

**AGENDA
URBAN COUNTY PLANNING COMMISSION
ZONING ITEMS PUBLIC HEARING**

April 23, 2009

- I. **CALL TO ORDER** – The meeting will be called to order at 1:30 p.m. in the Council Chamber, 2nd Floor LFUCG Government Center, 200 East Main Street, Lexington, Kentucky.
- II. **POSTPONEMENTS AND WITHDRAWALS** – Requests for postponement and withdrawal will be considered at this time.
- III. **LAND SUBDIVISION ITEMS** - The Subdivision Committee met on Thursday, April 2, 2009, at 8:30 a.m. The meeting was attended by Commission members: Neill Day, Mike Cravens, Mike Owens, Marie Copeland and Carolyn Richardson. Committee members in attendance were: Hillard Newman, Division of Engineering; and Jim Gallimore, Division of Traffic Engineering. Staff members in attendance were: Bill Sallee, Denise Bullock, Chris Taylor, Tom Martin, Traci Wade, Barbara Rackers, Jimmy Emmons, Cindy Deitz and Frank Boateng, as well as Rochelle Boland, Department of Law; and Capt. Charles Bowen and Capt. Allen Case, Division of Fire & Emergency Services. The Committee made recommendations on plans as noted.

General Notes

The following automatically apply to all plans listed on this agenda unless a waiver of any specific section is granted by the Planning Commission.

1. *All preliminary and final subdivision plans are required to conform to the provisions of Article 5 of the Land Subdivision Regulations.*
2. *All development plans are required to conform to the provisions of Article 21 of the Zoning Ordinance.*

- A. **DP 2009-13: BROOKHAVEN PLAZA, LOTS 1, 2 & 4 (AMD.) (5/14/09)*** - located at 2467 Nicholasville Road.
(Council District 10) **(Eagle Engineering)**

Note: The Planning Commission postponed this plan at its March 12, 2009, and April 9, 2009, meetings. The purpose of this amendment is to add a restaurant, and rearrange and relocate parking on lots 1, 2 and 4.

The Subdivision Committee Recommended: Referral to the full Commission. There were questions regarding the relationship of off-street parking between the subject site and the adjoining property.

Should this plan be approved, the following requirements should be considered:

1. Urban County Engineer's acceptance of drainage, storm and sanitary sewers.
2. Urban County Traffic Engineer's approval of parking, circulation, access and street cross-sections.
3. Building Inspection's approval of landscaping and landscape buffers.
4. Urban Forester's approval of tree preservation plan.
5. Division of Fire's approval of emergency access and fire hydrant locations.
6. Division of Solid Waste's approval of refuse collection.
7. Addressing Office's approval of street names and addresses.
8. Addition of soil floodplain information from previous plan.
9. Addition of reciprocal parking and access to general notes for lots 3A-4.
10. Addition of floor area information for building 4.
11. Clarify interior landscape areas.
12. Clarify P-1 and B-1 building use and parking requirements.
13. Resolve adjoining property access, solid waste provision and off-street parking.

- IV. **ZONING ITEMS** - The Zoning Committee met on Thursday, April 2, 2009, at 1:30 p.m. in the Division of Planning Office. The meeting was attended by Commission members Frank Penn, Lynn Roche-Phillips, and Randall Vaughn. The Committee reviewed applications, and made recommendations on zoning items as noted.

A. **ABBREVIATED PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS**

The staff will call for objectors to determine which petitions are eligible for abbreviated hearings.

Abbreviated public hearings will be held on petitions meeting the following criteria:

- The staff has recommended approval of the zone change petition and related plan(s)
- The petitioner concurs with the staff recommendations
- Petitioner waives oral presentation, but may submit written evidence for the record
- There are no objections to the petition

B. **FULL PUBLIC HEARINGS ON ZONE MAP AMENDMENTS AND RELATED PLANS** – Following abbreviated hearings, the remaining petitions will be considered.

The procedure for these hearings is as follows:

- Staff Reports (30 minute maximum)

* - Denotes date by which Commission must either approve or disapprove request.

- Petitioner's report(s) (30 minute maximum)
- Citizen Comments
 - (a) proponents (10 minute maximum OR 3 minutes each)
 - (b) objectors (30 minute maximum) (3 minutes each)
- Rebuttal & Closing Statements
 - (a) petitioner's comments (5 minute maximum)
 - (b) citizen objectors (5 minute maximum)
 - (c) staff comments (5 minute maximum)
- Hearing closed and Commission votes on zone change petition and related plan(s)

Note: Requests for additional time, stating the basis for the request, must be submitted to the staff no later than two days prior to the hearing. The Chair will announce its decision at the outset of the hearing.

1. THOMAS & CORBETT, LLC, ZONING MAP AMENDMENT & THE RESERVE AT TATES CREEK (AMD.) ZONING DEVELOPMENT PLAN

- a. MAR 2008-23: THOMAS & CORBETT, LLC (4/23/09)* - petition for a zone map amendment from a Single Family Residential (R-1C) zone to a Planned Neighborhood Residential (R-3) zone, for 7.19 net (9.60 gross) acres, for property located at 1060-1097 Bridlewood Lane, 5200-5205 Tykes Pass, 5121 Middleton Place and 5397 Bates Creek Road.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 11) recommends Low Density Residential future land use for the subject property. The petitioner proposes 38 townhouse and single family (detached) residential units in an R-3 zone.

The Zoning Committee Recommended: **Disapproval**, for the reasons provided by staff.

The Staff Recommends: **Disapproval**, for the following reasons:

1. The existing Single Family Residential (R-1C) zoning, with conditional zoning restrictions, is in agreement with the 2007 Comprehensive Plan.
 2. The existing R-1C zone is more appropriate than an R-3 zone for the subject property, for the following reasons:
 - a. The existing pattern of residential development in the immediately surrounding neighborhoods is well below 4.0 dwelling units per gross acre.
 - b. The predominant zoning designation in this portion of the Bates Creek Road corridor is R-1C.
 - c. R-1C zoning is much more common along the edge of the Urban Service Area than R-3, as there has been a consistent and historical precedent for lower density residential development along this boundary for decades.
 3. There have been no unanticipated changes of a physical, social or economic nature within the immediate area since the Comprehensive Plan was adopted in early 2007 that would support an argument for R-3 zoning for the subject property.
- b. ZDP 2008-109: THE RESERVE AT TATES CREEK (AMD.) (4/23/09)* - located 1060-1097 Bridlewood Lane, 5200-5205 Tykes Pass, 5121 Middleton Place and 5397 Bates Creek Road. **(EA Partners)**

Note: The purpose of this amendment is to depict a 38-unit townhouse and single family residential development.

The Subdivision Committee Recommended: Referral to the full Commission. There were questions regarding the location of the sanitary sewer line relative to the location of the proposed townhouses, and compliance with Floor Area Ratio restrictions.

Should this plan be approved, the following requirements should be considered:

1. Provided the Urban County Council rezones the property R-3; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscape buffer.
5. Urban Forester's approval of tree inventory map.
6. Department of Environmental Quality's approval of environmentally sensitive areas.
7. Depict the tree canopy information on plan.
8. Denote the square footage in the site statistics information and dimension units (including number of stories).
9. Denote compliance with floor area ratio requirements (townhouse portion).
10. Resolve existing conflict with the proposed townhouses and platted easements.

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2. JOE MOORE ZONING MAP AMENDMENT & FAMILY CENTER UNIT 1-B, LOT 9, ZONING DEVELOPMENT PLAN

- a. MAR 2009-5: JOE MOORE (6/11/09)* - petition for a zone map amendment from a Highway Service Business (B-3) zone to a Wholesale & Warehouse Business (B-4) zone, for 1.280 net (1.342 gross) acres, for property located at 2001 Family Circle.

LAND USE PLAN AND PROPOSED USE

The 2007 Comprehensive Plan (Sector 2) recommends Warehouse and Wholesale (WW) future land use for the subject property. The petitioner proposes maintaining the existing building and off-street parking configuration, and changing the use of the property to that of a general contractor's shop of special trade.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reason:

1. The requested Wholesale and Warehouse Business (B-4) zone for the subject property, and the use proposed for this site, are in agreement with the 2007 Comprehensive Plan, which recommends Warehouse and Wholesale (WW) land use at this location.
2. This recommendation is made subject to the approval and certification of ZDP 2009-25: Family Center, Unit 1-B, Lot 9, prior to forwarding a recommendation to the Urban County Council. This certification must be accomplished within two weeks of the Planning Commission's approval.

- b. ZDP 2009-25: FAMILY CENTER, UNIT 1-B, LOT 9 (6/11/09)* - located at 2001 Family Circle.

(Vision Engineering)

The Subdivision Committee Recommended: **Approval**, subject to the following requirements:

1. Provided the Urban County Council rezones the property B-4; otherwise, any Commission action of approval is null and void.
2. Urban County Engineer's acceptance of drainage, storm and sanitary sewers, and floodplain information.
3. Urban County Traffic Engineer's approval of parking, circulation, access, and street cross-sections.
4. Building Inspection's approval of landscape buffer.
5. Urban Forester's approval of tree inventory map.
6. Depict property boundaries as solid lines.
7. Addition of building dimensions.
8. Addition of typical parking space and drive aisle dimensions.
9. Addition of adjacent property owner's information.
10. Addition of the cul-de-sac detail.
11. Remove previous property line between parcels 1 and 6.
12. Clarify office and warehouse floor area in site statistics.
13. Addition of topographic information.

C. PUBLIC HEARINGS ON ZONING ORDINANCE TEXT AMENDMENT REQUESTS

1. ZOTA 2009-1: AMEND ARTICLE 9 : GROUP RESIDENTIAL PROJECTS - petition for a Zoning Ordinance text amendment to Article 9 to simplify existing regulations regarding open space and yard setbacks, and to provide for pedestrian accommodations and bicycle parking.

INITIATED BY: Urban County Planning Commission

PROPOSED TEXT: (Copies of the latest draft for this text are available upon request)

The Zoning Committee Recommended: **Postponement**.

The Staff Recommends: **Approval**, for the following reasons:

1. The proposed text amendment to Article 9 of the Zoning Ordinance, which regulates Group Residential Projects, will allow for more appropriately scaled and designed Group Residential Projects by reducing the required Project perimeter yards, allowing indoor recreational facilities to meet open space requirements, requiring adequate pedestrian connections, limiting over-building of surface parking and requiring bicycle parking spaces.
2. These changes will allow for slightly more dense development of our urban land without compromising open space and recreation amenities that benefit the residents of such Projects.
3. The proposed amendments to Article 9 will simplify Group Residential Project regulations for those designing townhouse and apartment development plans, as well as for the Planning Commission and the LFUCG staff who administer the Zoning Ordinance.

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2. **ZOTA 2009-4: AMEND ARTICLE 6 TO EXPAND THE PLANNING COMMISSION'S AUTHORITY TO REVIEW VARIANCES AND CONDITIONAL USE PERMITS AT THE TIME OF RE-ZONING** - petition for a Zoning Ordinance text amendment to Article 6 to extend the Planning Commission's ability to review variances and conditional use permits at zone change public hearings.

REQUESTED BY: Urban County Planning Commission

PROPOSED TEXT: (Note: ~~Text dashed through~~ indicates a deletion to the current Zoning Ordinance.)

ARTICLE 6—AMENDMENTS

~~6-4(c)~~ **CONDITIONAL USES AND VARIANCES ALLOWED AT THE TIME OF ZONING** - The Planning Commission may hear and act upon requested conditional uses and variances associated with a zone change ~~within the defined Infill and Redevelopment Area~~. If the Planning Commission should choose to hear a conditional use or variance request, the Planning Commission shall have all of the powers and responsibilities of the Board of Adjustment, as defined in Articles 7-6(a) and 7-6(b) of the Zoning Ordinance. All conditional use and variance applications shall be acted upon by the Planning Commission within ninety (90) days from the date of the application, unless postponed further by the applicant.

The Zoning Committee Recommended: **Approval**, for the reasons provided by staff.

The Staff Recommends: **Approval**, for the following reasons:

1. The rationale for allowing the Commission to review more of these types of applications is that it can be a substantial time-saver to applicants on a tight timeline for a particular project. By combining the steps in the approval of a development project if variances or conditional uses are requested in conjunction with a zone change, up to 60 days or more can be saved near the end of the timeline otherwise required for all local development approvals.
2. KRS 100.203(5) states that the Zoning Ordinance "may empower the planning commission to hear and finally decide applications for variances and conditional use permits when a proposed development requires a map amendment and one (1) or more variances or conditional use permits" if proper notification to is given to property owners in the area. Such a mailed notification is already the standard practice in Lexington-Fayette County.

V. COMMISSION ITEMS

- A. **PFR 2009-3: FAYETTE COUNTY PUBLIC SCHOOLS- RUSSELL CAVE ELEMENTARY SCHOOL** – Requests a Public Facilities Review for the proposed renovations to Russell Cave Elementary School, located at 3375 Russell Cave Road. (Council District 12)

The staff will report at the hearing.

- B. **PFR 2009-4: FAYETTE COUNTY PUBLIC SCHOOLS – BRYAN STATION MIDDLE SCHOOL** - Requests a Public Facilities Review for the proposed renovations to Bryan Station Middle School, located at 1865 Wickland Drive. (Council District 6)

The staff will report at the hearing.

- C. **PFR 2009-5: FAYETTE COUNTY PUBLIC SCHOOLS – LEESTOWN MIDDLE SCHOOL** - Requests a Public Facilities Review for the proposed renovations to Leestown Middle School, located at 2010 Leestown Road. (Council District 2)

The staff will report at the hearing.

VI. STAFF ITEMS

A. Planning Services Activity Report

- During the month of March, the Planning Services staff processed 4 zone map amendments, 3 Zoning Ordinance text amendments, 1 Subdivision Regulations amendment, 31 subdivision and development plan items, and 14 Board of Adjustment appeals. Processing of the above items included attendance and/or preparation of materials and presentations for the following: Technical, Subdivision and Zoning Committee meetings, one Planning Commission public hearing, one Planning Commission public meeting, one Planning Commission work session, one training session for the Board of Adjustment and one Board of Adjustment public hearing. In addition, the staff held 2 pre-application conferences for zoning map amendment requests, and several pre-application meetings for subdivision, development plan and Board of Adjustment items.

Much of the staff's time was spent answering approximately 800 inquiries from people concerning zoning, subdivision plans, development plans, Board of Adjustment appeals and related matters. The staff also provided floodplain assistance for 16 local property inquiries.

- During the month of March, Senior Planner Jim Marx and Administrative Specialist Stephanie Cunningham wrapped up work on a new Developers' Handbook, which contains much of the information related to the meetings of the Planning Commission and the Board of Adjustment (BOA). Included is a collection of the forms, flowcharts and other information about the various development-related review processes that exist here in Lexington-Fayette County. This new document is available from the Division of Planning office, and will soon also be available online at www.lexingtonky.gov to all interested in reviewing this information.
- Senior Planner Tom Martin facilitated a meeting of the Floodplain Appeals Committee on the afternoon of March 19, and coordinated a courtesy notice mailing for that meeting with the help of Administrative Specialist Denise Bullock. The recent development plan amendment for the Lansdowne Shopping Center was the focus of the meeting, as a patio and building addition has been proposed for Malone's restaurant since January. The Planning Commission reviewed the details associated with that development plan amendment at their January and February meetings.
- On the morning of March 27, several BOA members attended a training session in the Division of Planning offices with staff members of the LFUCG Division of Building Inspection. Director Dewey Crowe and his staff spoke of their routine duties in the areas of zoning enforcement and interpretation, as well as building code compliance. Planning Services staff members Bill Saltee, Barbara Rackers and Jim Marx also attended the session and contributed to the discussion.
- In March, Infill & Redevelopment Senior Planner Jimmy Emmons obtained detailed examples of infill townhouse development found in Portland, Oregon and Seattle, Washington. These examples were reviewed in order to evaluate desired infill developments against proposed changes to Article 9 of the Zoning Ordinance, which is pending a public hearing review by the Planning Commission.
- Last month, Administrative Officer Barbara Rackers and Senior Planner Traci Wade met with representatives of the Meadowthorpe Neighborhood Association and the Historic Preservation Office about possible ND-1 Overlay zoning restrictions for that subdivision. Also, they met with a representative of the Westmoreland Neighborhood Association about an ND-1 overlay to accompany their agricultural zoning restrictions.

B. Long Range Planning Activity Report

- East End Small Area Plan – Councilmember Andrea James and EHI Consultants hosted a public input meeting to review the final draft of the East End Small Area Plan. The meeting was held on March 16 at the William Wells Brown Community Center. Over 80 people attended the meeting, including property owners and residents, Councilmember-at-large Linda Gorton and representatives of the Legacy Center at Blue Grass Community Foundation. Citizens expressed support for the plan, especially the quick win implementation strategy to affirmatively brand the East End with banners and signs. The draft plan recommends a number of initiatives related to housing and affordability and improvements to Third Street. Central to the success of the plan will be the creation of a community development corporation that can function as an independent and focused entity to pursue the recommendations of the plan. For more information, please visit the Website at <http://www.lexingtonky.gov/index.aspx?page=603>.
- North Nicholasville Road Small Area Plan – The Planning staff met with the steering committee for the North Nicholasville SAP. The agenda included a report on residential ownership patterns in the study area and a discussion of the vision and vision statements. At a separate meeting at the LFUCG Senior Center, the staff convened a focus group meeting for all residential property owners in the study area. Over 30 people attended the focus group meeting, including Councilmember Diane Lawless and Planning Commission member Marie Copeland. For more information, please visit the Website at <http://www.lexingtonky.gov/index.aspx?page=1525>.
- South Nicholasville Road Small Area Plan – The Planning staff held a steering committee meeting to review a number of issues for the South Nicholasville Road SAP. The discussions included the vision statement and principles and concept overviews for each of the subareas. On March 23, staff hosted a public input meeting at the Lexington Universal Academy to discuss the vision and concepts presented at the steering committee meeting. For more information, please visit the Website at <http://www.lexingtonky.gov/index.aspx?page=1468>.
- Green work, Greenways and Bike/Ped – Staff attended trail meetings, including the Greenway Coordinating Committee, to discuss greenway projects. Staff also prepared grants and updated GIS data for greenway properties, trails, and bicycle facilities. Staff attended a meeting of the **Bluegrass Partnership for a Green Community**.
- Regional Planning – Staff attended the bi-monthly meeting of the Bluegrass Regional Planning Council at the Bluegrass ADD. The agenda included a presentation by Mr. Rob Rumpke, President and CEO of Bluegrass Tomorrow, entitled *Bluegrass InnoVision 2018 – Lessons in Innovation*. The report provided an overview of how communities across the country are adapting to rapidly changing conditions with innovative and proactive approaches to increasing their quality of life and strengthening

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their economic positions. The report focused on such key areas as transportation, land use and design, environment, energy, regional cooperation, diversity, and the arts.

- Development Review – Staff conducted a variety of development review duties and meetings, conducted field work, and coordinated greenway and greenspace development issues.
- General Work Activities – Staff prepared for and attended the monthly meetings for the Technical Review Committee. Staff prepared for and attended the monthly **Greenspace Commission** meeting. Staff also answered questions about land use and other comprehensive plan issues as well as neighborhood association issues. Staff updated the Neighborhood Association data base. Using GIS, Census data, and PCensus software, staff created maps and data sets for the Urban County Council, other LFUCG Departments, and agencies and officials outside the government. Staff also attended LFUCG-sponsored training sessions.

C. Transportation Planning Activity Report

Administration –

- Committee meeting packets were prepared and distributed for the following Transportation Planning/MPO meetings held in March: Bicycle and Pedestrian Advisory Committee (BPAC), Transportation Technical Coordinating Committee (TTCC), Congestion Management Committee (CMC) and the Transportation Policy Committee (TPC).
- MPO Newsletter – The *Bluegrass Traveler – 2008 Winter Edition* newsletter arrived in March and was mailed out to the mailing list, including all Fayette County neighborhood associations.

Transportation Improvement Programming (TIP) –

- TIP Administrative Modifications #9 and #10 were processed and sent to routing list partners.
- Continued the development of the new FY 2010 – FY 2013.
- TIP Amendments #12 and #13 were presented and approved by the TPC. Legal ads and public review periods were begun. These amendments primarily addressed American Recovery and Reinvestment Act (ARRA) projects.

Intelligent Transportation Systems (ITS) –

- The MPO staff continued to monitor ITS issues and pursue additional coordination with the LFUCG Division of Traffic Engineering.

Surveillance –

- Staff attended Blue Grass Airport Board meeting in March.
- MPO Website Development – In March, the website had 681 unique visitors; 1,605 visits; 4,297 page views; total 1.54 GB bandwidth usage; and 15,982 hits. There were 365 links from search engines in March. MPO staff updates the web site with new links, graphics and content on a continual basis.
- Staff attended The Bluegrass ADD Regional Transportation Committee meeting in March.
- Staff attended Bluegrass Tomorrow's InnoVision 2018 meeting.
- Staff attended the March Traffic Safety Coalition meeting.
- Other important meetings with MPO staff participation included: Corridors Committee.
- Staff attended (as a member) the South Nicholasville Rd SAP Steering Committee meeting on February 9th.
- Staff attended (as a member) the North Nicholasville Rd SAP Steering Committee meeting on February 10th.
- Staff attended the Harrodsburg Rd Corridor Plan Advisory Committee on February 19th, representing the MPO.

Transportation Plan Update –

- Public Involvement – Distribution/collection of the transportation survey for the 2035 Metropolitan Transportation Plan was completed this month and the total number of surveys collected was 2,282, which exceeded expectations for the survey by a large margin. The percentages of minorities and people from different zip codes was surprisingly close to Census 2000 data for the Metropolitan Planning Area (Fayette and Jessamine Counties).
- The Lexington MPO Public Participation/Involvement Access Database continues to be updated. The database now includes over 777 records.
- Travel Demand Model – Staff modeler continues to work with consultants, MPO staff, and public and private groups and individuals to provide travel demand forecasts and interpret modeling forecast results. Model data provided to consultant for Limestone Corridor Study. In addition, the TRANSCAD Modeler worked with KYTC to solve model issues for the 2035 MTP.
- Staff continued to make revisions to the new MTP document.

Transit Planning –

- Staff attended the South Limestone Corridor meeting, rode busses, and walked to get perspective of study area.
- Staff continues to work extensively with Lextran and the Urban County to locate sites and develop bus shelter plans.
- Staff represented MPO at SNR-SAP and NNR-SAP attending steering committee meetings as well as public input meetings.
- Staff called a meeting with the bus shelter permitting group to iron out some details in the procedure.

- Staff is working with Lextran to establish accurate data on Lextran routes for further mapping and analysis. This work will help out with digital data preparation that will be made for Red Cross Wheels as well as creating maps. Red Cross was given a hard copy map to help determine where addresses are in relation to a ¾ mile radius of Lextran fixed routes.

Transportation-Land Use Impact Analysis and Forecasting –

- Staff participated in the Division of Planning's regularly scheduled development review meetings, and provided review and input on transportation, transit, and land use impact issues.
- Staff performed the monthly review of proposed zoning map amendments and proposed development plans for "general consistency" among planning efforts and different Planning units.
- Traffic count and roadway functional classification information was provided to several development professionals, private consultants, and citizens in March.
- The MPO staff continues to monitor the *Jessamine Journal* and the Jessamine County Comprehensive Plan to track on-going land development and consults with County officials on a regular basis to keep abreast of development activities.

Multimodal / Intermodal Planning –

- Several meetings were held to begin implementing a Safe Routes to School program at Glendover Elementary. Also, Staff is working with the YMCA to draft a Safe Routes to School grant application for this funding cycle.
- Planning for Bike Month and Bike Lexington is underway. Bike-related activities are planned on every day in May. The 10-mile car-free ride is scheduled for Memorial Day.
- The Legacy Trail Steering Committee is finalizing a final draft of the feasibility study. Two grant applications for Phase 2 and Phase 3 of the trail have been submitted to the KYTC.
- The Mayor's Bicycle Task Force meeting was held in March. The Task Force is planning a community forum for May 5th.
- The South Limestone Steering Committee performed site tours of the corridor.
- A grant for Phase 1 of the Streetscape Project is under development. The project is on South Limestone Street from Vine Street to Avenue of Champions.
- With help from the FHWA, staff has secured a free Bicycle & Pedestrian Facility Design training course to be held in Lexington on April 13 & 14.
- Staff developed a draft RFP for Complete Street design guidelines.
- Staff attended a Steering Committee meeting for the Harrodsburg Road landscaping plan.
- Staff attended the Louisville Bike Summit.
- Freight Planning – The final draft of the Freight Section Extension is complete and available for review by MPO members and interested parties.

Air Quality Activities –

- Staff transmitted CMAQ applications and prioritization to Frankfort.
- Staff attended a LFUCG Climate Protection meeting.

Congestion Management Process (CMP) –

- Staff continued to work on the Congestion Management Process Overview document.
- The Congestion Management Committee (CMC) meeting was conducted in March.
- The CMC submitted a memorandum to the Transportation Policy Committee (TPC) regarding Lexington downtown streets one-way to two-way conversion.
- Staff continued to work on the Linking Planning, Engineering, Operations and Safety (LPEOS) program.

Mobility Office Activities –

- The Mobility Office Marketing Campaign started this month, including newly created TV spots (Transit, Carpool, Trip Chain and Bike/Ped) that are rotating on Channel 27 on Monday mornings and throughout the week on various cable channels on Insight. A number of radio spots started this month, including two radio spots in Spanish.

Staff Development –

- Staff continues to monitor the latest information from Roads and Bridges, the URBAN TRANSPORTATION MONITOR, and other important industry planning and engineer publications.
- Staff attended the training class titled Records and Information Management.
- Staff linked to a CMAQ webinar concerning quantifying project benefits.
- Staff linked to an ARRA implementation webinar.

Unified Planning Work Program (UPWP) –

- FY 2010 UPWP was approved by the TPC.

VII. AUDIENCE ITEMS – Citizens may bring a planning related matter before the Commission at this time for general discussion or future action. Items that will NOT be heard are those requiring the Commission's formal action, such as zoning items for early rehearing,

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map or text amendments; subdivision or development plans, etc. These last mentioned items must be filed in advance of this meeting in conformance with the adopted filing schedule.

VIII. MEETING DATES FOR MAY, 2009

Subdivision Committee, Thursday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	May 7, 2009
Zoning Committee, Thursday, 1:30 p.m., Planning Division Office (101 East Vine Street).....	May 7, 2009
Subdivision Items Public Meeting , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	May 14, 2009
Work Session, Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	May 21, 2009
Technical Committee, Wednesday, 8:30 a.m., Planning Division Office (101 East Vine Street).....	May 27, 2009
Zoning Items Public Hearing , Thursday, 1:30 p.m., 2 nd Floor Council Chambers.....	May 28, 2009

IX. ADJOURNMENT

TLW/TM/BJR/BS/src