepared grants and updated GIS data for greenway properties, trails, and bicycle facilities. Staff attended a meeting of the **Bluegrass Partnership for a Green Community** to discuss the greening of the World Equestrian Games.
- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Staff prepared for and attended the monthly meeting for the Technical Review Committee. Staff prepared for and attended the monthly **Greenspace Commission** meeting. Staff also answered questions about land use and other comprehensive plan issues as well as neighborhood association issues. Staff updated the Neighborhood Association

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tion data base. Using GIS, Census data, and PCensus software, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored training sessions.

C. Transportation Planning Activity Report

Administration –

- Committee meeting packets were prepared and distributed for the following Transportation Planning/MPO meetings held in February: Bicycle and Pedestrian Advisory Committee (BPAC). The February TPC was held as scheduled on February 25, 2009.
- Also, staff participated in the Division of Planning's regularly scheduled development review meetings, and provided review and input on transportation, transit, and land use impact issues. Staff attended the Blue Grass Airport Board meeting in February.
- MPO Newsletter - "Bluegrass Traveler" – The "Bluegrass Traveler – 2008 Winter Edition" newsletter arrived in February. Staff mailed out the newsletter to the mailing list, including all Fayette County neighborhood associations.

Transportation Improvement Programming (TIP) –

- Program activities in February included additional evaluation and revisions to the existing FY 06 – FY 09 TIP project Surface Transportation Program: Lexington (SLX) cost estimates and project phasing.
- TIP Administrative Modifications were developed and coordinated for inclusion into the Kentucky Statewide Transportation Improvement Program (STIP).
- Program activities in February included the development of the new FY 2010 – FY 2013.
- Staff initiated the coordination for the Economic Recovery Act projects and brought them to TPC for approval. Staff entered into discussions with other LFUCG Divisions on the proposed federal stimulus bill and its implications locally.

Intelligent Transportation Systems (ITS) –

- The MPO staff continued to assist with implementation of the Bluegrass ITS (BITS) regional planning initiative on an as-needed basis. Staff is now reviewing program funds to see how ITS will be continued and integrated into the MPO's Metropolitan Transportation Plan, and Transportation Improvement Program. ITS needs additional coordination with the LFUCG Division of Traffic Engineering to obtain information.

Surveillance –

- MPO Website Development – The stand-alone MPO web site can be accessed at <http://www.lexareampo.org/>. In February, the website had 681 unique visitors; 1,349 visits; 5,546 page views; total 2.07 GB bandwidth usage; and 17,965 hits. There were 169 links from search engines in February. MPO staff updates the web site with new links, graphics and content on a continual basis.
- Fayette & Jessamine Counties Cooperative Planning - Staff addressed perceived county imbalance in the MPO planning process.
- The Bluegrass ADD Regional Transportation Committee meeting was held in February.
- Newtown Pike Extension (NPE) Project – Staff continues to monitor ongoing project work.
- Staff attended the February Traffic Safety Coalition meeting.
- Other important meetings with MPO staff participation included: Corridors Committee.

Transportation Plan Update –

- Public Involvement – Distribution/collection of the transportation survey for the 2035 Metropolitan Transportation Plan continued this month. Surveys and boxes were distributed and collected from various locations, emphasizing Hispanic and Senior populations. A table was set up at Fayette Mall to disseminate Mobility Office information, display draft MTP information, and solicit responses to the survey.
- The Lexington MPO Public Participation/Involvement Access Database continues to be updated for use as an advanced input/management tool for tracking public comments and the actions taken to answer, direct, and/or resolve issues for the public/private stakeholders in the community. The Public Involvement Database now includes over 710 records.
- Travel Demand Model – Staff modeler continues to work with consultants, MPO staff, and public and private groups and individuals to provide travel demand forecasts and interpret modeling forecast results. Model data was provided to the consultant for the Limestone Corridor Study. In addition, the TRANSCAD Modeler worked with KYTC to solve model issues for the 2035 MTP.
- In February, staff continued an in-depth review of the previous 20-year transportation plan and made revisions to the new MTP document. Staff developed the MTP project scoring/ranking methodology and used the methodology to score 2030 MTP existing and potential new projects. A prioritized list was presented to the TTCC and TPC in February.
- Staff developed revenue estimates for the plan update and presented a draft to the TTCC and TPC, with the legislature recently approving an updated 6-Yr Plan.
- Staff met with several TPC and TTCC members to further explain the MTP scoring and development process.

Transit Planning –

- Staff attended (as a member) the South Nicholasville Rd SAP Steering Committee meeting 2-9-09.
- Staff attended (as a member) the North Nicholasville Rd SAP Steering Committee meeting 2-10-09.
- Staff interacted with an official from Route Match software and the Adobe Insight Design Software to facilitate a coordination of data for the Red Cross Wheels program. We are waiting for a contract between Red Cross and Route Match to see how we can help concerning bus route data.
- Staff continues to work extensively with Lextran and the Urban County to locate sites and develop bus shelter plans. The Senior Transit Planner has reported making good progress in location and placement of bus shelters to serve Lextran's riders.
- Staff continues to work on MTP 2035 Transit sections and all maps for the plan.
- Staff participated in a phone class titled "Effects of TOD on housing, parking and travel" 2-5-09 put on by NTI.
- Staff addressed the concerns that Anita Madden had about the bus stop location on Gray Lag Way. A new site location has been determined that will address the concerns of pedestrian safety.
- Staff worked with State Officials extensively to expedite the 2008 CMAQ grant contract for the downtown circulator.
- Staff attended the Harrodsburg Road Corridor Plan Advisory Committee 2-19-09 representing the MPO.
- Staff attended and was elected Secretary/Treasurer of FTSB 2-10-09.

Transportation-Land Use Impact Analysis and Forecasting –

- Staff performed the monthly review of proposed zoning map amendments and proposed development plans for "general consistency" among planning efforts and different Planning units.
- Traffic count and roadway functional classification information was provided to several development professionals, private consultants, and to citizens in February.
- The MPO staff continues to monitor the *Jessamine Journal* and the Jessamine County Comprehensive Plan to track on-going land development, and consults with Jessamine County officials on a regular basis to keep the Urban County abreast of on-going and future land development activities.

Multimodal / Intermodal Planning –

- Several meetings were held to begin implementing a Safe Routes to School program at Glendover Elementary. Also, Staff is working with the YMCA to draft a Safe Routes to School grant application for this funding cycle.
- Planning for Bike Month and Bike Lexington is underway. Bike-related activities are planned for every day in May. The 10-mile car-free ride is scheduled for Memorial Day.
- The Legacy Trail Steering Committee is finalizing a final draft of the feasibility study. Two grant applications for Phase 2 and Phase 3 of the trail have been submitted to the KYTC.
- A BPAC meeting and Mayor's Bicycle Task Force meeting was held in February. The Task Force is planning a community forum for May 5.
- The South Limestone Steering Committee performed site tours of the corridor.
- A grant for Phase 1 of the Streetscape Project is under development. The project is on South Limestone Street from Vine Street to Avenue of Champions.
- With help from the FHWA, staff has secured a free Bicycle & Pedestrian Facility Design training course to be held in Lexington on April 13 & 14. Those interested in registering for the course should contact Kenzie Gleason at 258-3605.
- Staff prepared CMAQ grants for the University Drive bike lanes, Southland Drive bike/ped improvements, Georgian Way overpass, Town Branch Trail crossing, Yellow Bike program and Legacy Trail.
- Staff developed a draft RFP for Complete Street design guidelines.
- Staff attended a Steering Committee meeting for the Harrodsburg Road landscaping plan.
- Staff attended the Louisville Bike Summit.
- Freight Planning – The final draft of the Freight Section Extension is complete and available for review by MPO members and interested parties.

Air Quality Activities –

- Staff continued developing an air quality outreach program application for possible CMAQ funding.
- Staff consolidated CMAQ application information for TPC ranking.

Congestion Management Process (CMP) –

- Staff continued to work on the Congestion Management Process Overview document.
- The Congestion Management Committee meeting was not scheduled in February.
- Staff continued to work on the CMP elements of the 2035 MTP.
- Staff continued to work on the Linking Planning, Engineering, Operations and Safety (LPEOS) program.
- Staff attended the training class titled Records and Information Management.

Mobility Office Activities –

- The staff received fewer phone calls and emails regarding carpooling and vanpooling to work this month.

- The waiting list for the vanpool program is at 17 groups waiting for vans. The KYTC has been researching how they can assist the MPOs in the expansion of a state vanpool program.
- Staff continued to formulate strategies for the Mobility Marketing Campaign for the upcoming year.

Staff Development –

- Staff continues to monitor the latest information from Roads and Bridges, the URBAN TRANSPORTATION MONITOR, and other important industry planning and engineer publications.

Unified Planning Work Program (UPWP) –

- Staff submitted a draft FY 2010 UPWP to all partners.

VIII. **AUDIENCE ITEMS** – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will **NOT** be heard are those requiring the Commission's formal action, such as zoning items for early rehearing, map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

IX. **MEETING DATES FOR APRIL, 2009**

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	April 2, 2009
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	April 2, 2009
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 9, 2009
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 16, 2009
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 23, 2009
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	April 29, 2009
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	April 30, 2009

X. **ADJOURNMENT**

TLW/TM/JWE/BJR/BS/src